



# .....2020 Budget



**2020 BUDGET**  
CITY OF GREELEY, COLORADO  
JANUARY 1, 2020 - DECEMBER 31, 2020

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POLICY GUIDE   OPERATING PLAN   FINANCIAL STRATEGY   BUDGET SUMMARY

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**Citizen Budget Advisory Committee**

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Chris Leffler, Chair	Vern Stiner	Jesse Quinby	Marty Kennedy	Ron Adams
Trent Howell	William Baker	Jeanne Lipman	Laura Fischer	

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Government Finance Officers Association of the United State and Canada (GFOA) presented a Distinguished Budget Presentation Award to the **City of Greeley, Colorado**, for its Biennial Budget for the biennium beginning **January 1, 2017**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communications device.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Greeley  
Colorado**

For the Biennium Beginning

**January 1, 2017**

A handwritten signature in black ink, reading "Jeffrey R. Emswiler". The signature is written in a cursive style with a prominent 'J' and 'E'.

Executive Director

This award is valid for a period of two years only. We believe our current budget continues to conform to program requirements, and we are submitting it to the GFOA to determine its eligibility for another award.



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August 27, 2019

Honorable Mayor, City Council Members, and Citizens of Greeley, Colorado:

Greeley is a vibrant, dynamic, and diverse community positioned to be the community of choice for business and residents alike over the next decade. The community has been recognized by the Walton Family Foundation as the 8<sup>th</sup> most dynamic metropolitan area of 379 communities across the heartland and the country based on economic performance, noting in particular job growth, income gains, and the proportion of total jobs at young firms demonstrating entrepreneurship. WalletHub ranked Greeley as 6<sup>th</sup> of 300 cities as it relates to 27 key indicators of market attractiveness, affordability and quality of life. In fact, the City of Greeley was ranked 3<sup>rd</sup> for Quality of Life by WalletHub. The population has more than doubled since 1980 to 108,175 residents, with 49% of that population 29 years old or younger. That growth and astute decisions made by community leaders over the last several years has positioned the community to be one of the most attractive communities for growth over the next 10 years.

The emphasis for considering the 2020 Proposed Budget has been ensuring the organization is adaptable, innovative, and strategic to meet the service expectations of a community of this nature efficiently and effectively and mitigating risks associated with the a world driven by technology sophistication. The evolution of our organization to serve our current citizens and those expected to live, work and play in our community over the next decade requires an intentional assessment and development of our workforce to ensure that the service expectations can be met by the best and brightest employees focused on contributing to the collective effort to deliver operational excellence. The overview of the proposed budget and highlighted changes are proposed with these points of emphasis in mind.

**2020 Proposed Budget Overview**

The City Manager’s 2020 Proposed Budget is submitted to the City Council for consideration. Revenues and capital improvements have been presented to City Council, with three upcoming work sessions to highlight the operations budget, and subsequent adoption process as outlined below:

Public hearing and first reading of the appropriation ordinance for the entire budget	October 1
Final reading of the appropriation ordinance	October 15

The total Proposed budget is \$471,346,702, a 24% increase over the original 2020 budget included in the 2019-2020 budget process. It reflects 19 new full time equivalent positions and \$31,134 for new seasonal positions.

	2018 Actual	2019 Original Budget	2019 Revised Budget	2020 Original Proposed Budget	2020 Proposed Budget
Operations	\$ 322,871,204	\$ 259,508,119	\$299,427,479	\$279,296,065	\$295,815,965
% Change Compared to Year Noted		-19.6% to '18 Actual	-7.3% to '18 Actual	7.6% to '19 Original Budget	14.0% to '19 Original Budget
Capital Improvements	101,051,475	159,997,012	257,085,307	99,804,897	175,530,737
Total	423,922,679	419,505,131	556,512,786	379,100,962	471,346,702
FTE	897.25	922.75	943.00	923.75	962.00

**Revenue**

A variety of revenue sources will support the proposed budget. There are no tax rate changes proposed, which would require an election. Sales and use taxes are the largest revenue sources for general governmental services not supported by rates and fees. While sales tax is currently 7-8% greater than the previous year for the same timeframe, the projection for 2020 is based on a 4.3% increase over what the City expects to collect in 2019 to take into consideration slower growth already being experienced by many neighboring communities. There are a variety of fee increases for a services were included the fee tables and revenue manual presented at the July 23, 2019 City Council work session. Water and sewer rates are modeled to set rates by customer class and impact on the infrastructure system. Residential water rates are proposed to increase on the average 8.5%; sewer rates are proposed to increase 8.0%; and stormwater rates are proposed to increase 8.0%. These increases will impact the average residential customer by \$6.06 per month.

**Capital Improvements Plan**

The five year Capital Improvement Plan (CIP) reflects annual appropriations that vary greatly based on the project magnitude and the timing of the design and construction. Projects included in the CIP for 2020 that exceed \$5 million include:

Project	Amount	Funding Notes
Street Overlay and Striping	\$6,666,232	
Wastewater Pollution Control Nitrification Project Phase 2	\$20,411,490	Requires \$11 million in revenue bonds
Windy Gap Firing	\$56,200,000	Requires \$40 million in revenue bonds
Boyd Water Treatment Plan Process Improvements	\$5,516,000	This along with several transmission and distribution line improvements will require \$12,500,000 in revenue bonds

Capital improvement projects are funded by bond proceeds, dedicated revenues, and rate revenue. The capital improvement plan is designed to ensure existing assets are maintained in a way that maximizes the value for the expected service life and are replaced timely. It is also designed to build infrastructure to serve a growing community.

**2020 PROPOSED SUPPLEMENTAL REQUESTS**

In this second year of a biannual budget cycle, there are anticipated to be resources in excess of the original projection for 2020 and unmet needs in the organization. As a result, supplemental funding requests were considered starting with those that were requested but not funded in the 2019-2020 budget process. Supplemental requests are expected to reflect the total cost to make the request operational for new levels of services, new personnel, new professional services or new equipment. For instance, a request for a new position will reflect as necessary salaries, benefits, furniture, computers, phones, supplies, training, and vehicle. The costs included in the request are identified as either one

time or recurring costs to assist with identifying the long term impact of recommending the request for funding and to align costs with the appropriate revenue source.

Supplemental requests in Enterprise Funds (i.e., Water, Sewer, Stormwater, Golf, and Cemetery) are incorporated into rate models. In the General Fund, \$5,047,651 additional resources are expected to be available based on growth in the property values, sales and use tax, and permitting. \$2,003,080 of those additional resources are considered to be available for one time expenditures because it is generated by revenues that fluctuate significantly, and therefore cannot be relied upon to be sustainable over time (i.e., oil and gas royalties and building use tax). The remaining \$3,044,571 of the additional resources available are considered to be eligible for “ongoing”/recurring expenditures. The proposed supplemental requests are highlighted to provide a brief overview in preparation for the department presentations in the August and September City Council work sessions.

The table below is intended to provide a listing of the supplemental requests included in the proposed budget. Descriptions for each request are included in Exhibit I.

Amount	Accounting Fund	Added FTE's	Request Title
\$373,340	General	0.0	Weld County Intergovernmental Agreement and City Council Community Participation Costs
106,603	General	1.0	Real Estate Management Operating Costs and Real Estate Specialist
99,853	General	1.0	Communication Specialist
17,000	General	0.0	TRAKit Enhancements (Electronic Plan Review)
168,643	General	1.0	Electrical Inspector
200,000	General	0.0	Repeal and Replace the Development Code (with Contract Project Management)
91,863	General	0.0	Natural Areas and Trails Operational Budget
47,137	General	2.0	Island Grove Facility Technicians
209,188	General	1.0	Median/Right of Way Technician
209,706	General	2.0	Financial Analysts
70,000	General	0.0	Alternative Emergency Response
154,544	General	1.0	Fire Marshall
550,000	General	0.0	Compensation Strategy (Market Adjustments)
298,532	General		Staffing Implementation of Organizational Assessments for Human Resources and Public Works
150,000	General	0.0	Total Rewards/Compensation Consulting Services
75,000	General	0.0	Enhanced End-Point Protection
60,000	General	0.0	Vendor Remote Access Management
50,000	General	0.0	Enhanced Email Security
44,278	General	2.0	Police Data Coordinator I
471,757	General	4.0	Public Safety Technicians
147,927	General	1.0	Police Sergeant
6,500	Conservation Trust	0.0	2020 Colorado Natural Heritage Program Grant Match
89,150	Conservation Trust	0.0	Ice Haus Storefront Training Room
119,149	Water	1.0	Water and Sewer Rate & Budget Analyst
102,784	Water	1.0	Water Conservation Analyst
126,238	Water	1.0	Water and Sewer Maintenance Technician

Amount	Accounting Fund	Added FTE's	Request Title
140,000	Water	0.0	Dump Truck for Non Potable Water Program
70,000	Water	0.0	Vacuum Truck for Non Potable Water Program
50,000	Water	0.0	Farm Maintenance
45,000	Water	0.0	Water Conservation Van
250,000	Water and Sewer	0.0	Compensation Strategy (Market Adjustments)
\$4,594,192		19.0	Total

The supplemental requests add 16 new full time employees and \$3,595,371 or 3.5% to the 2020 budget for the General Fund; 3 new full time equivalent employees and \$903,171 or 4.4% to the Water Fund; and \$95,650 or 9.9% to the Construction Trust Fund. All of the \$2,476,910 of supplemental requests that have not been proposed for funding are listed in the attachments to ensure that City Council has the opportunity to raise any questions or concerns.

**2020 RANKED LISTING OF ONE-TIME ELIGIBLE PROJECTS**

The proposed budget leaves \$1,452,280 in remaining one-time revenues. The following table identifies projects eligible for the remaining one time revenues of along with the City Manager’s recommended ranking. The remaining revenue would allow for including the first three projects in the 2020 budget. The remaining projects could be considered for 2019 budget savings that will be appropriated in April 2020 or considered during the next biannual budget process. Descriptions of each project are found in Exhibit II.

Rank	Project Title	Total
1	Police Records Software Upgrade (Spillman)	\$ 400,000
2	Police Records Building (\$1,500,000 Total)	1,000,000
3	City Center North Third Floor Remodel	800,000
4	Technology Investment	250,000
5	Facilities Assessment	300,000
6	Economic Redevelopment Incentives	500,000
7	Trash Collection (Alley Pilot Program)	250,000
8	Department Assessments	150,000
9	General Fund Reserves	500,000
10	Retail Development Recruitment	15,000
11	Web Social Media	230,000
12	Feasibility and Design Study - Indoor Banquet Space at Greeley Golf	40,000
13	Rebranding of City Logo	340,000
<b>Total Onetime Requests</b>		<b>\$ 4,775,000</b>

**CONCLUSION**

Growth and change, while challenging, are inevitable and offer opportunity. The City of Greeley executive leadership and staff are driven to deliver operational excellence in a way that meets, exceeds

and anticipates community needs and expectations through every available resource including technology.

As a service driven public entity, the quality and level of staffing has a direct correlation to our community's quality of life. As Greeley's community and population grows by more than 42.6% over the next decade, the City will continue to meet the corresponding challenges and opportunities by maximizing our human capital, utilizing data to prepare for and influence our future, and maximizing technology for engagement, access, effectiveness and efficiency.

The upcoming budget process presents many opportunities to inform and engage all stakeholders within our community in a way that implements strategies that further our quality of service and the community's quality of life. We look forward to meaningfully engaging with the City Council and all stakeholders.

Sincerely,



Roy H. Otto  
City Manager

\*September 23, 2019

Additional property tax resources of \$2,749,215 in the General Fund were identified after the initial proposed 2020 budget was distributed. These resources have been allocated in the budget document resulting in a total revised proposed budget of \$475,603,317 with 8 additional FTEs.



**OFFICE OF THE CITY MANAGER**

EXHIBIT I to 2020 Recommended Budget Transmittal Letter

August 27, 2019

**2020 RECOMMENDED SUPPLEMENTAL REQUESTS**

The table below is intended to provide a brief description of the supplemental requests recommended for funding.

Amount	Accounting Fund	Added FTE's	Title and Description
\$373,340	General	0.0	<p><b>Weld County Intergovernmental Agreement and City Council Budget Adjustments</b>            Dispatch costs will increase \$288,340            Coordinated election costs for \$70,000            City Council technology (\$5,000); Sponsorships (\$5,000) and Travel/ Training (\$5,000)</p>
106,603	General	1.0	<p><b>Real Estate Management Operating Costs and Real Estate Specialist</b>            This proposal adds (a) one staff member to provide capacity for current and future real estate and mineral interest responsibilities, and allow work to effectively progress on the inventory and records assessment, real estate inventory database creation and maintenance, and other needed records management activities; and (b) operating and resource requirements for subscriptions, office supplies, postage, and internal rentals required to address growth needs.</p>
99,853	General	1.0	<p><b>Communication Specialist</b>            The assessment of the roles and responsibilities of the newly merged Communications &amp; Engagement Department revealed a significant gap in resources, competency and capacity to proactively anticipate, frame, and respond to internal communication needs and ongoing supplemental project requests relative to public relations, strategic communications, marketing, and outreach are appropriate and necessary for the City of Greeley to proactively tell its story.</p>
17,000	General	0.0	<p><b>TRAKit Enhancements</b>            Plan reviewers (building, planning, and engineering) have reviewed electronic plans for years; actual mark-up is not easily done electronically. This one-time purchase would provide electronic plan review software. There would be modest maintenance costs in subsequent years.</p>
168,643	General	1.0	<p><b>Electrical Inspector</b>            This position, which has existed as an over-hire for several years has proven to be critical to maintaining building review and inspection service levels. This supplemental request proposes to make this an on-going position, justified by continued above-projection building permit revenue,</p>

EXHIBIT I to 2020 Recommended Budget Transmittal Letter

Amount	Accounting Fund	Added FTE's	Title and Description
			significant development levels, additional legislative requirements effective in 2023, and allows for addressing backlog of fire inspections.
200,000	General		<p><b>Repeal and Replace the Development Code (with Contract Project Management)</b></p> <p>The Development Code was last comprehensively revised in 1998. While it has been adequate to make topical revisions over the years, various sections now do not work well together. In addition, there have been basic changes in contextual law, and basic philosophical approaches to the Code that have been identified for change. This request would provide \$125,000 to have a consultant assist in revising and replacing the Development Code in 2020 and \$75,000 for an outside project manager.</p>
91,863	General	0.0	<p><b>Natural Areas and Trails Operational Budget</b></p> <p>When the division manager was hired last year he was charged with establishing an operating budget to maintain the 978 acres, including seasonal staff for 63 weeks and building operations costs.</p>
47,137	General	2.0	<p><b>Island Grove Facility Technicians</b></p> <p>The request would fund the addition of two full-time Facility Technicians in the Island Grove Event Center budget, which is jointly funded by the City and Weld County to replace seasonal staff that clean and maintain of over 160,000 square feet of County/City facilities. They are also responsible for set up, event support, event tear down and clean up for approximately 3,500 meetings, parties and community events held in County Buildings, the Event Center and Island Grove Regional Park.</p>
209,188	General	1.0	<p><b>Median/Right of Way Technician</b></p> <p>There will be an additional 547,293 square feet added in 2019 and 2020. Funds will be necessary to meet current and future demands for mowing, plant maintenance and replacement, mulching, spraying and fertilizing, traffic control and general maintenance supplies. These funds will also allow the replacement of damaged plants in a timely manner, respond to irrigation issues and make proper repairs within 24 hours, and proper funding for Colorado Department of Transportation required traffic control when working on medians in heavy traffic. Additionally, in 2017 there were 768 additional trees planted in the Right of Way, mostly due to the phase 1 expansion of west 20th street, 65th avenue, and the street trees added to 65th avenue along the Youth Sports Complex in 2017.</p>



**OFFICE OF THE CITY MANAGER**

EXHIBIT I to 2020 Recommended Budget Transmittal Letter

Amount	Accounting Fund	Added FTE's	Title and Description
209,706	General	2.0	<p><b>Financial Analysts</b></p> <p>The additional positions are intended to strengthen the organization's operational excellence through comprehensive analysis of trends and performance measures, operational forecasting, Priority Based Budgeting alignment of resources with community priorities, equipment replacement planning, improved integration of the operational impacts of capital improvement projects, and citizen engagement in the budget process. Since 2000, the budget related development and monitory activities have grown substantially while only two full time positions have supported it.</p>
70,000	General	0.0	<p><b>Alternative Emergency Response</b></p> <p>The City's Fire and Police Departments are benefiting from an alternative response crew which reduces the number of 911 calls and prevents unnecessary use of 911 through education and prevention activities. The emergency rooms and hospitals are seeing a significant drop in emergency room visits and readmits through diversion activities of the crew. The Fire Department expected to secure grant funding that is not expected to be available. However, the City partners with organizations contributing to the success of the program. North Range Behavioral Health has funded and provided a licensed mental health therapist to help staff the alternative response vehicle for 2018, 2019 &amp; 2020 and has indicated it will continue to provide this FTE in future years. North Colorado Health Alliance has funded a medical care coordinator. The Alliance also provides half an FTE in a coordinator position who helps coordinate all partnering agencies in the Community Action Collaborative.</p>
154,544	General	1.0	<p><b>Fire Marshal</b></p> <p>Under this proposal, the current fire marshal duties which are fulfilled at the Division Chief level, would be to create a Fire Marshal Battalion Chief to focus solely on Fire Marshal duties. This would enable the Division Chief position to become the Division Chief of Administration shifting focus to centralizing budget, performance measurement, training, recruitment, fleet, ISO compliance, as well as many other administrative duties.</p>
550,000	General	0.0	<p><b>Compensation Strategy (Market Adjustments)</b></p> <p>Part of the talent management strategy associated with retaining and recruiting the best and the brightest involves ensuring that positions are being paid at market value for the position (currently midpoint in the pay grade). This is the General Fund share of the first year of a three year strategy to</p>





**OFFICE OF THE CITY MANAGER**

EXHIBIT I to 2020 Recommended Budget Transmittal Letter

Amount	Accounting Fund	Added FTE's	Title and Description
			achieve market salaries. It would get all employees to a minimum of 83% of market/mid-point in 2020, 92% in 2021 and 95% in 2022.
298,532	General		<p><b>Staffing Implementation of Organizational Assessments for Human Resources and Public Works Departments</b></p> <p>The City is contracting with consultants that will conduct organizational assessments for both Human Resources and Public Works in the last half of 2019. The assessments will identify opportunities to maximize operations, policies and procedures and recommend departmental structures that will position it to best meet the needs of customers over the next five to ten years. This request provides funding for the addition of approximately two positions will to implement assessment recommendations.</p>
150,000	General	0.0	<p><b>Total Rewards/Compensation Consulting Services</b></p> <p>Consultant services for assessing City of Greeley's employee total rewards (compensation, benefits, work-life quality, and career development) strategy and alignment of compensation philosophy and compensation program. Specific consultant services in 2020 are anticipated to focus on performance management, talent development and tools for organizing jobs and clarifying career paths such as the evaluation of career banding and career path structures for career progression, including vertical career ladders, dual career ladders, horizontal career lattices, career bands and encore career options within the City. Additional services could include review of compensation structure and comprehensive compensation survey.</p>
75,000	General	0.0	<p><b>Enhanced End-Point Protection</b></p> <p>This is a cybersecurity contract service that utilizes the most advanced end-point protection to protect against threats from malware with the intention to greatly reduce and stop attacks through 24/7/365 coverage.</p>
60,000	General	0.0	<p><b>Vendor Remote Access Management</b></p> <p>Managing third-party remote access will allow the City to securely monitor remote access while controlling permissions, ensuring industry compliance, and creating audit trails in compliance with Federal and State law (such as Personal Identifiable Information, Criminal Justice Information, or Protected Health Information) by encrypting email through the transit process between parties.</p>
50,000	General	0.0	<p><b>Enhanced Email Security</b></p> <p>This request would upgrade the City's security suite to the highest level for email protection through ProofPoint, resulting</p>



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Amount	Accounting Fund	Added FTE's	Title and Description
			in reducing exposure to malicious emails and compliance with Federal and State laws concerning Personal Identifiable Information and Criminal Justice Information Security.
44,278	General	2.0	<b>Police Data Coordinator I</b> The Spillman Public Safety Software system, used by a growing number of law enforcement officers as they are added to both the City Police Department and Weld County Sheriff's Office which is contributing to a growing backlog of report processing, take more time than did the previous system to process reports. This request adds two additional Records employees to help address the increased workload. The cost is offset through a guard terminal fee charged to the 21 agencies that use the City's Records department.
471,757	General	4.0	<b>Public Safety Technicians</b> The City's Police Department has long employed uniformed, civilian Public Safety Technicians (PST) to free up sworn police officers for other tasks more directly related to crime prevention and suppression. PSTs work the front desk, handle stolen and found property, take minor crime reports, work accidents, direct traffic, and handle other duties. As the population grows and the department becomes busier, the need to free up police officer time will become more acute. The Police Department has identified a need to add four PSTs.
147,927	General	1.0	<b>Police Sergeant</b> Like most police department's, the City Police Department's Patrol section is staffed by largely by the least-experienced officers. As a result, there is a need for closer supervision for the purposes of training and risk management . The Police Department has identified the need to add a Sergeant position to maximize supervisory coverage. .
6,500	Conservation Trust	0.0	<b>2020 Colorado Natural Heritage Program Grant Match</b> Natural Areas and Trails is requesting \$6500 of Conservation Trust Fund fund balance to utilize as a required grant match (cash) to the Colorado Natural Heritage Program (CNHP) to conduct a biological survey of biodiversity within the City's natural areas. CNHP works through Colorado State University and will be applying for a Great Outdoors Colorado /Conservation Excellence grant.
89,150	Conservation Trust	0.0	<b>Ice Haus Storefront Training Room</b> The City Ice Haus has an approximately 1,800 sq. ft. storefront room located in the front of the facility. With over 20,000 daily admissions and 1,400 program participants annually, the Culture, Parks and Recreation Department has proposed the creation an off ice training area for programming for



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Amount	Accounting Fund	Added FTE's	Title and Description
			participants. This off-ice training area would include a puck shooting area for hockey players, a jump area and mirrors for figure skaters, and other areas to stretch and prepare for events and competitions. Included in this request is the addition of rubberized flooring so that skaters can enter the area off of the main lobby while still wearing ice skates.
119,149	Water	1.0	<p><b>Water and Sewer Rate &amp; Budget Analyst</b></p> <p>This new position is needed to respond to the growing responsibilities of the Utilities Finance Business Manager and fill an unmet need for agreement and contract management. The role of the Utility Finance Business Manager has expanded to managing the Water and Sewer Development Review function and the customer service responsibilities associated with it, but also water policy development and contract negotiation with Greeley's water partners in the region. In just the last year, the Business Manager has led the effort to transition to cash-in-lieu of raw water dedication and the overhaul of the raw water requirements for commercial and multi-family. Efforts like these will continue and have taken the Business Manager away from focusing on rate modeling and budget development. Additionally, contract management is a critical unmet need for Water and Sewer. This position will be responsible for organizing and tracking contract requirements and stipulations.</p>
102,784	Water	1.0	<p><b>Water Conservation Analyst</b></p> <p>The new position will be responsible for routine communication, customer service, and outreach focused on water budget and landscape, and irrigation; administering programs and cost benefit analysis of current and future programs. Currently, these responsibilities are performed by the Water Conservation Manager. Additional resources are needed as conservation programs expand to provide such outreach and communications, implementation and analysis to make sure money spent justifies the savings. The position will increase capacity of the Water Conservation Division, allowing more effective conservation programming, which will in turn save water and reduce future water supply needs. It will allow the Division to better track, plan, and respond to water demand changes and conservation programs. Some of the data analysis will tracking and reporting to various outside organizations, as well as internally to upper management and board.</p>



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Amount	Accounting Fund	Added FTE's	Title and Description
126,238	Water	1.0	<p><b>Water and Sewer Maintenance Technician</b></p> <p>This division has added one water storage reservoir, water tower, pump station, and an additional pressure zone. The pressure regulating system has grown from six stations to twenty two. A new chlorination process, that creates a safer environment for our citizens, is more maintenance intensive. The daily operations have become more complicated with the addition of the 60" water line from the Bellvue Water Treatment Plant. New rules and regulations require a much more in depth inspection process. The chlorination process now requires the division to conduct more frequent sampling to meet regulations. If funded, this will be the first addition to this work group since 1978.</p>
140,000	Water	0.0	<p><b>Dump Truck for Non Potable Water Program</b></p> <p>This request is for a single axle dump truck with water tank attachment for the Water &amp; Sewer - Non-Potable Division. Non-Potable currently operates a single one-ton, pickup style truck for facility maintenance. This equipment is small and insufficient for the maintenance activities required of an expanded non-potable system. The requested dump truck is fitted with a water tank and pump, which will allow it also to serve as a water truck. Water hauling is critical for Non-Potable for system maintenance (e.g. ditch burning) and operation (e.g. pump priming). Currently, Non-Potable does not operate its own water truck/trailer, and must either rent a truck annually or wait until a water truck is available from other City divisions. This leads to inefficient operations and deferred maintenance of City assets.</p>
70,000	Water	0.0	<p><b>Vacuum Truck for Non Potable Water Program</b></p> <p>This request is for a vacuum truck for the Water &amp; Sewer - Non-Potable Division. The vac-truck will be used to clean wet wells, meter pits, and valve boxes. Non-Potable does not currently own a vac-truck or vac-trailer, but instead borrows the vac-truck used by Wastewater Collection that is frequently unavailable for Non-Potable use, leading to deferred maintenance and inefficient operation of the Non-Potable system. As the City expands and more wastewater collection and non-potable infrastructure is installed, competition for vac equipment will increase and will negatively affect operations of both systems.</p>
50,000	Water	0.0	<p><b>Farm Maintenance</b></p> <p>This request is for the funding to maintain Greeley's interests in the farm that it has acquired for the future water rights. A budget specifically for Greeley's farm maintenance, it helps to</p>



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Amount	Accounting Fund	Added FTE's	Title and Description
			firm the water rights and keep the irrigated agricultural land productive. As permanent agriculture structures are depreciated from use this budget would allow the farm manager to repair them as needed keeping the water rights on the ground and the shares to be delivered continuing to firm the historical consumptive use (HCU).
45,000	Water	0.0	<b>Water Conservation Van</b> This request is for a cargo van that can be used for events and educational programs to transport things. It would be ideal if it had removable seats, so it could also be used to transport people on small group tours. This would replace the retired high maintenance pool van that being used.
250,000	Water and Sewer	0.0	<b>Compensation Strategy (Market Adjustments, Water \$170,000 and Sewer \$80,000)</b> Part of the talent management strategy associated with retaining and recruiting the best and the brightest involves ensuring that positions are being paid at market value for the position (midpoint in the pay grade). This is the utility funds' share of the first year of a three year strategy to achieve market salaries. It would get all employees to a minimum of 83% of market/mid-point in 2020, 92% in 2021 and 95% in 2022.
\$4,594,192		19	<b>Total</b>



## **OFFICE OF THE CITY MANAGER**

EXHIBIT II to 2020 Recommended Budget Transmittal Letter

August 27, 2019

### **2020 PROJECT DESCRIPTIONS FOR ONE TIME REVENUE**

The

#### **Spillman Police Records Software Upgrade**

Early this year the Police Chief was notified that Weld County expects to put out a request for proposal to replace the Spillman records software in 2020, presumably implementing the selected software in 2021. The City would have a substantial share of that upgrade.

#### **City Center North Remodel**

The long term objective for city facilities was to create a campus environment in close proximity to make it easier for citizens that deal with multiple departments to conduct business. The proposed funding of \$800,000 is intended to remodel the third floor and pay for the move of Public Works employees to the third floor of City Center North. The total estimated cost is \$1,500,000; however, there is anticipated to be savings in the current city hall and city center north remodel budget to apply reducing this total cost.

#### **Technology Investment**

\$250,000 is requested to ensure that the technology replacement fund is adequate for timely replacement of equipment that was not originally set up in the annual "depreciation" allocations for replacement and ensure adequate funding for sustaining maintenance agreements on software applications.

#### **Facilities Assessment**

\$300,000 is requested to hire a consultant firm to conduct a comprehensive facilities assessment for all city facilities to serve as the basis for adequately planning space needs, develop reasonable estimates for that cost and plan for funding over the long term planning horizon.

#### **Redevelopment Incentive Support**

This request would add \$500,000 to the Redevelopment Incentive Program Fund to offset City development fee costs associated with new capital construction that meets renewal objectives. To date, the fund has been used for new housing and mixed use developments in the downtown/university area. The fund was created from budget savings in both 2016 and 2017 for a total of \$5.6 million after commitments to the existing projects, approximately \$1.2 million remains.

#### **Alley Trash Collection Program (Pilot Program)**

\$250,000 is requested to fund a pilot program to contract for the removal of excessive trash, principally in alleys where clandestine dumping occurs. The Program would target chronic hot spots and areas where oversized materials tend to accumulate for prompt removal in association with on-going code compliance work.

EXHIBIT II to 2020 Recommended Budget Transmittal Letter

**Department Assessments**

The City Manager's Office would like to establish an initiative to contract with a consultant to conduct an organizational assessment of two departments a year to ensure the organization is best positioned to achieve excellence over the long term planning horizon. These assessments would evaluate

- Organizational structure and reporting relationships
- Structure, placement and operations of an organizational development function
- Service delivery structure and functions within each functional area of Human Resources
- Workflow processes and workforce planning
- Existing technology, available technology, technology gaps, and technology needs
- Management and administrative policies
- Department relationships and collaboration with other City departments, agencies and units of government
- Internal controls
- Availability and use of resources
- Employee, vendor and other stakeholder service level satisfaction
- Centralization or decentralization of specific Human Resource functions
- Operations and/ or functions that could be consolidated with other enterprise service departments such as Information Technologies, Real Estate Management and Finance
- Current performance measures and those based on industry standards within each component of the department.

**General Fund Reserves**

\$500,000 is requested to bolster General Fund balance reserves to insulate the City from the impacts of a pending recession. There are indicators (i.e, short term yields higher than long term yields on treasuries; a slowing of the single family new housing starts; the fact that the United States economic cycles typically correct themselves through a recession every 10 years) that would the City should be intentional about planning to absorb the impact.

**Retail Development Recruitment**

\$15,000 is requested to fund a study to identify retail sales gaps in the community to allow for targeted recruitment. It would be ideal to capture all sales tax dollars locally rather than losing those to purchasing made in other communities.

**Web Social Media**

\$230,000 is requested to support the centralization of the City's social media messaging across all applications to ensure it is in alignment with the overall communication strategy.



## **OFFICE OF THE CITY MANAGER**

### EXHIBIT II to 2020 Recommended Budget Transmittal Letter

#### **Rebranding of City Logo**

The City's logo is well over a decade old and the license for its use has expired. Originally paired with the same image as for the Greeley Area Chamber of Commerce, it is timely to consider an update to reflect the City's distinctive image and is timely to consider with the impending launch of a new image campaign. The requested funding of \$340,000 includes the first phase of image development (\$125,000), and the second phase is to implement the new image on all City vehicles (\$225,000).

#### **Police Records Building**

Weld County Public Safety Records Management program must expand and it may prove beneficial to both Weld County and the City of Greeley to establish a separate Greeley records function. \$500,000 is will be requested in an additional appropriation in September to design a facility to meet our community and organizational needs. This \$1,000,000 request is to set aside money for the potential construction of that facility.

#### **Feasibility and Design Study – Indoor Banquet Space at Greeley Golf**

\$40,000 is request to hire a consultant to conduct a financial feasibility study and architectural structure plan towards the possibility of adding a banquet room to Boomerang Links GC clubhouse. A banquet room for golf tournaments and award festivities would make the golf course complete with full service opportunities. A banquet facility may also be rented out for non-golf meetings, wedding parties, graduation parties and other uses. The Golf Advisory Board has inquired about the feasibility of a 2500-3000 square foot banquet facility at one of the clubhouses.



## City of Greeley 2020 Budget

The purpose of this section of the budget document is to assist the reader in his or her efforts to understand the City's budget.

### Financial Structure

Funds are the backbone of the City's financial structure. Funds are established to account for specific revenues and expenditures related to certain activities of the City.

As can be seen below, funds are organized into various groups to identify their purpose.

#### Governmental:

- General Fund - major fund to account for all financial resources except those required to be accounted for in another fund.
- Special Revenue Funds - to account for the proceeds of specific revenue sources other than those from expendable trusts or from major capital projects that are legally restricted for specified purposes.
- Debt Service Funds - to account for resources used to pay annual principal and interest payments on general long-term debt.
- Capital Projects Funds - to account for financial resources used for the acquisition or construction of major capital facilities other than those financed by proprietary funds.
- Permanent Funds - to account for resources that are legally restricted to the extent that only earnings, and not principal, may be used to support the City's operation.

#### Proprietary:

- Enterprise Funds - to report any activity for which a fee is charged to external users for goods or services.
- Internal Service Funds - to report any activity that provides goods or services to other funds or departments on a cost-reimbursement basis.

### Organizational Structure

Just as the collecting and spending of money has structure, the way that work is accomplished in any organization also has structure. The organizational structure of the City is displayed in several ways:

- A city-wide organization chart in this section.
- Department organization charts in the Department Summaries section.
- A description entitled "How the Department is Organized" in each department narrative.

The City uses specific terminology to represent various levels of organizational structure. The terms are activity, program, division, and department.

#### Activity

The activity is the most basic unit of organizational structure. An activity identifies a grouping of similar, related work activities. Examples of programs include: Investigations (Police), Family FunPlex (Culture, Parks & Recreation), and Snow and Ice Removal (Public Works).

Budgets are prepared at the activity level. Once approved, the activity-level budgets are combined to determine division, department, fund, and total City budgets. Activities are, therefore, the basic unit of both the organizational and financial structure.

The City of Greeley has preferred to keep its budgeting presentation simple and traditional. Greeley presents its budget as a "Program Performance" budget which means that each activity is associated with performance indicators which measure output in relation to the resources allocated.

## **Program**

Programs are derived from activities. Programs can be one activity, a combination of activities, or a part of an activity. The program is assigned a Priority Based Budgeting (PBB) quartile and defined as either Governance or Community. Governance programs are used to indirectly support the overall City operations such as budget, health claims and accounting. Community programs are the work done to directly provide City services to the public such as water services, street cleaning, & museums.

Each program has been assigned a quartile from 1 to 4 with 1 being the best quartile. Quartiles were created based upon a methodology of how each program is sustainable to meet Council goals and objectives. PBB was first implemented during the 2019-2020 budget process to better identify and align program budgets to Council objectives. Additional materials and relationships of PBB to the overall budget will be provided during the 2021-2022 budget process.

## **Division**

Divisions are simply a collection of related programs. As an example, the Street Maintenance division consists of Snow and Ice Removal, Street Resurfacing, Patching, and Graffiti programs. Programs are organized into divisions which facilitate administration and coordination of their operations by a single manager. Typically, the larger departments have two or more divisions, each with several programs. Smaller departments may consist of several programs all reporting to a department head.

## **Department**

Departments are traditionally the highest level organizational units of municipal government operations. Familiar department examples are Police, Public Works, Culture, Parks & Recreation, and Finance. Departments typically report to the City Manager. The City Manager, City Attorney, and Municipal Court Judge report directly to the City Council. The City's structure at the department level is presented in the organization charts in the Department Summaries section.

## **Priorities**

### **Objective Directed Activities**

The City Council priorities are presented in this section. Other visionary strategies are presented in the City Council's Priorities and the City Manager's Work Program (a separate document). Departments prepare their performance measures in concert with these broader priorities. Departmental priorities are presented at the end of the Reader's Guide that shows the relationship between the City Council priorities and department performance measures.

## **Capital Improvements**

The City's proposed Capital Improvements Program (CIP) for 2020-2024 can be found on the website at <http://greeleygov.com/government/finance/budget>.

## **Personnel Summaries**

Staffing levels have been detailed and summarized in several formats, beginning with a listing in each department's Budget Summary. There is also a Personnel Summaries section of the document that provides the staffing levels of all programs in the Full-Time Equivalent method of counting positions.

## **Feedback**

What do you think? Your feedback is greatly valued. If you have suggestions or questions regarding the budget, please direct them to:

Budget Office  
City of Greeley  
1000 10<sup>th</sup> Street  
Greeley, CO 80631  
Phone: (970) 350-9735  
Email: [robert.miller@greeleygov.com](mailto:robert.miller@greeleygov.com)



# CITY GOVERNMENT FORM AND STRUCTURE

The municipal government provided by the Charter of the City of Greeley, Colorado, is a Council-Manager form of government. Pursuant to the provisions of the Constitution of the State of Colorado and subject only to limitations imposed therein and by the Charter of the City of Greeley, all powers of the City are vested in an elective City Council.

## POWERS OF THE CITY

The City has all powers of local self-government and home rule and all powers possible for a City to have under the constitution and laws of Colorado. Such powers are exercised in conformity with the provisions of the City of Greeley Charter, or in such a manner as may be provided by the Council, not consistent with the Charter.

### City Council Membership

Policy-making and legislative authority are vested in the City Council consisting of the Mayor and six other members. The Council is elected on a non-partisan basis. Council members serve four-year terms and the Mayor is elected to serve a two-year term. Four of the Council members are elected by ward. The Mayor, two council ward seats and one council at-large seat are elected at every general municipal election.

### Mayor

The Mayor presides over meetings of the City Council and has the same right to speak and vote therein as any other member. The Mayor is a conservator of the peace, and in emergencies may exercise within the City the powers conferred by the Governor of the State of Colorado for purposes of military law.

#### General Powers:

- A. The Council appoints and removes the City Manager.
- B. The Council adopts the budget of the City.
- C. The Council approves the minimum and maximum schedule of compensation for boards, commissions, and all employees of the City.
- D. The Council, or duly authorized committee thereof, may investigate any agency and the official acts of any officer or employee thereof, and may compel, by subpoena, the attendance and testimony of witnesses and production of books and documents.
- E. The Council provides for enforcement of its ordinances.
- F. The Council may enter into contracts and leases on behalf of the municipal government with the approval of the City Attorney and the City Manager.
- G. The Council, by ordinance, may enter into contracts with other governmental bodies.
- H. The Council provides for independent audits of all funds and accounts of the City.
- I. The Council, by ordinance, may create new offices, departments, or agencies.
- J. The Council may provide for licenses, permits, and fees for regulatory or revenue purposes.

### City Manager

The City Manager is the Chief Administrative Officer of the City and is responsible to the Council for proper administration of all of the City's affairs. To that end, he or she has power and is required to:

#### General Powers:

- A. Be responsible for enforcement of the laws and ordinances of the City.
- B. Appoint, suspend, and remove heads of all departments except as otherwise designated by the Charter.
- C. Prepare the budget annually and submit it to the Council and be responsible for its administration after adoption.
- D. Prepare and submit to the Council as of the end of the fiscal year, a complete report on finances and administrative activities of the City for the preceding year.
- E. Keep the Council advised of the financial condition and future needs of the City and make recommendations to the Council.
- F. Exercise supervision and control over all administrative departments and agencies unless otherwise provided by the Charter.
- G. Be responsible for enforcement of all terms and conditions imposed in favor of the City or its inhabitants in any contract or public utility franchise.
- H. Inform the public clearly on City government functions and activities.

- I. Perform other duties as may be prescribed by the Charter or required of him or her by the Council not inconsistent with the Charter.



## FINANCIAL POLICIES

### REVENUE

The budget process involves an annual review of estimated revenue and fee schedules. Estimated revenues are conservatively projected with rate increases and decreases based upon:

- projected growth and development in Greeley
- related costs of services provided
- estimated number of persons benefitting from the services
- expected inflation and its impact on the provision of services

Prior to August of 1983, the Charter of the City of Greeley prohibited earmarking sales tax revenues for specific purposes. In 1985, sales tax revenue bonds were first issued to finance capital improvements. At this time there are two issues outstanding: 2012 and 2014. Sales tax collected will first be used to service this debt in accordance with the bond ordinances and the remaining balance will be transferred to capital project funds or the General Fund.

The City of Greeley imposes a number of miscellaneous licenses, fees, and taxes which are reviewed annually in conjunction with the Revenue Policy, to determine rate and fee schedules for the ensuing year. User charges are set annually for the various enterprises to cover estimated operation, maintenance, and overhead costs.

The City provides a variety of services that enhance the quality of life of its citizens such as:

- parks and trails
- museums
- recreation centers
- Union Colony Civic Center

These extra services are funded partially by private contributions and efforts will continue to secure donations as they are an integral part of the future success of these programs.

### EXPENDITURES

Budgeted expenditures are limited to projected revenues and fund surpluses. Annual budget priorities are established on the basis of Council Priorities with the following considerations taking precedence:

- debt payments
- public safety
- utility services

Other public services and programs will be provided to the extent allowed by the economy at that time.

### LEASE PURCHASE

In 1986, the City of Greeley began using lease/purchase financing for the provision of new and replacement equipment, vehicles and rolling stock in order to:

- ensure the timely replacement of equipment and vehicles
- ensure that vehicle replacement requirements were included in the operating budget

Advantages that a lease/purchase financing method can offer over a cash financing method are:

- it decreases the impact of inflation on the purchase of new and replacement equipment
- it reduces the initial impact of the cost to user departments by enabling acquisition costs to be spread over the useful life of large ticket equipment
- it safeguards the opportunity to use cash assets to earn higher interest than the interest cost of lease/purchasing

Depending upon interest rates and the projected equipment needs for future years, over-reliance upon lease/purchase as an equipment financing mechanism can result in compounded future costs.

## INVESTMENTS

For cash management purposes, the City of Greeley currently pools excess cash from all funds and invests in government bonds and other eligible securities.

Since most City funds are scheduled for specific purposes, maturities are selected to coincide with the periods during which monies will be spent even though new money is coming in to replace expended funds. Because of the positive nature of the yield curve (i.e., longer term rates are higher than shorter term rates), the City attempts to stagger the maturity dates on investments to meet anticipated cash flow needs based on a cash flow model and a yield curve. Thus, a basically passive portfolio strategy is employed. However, active trading is encouraged to take advantage of short-term market swings when conditions warrant a more active strategy. It is the intention of the investment pool to maximize interest income according to risk, marketability, and diversification.

### Eligible Investments:

- Treasury Obligations: Treasury bills, Treasury notes, Treasury bonds and Treasury STRIPS with maturities not exceeding five years from the date of purchase.
- Federal Instrumentality Securities: Debentures, discount notes, global securities, callable securities and stripped principal of coupons with maturities not exceeding five years from the date of purchase issued by the following only: Federal National Mortgage Association, Federal Farm Credit Banks, Federal Home Loan Banks, Federal Home Loan Mortgage Corporation, and Student Loan Marketing Association.
- Prime Commercial Paper issued on U.S. companies and denominated in U.S. currency with a maturity not exceeding 180 days from the date of purchase which is rated in its highest rating category at the time of purchase by one or more nationally recognized organizations which regularly rates such obligations.
- Eligible Bankers Acceptances with an original maximum maturity not exceeding 90 days issued on domestic banks or branches of foreign banks domiciled in the U.S. and operating under U.S. bank laws with a minimum of \$250 million combined capital and surplus, whose senior long-term debt is rated at the time of purchase AA by Standard & Poor's, AA by Moody's or AA by Fitch IBCA, Duff and Phelps, and deposits of the issuing bank must be insured by the Federal Deposit Insurance Corporation.
- Repurchase Agreements with a defined termination date of 180 days or less collateralized by U.S. Treasury and agency securities listed under Treasury Obligations and Federal Instrumentality Securities with a maturity not exceeding ten years. Title must transfer to the City or the City must have a perfected security interest.
- Local Government Investment Pools authorized under CRS 24-75-701, 702 which are no-load, have an objective of maintaining a constant daily net asset value per share, limit assets of the fund to securities authorized in this investment policy, have a maximum stated maturity and weighted average maturity in accordance with Federal Securities Law Regulation 2A-7 and have a rating AAA by Standard & Poor's or AAA by Moody's or AAA/V-1+ by Fitch IBCA, Duff & Phelps.
- Time Certifications of Deposit or savings accounts in state or national banks or in state or federally chartered savings and loans which are state approved depositories and are insured by the FDIC. Certificates of deposit which exceed the FDIC insured amount shall be collateralized in accordance with the Colorado Public Deposit Protection Act.
- Money Market Mutual Funds registered in the Investment Company Act of 1940 which are no-load, have a policy to maintain a constant daily net asset value per share, limit assets of the fund to those securities authorized in this policy, have a maximum state maturity and weighted average maturity in accordance with Federal Securities Regulation 2A-7 and are rated either AAA by Standard & Poor's or AAA by Moody's or Fitch Investors Service.

In all cases, collateral shall have at the least, a market value equal to the investment funds involved.

An average rate of return for the current analysis of the City's investment portfolio will be performed and include the following:

- average maturity of the investment portfolio for the current quarter as compared with the previous three
- a listing of investments by type and institution which shows the applicable percentages of the total portfolios

## DEBT

The City borrows money and issues short-term notes, general obligation bonds, revenue bonds, special or local improvement bonds, and any securities not in contravention of the Charter of the City of Greeley.

It is a high priority of the City of Greeley to maintain good communications with bond rating companies and to earn good bond ratings. The City has developed the following policies to ensure that debt is soundly financed:

- revenue sources to be used to finance debt are conservatively estimated

- the term of debt will not exceed the life of the project being financed by the debt

Future projects are considered to determine future financing needs and the availability of unrestricted resources to finance both current and future debt.

In addition, the City Council observes the following restrictive provisions in all issues of bonds by the municipality in accordance with the City Charter:

- total general obligation debt will not exceed 10% of the total assessed valuation for tax purposes
- the interest rate shall not exceed the market rate
- no bonds shall be issued at less than par value
- the sale of all bonds shall be based upon competitive bids
- all bonds issued by the City shall contain a provision for redemption prior to maturity

Annual budgets include debt service payments and reserve requirements for all debt currently outstanding and for all proposed debt issues.

## **RESERVES**

In 2010 the City Council adopted a fund balance and working capital balance policy for the General, Sewer, Water and Stormwater funds. On November 1, 2016 the reserve policy was updated and adopted by City Council to adjust for extraordinary expenditures.

- General fund unrestricted fund balance shall be two months of operating expenditures, plus operating transfers out, less any extraordinary expenditure items, calculated as the end of the most recent fiscal year.
- Sewer, Water and Stormwater funds working capital balances shall be maintained at 25% of operating expenses less depreciation at the end of the most recent fiscal year.
- Use of fund balance or working capital must be appropriated by City Council.

Debt reserves are established to protect bond holders from payment defaults. Adequate debt reserves are essential in maintaining good bond ratings and for the marketability of bonds. The amounts of debt reserves are established by ordinance in association with each bond issue.



## **BUDGET PROCEDURES**

Prior to the beginning of the budget process the City Manager meets with the City Council to review current council priorities and define new priorities. Following the identification of Council's priorities the City Manager develops an appropriate work program.

In March, the budget process begins with the departments updating their priorities and performance measures. During this budget cycle, the emphasis continues to be on updating and modifying performance measures. The departments are asked to develop performance measures that would measure quality and efficiency and not workload measures.

During the month of April, budget preparation manuals are distributed to the departments providing guidelines and instructions for preparing their budgets. Both the revenue and the expenditure budgets are submitted during May and June. Most departments have citizen advisory boards that help the department head determine project priorities to be proposed in the operating budget.

All requests are summarized and compared to prior year actual expenditure totals and the current budget for City Manager review meetings which involve analysis by the City Manager, Finance Director, Deputy Finance Director, and Budget Officer. Meetings are conducted to evaluate all requests using a City-wide perspective and to compare proposed expenditures to projected revenues with the objective of balancing the budget.

In July, the five year capital improvement plan is updated.

The City Manager is required by Charter to prepare and submit to the City Council on or before the fifteenth of September each year, a recommended budget covering the next fiscal year. The following information is required:

- detailed estimates with supporting explanations of all proposed expenditures for each agency of the City, showing the expenditures for corresponding items for the last preceding fiscal year in full, and estimated expenditures for the current fiscal year
- statements of the bonded and other indebtedness of the City, showing the debt redemption and interest requirements, the debt authorized and unissued, and the condition of sinking funds, if any
- detailed estimates of all anticipated revenues of the City from sources other than taxes with a comparative statement of the amounts received by the City from each of the same similar sources for the last preceding fiscal year in full, and estimated revenues for the current fiscal year
- a statement of the estimated balance or deficit for the end of the current fiscal year
- an estimate of the amount of money to be raised from current and delinquent taxes and the amount to be raised from bond issues which, together with any available unappropriated surplus and any revenues from other sources, will be necessary to meet the proposed expenditures
- such other supporting information as the City Council may request, or as may be otherwise required by the Charter

## **CITIZEN BUDGET ADVISORY COMMITTEE REVIEW**

The purpose of the nine-member committee appointed by the City Council is to provide citizen involvement in the budget process. The functions of the Committee shall include, but not be limited to:

- becoming familiar with City operations, and commenting on revenue requirements, expenditures, staffing levels, alternative service delivery and how the budget will meet the needs of the community
- giving special review attention to specific areas, as directed by City Council or by consensus of the committee
- commenting, through an annual report, on the City budget to City Council

## **BUDGET HEARING AND ADOPTION**

A public hearing on the proposed budget is held before its final adoption at such time and place as the City Council directs. The proposed budget is balanced, meaning that expenditures do not exceed available resources. Notice of the public hearing, a brief summary of the proposed budget, and notice that the proposed budget is on file in the office of the City Clerk are published at least two weeks in advance of the hearing. The complete proposed budget is placed on file for public inspection during office hours for a period of not less than one week prior to the public hearing. The proposed budget is also available for viewing on the City's official web site.

The budget is normally adopted based on an estimated property assessment provided in August by Weld County. The county provides the final certified tax assessment by December 10<sup>th</sup>. Prior to December 15<sup>th</sup> of each year, the City Council sets a tax levy and certifies



this levy to the County Commissioners. Upon completion of two public hearings and the tax levy certification, the City Council adopts the budget and makes necessary appropriations by ordinance no later than December 15<sup>th</sup>, per the City of Greeley Charter.

## **CHANGES IN APPROPRIATIONS**

The City Council may transfer any uncommitted, unreserved, unencumbered, or unexpended appropriations balance or portion thereof from one department, office, or agency to another except as otherwise provided in the Charter. The City Council may make additional appropriations during the fiscal year for unanticipated expenditures, but such additional appropriations shall not exceed the amount by which actual and anticipated revenues of the year are exceeding the revenues as estimated in the budget unless the appropriations are necessary to relieve an emergency endangering the public health, peace, or safety. The ordinance is put on the agenda as a public hearing on the first and second reading before it is formally adopted.

## **ACCOUNTING AND BUDGETARY BASIS**

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied. For both accounting and budgetary purposes, the following basis is applied.

Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 180 days of the end of the current fiscal period. Expenditures are generally recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences, claims and judgments, are recorded only when payment is due.

Cigarette tax, sales tax, auto use tax, general use tax, franchise fees, royalties, special assessments, taxpayer-assessed taxes, interest revenue, and charges for services are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Only the portion of special assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be measurable and available only when cash is received.

Proprietary funds utilize the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

Budgets are adopted on a basis consistent with Generally Accepted Accounting Principles (GAAP), except for the following: proceeds from long-term debt are budgeted as revenue in the proprietary funds; note, lease and bond payments are budgeted as expenses in the proprietary funds; repayments of advances to/from other City funds are budgeted as revenues and expenditures/expenses in all fund types; purchases of fixed assets are budgeted as capital outlay expenses in the proprietary funds; and depreciation in proprietary funds is not budgeted.

The only Enterprise funds that fund depreciation are the Water, Sewer, and Stormwater funds. Depreciation may be shown in other funds for accounting purposes, and in most cases is not considered in the rate setting process.

## BUDGET CALENDAR

PROCESS	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Update department priorities and performance measures												
Budget Kick-Off meetings, Budget Manual Distribution												
Departments prepare Revenue and Expenditure Budgets												
Update Five Year Capital Improvement Plan												
City Manager Review												
Proposed Budget Preparation												
Citizen Budget Advisory Committee Presentation												
Council Workshop												
Public Hearings/Budget Approval and Mill Levy Set												



## BUDGET DOCUMENT LAYOUT

The 2019 budget document layout has not changed from previous years. The Revenue section is different from the Comprehensive Annual Financial Report in that it does not distinguish between operating and non-operating revenue. The Other Financial Sources (Uses) section of the fund balance summaries include transfers, loan proceeds, bond proceeds, and like sources and uses. For budget purposes, all expected revenue is applied to the expected expenditures. The Total columns on the fund balance schedules are a multi-year presentation of the City of Greeley's total resources.

The following is a listing of sections and a description of the contents:

- The **Reader's Guide** contains information for reading and understanding the document, including policies, procedures, a budget calendar, department priorities and performance measures, organization chart, and core values.
- The **Budget Overview** is designed to summarize the City's total revenues and expenditures. In addition to the complete budget, this section displays the fund balances by type of fund (Governmental Operations, Special Revenue, Debt Service, Capital Projects, Permanent, Enterprise, and Internal Service).
- The **Revenue** tab contains information on the City's revenue sources, and a brief explanation of the major sources.
- The **Expenditures** tab displays the City's total expenditures and gives detail of the City's debt service.
- The **Personnel Summaries** tab describes the standard FTE count and changes in FTEs for 2018-2020. Various summary reports and a comparison of positions are also included.
- The **Fund Summaries** tabs have schedules which serve as organizational guides to fund structure and the departments that manage resources within the funds. The impact of the changes in the resources on the balance of each fund or fund type is included in the notes immediately preceding the schedules in the Fund Summaries section.

An account of the revenues, expenditures, balances of each individual fund and the purpose of each fund are documented in subsequent sections. The objective of this type of organization is to show the most general, "big picture" information for quick reference and gradually break summaries down into more detailed information at the department, division, and program levels in later sections. Additional detail can be found in the Capital Improvement Plan.

- The **Department Summaries** tabs give a description of the purpose and responsibilities of each of the departments and divisions. Each department tab contains the following: an organization chart, a department budget summary, general description and organization of the department, FTE summary, highlights, achievements, and Priority Based Budgeting allocation. Within each department, each of the following are documented for the divisions: purpose, division budget summary and a program description.

All narratives start with a summary of resources in both a historical and cross-indexed format. Financial and staffing data are provided in terms of the prior year, the current year, and future years. The first column reflects actual expenditures and revenues for the prior year. The second column details budgeted expenditures and revenues for the current year which is the year the future years budgets are prepared. The first two columns provide historical comparative data for the future year's budget columns. The third and fourth columns present the original and proposed amounts budgeted for the 2020 budget. The reader is better able to understand the basis for the future year's budgets through comparison with historical expenditure and revenue patterns, as well as from workload and operational requirements as explained in the remainder of the narrative. The fifth and sixth columns identify the change from the 2020 proposed budget and the 2020 revised budget. Changes are expressed as a percentage for expenditures and revenue comparisons.



## 2019 CITY COUNCIL PRIORITIES

*Each year the Greeley City Council reviews the vision statement and current realities and establishes priorities that they believe will maintain and improve the community. These are the 2018 priorities and objectives.*

### Image

Community promotion & marketing  
Healthy neighborhoods  
Appealing community entryways & corridors  
Youth success  
Quality of life

### Safety

Crime prevention & suppression  
Emergency readiness & response  
Traffic safety

### Economic Health & Development

Engaged business and industry relationships  
Active support of business development  
Economic initiatives

### Infrastructure & Growth

Public facilities & equipment  
Environmental infrastructure  
Human infrastructure  
Civic Infrastructure



## CITY COUNCIL'S 2019 PRIORITIES WITH OBJECTIVES

The goal for each priority is listed along with a description of the objectives.

### **PRIORITY: Image**

**GOAL:** Reinforce Greeley's vision as an attractive and vibrant community in which to live, learn, work, and play.

- I. COMMUNITY PROMOTION & MARKETING:**  
Deliberate efforts to positively affirm Greeley's character and attributes.
- II. HEALTHY NEIGHBORHOODS:**  
Develop and sustain neighborhoods that reflect a safe, attractive, and appealing place to live.
- III. APPEALING COMMUNITY ENTRYWAYS & CORRIDORS:**  
Present a pleasant, positive, and welcoming impression of Greeley to residents and visitors.
- IV. YOUTH SUCCESS:**  
Help create a community environment that supports youth success.
- V. QUALITY OF LIFE:**  
Devote public resources to help create an exceptional community experience.

**OBJECTIVES**

## **PRIORITY: Safety**

*Goal: manage the health, safety & welfare in a way that promotes a sense of security and well-being for residents, businesses and visitors.*

### **OBJECTIVES**

#### **I. CRIME PREVENTION & SUPPRESSION:**

Foster a safe environment for Greeley residents and businesses.

#### **II. EMERGENCY READINESS & RESPONSE:**

Minimize loss of life and property through risk prevention and preparation, capability & effectiveness of response.

#### **III. TRAFFIC SAFETY**

Create an environment that promotes the safe movement of people, goods and services.

## **PRIORITY: Economic Health & Development**

*GOAL: Foster and maintain public and private investment in business development.*

### **OBJECTIVES**

#### **I. ENGAGED BUSINESS AND INDUSTRY RELATIONSHIPS**

Foster and sustain active and productive relationships with key employers and businesses to secure and expand their local success.

#### **II. ACTIVE SUPPORT OF BUSINESS DEVELOPMENT**

Promote a business-friendly environment and system of municipal services that support commercial enterprise.

#### **III. ECONOMIC INITIATIVES:**

Develop opportunities to target public investment toward specific, high value economic development projects and markets.

## **PRIORITY: Infrastructure & Growth**

*Goal: Establish the capital & human infrastructure to support & maintain a safe, competitive, appealing, and dynamic community.*

### **OBJECTIVES**

#### **I. PUBLIC FACILITIES & EQUIPMENT:**

Provide a framework of public services, facilities and equipment that support a safe, pleasing and successful community.

#### **II. ENVIRONMENTAL INFRASTRUCTURE:**

Improve and maintain the City's natural resources for the benefit of the community.

#### **III. HUMAN INFRASTRUCTURE:**

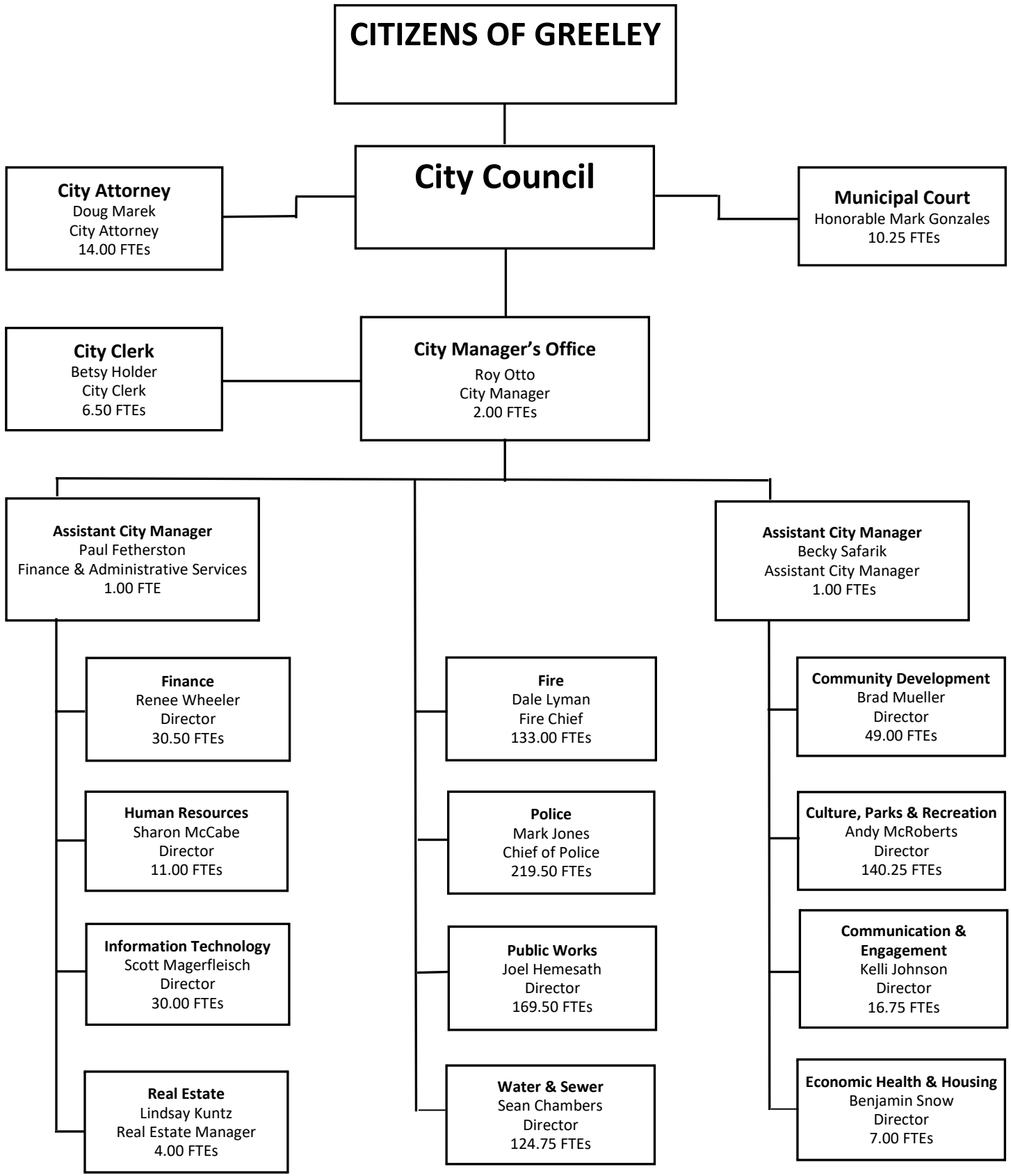
Invest in employee development.

#### **IV. CIVIC INFRASTRUCTURE:**

Create a community that recognizes and capitalizes on the power of aligned principled relationships to address any challenges we face



# 2020 ORGANIZATIONAL CHART







## FTE SUMMARY BY DEPARTMENT

Department/Division	2012	2013	2014	2015	2016	2017	2018	2019 Original	2019 Revised	2020 Proposed
<b>City Attorney</b>										
Law	8.00	11.75	11.75	13.00	13.00	13.00	13.00	14.00	14.00	14.00
<b>Total City Attorney</b>	<b>8.00</b>	<b>11.75</b>	<b>11.75</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>
<b>City Clerk</b>										
Legislative	4.00	4.50	4.50	4.50	4.50	5.50	5.50	6.50	6.50	6.50
<b>Total City Clerk</b>	<b>4.00</b>	<b>4.50</b>	<b>4.50</b>	<b>4.50</b>	<b>4.50</b>	<b>5.50</b>	<b>5.50</b>	<b>6.50</b>	<b>6.50</b>	<b>6.50</b>
<b>City Manager</b>										
City Manager's Office*****	5.00	5.00	5.00	5.00	5.00	5.00	5.00	3.00	4.00	4.00
Real Estate*****	-	-	-	-	-	-	-	-	3.00	4.00
Public Information*****	3.00	3.00	3.00	5.00	5.00	5.00	6.00	-	-	-
Economic Development****	1.00	-	-	-	-	-	-	-	-	-
GATV/Channel 8*****	1.00	1.00	1.00	1.00	1.00	1.00	1.00	-	-	-
Urban Renewal Authority*****	4.00	4.00	4.00	4.00	4.00	4.00	4.00	-	-	-
<b>Total City Manager</b>	<b>14.00</b>	<b>13.00</b>	<b>13.00</b>	<b>15.00</b>	<b>15.00</b>	<b>15.00</b>	<b>16.00</b>	<b>3.00</b>	<b>7.00</b>	<b>8.00</b>
<b>Community Development</b>										
Building Inspection	7.00	7.00	9.00	9.00	9.00	9.00	9.00	9.00	9.00	10.00
Economic Development*****	-	1.00	1.00	-	-	-	-	-	-	-
Engineering Development Review#	3.50	3.50	4.50	5.50	5.50	5.50	18.00	19.00	19.00	19.00
Code Compliance	8.00	8.00	9.00	8.00	7.00	7.00	6.00	6.00	6.00	6.00
Planning	7.75	8.00	10.00	11.00	11.00	11.50	12.00	13.00	14.00	14.00
<b>Total Community Dev</b>	<b>26.25</b>	<b>27.50</b>	<b>33.50</b>	<b>33.50</b>	<b>32.50</b>	<b>33.00</b>	<b>45.00</b>	<b>47.00</b>	<b>48.00</b>	<b>49.00</b>
<b>Culture, Parks &amp; Recreation</b>										
Administration	3.75	5.75	6.00	6.50	6.50	6.50	6.75	6.75	6.75	6.75
Culture, Public Art & Museums	9.00	11.00	11.00	11.75	11.75	11.75	11.75	11.75	11.75	11.75
Facility Services	11.00	-	-	-	-	-	-	-	-	-
Golf Courses	8.00	8.00	8.00	8.00	8.00	8.00	9.00	9.00	9.00	9.00
Island Grove	13.00	14.00	14.00	14.00	14.00	14.00	14.00	15.00	15.00	17.00
Marketing*****	6.50	6.50	6.50	5.75	5.75	5.75	4.75	-	-	-
Museum	10.25	11.00	11.00	12.25	12.25	11.50	11.50	11.50	11.75	11.75
Natural Resources##								6.00	6.00	6.00
Parks**#	34.75	34.75	38.75	39.75	40.75	41.75	43.50	41.00	41.00	43.00
Recreation	23.25	29.75	29.75	29.50	29.50	29.50	29.50	35.00	35.00	35.00
Youth Enrichment	4.75	6.50	6.00	6.00	6.00	6.00	6.00	-	-	-
<b>Total Culture, Parks &amp; Rec</b>	<b>124.25</b>	<b>127.25</b>	<b>131.00</b>	<b>133.50</b>	<b>134.50</b>	<b>134.75</b>	<b>136.75</b>	<b>136.00</b>	<b>136.25</b>	<b>140.25</b>
<b>Communication &amp; Engagement</b>										
Public Information	-	-	-	-	-	-	-	8.00	9.00	10.00
Marketing	-	-	-	-	-	-	-	5.75	5.75	5.75
GATV/Channel 8	-	-	-	-	-	-	-	1.00	1.00	1.00
<b>Total Communication &amp; Engagement</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>14.75</b>	<b>15.75</b>	<b>16.75</b>
<b>Economic Health &amp; Housing</b>										
Economic Development	-	-	-	3.00	3.00	3.00	3.00	3.00	3.00	4.00
Urban Renewal Authority								3.00	3.00	3.00
<b>Total Economic Health &amp; Housing</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>6.00</b>	<b>6.00</b>	<b>7.00</b>
<b>Finance</b>										
Accounting Operations	-	-	-	-	-	-	-	-	6.00	6.00
Budget & Revenue Compliance	-	-	-	-	-	-	-	-	2.00	4.00
Cash Operations & Utility Billing	-	-	-	-	-	-	-	-	7.50	7.50
Fiscal Management	2.00	2.00	2.00	2.00	2.00	2.00	3.00	3.00	1.00	1.00
Financial Reporting	-	-	-	-	-	-	-	-	4.00	4.00
Financial Services	20.25	20.25	20.25	22.50	23.50	25.50	22.50	24.50	-	-
Purchasing	4.00	4.00	4.00	4.00	3.00	3.00	3.00	3.00	3.00	3.00
Real Estate*****	-	-	-	-	-	-	3.00	3.00	-	-
Sales Tax Administration	-	-	-	-	-	-	-	-	5.00	5.00
<b>Total Finance</b>	<b>26.25</b>	<b>26.25</b>	<b>26.25</b>	<b>28.50</b>	<b>28.50</b>	<b>30.50</b>	<b>31.50</b>	<b>33.50</b>	<b>28.50</b>	<b>30.50</b>

Department/Division	2012	2013	2014	2015	2016	2017	2018	2019 Original	2019 Revised	2020 Proposed
<b>Fire</b>										
Administration	2.00	2.00	2.00	2.00	2.00	2.00	4.00	4.00	4.00	4.00
Community Safety	3.00	3.00	3.00	4.00	4.00	4.00	3.00	4.00	4.00	5.00
Operations	101.00	101.00	102.00	102.00	102.00	102.00	105.00	109.00	119.00	124.00
<b>Total Fire</b>	<b>106.00</b>	<b>106.00</b>	<b>107.00</b>	<b>108.00</b>	<b>108.00</b>	<b>108.00</b>	<b>112.00</b>	<b>117.00</b>	<b>127.00</b>	<b>133.00</b>
<b>Human Resources</b>										
Health	1.98	2.05	2.30	2.30	2.30	2.05	2.05	2.50	2.50	2.50
Liability	1.00	1.30	1.30	1.30	1.30	1.30	1.30	1.38	1.38	1.38
Operations	4.65	4.85	6.10	6.10	6.10	7.10	7.10	6.57	6.57	6.57
Worker's Compensation	0.63	0.56	0.55	0.55	0.55	0.55	0.55	0.55	0.55	0.55
<b>Total Human Resources</b>	<b>8.25</b>	<b>8.75</b>	<b>9.25</b>	<b>10.25</b>	<b>10.25</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>
<b>Information Technology</b>										
Information Technology	21.75	21.75	22.75	24.00	24.00	25.00	26.00	26.00	27.00	30.00
<b>Total Information Technology</b>	<b>21.75</b>	<b>21.75</b>	<b>22.75</b>	<b>24.00</b>	<b>24.00</b>	<b>25.00</b>	<b>26.00</b>	<b>26.00</b>	<b>27.00</b>	<b>30.00</b>
<b>Municipal Court</b>										
Municipal Court	8.25	8.25	8.25	8.25	9.25	9.25	9.25	9.25	9.25	9.25
Ticket Collection	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
<b>Total Municipal Court</b>	<b>9.25</b>	<b>9.25</b>	<b>9.25</b>	<b>9.25</b>	<b>10.25</b>	<b>10.25</b>	<b>10.25</b>	<b>10.25</b>	<b>10.25</b>	<b>10.25</b>
<b>Police</b>										
Operations*	-	-	-	-	164.00	167.00	169.00	134.00	130.00	133.00
Investigations***	78.50	24.50	24.50	24.50	-	-	-	-	-	-
Parking Enforcement	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	-	-
Patrol**	117.50	117.50	122.50	122.50	-	-	-	-	-	-
Services / Support Services	49.50	49.50	52.50	52.50	38.50	38.50	39.50	77.50	82.50	86.50
<b>Total Police</b>	<b>247.50</b>	<b>193.50</b>	<b>201.50</b>	<b>201.50</b>	<b>204.50</b>	<b>207.50</b>	<b>210.50</b>	<b>213.50</b>	<b>212.50</b>	<b>219.50</b>
<b>Public Works</b>										
Administration	2.90	2.90	2.90	2.90	2.90	3.90	3.90	3.90	2.90	2.90
Engineering#	19.50	19.50	19.50	22.50	23.50	24.50	17.00	17.00	18.00	18.00
Equipment Maintenance	14.25	14.25	14.50	15.50	9.00	9.00	9.00	9.00	9.00	9.00
Facilities Management	17.00	17.00	18.00	18.00	19.00	19.00	19.00	19.00	19.00	23.00
Parking Enforcement	-	-	-	-	-	-	-	-	2.00	2.00
Stormwater	17.10	17.10	20.10	20.10	20.10	20.10	20.10	20.10	20.10	20.10
Street Maintenance	22.00	22.00	22.00	22.00	22.00	22.00	22.00	22.00	22.00	22.00
Transit Services	33.30	35.30	36.30	37.50	50.00	50.00	50.00	55.50	55.50	55.50
Transportation Services	16.00	16.00	16.00	16.00	16.00	16.00	17.00	17.00	17.00	17.00
<b>Total Public Works</b>	<b>142.05</b>	<b>144.05</b>	<b>149.30</b>	<b>154.50</b>	<b>162.50</b>	<b>164.50</b>	<b>158.00</b>	<b>163.50</b>	<b>165.50</b>	<b>169.50</b>
<b>Sewer</b>										
Sewer General Management#	4.20	4.00	4.00	4.00	4.20	4.60	3.10	4.10	4.10	4.10
Wastewater Collection	13.50	13.50	13.50	13.50	12.50	11.50	11.00	11.00	11.00	11.00
Wastewater Treatment	23.00	23.00	23.00	23.00	22.50	23.00	23.50	23.50	23.50	23.50
<b>Total Sewer</b>	<b>40.70</b>	<b>40.50</b>	<b>40.50</b>	<b>40.50</b>	<b>39.20</b>	<b>39.10</b>	<b>37.60</b>	<b>38.60</b>	<b>38.60</b>	<b>38.60</b>
<b>Water</b>										
Water General Management	16.85	13.30	13.30	14.30	15.10	14.70	13.20	12.90	11.90	14.90
Transmission/Distribution	30.25	30.25	31.25	31.50	29.50	33.00	33.00	34.75	34.75	35.75
Treatment and Supply	35.45	35.45	35.45	35.45	37.95	34.95	34.95	35.50	35.50	35.50
<b>Total Water</b>	<b>82.55</b>	<b>79.00</b>	<b>80.00</b>	<b>81.25</b>	<b>82.55</b>	<b>82.65</b>	<b>81.15</b>	<b>83.15</b>	<b>82.15</b>	<b>86.15</b>
<b>Grand Total Regular Positions</b>	<b>860.80</b>	<b>813.05</b>	<b>839.55</b>	<b>860.25</b>	<b>872.25</b>	<b>882.75</b>	<b>897.25</b>	<b>922.75</b>	<b>936.00</b>	<b>970.00</b>

\* In 2016 the Police Department created the Operations division

\*\* In 2016 the Police Department reclassified the Patrol division into Operations.

\*\*\* In 2013 the Police Dispatch (54 FTEs) was moved from the Police Department to Weld County.

\*\*\*\* In 2013 Economic Development was moved from the City Manager's Office to Community Development.

\*\*\*\*\* In 2015 Economic Development was moved from Community Development and was established as its own department.

\*\*\*\*\* In 2018 Real Estate was moved to report to Finance Director. Fiscal Management moved to Fiscal Services.

\*\*\*\*\* In 2019 Communications Services Department created from City Manager's Office and Marketing.

\*\*\*\*\* In 2019 Urban Renewal moved to Economic Development.

# In 2018 Civil Inspections were moved to Engineering Development Review from Water, Sewer, and Engineering.

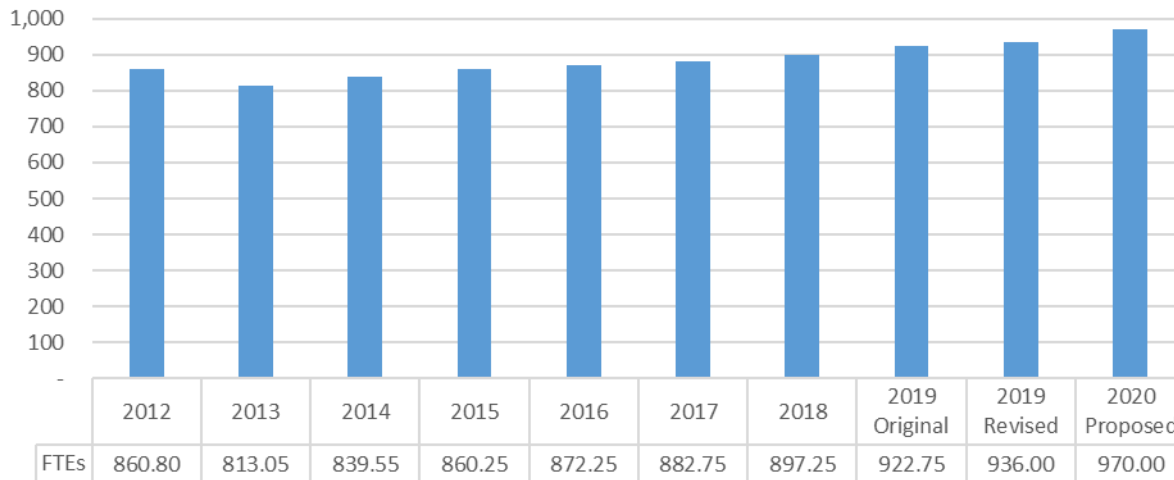
## In 2019 Natural Resource Division created from Parks Division.



## DISCUSSION OF FTE CHANGES

There has been an increase of 13.25 FTEs during 2019. 1 FTE of an Equipment Operator was approved in the 2019-2020 budget for Water and Sewer in 2020. An additional 6 FTEs were approved in 2019 that will be added in 2020 using existing identified funds. In 2020 there is a proposed increase of 27.0 FTEs. This brings the total FTE count to 970.00 in 2020.

FTE Trending



This following section is provided to help illustrate how the City of Greeley has made changes in staffing due to programming modifications and changes in the economy. Revisions have also been made in an effort to better serve the citizens of Greeley.

### 2019 FTEs

**922.75**

### 2019 MID-YEAR FTE CHANGES

#### Police

Body Camera Technician 1.00

#### Community Development

Business Analyst 1.00

#### Culture, Parks and Recreation

Museum Curator 0.25

#### Public Works

Utility Coordinator 1.00

#### Fire

Fire Fighters (New Fire Station) 10.00

### 2019 Mid-Year FTE Changes

**13.25**

### 2019 Revised FTEs

**936.00**

### 2020 MID-YEAR FTE CHANGES

#### Fire

Fire Fighters (New Fire station) 5.00

#### Economic Health & Housing

Development Coordinator 1.00

<b>2020 Mid-Year FTE Changes</b>	<b>6.00</b>
<b>2020 Revised FTEs</b>	<b>942.00</b>
<b>2020 ORIGINAL BUDGET ADDITIONS</b>	
<b>Water</b>	
Equipment Operator II	1.00
<b>2020 Revised Beginning FTEs</b>	<b>943.00</b>
<b>2020 PROPOSED FTE CHANGES</b>	
<b>City Manager's Office</b>	
Real Estate Specialist	1.00
<b>Communication &amp; Engagement</b>	
Communication Specialist	1.00
<b>Community Development</b>	
Building Inspector II	1.00
<b>Culture, Parks and Recreation</b>	
Park Technicians	2.00
Right of Way (ROW) Technician	1.00
Park Maintenance Technician II	1.00
<b>Finance</b>	
Financial Analysts	2.00
<b>Fire</b>	
Fire Marshal	1.00
<b>Information Technology</b>	
Network Security Administrator	1.00
Service Desk Technicians	2.00
<b>Police</b>	
Data Coordinator I	2.00
Public Safety Technician	4.00
Police Sergeant	1.00
<b>Public Works</b>	
Facility Technicians	2.00
Equipment Technician	1.00
Facility Supervisor	1.00
<b>Water</b>	
Rates & Budget Analyst	1.00
Water Conservation Analyst	1.00
W&S Maintenance Technician	1.00
<b>2020 Proposed FTE Changes</b>	<b>27.00</b>
<b>2020 Proposed FTEs</b>	<b>970.00</b>



# 2020 SUMMARY OF ADDITIONS & REQUESTS

## Funded Requests: General Fund Revenue Source

Description	Department	2020
Real Estate Management Operating Costs & Real Estate Specialist	City Manager's Office	\$ 106,603
Communication Specialist	Communication & Engagement	99,853
Plan Review Software/TRAKIT Enhancements for Community Development	Community Development	17,000
Electrical Inspector	Community Development	168,643
Repeal and Replace Development Code	Community Development	200,000
Natural Areas & Trails Operational Budget	Culture, Parks & Recreation	91,863
Two Park Facility Technicians at Island Grove & Event Center	Culture, Parks & Recreation	47,137
Median/ROW Technician	Culture, Parks & Recreation	209,188
Parks Maintenance Technician II	Culture, Parks & Recreation	139,319
Two Financial Analysts	Finance	209,706
Alternative Response Funding	Fire	70,000
Fire Marshal	Fire	154,544
Market Adjustments (New Target, Total \$800,000)	Human Resources	550,000
HR, CE, & PW Positions (Based on Studies)	HR, CE & Public Works	703,544
Total Rewards/Career/Compensation Consulting Services	Human Resources	150,000
Enhanced End-point Protection	Information Technology	75,000
Vendor Remote Access Management	Information Technology	60,000
Enhanced Email Security	Information Technology	50,000
Network Security Administrator	Information Technology	123,500
Two Service Desk Technicians	Information Technology	214,000
Two Data Coordinator I	Police	44,278
Four Public Safety Technicians	Police	471,757
Police Sergeant	Police	147,927
Facility Supervisor	Public Works	123,843
Two Facility Technicians	Public Works	190,086
Equipment Technician	Public Works	103,455
Weld County Intergovernmental Agreement & City Council Community Participation Costs	Non-Departmental	373,340
<b>Total Additions: General Fund</b>		<b>\$ 4,894,586</b>

## Funded Requests: Conservation Trust Revenue Source

Description		2020
2020 Colorado Natural Heritage Program Grant Match (Cons Trust Fund)	Culture, Parks & Recreation	\$ 6,500
Ice Haus Storefront Training Room (Cons Trust Fund)	Culture, Parks & Recreation	89,150
<b>Total Additions: Conservation Trust</b>		<b>\$ 95,650</b>

## Funded Requests: Golf Fund

Description		2020
Feasibility and Design Study - Indoor Banquet Space at Greeley Golf	Culture, Parks & Recreation	\$ 40,000
<b>Total Additions: Golf Fund</b>		<b>\$ 40,000</b>

## Funded Requests: Utilities - Water & Sewer Revenue Source

Description		2020
Rates & Budget Analyst	Water	\$ 119,149
Water Conservation Analyst	Water	102,784
Water and Sewer Maintenance Technician	Water	126,238
Non-Potable Dump Truck and Water Tank	Water	140,000
Non-Potable Vacuum Truck (Used)	Water	70,000
Greeley Farm Maintenance and Upkeep	Water	50,000
Water Conservation Van	Water	45,000
Market Adjustments (New Target, Total \$800,000, Water \$170k, Sewer \$80k)	Water & Sewer	250,000
<b>Total Additions: Utilities - Water &amp; Sewer</b>		<b>\$ 903,171</b>

## All Funds - Total Additions

		<b>\$ 5,933,407</b>
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<b>Unfunded Requests: General Fund Revenue Source</b>		
<b>Description</b>		<b>2020</b>
Planner - Support for Regionalism & Long-Range Planning	Community Development	\$ 94,523
Irrigation Systems Inspector	Community Development	154,030
Other Professional Services	Economic Health & Housing	45,000
PTO (Leave Accrual, Total \$200,000)	Human Resources	137,500
Safety Coordinator	Human Resources	125,099
Learning & Organizational Development Analyst	Human Resources	125,799
Security Program Contractor Implementation Support	Information Technology	350,000
Migrate to Cloud-based Email & Productivity Software	Information Technology	360,000
IT Project Manager FTE	Information Technology	132,885
Expand Cityworks to Enterprise Version	Information Technology	268,482
Website Redesign	Information Technology	295,000
<b>Total Unfunded: General Fund</b>		<b>\$ 2,088,318</b>

<b>Unfunded Requests: Utilities - Water Revenue Source</b>		
<b>Description</b>		<b>2020</b>
Water Conservation Vehicle	Water	\$ 40,000
Water Conservation Pickup Truck	Water	40,000
Water Conservation Trailer	Water	50,000
<b>Total Unfunded: Utilities - Water</b>		<b>\$ 130,000</b>

<b>Total Unfunded Requests: All Funds</b>		<b>\$ 2,218,318</b>
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<b>One Time Requests</b>	
<b>Description</b>	<b>2020</b>
Spillman Software	\$ 400,000
Police Records Building (\$1,500,000 Total)	1,000,000
City Center North 3rd Floor Remodel	800,000
Technology Investment	250,000
Facilities Assessment	300,000
Total Rewards/Career/Compensation Consulting Services (Additional Funding Request)	100,000
Economic Redevelopment Incentives	500,000
Trash Collection (Alley Pilot Program)	250,000
Department Assessments	150,000
General Fund Reserves	500,000
Retail Development Recruitment	15,000
Web Social Media	230,000
Rebranding of City Logo	340,000
<b>Total One Time Requests</b>	<b>\$ 4,835,000</b>

<b>One Time Requests (After Intial Budget Presentation)</b>	
<b>Description</b>	<b>2020</b>
Island Grove East End Stage (Working on Estimates)	
16th Corridor Plan (Working on Estimates)	
16th/71st Avenue Extension (Working on Estimates)	
Two Variable Message Board Signs (\$20k each)	40,000
Speed Trailer: Assist with Speed Reduction on Construction Detour Routes	20,000
Concrete Replacement Near Transit Barn and Salt Shed. \$200k Grant Available	350,000
Loader for Bestway Site to Load Asphalt Millings	325,000
Right and Left Turn Lanes Intersection Improvements	500,000
Curb, Gutter, and Sidewalk Improvements (\$10M in needs)	200,000
Electric Vehicle Charging Stations (City Center South and Double Tree Parking Lot)	100,000
<b>Total One Time Requests</b>	<b>\$ 1,535,000</b>



# 2020 BUDGETED FUND BALANCE WORKSHEET

	Fund Description	Projected Fund Balance 1/1/2020	2020 Resource Budget	2020 Expenditure Budget	Projected Fund Balance 12/31/2020
<b>000 - General</b>					
	001 - General	<b>16,979,942</b>	113,170,972	112,960,637	<b>17,190,277</b>
<b>100 - Special Revenue</b>					
	102 - Convention & Visitors	<b>615,697</b>	812,758	840,565	<b>587,890</b>
	103 - Community Development	<b>1,055,228</b>	916,150	802,975	<b>1,168,403</b>
	104 - Streets & Roads	<b>644,523</b>	10,455,099	10,703,498	<b>396,124</b>
	105 - Conservation Trust	<b>526,491</b>	1,001,000	1,058,619	<b>468,872</b>
	106 - Sales & Use Tax	-	82,176,100	82,176,100	-
	108 - Designated Revenue	<b>5,330,992</b>	2,707,352	3,454,665	<b>4,583,679</b>
	110 - Conference Center Development	-	728,000	728,000	-
	111 - Downtown Development Authority TIF	<b>645,278</b>	725,000	500,000	<b>870,278</b>
	112 - NEAHR Grants	<b>(27,181)</b>	-	-	<b>(27,181)</b>
	602 - Museum	<b>189,425</b>	1,000	250	<b>190,175</b>
	604 - Senior Citizen	<b>33,501</b>	300	50	<b>33,751</b>
	606 - Senior Center Clubs	<b>34,526</b>	15,395	21,675	<b>28,246</b>
	607 - Community Memorials	<b>108,066</b>	400	1,095	<b>107,371</b>
<b>200 - Debt Service</b>					
	200 - General Debt Service	<b>2,057,921</b>	7,102,969	7,088,336	<b>2,072,554</b>
	201 - Greeley Building Authority	-	-	-	-
<b>300 - Capital Projects</b>					
	301 - Public Improvement	<b>9,498</b>	22,341	10,000	<b>21,839</b>
	303 - Public Art	<b>724,181</b>	244,864	543,012	<b>426,033</b>
	304 - Food Tax	<b>1,126,955</b>	9,316,574	9,896,580	<b>546,949</b>
	305 - Softball Improvement	<b>76,336</b>	12,800	150	<b>88,986</b>
	306 - Fire Equip & Acquisition Replacement	<b>125,574</b>	2,409,017	1,882,040	<b>652,551</b>
	307 - Fire Protection Development	<b>2,020,365</b>	651,777	2,400	<b>2,669,742</b>
	308 - Police Development	<b>547,521</b>	1,158,703	1,000,800	<b>705,424</b>
	309 - Island Grove Development	<b>218,677</b>	158,345	373,325	<b>3,697</b>
	312 - Transportation Development	<b>3,697,707</b>	11,207,771	11,406,825	<b>3,498,653</b>
	314 - Park Development	-	2,481,580	2,481,580	-
	316 - Trails Development	<b>125,771</b>	214,764	80,950	<b>259,585</b>
	318 - Quality of Life	<b>939,896</b>	7,142,785	5,009,306	<b>3,073,375</b>
	320 - FASTER	<b>122,202</b>	784,500	905,700	<b>1,002</b>
	321 - Keep Greeley Moving	-	16,242,332	16,242,332	-
	322 - 2016 City Center	<b>724,239</b>	810,000	801,000	<b>733,239</b>

	<b>Fund Description</b>	<b>Projected Fund Balance 1/1/2020</b>	<b>2020 Resource Budget</b>	<b>2020 Expenditure Budget</b>	<b>Projected Fund Balance 12/31/2020</b>
<b>400 - Enterprise</b>					
	401 - Sewer	5,280,588	5,643,240	7,198,867	3,724,961
	402 - Sewer Construction*	2,335,183	4,268,074	4,839,942	1,763,315
	403 - Sewer Capital Replacement*	4,252,461	14,569,049	22,975,721	(4,154,211)
	404 - Water	22,353,499	18,566,092	21,111,427	19,808,164
	405 - Water Construction*	4,370,393	50,818,671	62,192,340	(7,003,276)
	406 - Water Capital Replacement*	(9,857,751)	25,786,946	18,416,191	(2,486,996)
	407 - Water Rights Acquisition*	5,763,057	20,957,928	13,321,872	13,399,113
	408 - Cemetery	281,456	635,774	651,867	265,363
	409 - Municipal Golf Courses	482,445	1,915,133	1,974,873	422,705
	410 - Downtown Parking	236,064	244,100	221,181	258,983
	411 - Stormwater	976,646	2,942,852	2,867,460	1,052,038
	412 - Stormwater Construction*	(48,087)	1,811,342	1,700,012	63,243
	413 - Stormwater Replacement	273,205	2,062,057	2,248,659	86,603
	420 - Sewer Debt Service	1,090,084	2,242,162	1,880,516	1,451,730
	421 - Water Debt Service	10,837,955	11,614,643	10,853,481	11,599,117
	422 - Stormwater Debt Service	311,557	566,000	549,650	327,907
<b>500 - Internal Service</b>					
	502 - Equipment Maintenance	573,257	3,422,007	3,455,237	540,027
	503 - Information Technology	321,450	5,503,125	5,502,363	322,212
	504 - Health	3,868,343	15,561,440	15,757,426	3,672,357
	505 - Workers' Compensation	4,231,942	1,641,157	1,707,753	4,165,346
	506 - Communications	645,495	302,100	204,200	743,395
	507 - Liability	1,698,412	1,721,948	1,640,832	1,779,528
	512 - Fleet Replacement	1,212,127	3,104,719	3,117,450	1,199,396
	513 - Information Technology Acquisition	1,024,258	461,000	200,843	1,284,415
<b>600 - Permanent</b>					
	601 - Cemetery Endowment	2,647,900	270,869	40,604	2,878,165
	603 - Petriken Memorial	2,148	25	10	2,163
	605 - Memorials	305,806	15,000	75	320,731
<b>Total Appropriation</b>		<b>\$ 104,123,224</b>	<b>\$ 469,318,101</b>	<b>\$ 475,603,317</b>	<b>\$ 97,838,008</b>

**\*Cash Flow / Timing of Payments (Capital Improvement Plan)**

	<b>Fund Description</b>	<b>Projected Fund Balance 1/1/2020</b>	<b>2019 Resource Budget</b>	<b>2020 Expenditure Budget</b>	<b>Projected Fund Balance 12/31/2020</b>
	402 - Sewer Construction	4,453,349	4,268,074	4,642,432	4,078,991
	403 - Sewer Capital Replacement	6,986,770	14,569,049	7,312,070	14,243,749
	405 - Water Construction	11,484,104	50,818,671	61,605,510	697,265
	406 - Water Capital Replacement	(344,068)	25,786,946	21,430,456	4,012,422
	407 - Water Rights Acquisition	5,763,057	20,957,928	11,989,685	14,731,300
	412 - Stormwater Construction	1,913	1,811,342	1,750,012	63,243
<b>Total Cash Flow/ Timing of Payments</b>		<b>\$ 125,653,093</b>	<b>\$ 469,318,101</b>	<b>\$ 460,887,404</b>	<b>\$ 134,083,790</b>



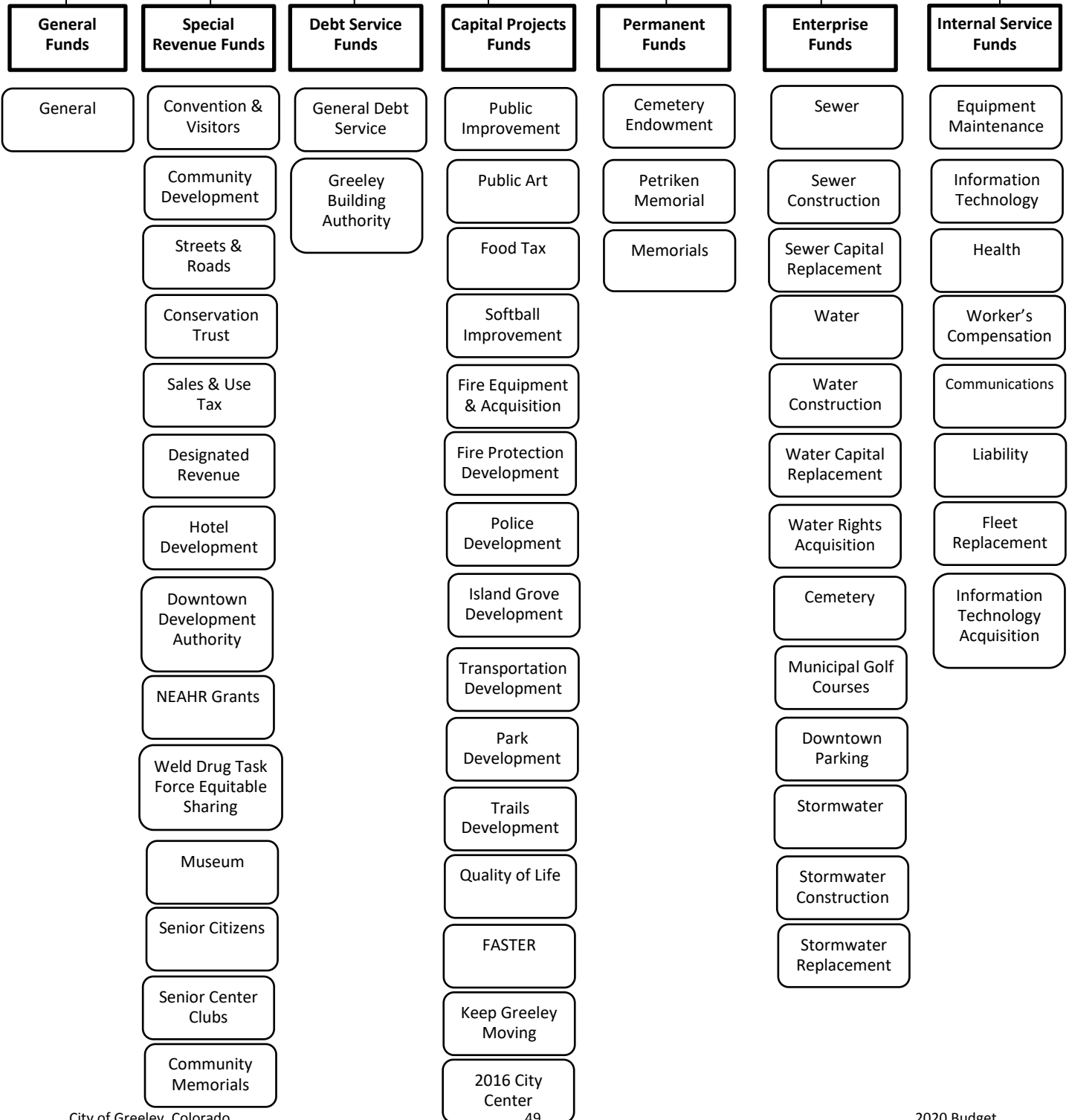


# FUND STRUCTURE

## CITY OF GREELEY

### Governmental Funds

### Proprietary Funds







## 2020 FUND BALANCE SCHEDULE ALL FUNDS

	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
<b>Projected Beginning Fund Balance &amp; Reserves</b>	<b>\$ 156,717,488</b>	<b>\$ 225,916,259</b>	<b>\$ 104,123,224</b>	<b>\$ 104,123,224</b>	<b>-</b>	<b>-</b>

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Charges for Services	112,946,765	119,497,085	117,976,696	131,487,168	13,510,472	11.45%
Fines & Forfeits	2,289,656	2,566,710	2,638,191	2,438,191	(200,000)	-7.58%
Intergovernmental Revenue	22,306,266	25,380,218	14,721,921	15,368,373	646,452	4.39%
Licenses & Permits	3,611,649	2,355,890	2,356,890	2,568,947	212,057	9.00%
Taxes	102,263,028	101,088,246	104,824,684	113,277,357	8,452,673	8.06%
Miscellaneous Revenue	27,615,213	4,191,371	3,963,039	6,367,512	2,404,473	60.67%
Bond Proceeds	57,257,391	66,235,727	27,860,719	84,650,000	56,789,281	204%
Transfers In	165,158,058	113,404,504	99,157,748	113,160,553	14,002,805	14.12%
<b>Total Resources</b>	<b>\$ 493,448,026</b>	<b>\$ 434,719,751</b>	<b>\$ 373,499,888</b>	<b>\$ 469,318,101</b>	<b>\$ 95,818,213</b>	<b>25.65%</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Salaries & Benefits	83,815,811	92,205,463	96,141,479	101,729,079	5,587,600	5.81%
Supplies & Services	61,300,355	84,779,246	68,990,988	72,089,230	3,098,242	4.49%
Capital	95,237,596	243,751,111	93,934,732	166,896,461	72,961,729	77.67%
Debt	18,737,435	22,372,462	20,876,015	21,727,994	851,979	4.08%
Transfers Out	165,158,058	113,404,504	99,157,748	113,160,553	14,002,805	14.12%
<b>Total Expenditures by Category</b>	<b>\$ 424,249,255</b>	<b>\$ 556,512,786</b>	<b>\$ 379,100,962</b>	<b>\$ 475,603,317</b>	<b>\$ 96,502,355</b>	<b>25.46%</b>

Expenditures by Fund Type	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
General	102,165,299	118,482,556	103,169,597	112,960,637	9,791,040	9.49%
Special Revenue	91,832,870	91,978,689	93,160,205	100,287,492	7,127,287	7.65%
Debt Service	7,234,414	6,303,581	6,416,458	7,088,336	671,878	10.47%
Capital Projects	55,610,279	104,557,939	38,397,696	50,636,000	12,238,304	31.87%
Enterprise	140,597,520	200,480,387	108,083,803	173,004,059	64,920,256	60.06%
Internal Service	26,741,058	34,658,547	29,832,514	31,586,104	1,753,590	5.88%
Permanent	67,815	51,087	40,689	40,689	-	-
<b>Total Expenditures by Fund Type</b>	<b>\$ 424,249,255</b>	<b>\$ 556,512,786</b>	<b>\$ 379,100,962</b>	<b>\$ 475,603,317</b>	<b>\$ 96,502,355</b>	<b>25.46%</b>

Expenditures by Department	2019 Revised		2020 Original	2020 Revised	\$ Change	% Change
	2018 Actual	Budget	Budget	Budget		
Capital Projects	55,610,279	104,557,939	38,397,696	50,636,000	12,238,304	31.87%
City Attorneys Office	1,618,457	1,947,390	2,033,840	2,033,840	-	-
City Clerk	723,799	962,767	868,111	953,111	85,000	9.79%
City Managers Office	1,048,352	1,870,325	1,530,121	1,884,474	354,353	23.16%
Communication & Engagement	1,835,402	2,239,404	2,208,437	2,347,387	138,950	6.29%
Community Development	4,325,397	5,249,980	5,302,357	5,789,663	487,306	9.19%
Culture, Parks & Recreation	20,011,289	22,564,127	22,579,203	23,150,110	570,907	2.53%
Economic Health & Housing	2,933,826	1,645,283	1,676,229	1,676,229	-	-
Finance	2,727,164	3,209,927	3,504,144	3,382,024	(122,120)	-3.49%
Fire	15,994,144	18,746,808	18,236,363	20,267,726	2,031,363	11.14%
Human Resources	17,160,866	19,392,255	19,714,167	20,739,467	1,025,300	5.20%
Information Technology	4,770,233	9,962,225	5,025,080	5,703,206	678,126	13.49%
Municipal Court	1,156,682	1,165,619	1,202,444	1,202,444	-	-
Non-Departmental	104,852,432	107,304,771	94,754,336	106,871,123	12,116,787	12.79%
Police	27,244,343	29,164,434	30,381,530	31,500,584	1,119,054	3.68%
Public Works	33,031,145	42,485,337	32,611,815	34,675,572	2,063,757	6.33%
Sewer	24,771,117	30,005,855	34,609,760	36,895,046	2,285,286	6.60%
Water	104,434,328	154,038,340	64,465,329	125,895,311	61,429,982	95.29%
<b>Total Expenditures by Department</b>	<b>\$ 424,249,255</b>	<b>\$ 556,512,786</b>	<b>\$ 379,100,962</b>	<b>\$ 475,603,317</b>	<b>\$ 96,502,355</b>	<b>25.46%</b>

<b>Total Expenditures by Fund Cash Flow</b>	<b>- (\$ 21,529,869)</b>	<b>(\$ 10,019,900)</b>	<b>(\$ 14,715,913)</b>	<b>(\$ 4,696,013)</b>	<b>46.87%</b>
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<b>Projected Ending Fund Balance &amp; Reserves</b>	<b>\$ 225,916,259</b>	<b>\$ 104,123,224</b>	<b>\$ 98,522,150</b>	<b>\$ 97,838,008</b>	<b>(\$ 684,142)</b>	<b>-0.69%</b>
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Program	Expenditures by PBB Quartile	2019 Revised		2020 Original	2020 Revised	\$ Change	% Change
		2018 Actual	Budget	Budget	Budget		
Community	Unassigned	273,152,452	384,491,601	207,778,794	296,426,521	88,647,727	42.66%
	1	42,369,119	50,117,337	49,049,297	51,685,407	2,636,110	5.37%
	2	42,573,765	48,167,632	46,440,085	48,225,946	1,785,861	3.85%
	3	27,425,427	31,254,763	31,487,801	32,493,772	1,005,971	3.19%
	4	5,298,208	5,756,599	5,973,929	6,107,847	133,918	2.24%
	<b>Total Community</b>	<b>117,666,518</b>	<b>135,296,331</b>	<b>132,951,112</b>	<b>138,512,972</b>	<b>5,561,861</b>	<b>4.18%</b>
Governance	1	3,288,322	4,744,546	4,700,051	5,207,381	507,331	10.79%
	2	21,057,286	29,006,512	23,977,551	24,600,825	623,274	2.60%
	3	4,468,373	5,073,612	4,977,539	5,413,539	436,000	8.76%
	4	4,616,305	5,325,788	4,715,915	5,442,078	726,163	15.40%
		<b>Total Governance</b>	<b>33,430,285</b>	<b>44,150,459</b>	<b>38,371,056</b>	<b>40,663,824</b>	<b>2,292,768</b>
<b>Total Expenditures by PBB Quartile</b>		<b>\$ 424,249,255</b>	<b>\$ 563,938,391</b>	<b>\$ 379,100,962</b>	<b>\$ 475,603,317</b>	<b>\$ 96,502,355</b>	<b>25.46%</b>



To account for all financial resources except those required to be accounted for in another fund.

	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
<b>Projected Beginning Fund Balance &amp; Reserves</b>	<b>\$ 26,754,359</b>	<b>\$ 32,644,158</b>	<b>\$ 16,979,942</b>	<b>\$ 16,979,942</b>	-	-

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Charges for Services	10,443,860	10,832,187	11,054,115	10,954,115	(100,000)	-0.90%
Fines & Forfeits	2,109,266	2,382,710	2,454,191	2,254,191	(200,000)	-8.15%
Intergovernmental Revenue	8,608,607	9,750,229	7,717,035	7,872,579	155,544	2.02%
Licenses & Permits	3,319,627	2,340,300	2,341,300	2,521,357	180,057	7.69%
Taxes	11,400,863	11,623,011	12,543,452	15,242,667	2,699,215	21.52%
Miscellaneous Revenue	9,807,116	2,004,863	1,925,488	3,930,388	2,004,900	104%
Transfers In	62,365,760	63,885,040	65,188,371	70,395,675	5,207,304	7.99%
<b>Total Resources</b>	<b>\$ 108,055,099</b>	<b>\$ 102,818,340</b>	<b>\$ 103,223,952</b>	<b>\$ 113,170,972</b>	<b>\$ 9,947,020</b>	<b>9.64%</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Salaries & Benefits	60,973,833	67,846,339	70,574,617	75,271,635	4,697,018	6.66%
Supplies & Services	21,288,745	27,926,634	24,023,987	26,098,223	2,074,236	8.63%
Capital	2,533,674	4,576,824	1,428,860	1,428,860	-	-
Debt	39,777	72,000	72,000	72,000	-	-
Transfers Out	17,329,270	18,060,759	7,070,133	10,089,919	3,019,786	42.71%
<b>Total Expenditures by Category</b>	<b>\$ 102,165,299</b>	<b>\$ 118,482,556</b>	<b>\$ 103,169,597</b>	<b>\$ 112,960,637</b>	<b>\$ 9,791,040</b>	<b>9.49%</b>

Expenditures by Department	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
City Attorneys Office	1,618,457	1,947,390	2,033,840	2,033,840	-	-
City Clerk	723,799	962,767	868,111	953,111	85,000	9.79%
City Managers Office	1,048,352	1,870,325	1,530,121	1,884,474	354,353	23.16%
Communication & Engagement	1,413,550	2,239,404	2,208,437	2,347,387	138,950	6.29%
Community Development	4,325,397	5,249,980	5,302,357	5,789,663	487,306	9.19%
Culture, Parks & Recreation	16,878,062	19,195,732	19,451,869	19,958,776	506,907	2.61%
Economic Health & Housing	368,127	596,510	613,254	613,254	-	-
Finance	2,529,427	2,705,979	2,978,675	2,870,592	(108,083)	-3.63%
Fire	15,994,144	18,746,808	18,236,363	20,267,726	2,031,363	11.14%
Human Resources	1,120,595	1,453,534	1,323,120	1,633,456	310,336	23.45%
Municipal Court	1,075,170	1,087,215	1,120,597	1,120,597	-	-
Non-Departmental	18,818,640	21,710,363	7,953,074	12,285,840	4,332,766	54.48%
Police	27,120,479	29,025,806	30,234,826	31,469,584	1,234,758	4.08%
Public Works	9,131,100	11,690,743	9,314,953	9,732,337	417,384	4.48%
<b>Total Expenditures by Department</b>	<b>\$ 102,165,299</b>	<b>\$ 118,482,556</b>	<b>\$ 103,169,597</b>	<b>\$ 112,960,637</b>	<b>\$ 9,791,040</b>	<b>9.49%</b>

<b>Projected Ending Fund Balance &amp; Reserves</b>	<b>\$ 32,644,158</b>	<b>\$ 16,979,942</b>	<b>\$ 17,034,297</b>	<b>\$ 17,190,277</b>	<b>\$ 155,980</b>	<b>0.92%</b>
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## SPECIAL REVENUE FUNDS

To account for specific revenues that are legally restricted to expenditure for particular purposes.

	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
<b>Projected Beginning Fund Balance &amp; Reserves</b>	<b>\$ 7,443,225</b>	<b>\$ 8,470,225</b>	<b>\$ 9,156,546</b>	<b>\$ 9,156,546</b>	<b>-</b>	<b>-</b>

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Charges for Services	1,227,939	1,532,026	1,581,904	1,581,904	-	-
Fines & Forfeits	7,427	9,000	9,000	9,000	-	-
Intergovernmental Revenue	6,194,811	5,890,438	5,397,875	5,397,875	-	-
Licenses & Permits	13,876	15,590	15,590	15,590	-	-
Taxes	78,152,088	77,616,793	80,077,337	84,502,858	4,425,521	5.53%
Miscellaneous Revenue	787,011	594,830	548,131	548,131	-	-
Transfers In	6,476,716	7,006,333	7,113,113	7,483,196	370,083	5.20%
<b>Total Resources</b>	<b>\$ 92,859,869</b>	<b>\$ 92,665,010</b>	<b>\$ 94,742,950</b>	<b>\$ 99,538,554</b>	<b>\$ 4,795,604</b>	<b>5.06%</b>

Resources by Fund	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Convention & Visitors (102)	688,748	793,600	812,758	812,758	-	-
Community Development (103)	1,603,252	913,000	916,150	916,150	-	-
Streets & Roads (104)	9,881,827	10,333,294	10,455,099	10,455,099	-	-
Conservation Trust (105)	1,066,208	1,001,000	1,001,000	1,001,000	-	-
Sales & Use Tax (106)	76,013,320	75,809,193	78,250,579	82,176,100	3,925,521	5.02%
Designated Revenue (108)	2,271,982	2,400,510	2,512,269	2,707,352	195,083	7.77%
Conference Center Development (110)	629,010	553,000	553,000	728,000	175,000	31.65%
Downtown Develop. Authority TIF (111)	496,717	225,000	225,000	725,000	500,000	222%
NEAHR Grants (112)	152,488	572,563	-	-	-	-
Museum (602)	34,776	48,325	1,000	1,000	-	-
Senior Citizen (604)	2,571	300	300	300	-	-
Senior Center Clubs (606)	14,715	14,825	15,395	15,395	-	-
Community Memorials (607)	4,255	400	400	400	-	-
<b>Total Resources by Fund</b>	<b>\$ 92,859,869</b>	<b>\$ 92,665,010</b>	<b>\$ 94,742,950</b>	<b>\$ 99,538,554</b>	<b>\$ 4,795,604</b>	<b>5.06%</b>

Expenditures by Category	2019 Revised		2020 Original	2020 Revised	\$ Change	% Change
	2018 Actual	Budget	Budget	Budget		
Salaries & Benefits	4,627,889	5,302,243	5,554,818	5,569,462	14,644	0.26%
Supplies & Services	7,777,081	7,485,596	6,991,253	6,797,021	(194,232)	-2.78%
Capital	139,513	122,511	-	83,150	83,150	-
Debt	628,954	552,500	552,500	727,500	175,000	31.67%
Transfers Out	78,659,433	78,515,839	80,061,634	87,110,359	7,048,725	8.80%
<b>Total Expenditures by Category</b>	<b>\$ 91,832,870</b>	<b>\$ 91,978,689</b>	<b>\$ 93,160,205</b>	<b>\$ 100,287,492</b>	<b>\$ 7,127,287</b>	<b>7.65%</b>

Expenditures by Fund	2019 Revised		2020 Original	2020 Revised	\$ Change	% Change
	2018 Actual	Budget	Budget	Budget		
Convention & Visitors (102)	697,091	836,965	840,565	840,565	-	-
Community Development (103)	2,315,699	788,773	802,975	802,975	-	-
Streets & Roads (104)	9,291,454	10,512,310	10,703,498	10,703,498	-	-
Conservation Trust (105)	984,629	961,938	962,969	1,058,619	95,650	9.93%
Sales & Use Tax (106)	76,013,320	75,809,193	78,250,579	82,176,100	3,925,521	5.02%
Designated Revenue (108)	1,247,623	1,649,052	799,049	3,454,665	2,655,616	332%
Conference Center Development (110)	629,010	553,000	553,000	728,000	175,000	31.65%
Downtown Develop. Authority TIF (111)	450,376	225,000	225,000	500,000	275,000	122%
NEAHR Grants (112)	179,669	572,563	-	-	-	-
Museum (602)	10,664	47,575	250	250	-	-
Senior Citizen (604)	1,119	50	50	50	-	-
Senior Center Clubs (606)	9,938	21,675	21,675	21,675	-	-
Community Memorials (607)	2,277	595	595	1,095	500	84.03%
<b>Total Expenditures by Fund</b>	<b>\$ 91,832,870</b>	<b>\$ 91,978,689</b>	<b>\$ 93,160,205</b>	<b>\$ 100,287,492</b>	<b>\$ 7,127,287</b>	<b>7.65%</b>

Expenditures by Department	2019 Revised		2020 Original	2020 Revised	\$ Change	% Change
	2018 Actual	Budget	Budget	Budget		
Communication & Engagement	421,852	-	-	-	-	-
Culture, Parks & Recreation	171,634	300,617	226,915	226,915	-	-
Economic Health & Housing	2,565,699	1,048,773	1,062,975	1,062,975	-	-
Finance	-	279,817	292,588	307,232	14,644	5.00%
Non-Departmental	78,737,845	79,242,825	80,344,200	87,456,343	7,112,143	8.85%
Police	31,000	30,500	30,500	31,000	500	1.64%
Public Works	9,904,841	11,076,157	11,203,027	11,203,027	-	-
<b>Total Expenditures by Department</b>	<b>\$ 91,832,870</b>	<b>\$ 91,978,689</b>	<b>\$ 93,160,205</b>	<b>\$ 100,287,492</b>	<b>\$ 7,127,287</b>	<b>7.65%</b>

<b>Projected Ending Fund Balance &amp; Reserves</b>	<b>\$ 8,470,225</b>	<b>\$ 9,156,546</b>	<b>\$ 10,739,291</b>	<b>\$ 8,407,608</b>	<b>(\$ 2,331,683)</b>	<b>-21.71%</b>
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## CONVENTION AND VISITORS FUND

To account for the collection of the City's three percent lodging tax that is utilized to support convention and visitor activities; created per Greeley Municipal Code 4.08.050.

	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
<b>Projected Beginning Fund Balance &amp; Reserves</b>	<b>\$ 667,405</b>	<b>\$ 659,062</b>	<b>\$ 615,697</b>	<b>\$ 615,697</b>	<b>-</b>	<b>-</b>

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Taxes	676,475	788,600	807,758	807,758	-	-
Miscellaneous Revenue	12,273	5,000	5,000	5,000	-	-
<b>Total Resources</b>	<b>\$ 688,748</b>	<b>\$ 793,600</b>	<b>\$ 812,758</b>	<b>\$ 812,758</b>	<b>-</b>	<b>-</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Supplies & Services	262,162	272,365	272,365	272,365	-	-
Transfers Out	434,929	564,600	568,200	568,200	-	-
<b>Total Expenditures by Category</b>	<b>\$ 697,091</b>	<b>\$ 836,965</b>	<b>\$ 840,565</b>	<b>\$ 840,565</b>	<b>-</b>	<b>-</b>

Expenditures by Department	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Culture, Parks & Recreation	11,615	11,615	11,615	11,615	-	-
Economic Health & Housing	250,000	260,000	260,000	260,000	-	-
Non-Departmental	435,476	565,350	568,950	568,950	-	-
<b>Total Expenditures by Department</b>	<b>\$ 697,091</b>	<b>\$ 836,965</b>	<b>\$ 840,565</b>	<b>\$ 840,565</b>	<b>-</b>	<b>-</b>

<b>Projected Ending Fund Balance &amp; Reserves</b>	<b>\$ 659,062</b>	<b>\$ 615,697</b>	<b>\$ 587,890</b>	<b>\$ 587,890</b>	<b>-</b>	<b>-</b>
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## COMMUNITY DEVELOPMENT FUND

To account for federal grant revenues which are utilized to administer rehabilitation loan and grant programs, special projects for the benefit of the elderly and handicapped, and various other projects in accordance with Housing and Urban Development regulations.

	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
<b>Projected Beginning Fund Balance &amp; Reserves</b>	<b>\$ 1,643,447</b>	<b>\$ 931,001</b>	<b>\$ 1,055,228</b>	<b>\$ 1,055,228</b>	-	-

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Intergovernmental Revenue	1,374,387	850,000	850,000	850,000	-	-
Miscellaneous Revenue	144,829	-	-	-	-	-
Transfers In	84,037	63,000	66,150	66,150	-	-
<b>Total Resources</b>	<b>\$ 1,603,252</b>	<b>\$ 913,000</b>	<b>\$ 916,150</b>	<b>\$ 916,150</b>	-	-

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Salaries & Benefits	258,868	241,245	253,177	253,177	-	-
Supplies & Services	2,056,830	547,528	549,798	549,798	-	-
<b>Total Expenditures by Category</b>	<b>\$ 2,315,699</b>	<b>\$ 788,773</b>	<b>\$ 802,975</b>	<b>\$ 802,975</b>	-	-

Expenditures by Department	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Economic Health & Housing	2,315,699	788,773	802,975	802,975	-	-
<b>Total Expenditures by Department</b>	<b>\$ 2,315,699</b>	<b>\$ 788,773</b>	<b>\$ 802,975</b>	<b>\$ 802,975</b>	-	-

<b>Projected Ending Fund Balance &amp; Reserves</b>	<b>\$ 931,001</b>	<b>\$ 1,055,228</b>	<b>\$ 1,168,403</b>	<b>\$ 1,168,403</b>	-	-
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# STREETS AND ROADS FUND

To account for the collection of highway user taxes, road and bridge taxes and registration and ownership fees which are utilized to operate and maintain the streets, roads, traffic lights and signs within the city; created per City Charter Section 5-5.

	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
<b>Projected Beginning Fund Balance &amp; Reserves</b>	<b>\$ 233,166</b>	<b>\$ 823,539</b>	<b>\$ 644,523</b>	<b>\$ 644,523</b>	-	-

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Charges for Services	979,380	1,259,830	1,309,688	1,309,688	-	-
Intergovernmental Revenue	3,569,188	3,420,875	3,500,875	3,500,875	-	-
Licenses & Permits	13,876	15,590	15,590	15,590	-	-
Taxes	965,576	794,000	794,000	794,000	-	-
Miscellaneous Revenue	296,516	130,943	131,019	131,019	-	-
Transfers In	4,057,290	4,712,056	4,703,927	4,703,927	-	-
<b>Total Resources</b>	<b>\$ 9,881,827</b>	<b>\$ 10,333,294</b>	<b>\$ 10,455,099</b>	<b>\$ 10,455,099</b>	-	-

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Salaries & Benefits	4,299,739	4,822,681	5,088,879	5,088,879	-	-
Supplies & Services	4,893,043	5,664,629	5,614,619	5,614,619	-	-
Capital	70,671	-	-	-	-	-
Transfers Out	28,000	25,000	-	-	-	-
<b>Total Expenditures by Category</b>	<b>\$ 9,291,454</b>	<b>\$ 10,512,310</b>	<b>\$ 10,703,498</b>	<b>\$ 10,703,498</b>	-	-

Expenditures by Department	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Public Works	9,291,454	10,512,310	10,703,498	10,703,498	-	-
<b>Total Expenditures by Department</b>	<b>\$ 9,291,454</b>	<b>\$ 10,512,310</b>	<b>\$ 10,703,498</b>	<b>\$ 10,703,498</b>	-	-

<b>Projected Ending Fund Balance &amp; Reserves</b>	<b>\$ 823,539</b>	<b>\$ 644,523</b>	<b>\$ 396,124</b>	<b>\$ 396,124</b>	-	-
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To account for revenues received from the Colorado State Lottery which are utilized for the acquisition, development, and maintenance of new and existing conservation sites in accordance with Colorado Revised Statute 29-21-101.

	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
<b>Projected Beginning Fund Balance &amp; Reserves</b>	<b>\$ 405,850</b>	<b>\$ 487,429</b>	<b>\$ 526,491</b>	<b>\$ 526,491</b>	<b>-</b>	<b>-</b>

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Intergovernmental Revenue	1,058,676	1,000,000	1,000,000	1,000,000	-	-
Miscellaneous Revenue	7,531	1,000	1,000	1,000	-	-
<b>Total Resources</b>	<b>\$ 1,066,208</b>	<b>\$ 1,001,000</b>	<b>\$ 1,001,000</b>	<b>\$ 1,001,000</b>	<b>-</b>	<b>-</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Supplies & Services	15,515	8,750	250	12,750	12,500	5,000%
Capital	-	-	-	83,150	83,150	-
Transfers Out	969,114	953,188	962,719	962,719	-	-
<b>Total Expenditures by Category</b>	<b>\$ 984,629</b>	<b>\$ 961,938</b>	<b>\$ 962,969</b>	<b>\$ 1,058,619</b>	<b>\$ 95,650</b>	<b>9.93%</b>

Expenditures by Department	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Non-Departmental	984,629	961,938	962,969	1,058,619	95,650	9.93%
<b>Total Expenditures by Department</b>	<b>\$ 984,629</b>	<b>\$ 961,938</b>	<b>\$ 962,969</b>	<b>\$ 1,058,619</b>	<b>\$ 95,650</b>	<b>9.93%</b>

<b>Projected Ending Fund Balance &amp; Reserves</b>	<b>\$ 487,429</b>	<b>\$ 526,491</b>	<b>\$ 564,522</b>	<b>\$ 468,872</b>	<b>(\$ 95,650)</b>	<b>-16.94%</b>
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# SALES AND USE TAX FUND

To account for the collection of the City's 3.46% sales and use tax which is utilized in accordance with the March 1, 1998 Revenue Bonds, the October 1, 2000 Revenue Bonds, the 2003 Revenue Bonds, the 2005 Revenue Bonds, and the 2005B Refunding Revenue Bonds.

	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
<b>Projected Beginning Fund Balance &amp; Reserves</b>	-	-	-	-	-	-

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
<b>Taxes</b>						
General Sales Tax	54,530,179	56,292,358	58,702,180	60,555,447	1,853,267	3.16%
Other Taxes	538,099	678,305	691,075	398,487	(292,588)	-42.34%
Food Tax	9,078,705	9,164,933	9,439,881	9,725,109	285,228	3.02%
General Use Tax	2,827,421	2,382,323	2,453,793	3,116,949	663,156	27.03%
Island Grove Taxes	6,588	7,000	8,000	8,000	-	-
Building Use Tax	4,438,622	3,179,553	2,727,787	3,308,006	580,219	21.27%
Auto Use Tax	4,593,707	4,104,721	4,227,863	5,064,102	836,239	19.78%
<b>Total Resources</b>	<b>\$ 76,013,320</b>	<b>\$ 75,809,193</b>	<b>\$ 78,250,579</b>	<b>\$ 82,176,100</b>	<b>\$ 3,925,521</b>	<b>5.02%</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Salaries & Benefits	-	109,511	114,940	129,584	14,644	12.74%
Supplies & Services	-	170,306	177,648	-129,584	(307,232)	-173%
Transfers Out	76,013,320	75,529,376	77,957,991	82,176,100	4,218,109	5.41%
<b>Total Expenditures by Category</b>	<b>\$ 76,013,320</b>	<b>\$ 75,809,193</b>	<b>\$ 78,250,579</b>	<b>\$ 82,176,100</b>	<b>\$ 3,925,521</b>	<b>5.02%</b>

Expenditures by Department	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Finance	-	279,817	292,588	307,232	14,644	5.00%
Non-Departmental	76,013,320	75,529,376	77,957,991	81,868,868	3,910,877	5.02%
<b>Total Expenditures by Department</b>	<b>\$ 76,013,320</b>	<b>\$ 75,809,193</b>	<b>\$ 78,250,579</b>	<b>\$ 82,176,100</b>	<b>\$ 3,925,521</b>	<b>5.02%</b>

<b>Projected Ending Fund Balance &amp; Reserves</b>	-	-	-	-	-	-
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## DESIGNATED REVENUE FUND

To account for the collection of court imposed surcharges and other committed or assigned revenues.

	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
<b>Projected Beginning Fund Balance &amp; Reserves</b>	<b>\$ 3,555,176</b>	<b>\$ 4,579,534</b>	<b>\$ 5,330,992</b>	<b>\$ 5,330,992</b>	<b>-</b>	<b>-</b>

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Charges for Services	147,540	117,821	117,821	117,821	-	-
Fines & Forfeits	7,427	9,000	9,000	9,000	-	-
Intergovernmental Revenue	47,000	47,000	47,000	47,000	-	-
Miscellaneous Revenue	208,040	395,412	395,412	395,412	-	-
Transfers In	1,861,974	1,831,277	1,943,036	2,138,119	195,083	10.04%
<b>Total Resources</b>	<b>\$ 2,271,982</b>	<b>\$ 2,400,510</b>	<b>\$ 2,512,269</b>	<b>\$ 2,707,352</b>	<b>\$ 195,083</b>	<b>7.77%</b>

Expenditures by Department	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Communication & Engagement	421,852	-	-	-	-	-
Culture, Parks & Recreation	137,102	219,702	193,325	193,325	-	-
Non-Departmental	45,282	835,503	76,195	2,731,811	2,655,616	3,485%
Police	30,000	30,000	30,000	30,000	-	-
Public Works	613,387	563,847	499,529	499,529	-	-
<b>Total Expenditures by Department</b>	<b>\$ 1,247,623</b>	<b>\$ 1,649,052</b>	<b>\$ 799,049</b>	<b>\$ 3,454,665</b>	<b>\$ 2,655,616</b>	<b>332%</b>

<b>Projected Ending Fund Balance &amp; Reserves</b>	<b>\$ 4,579,534</b>	<b>\$ 5,330,992</b>	<b>\$ 7,044,212</b>	<b>\$ 4,583,679</b>	<b>(\$ 2,460,533)</b>	<b>-34.93%</b>
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## CONFERENCE CENTER DEVELOPMENT FUND

To account for property tax increment, sales tax, lodger's tax, public improvement fees, payments in lieu of taxes and rent revenues generated by the Conference Center.

	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
<b>Projected Beginning Fund Balance &amp; Reserves</b>	-	-	-	-	-	-

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Charges for Services	87,997	150,000	150,000	150,000	-	-
Miscellaneous Revenue	67,598	3,000	3,000	3,000	-	-
Transfers In	473,415	400,000	400,000	575,000	175,000	43.75%
<b>Total Resources</b>	<b>\$ 629,010</b>	<b>\$ 553,000</b>	<b>\$ 553,000</b>	<b>\$ 728,000</b>	<b>\$ 175,000</b>	<b>31.65%</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Supplies & Services	56	500	500	500	-	-
Debt	628,954	552,500	552,500	727,500	175,000	31.67%
<b>Total Expenditures by Category</b>	<b>\$ 629,010</b>	<b>\$ 553,000</b>	<b>\$ 553,000</b>	<b>\$ 728,000</b>	<b>\$ 175,000</b>	<b>31.65%</b>

Expenditures by Department	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Non-Departmental	629,010	553,000	553,000	728,000	175,000	31.65%
<b>Total Expenditures by Department</b>	<b>\$ 629,010</b>	<b>\$ 553,000</b>	<b>\$ 553,000</b>	<b>\$ 728,000</b>	<b>\$ 175,000</b>	<b>31.65%</b>

<b>Projected Ending Fund Balance &amp; Reserves</b>	-	-	-	-	-	-
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## DOWNTOWN DEVELOPMENT AUTHORITY TIF FUND

To account for the tax increment revenue generated from property taxes within the authority.

	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	<b>Projected Beginning Fund Balance &amp; Reserves</b>	<b>\$ 598,937</b>	<b>\$ 645,278</b>	<b>\$ 645,278</b>		

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Taxes	496,717	225,000	225,000	725,000	500,000	222%
<b>Total Resources</b>	<b>\$ 496,717</b>	<b>\$ 225,000</b>	<b>\$ 225,000</b>	<b>\$ 725,000</b>	<b>\$ 500,000</b>	<b>222%</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Supplies & Services	295,880	225,000	225,000	325,000	100,000	44.44%
Transfers Out	154,496	-	-	175,000	175,000	-
<b>Total Expenditures by Category</b>	<b>\$ 450,376</b>	<b>\$ 225,000</b>	<b>\$ 225,000</b>	<b>\$ 500,000</b>	<b>\$ 275,000</b>	<b>122%</b>

Expenditures by Department	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Non-Departmental	450,376	225,000	225,000	500,000	275,000	122%
<b>Total Expenditures by Department</b>	<b>\$ 450,376</b>	<b>\$ 225,000</b>	<b>\$ 225,000</b>	<b>\$ 500,000</b>	<b>\$ 275,000</b>	<b>122%</b>

<b>Projected Ending Fund Balance &amp; Reserves</b>	<b>\$ 645,278</b>	<b>\$ 645,278</b>	<b>\$ 645,278</b>	<b>\$ 870,278</b>	<b>\$ 225,000</b>	<b>34.87%</b>
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## NEAHR GRANTS FUND

To account for the Federal Pass-through funding of purchases as the Northeast All Hazard Region Homeland Security Grant Fiscal Agent. Annual Grants are utilized to fund public safety response planning, equipment, and training (Intergovernmental agreement with the State of Colorado).

	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	<b>Projected Beginning Fund Balance &amp; Reserves</b>	<b>-</b>	<b>(\$ 27,181)</b>	<b>(\$ 27,181)</b>		

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Charges for Services	6,928	-	-	-	-	-
Intergovernmental Revenue	145,560	572,563	-	-	-	-
<b>Total Resources</b>	<b>\$ 152,488</b>	<b>\$ 572,563</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Salaries & Benefits	2,634	35,331	-	-	-	-
Supplies & Services	113,787	414,721	-	-	-	-
Capital	63,247	122,511	-	-	-	-
<b>Total Expenditures by Category</b>	<b>\$ 179,669</b>	<b>\$ 572,563</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

<b>Projected Ending Fund Balance &amp; Reserves</b>	<b>(\$ 27,181)</b>	<b>(\$ 27,181)</b>	<b>(\$ 27,181)</b>	<b>(\$ 27,181)</b>	<b>-</b>	<b>-</b>
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To account for donations and interest earnings on donations bequeathed to the City for Museums.

	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
<b>Projected Beginning Fund Balance &amp; Reserves</b>	<b>\$ 164,564</b>	<b>\$ 188,675</b>	<b>\$ 189,425</b>	<b>\$ 189,425</b>	<b>-</b>	<b>-</b>

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Charges for Services	205	-	-	-	-	-
Miscellaneous Revenue	34,571	48,325	1,000	1,000	-	-
<b>Total Resources</b>	<b>\$ 34,776</b>	<b>\$ 48,325</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>	<b>-</b>	<b>-</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Supplies & Services	5,069	250	250	250	-	-
Capital	5,595	-	-	-	-	-
Transfers Out	-	47,325	-	-	-	-
<b>Total Expenditures by Category</b>	<b>\$ 10,664</b>	<b>\$ 47,575</b>	<b>\$ 250</b>	<b>\$ 250</b>	<b>-</b>	<b>-</b>

Expenditures by Department	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Culture, Parks & Recreation	10,664	47,575	250	250	-	-
<b>Total Expenditures by Department</b>	<b>\$ 10,664</b>	<b>\$ 47,575</b>	<b>\$ 250</b>	<b>\$ 250</b>	<b>-</b>	<b>-</b>

<b>Projected Ending Fund Balance &amp; Reserves</b>	<b>\$ 188,675</b>	<b>\$ 189,425</b>	<b>\$ 190,175</b>	<b>\$ 190,175</b>	<b>-</b>	<b>-</b>
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To account for contributions from individuals, corporations, and organizations for capital improvements to the Senior Activity Center.

	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
<b>Projected Beginning Fund Balance &amp; Reserves</b>	\$ 31,799	\$ 33,251	\$ 33,501	\$ 33,501	-	-

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Miscellaneous Revenue	2,571	300	300	300	-	-
<b>Total Resources</b>	<b>\$ 2,571</b>	<b>\$ 300</b>	<b>\$ 300</b>	<b>\$ 300</b>	-	-

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Supplies & Services	1,119	50	50	50	-	-
<b>Total Expenditures by Category</b>	<b>\$ 1,119</b>	<b>\$ 50</b>	<b>\$ 50</b>	<b>\$ 50</b>	-	-

Expenditures by Department	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Culture, Parks & Recreation	1,119	50	50	50	-	-
<b>Total Expenditures by Department</b>	<b>\$ 1,119</b>	<b>\$ 50</b>	<b>\$ 50</b>	<b>\$ 50</b>	-	-

<b>Projected Ending Fund Balance &amp; Reserves</b>	<b>\$ 33,251</b>	<b>\$ 33,501</b>	<b>\$ 33,751</b>	<b>\$ 33,751</b>	-	-
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## SENIOR CENTER CLUBS FUND

To account for all dues, interest earnings, and expenses related to Senior Center clubs; created per Greeley Municipal Code 4.42.040.

	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
<b>Projected Beginning Fund Balance &amp; Reserves</b>	\$ 36,599	\$ 41,376	\$ 34,526	\$ 34,526	-	-

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Charges for Services	5,030	4,375	4,395	4,395	-	-
Miscellaneous Revenue	9,685	10,450	11,000	11,000	-	-
<b>Total Resources</b>	<b>\$ 14,715</b>	<b>\$ 14,825</b>	<b>\$ 15,395</b>	<b>\$ 15,395</b>	-	-

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Supplies & Services	9,938	21,675	21,675	21,675	-	-
<b>Total Expenditures by Category</b>	<b>\$ 9,938</b>	<b>\$ 21,675</b>	<b>\$ 21,675</b>	<b>\$ 21,675</b>	-	-

Expenditures by Department	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Culture, Parks & Recreation	9,938	21,675	21,675	21,675	-	-
<b>Total Expenditures by Department</b>	<b>\$ 9,938</b>	<b>\$ 21,675</b>	<b>\$ 21,675</b>	<b>\$ 21,675</b>	-	-

<b>Projected Ending Fund Balance &amp; Reserves</b>	<b>\$ 41,376</b>	<b>\$ 34,526</b>	<b>\$ 28,246</b>	<b>\$ 28,246</b>	-	-
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## COMMUNITY MEMORIALS FUND

To account for donations and interest earnings on donations bequeathed to the City for specific purposes.

	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
<b>Projected Beginning Fund Balance &amp; Reserves</b>	\$ 106,283	\$ 108,261	\$ 108,066	\$ 108,066	-	-

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Charges for Services	859	-	-	-	-	-
Miscellaneous Revenue	3,397	400	400	400	-	-
<b>Total Resources</b>	<b>\$ 4,255</b>	<b>\$ 400</b>	<b>\$ 400</b>	<b>\$ 400</b>	<b>-</b>	<b>-</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Supplies & Services	2,277	595	595	1,095	500	84.03%
<b>Total Expenditures by Category</b>	<b>\$ 2,277</b>	<b>\$ 595</b>	<b>\$ 595</b>	<b>\$ 1,095</b>	<b>\$ 500</b>	<b>84.03%</b>

Expenditures by Department	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Culture, Parks & Recreation	1,195	-	-	-	-	-
Non-Departmental	82	95	95	95	-	-
Police	1,000	500	500	1,000	500	100%
<b>Total Expenditures by Department</b>	<b>\$ 2,277</b>	<b>\$ 595</b>	<b>\$ 595</b>	<b>\$ 1,095</b>	<b>\$ 500</b>	<b>84.03%</b>

<b>Projected Ending Fund Balance &amp; Reserves</b>	<b>\$ 108,261</b>	<b>\$ 108,066</b>	<b>\$ 107,871</b>	<b>\$ 107,371</b>	<b>(\$ 500)</b>	<b>-0.46%</b>
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# DEBT SERVICE FUNDS

Debt service funds are established to account for the accumulation of resources for, and payment of, general long-term debt principal and interest.

	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
<b>Projected Beginning Fund Balance &amp; Reserves</b>	<b>\$ 3,019,776</b>	<b>\$ 1,605,370</b>	<b>\$ 2,057,921</b>	<b>\$ 2,057,921</b>	<b>-</b>	<b>-</b>

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Miscellaneous Revenue	49,921	10,000	10,000	10,000	-	-
Transfers In	5,770,087	6,746,132	6,750,298	7,092,969	342,671	5.08%
<b>Total Resources</b>	<b>\$ 5,820,008</b>	<b>\$ 6,756,132</b>	<b>\$ 6,760,298</b>	<b>\$ 7,102,969</b>	<b>\$ 342,671</b>	<b>5.07%</b>

Resources by Fund	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
General Debt Service (200)	5,592,378	6,648,502	6,760,298	7,102,969	342,671	5.07%
Greeley Building Authority (201)	227,630	107,630	-	-	-	-
<b>Total Resources by Fund</b>	<b>\$ 5,820,008</b>	<b>\$ 6,756,132</b>	<b>\$ 6,760,298</b>	<b>\$ 7,102,969</b>	<b>\$ 342,671</b>	<b>5.07%</b>

Resources by Department	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Non-Departmental	5,820,008	6,756,132	6,760,298	7,102,969	342,671	5.07%
<b>Total Resources by Department</b>	<b>\$ 5,820,008</b>	<b>\$ 6,756,132</b>	<b>\$ 6,760,298</b>	<b>\$ 7,102,969</b>	<b>\$ 342,671</b>	<b>5.07%</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Supplies & Services	1,761	2,500	2,500	2,500	-	-
Debt	7,232,653	6,301,081	6,413,958	7,085,836	671,878	10.48%
<b>Total Expenditures by Category</b>	<b>\$ 7,234,414</b>	<b>\$ 6,303,581</b>	<b>\$ 6,416,458</b>	<b>\$ 7,088,336</b>	<b>\$ 671,878</b>	<b>10.47%</b>

Expenditures by Fund	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
General Debt Service (200)	7,006,784	6,195,951	6,416,458	7,088,336	671,878	10.47%
Greeley Building Authority (201)	227,630	107,630	-	-	-	-
<b>Total Expenditures by Fund</b>	<b>\$ 7,234,414</b>	<b>\$ 6,303,581</b>	<b>\$ 6,416,458</b>	<b>\$ 7,088,336</b>	<b>\$ 671,878</b>	<b>10.47%</b>

Expenditures by Department	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Non-Departmental	7,234,414	6,303,581	6,416,458	7,088,336	671,878	10.47%
<b>Total Expenditures by Department</b>	<b>\$ 7,234,414</b>	<b>\$ 6,303,581</b>	<b>\$ 6,416,458</b>	<b>\$ 7,088,336</b>	<b>\$ 671,878</b>	<b>10.47%</b>

<b>Projected Ending Fund Balance &amp; Reserves</b>	<b>\$ 1,605,370</b>	<b>\$ 2,057,921</b>	<b>\$ 2,401,761</b>	<b>\$ 2,072,554</b>	<b>(\$ 329,207)</b>	<b>-13.71%</b>
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## GENERAL DEBT SERVICE FUND

To account for the accumulation of resources for periodic payments of principal and interest on notes and contracts, bond issues, and capital leases.

	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
<b>Projected Beginning Fund Balance &amp; Reserves</b>	<b>\$ 3,019,776</b>	<b>\$ 1,605,370</b>	<b>\$ 2,057,921</b>	<b>\$ 2,057,921</b>	<b>-</b>	<b>-</b>

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Miscellaneous Revenue	49,921	10,000	10,000	10,000	-	-
Transfers In	5,542,457	6,638,502	6,750,298	7,092,969	342,671	5.08%
<b>Total Resources</b>	<b>\$ 5,592,378</b>	<b>\$ 6,648,502</b>	<b>\$ 6,760,298</b>	<b>\$ 7,102,969</b>	<b>\$ 342,671</b>	<b>5.07%</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Supplies & Services	1,761	2,500	2,500	2,500	-	-
Debt	7,005,023	6,193,451	6,413,958	7,085,836	671,878	10.48%
<b>Total Expenditures by Category</b>	<b>\$ 7,006,784</b>	<b>\$ 6,195,951</b>	<b>\$ 6,416,458</b>	<b>\$ 7,088,336</b>	<b>\$ 671,878</b>	<b>10.47%</b>

Expenditures by Department	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Non-Departmental	7,006,784	6,195,951	6,416,458	7,088,336	671,878	10.47%
<b>Total Expenditures by Department</b>	<b>\$ 7,006,784</b>	<b>\$ 6,195,951</b>	<b>\$ 6,416,458</b>	<b>\$ 7,088,336</b>	<b>\$ 671,878</b>	<b>10.47%</b>

<b>Projected Ending Fund Balance &amp; Reserves</b>	<b>\$ 1,605,370</b>	<b>\$ 2,057,921</b>	<b>\$ 2,401,761</b>	<b>\$ 2,072,554</b>	<b>(\$ 329,207)</b>	<b>-13.71%</b>
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## GREELEY BUILDING AUTHORITY FUND

To account for periodic payments of principal and interest on the 2000 Certificates of Participation for funding construction of the Island Grove Event Center.

	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
<b>Projected Beginning Fund Balance &amp; Reserves</b>	-	-	-	-	-	-

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Transfers In	227,630	107,630	-	-	-	-
<b>Total Resources</b>	<b>\$ 227,630</b>	<b>\$ 107,630</b>	-	-	-	-

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Debt	227,630	107,630	-	-	-	-
<b>Total Expenditures by Category</b>	<b>\$ 227,630</b>	<b>\$ 107,630</b>	-	-	-	-

Expenditures by Department	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Non-Departmental	227,630	107,630	-	-	-	-
<b>Total Expenditures by Department</b>	<b>\$ 227,630</b>	<b>\$ 107,630</b>	-	-	-	-

<b>Projected Ending Fund Balance &amp; Reserves</b>	-	-	-	-	-	-
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# CAPITAL PROJECT FUNDS

Capital project funds are used to account for the acquisition and construction of major capital facilities other than those financed by proprietary funds and trust funds.

	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
<b>Projected Beginning Fund Balance &amp; Reserves</b>	<b>\$ 38,821,216</b>	<b>\$ 44,585,576</b>	<b>\$ 10,458,922</b>	<b>\$ 10,458,922</b>	-	-

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Charges for Services	7,054,493	6,690,879	2,953,011	8,843,043	5,890,032	199%
Intergovernmental Revenue	7,155,153	6,124,251	1,606,711	2,097,619	490,908	30.55%
Taxes	12,710,077	11,848,442	12,203,895	13,531,832	1,327,937	10.88%
Miscellaneous Revenue	2,001,158	193,714	134,064	159,489	25,425	18.96%
Bond Proceeds	-	12,735,727	860,719	1,150,000	289,281	33.61%
Transfers In	32,453,757	32,838,272	19,854,209	27,076,170	7,221,961	36.37%
<b>Total Resources</b>	<b>\$ 61,374,638</b>	<b>\$ 70,431,285</b>	<b>\$ 37,612,609</b>	<b>\$ 52,858,153</b>	<b>\$ 15,245,544</b>	<b>40.53%</b>

Resources by Fund	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Public Improvement (301)	14,709,519	18,089,594	22,341	22,341	-	-
Public Art (303)	336,353	369,535	216,911	244,864	27,953	12.89%
Food Tax (304)	8,769,614	8,169,581	8,764,267	9,316,574	552,307	6.30%
Softball Improvement (305)	11,186	12,475	12,800	12,800	-	-
Fire Equip & Acquisition Replacement (306)	1,187,542	3,553,094	1,725,936	2,409,017	683,081	39.58%
Fire Protection Development (307)	603,033	494,965	222,493	651,777	429,284	193%
Police Development (308)	213,093	119,670	55,138	1,158,703	1,103,565	2,001%
Island Grove Development (309)	168,415	160,248	158,345	158,345	-	-
Transportation Development (312)	9,888,719	7,504,319	5,284,109	11,207,771	5,923,662	112%
Park Development (314)	1,889,417	1,833,854	788,842	2,481,580	1,692,738	215%
Trails Development (316)	234,365	173,489	73,731	214,764	141,033	191%
Quality of Life/Imagine Greeley (318)	5,370,943	8,208,888	4,755,084	7,142,785	2,387,701	50.21%
FASTER (320)	598,369	608,287	618,217	784,500	166,283	26.90%
Keep Greeley Moving (321)	15,608,715	14,585,286	14,914,395	16,242,332	1,327,937	8.90%
2016 City Center (322)	1,785,357	6,548,000	-	810,000	810,000	-
<b>Total Resources by Fund</b>	<b>\$ 61,374,638</b>	<b>\$ 70,431,285</b>	<b>\$ 37,612,609</b>	<b>\$ 52,858,153</b>	<b>\$ 15,245,544</b>	<b>40.53%</b>

Expenditures by Category	2019 Revised		2020 Original	2020 Revised	\$ Change	% Change
	2018 Actual	Budget	Budget	Budget		
Salaries & Benefits	1,335,196	169,826	120,593	123,301	2,708	2.25%
Supplies & Services	432,010	6,559,852	264,802	312,833	48,031	18.14%
Capital	44,840,835	83,379,831	29,200,179	37,468,617	8,268,438	28.32%
Debt	411,485	981,996	302,192	302,193	1	0.00%
Transfers Out	8,590,753	13,466,434	8,509,930	12,429,056	3,919,126	46.05%
<b>Total Expenditures by Category</b>	<b>\$ 55,610,279</b>	<b>\$ 104,557,939</b>	<b>\$ 38,397,696</b>	<b>\$ 50,636,000</b>	<b>\$ 12,238,304</b>	<b>31.87%</b>

Expenditures by Fund	2019 Revised		2020 Original	2020 Revised	\$ Change	% Change
	2018 Actual	Budget	Budget	Budget		
Public Improvement (301)	3,601,387	31,795,529	1,500	10,000	8,500	567%
Public Art (303)	379,795	815,924	608,427	543,012	(65,415)	-10.75%
Food Tax (304)	8,853,380	10,166,149	8,868,475	9,896,580	1,028,105	11.59%
Softball Improvement (305)	45	3,625	150	150	-	-
Fire Equip & Acquisition Replacement (306)	1,188,809	3,996,485	1,746,673	1,882,040	135,367	7.75%
Fire Protection Development (307)	2,104	945,887	2,400	2,400	-	-
Police Development (308)	109,956	7,575	45,800	1,000,800	955,000	2,085%
Island Grove Development (309)	87,054	69,378	38,325	373,325	335,000	874%
Transportation Development (312)	8,556,017	12,301,925	5,102,425	11,406,825	6,304,400	124%
Park Development (314)	688,187	3,035,084	788,842	2,481,580	1,692,738	215%
Trails Development (316)	59,839	1,025,026	80,950	80,950	-	-
Quality of Life/Imagine Greeley (318)	3,707,389	14,733,954	5,294,306	5,009,306	(285,000)	-5.38%
FASTER (320)	722,948	1,331,792	905,028	905,700	672	0.07%
Keep Greeley Moving (321)	16,180,729	17,021,530	14,914,395	16,242,332	1,327,937	8.90%
2016 City Center (322)	11,472,641	7,308,076	-	801,000	801,000	-
<b>Total Expenditures by Fund</b>	<b>\$ 55,610,279</b>	<b>\$ 104,557,939</b>	<b>\$ 38,397,696</b>	<b>\$ 50,636,000</b>	<b>\$ 12,238,304</b>	<b>31.87%</b>

<b>Projected Ending Fund Balance &amp; Reserves</b>	<b>\$ 44,585,576</b>	<b>\$ 10,458,922</b>	<b>\$ 9,673,835</b>	<b>\$ 12,681,075</b>	<b>\$ 3,007,240</b>	<b>31.09%</b>
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# PUBLIC IMPROVEMENT FUND

To account for the cost of purchasing major equipment, constructing major capital facilities, and improving existing facilities. Revenues are derived from grant monies, intergovernmental agreements, and operating transfers.

	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
<b>Projected Beginning Fund Balance &amp; Reserves</b>	<b>\$ 2,607,301</b>	<b>\$ 13,715,433</b>	<b>\$ 9,498</b>	<b>\$ 9,498</b>	<b>-</b>	<b>-</b>

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Charges for Services	-	39,705	-	-	-	-
Intergovernmental Revenue	4,816,412	3,567,466	-	-	-	-
Miscellaneous Revenue	739,053	52,336	22,341	22,341	-	-
Bond Proceeds	-	12,000,000	-	-	-	-
Transfers In	9,154,054	2,430,087	-	-	-	-
<b>Total Resources</b>	<b>\$ 14,709,519</b>	<b>\$ 18,089,594</b>	<b>\$ 22,341</b>	<b>\$ 22,341</b>	<b>-</b>	<b>-</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Salaries & Benefits	100,197	-	-	-	-	-
Supplies & Services	6,201	5,866,503	1,500	10,000	8,500	567%
Capital	3,494,988	25,829,026	-	-	-	-
Transfers Out	-	100,000	-	-	-	-
<b>Total Expenditures by Category</b>	<b>\$ 3,601,387</b>	<b>\$ 31,795,529</b>	<b>\$ 1,500</b>	<b>\$ 10,000</b>	<b>\$ 8,500</b>	<b>567%</b>

Expenditures by Department	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Capital Projects	3,601,387	31,795,529	1,500	10,000	8,500	567%
<b>Total Expenditures by Department</b>	<b>\$ 3,601,387</b>	<b>\$ 31,795,529</b>	<b>\$ 1,500</b>	<b>\$ 10,000</b>	<b>\$ 8,500</b>	<b>567%</b>

<b>Projected Ending Fund Balance &amp; Reserves</b>	<b>\$ 13,715,433</b>	<b>\$ 9,498</b>	<b>\$ 30,339</b>	<b>\$ 21,839</b>	<b>(\$ 8,500)</b>	<b>-28.02%</b>
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# PUBLIC ART FUND

To account for the cost associated with the City's public art program; created per Greeley Municipal Code 2.33.045. Revenues are derived from a transfer from General fund and transfers of 1% of the estimated project costs in other funds.

	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
<b>Projected Beginning Fund Balance &amp; Reserves</b>	<b>\$ 1,214,013</b>	<b>\$ 1,170,570</b>	<b>\$ 724,181</b>	<b>\$ 724,181</b>	-	-

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Charges for Services	4,457	1,000	1,000	1,000	-	-
Miscellaneous Revenue	52,475	7,000	6,500	6,500	-	-
Transfers In	279,421	361,535	209,411	237,364	27,953	13.35%
<b>Total Resources</b>	<b>\$ 336,353</b>	<b>\$ 369,535</b>	<b>\$ 216,911</b>	<b>\$ 244,864</b>	<b>\$ 27,953</b>	<b>12.89%</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Salaries & Benefits	87,621	63,675	65,393	68,101	2,708	4.14%
Supplies & Services	23,784	26,430	24,755	29,445	4,690	18.95%
Capital	268,390	725,819	518,279	445,466	(72,813)	-14.05%
<b>Total Expenditures by Category</b>	<b>\$ 379,795</b>	<b>\$ 815,924</b>	<b>\$ 608,427</b>	<b>\$ 543,012</b>	<b>(\$ 65,415)</b>	<b>-10.75%</b>

Expenditures by Department	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Capital Projects	379,795	815,924	608,427	543,012	(65,415)	-10.75%
<b>Total Expenditures by Department</b>	<b>\$ 379,795</b>	<b>\$ 815,924</b>	<b>\$ 608,427</b>	<b>\$ 543,012</b>	<b>(\$ 65,415)</b>	<b>-10.75%</b>

<b>Projected Ending Fund Balance &amp; Reserves</b>	<b>\$ 1,170,570</b>	<b>\$ 724,181</b>	<b>\$ 332,665</b>	<b>\$ 426,033</b>	<b>\$ 93,368</b>	<b>28.07%</b>
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# FOOD TAX FUND

To account for the cost of specific capital improvements and repairs and maintenance projects. Revenues are derived from taxes collected due to the repeal of the City sales tax exemption on sales of food for domestic consumption; sales tax on food extended to December 31,2021.

	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
<b>Projected Beginning Fund Balance &amp; Reserves</b>	<b>\$ 3,207,289</b>	<b>\$ 3,123,523</b>	<b>\$ 1,126,955</b>	<b>\$ 1,126,955</b>	<b>-</b>	<b>-</b>

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Charges for Services	210,574	20,000	20,000	20,000	-	-
Intergovernmental Revenue	-795	-	431,000	736,000	305,000	70.77%
Miscellaneous Revenue	602,163	3,107	3,399	3,399	-	-
Transfers In	7,957,672	8,146,474	8,309,868	8,557,175	247,307	2.98%
<b>Total Resources</b>	<b>\$ 8,769,614</b>	<b>\$ 8,169,581</b>	<b>\$ 8,764,267</b>	<b>\$ 9,316,574</b>	<b>\$ 552,307</b>	<b>6.30%</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Salaries & Benefits	111,294	6,000	35,200	35,200	-	-
Supplies & Services	137,441	163,090	131,183	141,183	10,000	7.62%
Capital	5,804,644	6,449,059	6,002,092	7,020,197	1,018,105	16.96%
Transfers Out	2,800,000	3,548,000	2,700,000	2,700,000	-	-
<b>Total Expenditures by Category</b>	<b>\$ 8,853,380</b>	<b>\$ 10,166,149</b>	<b>\$ 8,868,475</b>	<b>\$ 9,896,580</b>	<b>\$ 1,028,105</b>	<b>11.59%</b>

Expenditures by Department	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Capital Projects	8,853,380	10,166,149	8,868,475	9,896,580	1,028,105	11.59%
<b>Total Expenditures by Department</b>	<b>\$ 8,853,380</b>	<b>\$ 10,166,149</b>	<b>\$ 8,868,475</b>	<b>\$ 9,896,580</b>	<b>\$ 1,028,105</b>	<b>11.59%</b>

<b>Projected Ending Fund Balance &amp; Reserves</b>	<b>\$ 3,123,523</b>	<b>\$ 1,126,955</b>	<b>\$ 1,022,747</b>	<b>\$ 546,949</b>	<b>(\$ 475,798)</b>	<b>-46.52%</b>
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# SOFTBALL IMPROVEMENT FUND

To account for the cost of improving the facilities used for the City of Greeley adult softball programs; created per Greeley Municipal Code 4.48.010. Revenues are derived from non-city softball tournament fees.

	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
<b>Projected Beginning Fund Balance &amp; Reserves</b>	\$ 56,345	\$ 67,486	\$ 76,336	\$ 76,336	-	-

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Charges for Services	10,095	11,750	11,950	11,950	-	-
Miscellaneous Revenue	1,091	725	850	850	-	-
<b>Total Resources</b>	<b>\$ 11,186</b>	<b>\$ 12,475</b>	<b>\$ 12,800</b>	<b>\$ 12,800</b>	-	-

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Supplies & Services	45	3,625	150	150	-	-
<b>Total Expenditures by Category</b>	<b>\$ 45</b>	<b>\$ 3,625</b>	<b>\$ 150</b>	<b>\$ 150</b>	-	-

Expenditures by Department	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Capital Projects	45	3,625	150	150	-	-
<b>Total Expenditures by Department</b>	<b>\$ 45</b>	<b>\$ 3,625</b>	<b>\$ 150</b>	<b>\$ 150</b>	-	-

<b>Projected Ending Fund Balance &amp; Reserves</b>	<b>\$ 67,486</b>	<b>\$ 76,336</b>	<b>\$ 88,986</b>	<b>\$ 88,986</b>	-	-
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## FIRE EQUIPMENT ACQUISITION/REPLACEMENT

To account for the costs of replacing and acquiring major equipment for the fire department.

	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
<b>Projected Beginning Fund Balance &amp; Reserves</b>	<b>\$ 570,232</b>	<b>\$ 568,965</b>	<b>\$ 125,574</b>	<b>\$ 125,574</b>	<b>-</b>	<b>-</b>

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Intergovernmental Revenue	584,604	552,189	557,711	743,619	185,908	33.33%
Miscellaneous Revenue	22,210	1,491	1,506	15,398	13,892	922%
Bond Proceeds	-	735,727	860,719	1,150,000	289,281	33.61%
Transfers In	580,728	2,263,687	306,000	500,000	194,000	63.40%
<b>Total Resources</b>	<b>\$ 1,187,542</b>	<b>\$ 3,553,094</b>	<b>\$ 1,725,936</b>	<b>\$ 2,409,017</b>	<b>\$ 683,081</b>	<b>39.58%</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Supplies & Services	57,656	84,286	89,929	78,073	(11,856)	-13.18%
Capital	601,070	2,606,095	860,719	1,194,313	333,594	38.76%
Debt	324,473	918,753	264,017	264,018	1	0.00%
Transfers Out	205,610	387,351	532,008	345,636	(186,372)	-35.03%
<b>Total Expenditures by Category</b>	<b>\$ 1,188,809</b>	<b>\$ 3,996,485</b>	<b>\$ 1,746,673</b>	<b>\$ 1,882,040</b>	<b>\$ 135,367</b>	<b>7.75%</b>

Expenditures by Department	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Capital Projects	1,188,809	3,996,485	1,746,673	1,882,040	135,367	7.75%
<b>Total Expenditures by Department</b>	<b>\$ 1,188,809</b>	<b>\$ 3,996,485</b>	<b>\$ 1,746,673</b>	<b>\$ 1,882,040</b>	<b>\$ 135,367</b>	<b>7.75%</b>

<b>Projected Ending Fund Balance &amp; Reserves</b>	<b>\$ 568,965</b>	<b>\$ 125,574</b>	<b>\$ 104,837</b>	<b>\$ 652,551</b>	<b>\$ 547,714</b>	<b>522%</b>
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## FIRE PROTECTION DEVELOPMENT FUND

To account for the cost of fire protection improvements on new development; created per Greeley Municipal Code 4.64. Revenues are derived from the collection of fees from developers.

	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
<b>Projected Beginning Fund Balance &amp; Reserves</b>	<b>\$ 1,870,358</b>	<b>\$ 2,471,287</b>	<b>\$ 2,020,365</b>	<b>\$ 2,020,365</b>	<b>-</b>	<b>-</b>

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Charges for Services	553,987	480,215	206,493	635,777	429,284	208%
Miscellaneous Revenue	49,046	14,750	16,000	16,000	-	-
<b>Total Resources</b>	<b>\$ 603,033</b>	<b>\$ 494,965</b>	<b>\$ 222,493</b>	<b>\$ 651,777</b>	<b>\$ 429,284</b>	<b>193%</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Supplies & Services	2,104	2,200	2,400	2,400	-	-
Transfers Out	-	943,687	-	-	-	-
<b>Total Expenditures by Category</b>	<b>\$ 2,104</b>	<b>\$ 945,887</b>	<b>\$ 2,400</b>	<b>\$ 2,400</b>	<b>-</b>	<b>-</b>

Expenditures by Department	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Capital Projects	2,104	945,887	2,400	2,400	-	-
<b>Total Expenditures by Department</b>	<b>\$ 2,104</b>	<b>\$ 945,887</b>	<b>\$ 2,400</b>	<b>\$ 2,400</b>	<b>-</b>	<b>-</b>

<b>Projected Ending Fund Balance &amp; Reserves</b>	<b>\$ 2,471,287</b>	<b>\$ 2,020,365</b>	<b>\$ 2,240,458</b>	<b>\$ 2,669,742</b>	<b>\$ 429,284</b>	<b>19.16%</b>
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# POLICE DEVELOPMENT FUND

To account for the cost of developing police protection improvements on new development; created per Municipal Code 4.64. Revenues are derived from the collection of fees from developers.

	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
<b>Projected Beginning Fund Balance &amp; Reserves</b>	<b>\$ 332,289</b>	<b>\$ 435,426</b>	<b>\$ 547,521</b>	<b>\$ 547,521</b>	<b>-</b>	<b>-</b>

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Charges for Services	110,145	115,670	49,738	153,303	103,565	208%
Miscellaneous Revenue	6,948	4,000	5,400	5,400	-	-
Transfers In	96,000	-	-	1,000,000	1,000,000	-
<b>Total Resources</b>	<b>\$ 213,093</b>	<b>\$ 119,670</b>	<b>\$ 55,138</b>	<b>\$ 1,158,703</b>	<b>\$ 1,103,565</b>	<b>2,001%</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Supplies & Services	102,046	575	800	800	-	-
Capital	7,909	7,000	45,000	994,109	949,109	2,109%
Transfers Out	-	-	-	5,891	5,891	-
<b>Total Expenditures by Category</b>	<b>\$ 109,956</b>	<b>\$ 7,575</b>	<b>\$ 45,800</b>	<b>\$ 1,000,800</b>	<b>\$ 955,000</b>	<b>2,085%</b>

Expenditures by Department	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Capital Projects	109,956	7,575	45,800	1,000,800	955,000	2,085%
<b>Total Expenditures by Department</b>	<b>\$ 109,956</b>	<b>\$ 7,575</b>	<b>\$ 45,800</b>	<b>\$ 1,000,800</b>	<b>\$ 955,000</b>	<b>2,085%</b>

<b>Projected Ending Fund Balance &amp; Reserves</b>	<b>\$ 435,426</b>	<b>\$ 547,521</b>	<b>\$ 556,859</b>	<b>\$ 705,424</b>	<b>\$ 148,565</b>	<b>26.68%</b>
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# ISLAND GROVE DEVELOPMENT FUND

To account for the cost of capital improvements at Island Grove Park. Revenues are derived from a park development fee charged on all concession sales at the park and on facility use fees.

	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
<b>Projected Beginning Fund Balance &amp; Reserves</b>	<b>\$ 46,446</b>	<b>\$ 127,807</b>	<b>\$ 218,677</b>	<b>\$ 218,677</b>	<b>-</b>	<b>-</b>

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Charges for Services	124,930	125,540	128,121	128,121	-	-
Miscellaneous Revenue	36,898	27,708	22,224	22,224	-	-
Transfers In	6,588	7,000	8,000	8,000	-	-
<b>Total Resources</b>	<b>\$ 168,415</b>	<b>\$ 160,248</b>	<b>\$ 158,345</b>	<b>\$ 158,345</b>	<b>-</b>	<b>-</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Supplies & Services	42	6,135	150	150	-	-
Capital	-	-	-	335,000	335,000	-
Debt	87,012	63,243	38,175	38,175	-	-
<b>Total Expenditures by Category</b>	<b>\$ 87,054</b>	<b>\$ 69,378</b>	<b>\$ 38,325</b>	<b>\$ 373,325</b>	<b>\$ 335,000</b>	<b>874%</b>

Expenditures by Department	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Capital Projects	87,054	69,378	38,325	373,325	335,000	874%
<b>Total Expenditures by Department</b>	<b>\$ 87,054</b>	<b>\$ 69,378</b>	<b>\$ 38,325</b>	<b>\$ 373,325</b>	<b>\$ 335,000</b>	<b>874%</b>

<b>Projected Ending Fund Balance &amp; Reserves</b>	<b>\$ 127,807</b>	<b>\$ 218,677</b>	<b>\$ 338,697</b>	<b>\$ 3,697</b>	<b>(\$ 335,000)</b>	<b>-98.91%</b>
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## TRANSPORTATION DEVELOPMENT FUND

To account for the cost of constructing new roads and improvements to existing roads; created per Greeley Municipal Code 4.64. Revenues are derived from the collection of fees from developers.

	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
<b>Projected Beginning Fund Balance &amp; Reserves</b>	<b>\$ 7,162,610</b>	<b>\$ 8,495,313</b>	<b>\$ 3,697,707</b>	<b>\$ 3,697,707</b>	<b>-</b>	<b>-</b>

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Charges for Services	3,798,831	3,894,503	1,674,636	5,198,298	3,523,662	210%
Intergovernmental Revenue	1,454	-	-	-	-	-
Miscellaneous Revenue	188,434	9,816	9,473	9,473	-	-
Transfers In	5,900,000	3,600,000	3,600,000	6,000,000	2,400,000	66.67%
<b>Total Resources</b>	<b>\$ 9,888,719</b>	<b>\$ 7,504,319</b>	<b>\$ 5,284,109</b>	<b>\$ 11,207,771</b>	<b>\$ 5,923,662</b>	<b>112%</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Salaries & Benefits	202,713	-	-	-	-	-
Supplies & Services	8,690	6,500	6,825	6,825	-	-
Capital	8,244,613	11,400,288	5,050,000	11,349,100	6,299,100	125%
Transfers Out	100,000	895,137	45,600	50,900	5,300	11.62%
<b>Total Expenditures by Category</b>	<b>\$ 8,556,017</b>	<b>\$ 12,301,925</b>	<b>\$ 5,102,425</b>	<b>\$ 11,406,825</b>	<b>\$ 6,304,400</b>	<b>124%</b>

Expenditures by Department	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Capital Projects	8,556,017	12,301,925	5,102,425	11,406,825	6,304,400	124%
<b>Total Expenditures by Department</b>	<b>\$ 8,556,017</b>	<b>\$ 12,301,925</b>	<b>\$ 5,102,425</b>	<b>\$ 11,406,825</b>	<b>\$ 6,304,400</b>	<b>124%</b>

<b>Projected Ending Fund Balance &amp; Reserves</b>	<b>\$ 8,495,313</b>	<b>\$ 3,697,707</b>	<b>\$ 3,879,391</b>	<b>\$ 3,498,653</b>	<b>(\$ 380,738)</b>	<b>-9.81%</b>
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# PARK DEVELOPMENT FUND

To account for the cost of developing and improving city parks; created per Greeley Municipal Code 4.64. Revenues are derived from the collection of fees from developers.

	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
<b>Projected Beginning Fund Balance &amp; Reserves</b>	-	\$ 1,201,230	-	-	-	-

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Charges for Services	1,891,970	1,833,354	788,342	2,480,830	1,692,488	215%
Miscellaneous Revenue	-2,553	500	500	750	250	50.00%
<b>Total Resources</b>	<b>\$ 1,889,417</b>	<b>\$ 1,833,854</b>	<b>\$ 788,842</b>	<b>\$ 2,481,580</b>	<b>\$ 1,692,738</b>	<b>215%</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Supplies & Services	66	50	50	75	25	50.00%
Transfers Out	688,121	3,035,034	788,792	2,481,505	1,692,713	215%
<b>Total Expenditures by Category</b>	<b>\$ 688,187</b>	<b>\$ 3,035,084</b>	<b>\$ 788,842</b>	<b>\$ 2,481,580</b>	<b>\$ 1,692,738</b>	<b>215%</b>

Expenditures by Department	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Capital Projects	688,187	3,035,084	788,842	2,481,580	1,692,738	215%
<b>Total Expenditures by Department</b>	<b>\$ 688,187</b>	<b>\$ 3,035,084</b>	<b>\$ 788,842</b>	<b>\$ 2,481,580</b>	<b>\$ 1,692,738</b>	<b>215%</b>

<b>Projected Ending Fund Balance &amp; Reserves</b>	<b>\$ 1,201,230</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
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# TRAILS DEVELOPMENT FUND

To account for the cost of acquisition and construction of linear parks and trails, open spaces, and trail systems; created per Greeley Municipal Code 4.64. Revenues are derived from the collection of fees from developers.

	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
<b>Projected Beginning Fund Balance &amp; Reserves</b>	<b>\$ 802,782</b>	<b>\$ 977,308</b>	<b>\$ 125,771</b>	<b>\$ 125,771</b>	<b>-</b>	<b>-</b>

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Charges for Services	217,331	169,142	72,731	213,764	141,033	194%
Miscellaneous Revenue	17,034	4,347	1,000	1,000	-	-
<b>Total Resources</b>	<b>\$ 234,365</b>	<b>\$ 173,489</b>	<b>\$ 73,731</b>	<b>\$ 214,764</b>	<b>\$ 141,033</b>	<b>191%</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Salaries & Benefits	338	-	-	-	-	-
Supplies & Services	698	609	150	150	-	-
Capital	50,338	1,023,066	80,000	80,000	-	-
Transfers Out	8,465	1,351	800	800	-	-
<b>Total Expenditures by Category</b>	<b>\$ 59,839</b>	<b>\$ 1,025,026</b>	<b>\$ 80,950</b>	<b>\$ 80,950</b>	<b>-</b>	<b>-</b>

Expenditures by Department	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Capital Projects	59,839	1,025,026	80,950	80,950	-	-
<b>Total Expenditures by Department</b>	<b>\$ 59,839</b>	<b>\$ 1,025,026</b>	<b>\$ 80,950</b>	<b>\$ 80,950</b>	<b>-</b>	<b>-</b>

<b>Projected Ending Fund Balance &amp; Reserves</b>	<b>\$ 977,308</b>	<b>\$ 125,771</b>	<b>\$ 118,552</b>	<b>\$ 259,585</b>	<b>\$ 141,033</b>	<b>119%</b>
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# QUALITY OF LIFE FUND

To account for the expenditures of the Quality of Life projects (recreational, parks, and cultural amenities) to be partially financed with a .3% increase in sales and use tax; created per Ordinance 50, 2002.

	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
<b>Projected Beginning Fund Balance &amp; Reserves</b>	<b>\$ 5,801,408</b>	<b>\$ 7,464,962</b>	<b>\$ 939,896</b>	<b>\$ 939,896</b>	<b>-</b>	<b>-</b>

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Charges for Services	82,174	-	-	-	-	-
Intergovernmental Revenue	395,036	1,397,096	-	-	-	-
Miscellaneous Revenue	136,289	30,303	34,154	34,154	-	-
Transfers In	4,757,443	6,781,489	4,720,930	7,108,631	2,387,701	50.58%
<b>Total Resources</b>	<b>\$ 5,370,943</b>	<b>\$ 8,208,888</b>	<b>\$ 4,755,084</b>	<b>\$ 7,142,785</b>	<b>\$ 2,387,701</b>	<b>50.21%</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Salaries & Benefits	50,575	78,651	-	-	-	-
Supplies & Services	81,822	397,747	4,782	39,782	35,000	732%
Capital	2,713,011	13,449,809	4,446,794	1,725,200	(2,721,594)	-61.20%
Transfers Out	861,981	807,747	842,730	3,244,324	2,401,594	285%
<b>Total Expenditures by Category</b>	<b>\$ 3,707,389</b>	<b>\$ 14,733,954</b>	<b>\$ 5,294,306</b>	<b>\$ 5,009,306</b>	<b>(\$ 285,000)</b>	<b>-5.38%</b>

Expenditures by Department	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Capital Projects	3,707,389	14,733,954	5,294,306	5,009,306	(285,000)	-5.38%
<b>Total Expenditures by Department</b>	<b>\$ 3,707,389</b>	<b>\$ 14,733,954</b>	<b>\$ 5,294,306</b>	<b>\$ 5,009,306</b>	<b>(\$ 285,000)</b>	<b>-5.38%</b>

<b>Projected Ending Fund Balance &amp; Reserves</b>	<b>\$ 7,464,962</b>	<b>\$ 939,896</b>	<b>\$ 400,674</b>	<b>\$ 3,073,375</b>	<b>\$ 2,672,701</b>	<b>667%</b>
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To account for the costs of roadway safety improvements, bridge repair, and transit support and expansion. Revenues are derived through vehicle registration fees and fines established or increased by the Colorado Funding Advancements for Surface Transportation and Economic Recovery Act (FASTER).

	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
<b>Projected Beginning Fund Balance &amp; Reserves</b>	<b>\$ 970,286</b>	<b>\$ 845,707</b>	<b>\$ 122,202</b>	<b>\$ 122,202</b>	<b>-</b>	<b>-</b>

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Intergovernmental Revenue	580,268	607,500	618,000	618,000	-	-
Miscellaneous Revenue	18,101	787	217	1,500	1,283	591%
Transfers In	-	-	-	165,000	165,000	-
<b>Total Resources</b>	<b>\$ 598,369</b>	<b>\$ 608,287</b>	<b>\$ 618,217</b>	<b>\$ 784,500</b>	<b>\$ 166,283</b>	<b>26.90%</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Salaries & Benefits	49,921	1,000	-	-	-	-
Supplies & Services	708	102	28	700	672	2,400%
Capital	345,743	1,330,690	905,000	905,000	-	-
Transfers Out	326,576	-	-	-	-	-
<b>Total Expenditures by Category</b>	<b>\$ 722,948</b>	<b>\$ 1,331,792</b>	<b>\$ 905,028</b>	<b>\$ 905,700</b>	<b>\$ 672</b>	<b>0.07%</b>

Expenditures by Department	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Capital Projects	722,948	1,331,792	905,028	905,700	672	0.07%
<b>Total Expenditures by Department</b>	<b>\$ 722,948</b>	<b>\$ 1,331,792</b>	<b>\$ 905,028</b>	<b>\$ 905,700</b>	<b>\$ 672</b>	<b>0.07%</b>

<b>Projected Ending Fund Balance &amp; Reserves</b>	<b>\$ 845,707</b>	<b>\$ 122,202</b>	<b>(\$ 164,609)</b>	<b>\$ 1,002</b>	<b>\$ 165,611</b>	<b>-101%</b>
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## KEEP GREELEY MOVING FUND

To account for the costs of improvements and repairs for street related infrastructure improvements. Revenues are derived from .65% sales and use tax and a transfer of street development fees. Ordinance 1, 2016.

	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
<b>Projected Beginning Fund Balance &amp; Reserves</b>	<b>\$ 3,008,258</b>	<b>\$ 2,436,244</b>	-	-	-	-

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Charges for Services	50,000	-	-	-	-	-
Taxes	12,710,077	11,848,442	12,203,895	13,531,832	1,327,937	10.88%
Miscellaneous Revenue	48,638	36,844	10,500	10,500	-	-
Transfers In	2,800,000	2,700,000	2,700,000	2,700,000	-	-
<b>Total Resources</b>	<b>\$ 15,608,715</b>	<b>\$ 14,585,286</b>	<b>\$ 14,914,395</b>	<b>\$ 16,242,332</b>	<b>\$ 1,327,937</b>	<b>8.90%</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Salaries & Benefits	732,535	20,500	20,000	20,000	-	-
Supplies & Services	10,259	2,000	2,100	2,100	-	-
Capital	11,837,935	13,292,443	11,292,295	12,620,232	1,327,937	11.76%
Transfers Out	3,600,000	3,706,587	3,600,000	3,600,000	-	-
<b>Total Expenditures by Category</b>	<b>\$ 16,180,729</b>	<b>\$ 17,021,530</b>	<b>\$ 14,914,395</b>	<b>\$ 16,242,332</b>	<b>\$ 1,327,937</b>	<b>8.90%</b>

Expenditures by Department	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Capital Projects	16,180,729	17,021,530	14,914,395	16,242,332	1,327,937	8.90%
<b>Total Expenditures by Department</b>	<b>\$ 16,180,729</b>	<b>\$ 17,021,530</b>	<b>\$ 14,914,395</b>	<b>\$ 16,242,332</b>	<b>\$ 1,327,937</b>	<b>8.90%</b>

<b>Projected Ending Fund Balance &amp; Reserves</b>	<b>\$ 2,436,244</b>	-	-	-	-	-
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## 2016 CITY CENTER FUND

To account for the costs of constructing and equipping a fire station and a municipal building. Revenues are derived from the Certificates of Participation Series 2016, General Fund operating transfers, and a state grant.

	2018 Actual	2019 Revised Budget	2020 Budget	2020 Revised Budget	\$ Change	% Change
<b>Projected Beginning Fund Balance &amp; Reserves</b>	<b>\$ 11,171,599</b>	<b>\$ 1,484,315</b>	<b>\$ 724,239</b>	<b>\$ 724,239</b>	<b>-</b>	<b>-</b>

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Intergovernmental Revenue	778,173	-	-	-	-	-
Miscellaneous Revenue	85,332	-	-	10,000	10,000	-
Transfers In	921,852	6,548,000	-	800,000	800,000	-
<b>Total Resources</b>	<b>\$ 1,785,357</b>	<b>\$ 6,548,000</b>	<b>-</b>	<b>\$ 810,000</b>	<b>\$ 810,000</b>	<b>-</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Budget	2020 Revised Budget	\$ Change	% Change
Supplies & Services	448	-	-	1,000	1,000	-
Capital	11,472,193	7,266,536	-	800,000	800,000	-
Transfers Out	-	41,540	-	-	-	-
<b>Total Expenditures by Category</b>	<b>\$ 11,472,641</b>	<b>\$ 7,308,076</b>	<b>-</b>	<b>\$ 801,000</b>	<b>\$ 801,000</b>	<b>-</b>

Expenditures by Department	2018 Actual	2019 Revised Budget	2020 Budget	2020 Revised Budget	\$ Change	% Change
Capital Projects	11,472,641	7,308,076	-	801,000	801,000	-
<b>Total Expenditures by Department</b>	<b>\$ 11,472,641</b>	<b>\$ 7,308,076</b>	<b>-</b>	<b>\$ 801,000</b>	<b>\$ 801,000</b>	<b>-</b>

<b>Projected Ending Fund Balance &amp; Reserves</b>	<b>\$ 1,484,315</b>	<b>\$ 724,239</b>	<b>\$ 724,239</b>	<b>\$ 733,239</b>	<b>\$ 9,000</b>	<b>1.24%</b>
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## PERMANENT FUNDS

Permanent funds are used to report resources that are legally restricted to the extent that only earnings, not principal, may be used for purposes that support the City's programs.

	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
<b>Projected Beginning Fund Balance &amp; Reserves</b>	<b>\$ 2,731,858</b>	<b>\$ 2,703,507</b>	<b>\$ 2,955,854</b>	<b>\$ 2,955,854</b>	-	-

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Miscellaneous Revenue	39,464	303,434	285,894	285,894	-	-
<b>Total Resources</b>	<b>\$ 39,464</b>	<b>\$ 303,434</b>	<b>\$ 285,894</b>	<b>\$ 285,894</b>	-	-

Resources by Fund	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Cemetery Endowment (601)	60,989	285,409	270,869	270,869	-	-
Petriken Memorial (603)	42	25	25	25	-	-
Memorials (605)	-21,566	18,000	15,000	15,000	-	-
<b>Total Resources by Fund</b>	<b>\$ 39,464</b>	<b>\$ 303,434</b>	<b>\$ 285,894</b>	<b>\$ 285,894</b>	-	-

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Supplies & Services	7,506	1,085	1,085	1,085	-	-
Transfers Out	60,309	50,002	39,604	39,604	-	-
<b>Total Expenditures by Category</b>	<b>\$ 67,815</b>	<b>\$ 51,087</b>	<b>\$ 40,689</b>	<b>\$ 40,689</b>	-	-

Expenditures by Fund	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Cemetery Endowment (601)	60,989	48,002	40,604	40,604	-	-
Petriken Memorial (603)	2	10	10	10	-	-
Memorials (605)	6,825	3,075	75	75	-	-
<b>Total Expenditures by Fund</b>	<b>\$ 67,815</b>	<b>\$ 51,087</b>	<b>\$ 40,689</b>	<b>\$ 40,689</b>	-	-

Expenditures by Department	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Culture, Parks & Recreation	6,826	3,085	85	85	-	-
Non-Departmental	60,989	48,002	40,604	40,604	-	-
<b>Total Expenditures by Department</b>	<b>\$ 67,815</b>	<b>\$ 51,087</b>	<b>\$ 40,689</b>	<b>\$ 40,689</b>	-	-

<b>Projected Ending Fund Balance &amp; Reserves</b>	<b>\$ 2,703,507</b>	<b>\$ 2,955,854</b>	<b>\$ 3,201,059</b>	<b>\$ 3,201,059</b>	-	-
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## CEMETERY ENDOWMENT FUND

To account for all funds granted, bequeathed, or devised to the City in trust for the preservation of lots in Linn Grove Cemetery; created per Greeley Municipal Code 4.40.010.

	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
<b>Projected Beginning Fund Balance &amp; Reserves</b>	<b>\$ 2,410,493</b>	<b>\$ 2,410,493</b>	<b>\$ 2,647,900</b>	<b>\$ 2,647,900</b>	-	-

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Miscellaneous Revenue	60,989	285,409	270,869	270,869	-	-
<b>Total Resources</b>	<b>\$ 60,989</b>	<b>\$ 285,409</b>	<b>\$ 270,869</b>	<b>\$ 270,869</b>	-	-

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Supplies & Services	680	1,000	1,000	1,000	-	-
Transfers Out	60,309	47,002	39,604	39,604	-	-
<b>Total Expenditures by Category</b>	<b>\$ 60,989</b>	<b>\$ 48,002</b>	<b>\$ 40,604</b>	<b>\$ 40,604</b>	-	-

Expenditures by Department	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Non-Departmental	60,989	48,002	40,604	40,604	-	-
<b>Total Expenditures by Department</b>	<b>\$ 60,989</b>	<b>\$ 48,002</b>	<b>\$ 40,604</b>	<b>\$ 40,604</b>	-	-

<b>Projected Ending Fund Balance &amp; Reserves</b>	<b>\$ 2,410,493</b>	<b>\$ 2,647,900</b>	<b>\$ 2,878,165</b>	<b>\$ 2,878,165</b>	-	-
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# PETRIKEN MEMORIAL FUND

To account for interest earnings on funds bequeathed to the City for the maintenance of the grave sites as specified by the J.G.B. Petriken will.

	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
<b>Projected Beginning Fund Balance &amp; Reserves</b>	\$ 2,093	\$ 2,133	\$ 2,148	\$ 2,148	-	-

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Miscellaneous Revenue	42	25	25	25	-	-
<b>Total Resources</b>	\$ 42	\$ 25	\$ 25	\$ 25	-	-

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Supplies & Services	2	10	10	10	-	-
<b>Total Expenditures by Category</b>	\$ 2	\$ 10	\$ 10	\$ 10	-	-

Expenditures by Department	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Culture, Parks & Recreation	2	10	10	10	-	-
<b>Total Expenditures by Department</b>	\$ 2	\$ 10	\$ 10	\$ 10	-	-

<b>Projected Ending Fund Balance &amp; Reserves</b>	\$ 2,133	\$ 2,148	\$ 2,163	\$ 2,163	-	-
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To account for interest earnings on funds bequeathed to the City as specified by the donor.

	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
<b>Projected Beginning Fund Balance &amp; Reserves</b>	<b>\$ 319,272</b>	<b>\$ 290,881</b>	<b>\$ 305,806</b>	<b>\$ 305,806</b>	<b>-</b>	<b>-</b>

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Miscellaneous Revenue	-21,566	18,000	15,000	15,000	-	-
<b>Total Resources</b>	<b>(\$ 21,566)</b>	<b>\$ 18,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>-</b>	<b>-</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Supplies & Services	6,825	75	75	75	-	-
Transfers Out	-	3,000	-	-	-	-
<b>Total Expenditures by Category</b>	<b>\$ 6,825</b>	<b>\$ 3,075</b>	<b>\$ 75</b>	<b>\$ 75</b>	<b>-</b>	<b>-</b>

Expenditures by Department	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Culture, Parks & Recreation	6,825	3,075	75	75	-	-
<b>Total Expenditures by Department</b>	<b>\$ 6,825</b>	<b>\$ 3,075</b>	<b>\$ 75</b>	<b>\$ 75</b>	<b>-</b>	<b>-</b>

<b>Projected Ending Fund Balance &amp; Reserves</b>	<b>\$ 290,881</b>	<b>\$ 305,806</b>	<b>\$ 320,731</b>	<b>\$ 320,731</b>	<b>-</b>	<b>-</b>
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Enterprise funds are used to report and activity for which a fee is charged to external users for goods or services.

	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
<b>Projected Beginning Fund Balance &amp; Reserves</b>	<b>\$ 61,878,924</b>	<b>\$ 119,046,205</b>	<b>\$ 48,938,755</b>	<b>\$ 48,938,755</b>	<b>-</b>	<b>-</b>

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Charges for Services	68,481,161	72,115,305	73,304,803	79,785,536	6,480,733	8.84%
Fines & Forfeits	172,963	175,000	175,000	175,000	-	-
Intergovernmental Revenue	347,694	3,615,300	300	300	-	-
Licenses & Permits	278,147	-	-	32,000	32,000	-
Miscellaneous Revenue	14,084,983	723,177	700,322	899,470	199,148	28.44%
Bond Proceeds	57,257,391	53,500,000	27,000,000	83,500,000	56,500,000	209%
Transfers In	57,142,462	244,155	251,757	251,757	-	-
<b>Total Resources</b>	<b>\$ 197,764,802</b>	<b>\$ 130,372,937</b>	<b>\$ 101,432,182</b>	<b>\$ 164,644,063</b>	<b>\$ 63,211,881</b>	<b>62.32%</b>

Resources by Fund	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Sewer (401)	6,948,867	5,909,678	5,555,054	5,643,240	88,186	1.59%
Sewer Construction (402)	3,176,930	4,676,358	2,255,108	4,268,074	2,012,966	89.26%
Sewer Capital Replacement (403)	15,493,751	3,566,670	18,818,424	14,569,049	(4,249,375)	-22.58%
Water (404)	19,999,184	18,928,659	19,800,839	18,566,092	(1,234,747)	-6.24%
Water Construction (405)	28,949,627	58,699,648	3,427,264	50,818,671	47,391,407	1,383%
Water Capital Replacement (406)	31,538,770	12,202,093	14,168,224	25,786,946	11,618,722	82.01%
Water Rights Acquisition (407)	7,067,835	819,676	10,025,414	20,957,928	10,932,514	109%
Cemetery (408)	811,760	619,172	635,774	635,774	-	-
Municipal Golf Courses (409)	1,763,719	1,782,791	1,915,133	1,915,133	-	-
Downtown Parking (410)	259,665	244,100	244,100	244,100	-	-
Stormwater (411)	1,831,847	931,475	2,541,514	2,942,852	401,338	15.79%
Stormwater Construction (412)	6,423,446	3,835,482	2,631,342	1,811,342	(820,000)	-31.16%
Stormwater Replacement (413)	969,219	1,648,432	1,662,057	2,062,057	400,000	24.07%
Sewer Debt Service (420)	13,176,139	1,360,225	1,874,334	2,242,162	367,828	19.62%
Water Debt Service (421)	58,713,250	14,582,478	15,311,601	11,614,643	(3,696,958)	-24.14%
Stormwater Debt Service (422)	640,793	566,000	566,000	566,000	-	-
<b>Total Resources by Fund</b>	<b>\$ 197,764,802</b>	<b>\$ 130,372,937</b>	<b>\$ 101,432,182</b>	<b>\$ 164,644,063</b>	<b>\$ 63,211,881</b>	<b>62.32%</b>

Resources by Department	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Culture, Parks & Recreation	2,575,479	2,401,963	2,550,907	2,550,907	-	-
Finance	82,269	68,000	68,000	-	(68,000)	-100%
Municipal Court	172,959	175,000	175,000	175,000	-	-
Non-Departmental	4,437	1,100	1,100	1,100	-	-
Public Works	9,865,305	6,981,389	7,400,913	7,450,251	49,338	0.67%
Sewer	38,795,686	15,512,931	28,502,920	26,722,525	(1,780,395)	-6.25%
Water	146,268,666	105,232,554	62,733,342	127,744,280	65,010,938	104%
<b>Total Resources by Department</b>	<b>\$ 197,764,802</b>	<b>\$ 130,372,937</b>	<b>\$ 101,432,182</b>	<b>\$ 164,644,063</b>	<b>\$ 63,211,881</b>	<b>62.32%</b>

Expenditures by Category	2019 Revised		2020 Original	2020 Revised	\$ Change	% Change
	2018 Actual	Budget	Budget	Budget		
Salaries & Benefits	13,259,124	14,959,044	15,770,762	16,317,542	546,780	3.47%
Supplies & Services	12,080,750	15,858,384	14,632,933	14,694,500	61,567	0.42%
Capital	44,775,646	152,025,354	60,807,046	125,098,687	64,291,641	106%
Debt	10,186,347	14,326,135	13,396,615	13,401,715	5,100	0.04%
Transfers Out	60,295,653	3,311,470	3,476,447	3,491,615	15,168	0.44%
<b>Total Expenditures by Category</b>	<b>\$ 140,597,520</b>	<b>\$ 200,480,387</b>	<b>\$ 108,083,803</b>	<b>\$ 173,004,059</b>	<b>\$ 64,920,256</b>	<b>60.06%</b>

Expenditures by Fund	2019 Revised		2020 Original	2020 Revised	\$ Change	% Change
	2018 Actual	Budget	Budget	Budget		
Sewer (401)	6,272,748	8,035,934	7,118,867	7,198,867	80,000	1.12%
Sewer Construction (402)	1,373,802	7,469,886	3,223,584	4,839,942	1,616,358	50.14%
Sewer Capital Replacement (403)	4,434,409	13,135,596	22,391,993	22,975,721	583,728	2.61%
Water (404)	16,900,185	20,115,355	20,598,256	21,111,427	513,171	2.49%
Water Construction (405)	6,472,043	66,558,211	8,360,064	62,192,340	53,832,276	644%
Water Capital Replacement (406)	26,005,405	42,510,115	13,502,071	18,416,191	4,914,120	36.40%
Water Rights Acquisition (407)	1,284,550	12,620,638	11,151,357	13,321,872	2,170,515	19.46%
Cemetery (408)	574,036	787,711	651,867	651,867	-	-
Municipal Golf Courses (409)	1,850,959	1,893,586	1,934,873	1,974,873	40,000	2.07%
Downtown Parking (410)	208,438	217,393	226,732	221,181	(5,551)	-2.45%
Stormwater (411)	2,044,128	2,755,430	2,867,460	2,867,460	-	-
Stormwater Construction (412)	4,850,628	8,434,461	1,158,886	1,700,012	541,126	46.69%
Stormwater Replacement (413)	1,346,936	1,798,461	1,619,246	2,248,659	629,413	38.87%
Sewer Debt Service (420)	12,690,159	1,364,439	1,875,316	1,880,516	5,200	0.28%
Water Debt Service (421)	53,772,144	12,234,021	10,853,581	10,853,481	(100)	0.00%
Stormwater Debt Service (422)	516,951	549,150	549,650	549,650	-	-
<b>Total Expenditures by Fund</b>	<b>\$ 140,597,520</b>	<b>\$ 200,480,387</b>	<b>\$ 108,083,803</b>	<b>\$ 173,004,059</b>	<b>\$ 64,920,256</b>	<b>60.06%</b>

Expenditures by Department	2019 Revised		2020 Original	2020 Revised	\$ Change	% Change
	2018 Actual	Budget	Budget	Budget		
Culture, Parks & Recreation	2,424,995	2,681,297	2,586,740	2,626,740	40,000	1.55%
Finance	33,517	19,931	28,681	-	(28,681)	-100%
Municipal Court	81,512	78,404	81,847	81,847	-	-
Non-Departmental	544	-	-	-	-	-
Police	92,865	108,128	116,204	-	(116,204)	-100%
Public Works	8,758,643	13,548,432	6,195,242	7,505,115	1,309,873	21.14%
Sewer	24,771,117	30,005,855	34,609,760	36,895,046	2,285,286	6.60%
Water	104,434,328	154,038,340	64,465,329	125,895,311	61,429,982	95.29%
<b>Total Expenditures by Department</b>	<b>\$ 140,597,520</b>	<b>\$ 200,480,387</b>	<b>\$ 108,083,803</b>	<b>\$ 173,004,059</b>	<b>\$ 64,920,256</b>	<b>60.06%</b>

<b>Projected Ending Fund Balance &amp; Reserves</b>	<b>\$ 119,046,205</b>	<b>\$ 48,938,755</b>	<b>\$ 42,287,134</b>	<b>\$ 40,578,759</b>	<b>(\$ 1,708,375)</b>	<b>-4.04%</b>
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To account for user charges and expenses for operations and maintenance of the City's sewer system.

	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
<b>Projected Beginning Fund Balance &amp; Reserves</b>	<b>\$ 6,730,725</b>	<b>\$ 7,406,844</b>	<b>\$ 5,280,588</b>	<b>\$ 5,280,588</b>	<b>-</b>	<b>-</b>

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Charges for Services	5,410,633	5,787,678	5,433,054	5,438,240	5,186	0.10%
Licenses & Permits	129,657	-	-	32,000	32,000	-
Miscellaneous Revenue	1,408,577	122,000	122,000	173,000	51,000	41.80%
<b>Total Resources</b>	<b>\$ 6,948,867</b>	<b>\$ 5,909,678</b>	<b>\$ 5,555,054</b>	<b>\$ 5,643,240</b>	<b>\$ 88,186</b>	<b>1.59%</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Salaries & Benefits	3,322,229	3,614,631	3,788,668	3,868,668	80,000	2.11%
Supplies & Services	2,287,724	3,920,513	2,815,623	2,815,623	-	-
Transfers Out	662,796	500,790	514,576	514,576	-	-
<b>Total Expenditures by Category</b>	<b>\$ 6,272,748</b>	<b>\$ 8,035,934</b>	<b>\$ 7,118,867</b>	<b>\$ 7,198,867</b>	<b>\$ 80,000</b>	<b>1.12%</b>

Expenditures by Department	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Sewer	6,272,748	8,035,934	7,118,867	7,198,867	80,000	1.12%
<b>Total Expenditures by Department</b>	<b>\$ 6,272,748</b>	<b>\$ 8,035,934</b>	<b>\$ 7,118,867</b>	<b>\$ 7,198,867</b>	<b>\$ 80,000</b>	<b>1.12%</b>

<b>Projected Ending Fund Balance &amp; Reserves</b>	<b>\$ 7,406,844</b>	<b>\$ 5,280,588</b>	<b>\$ 3,716,775</b>	<b>\$ 3,724,961</b>	<b>\$ 8,186</b>	<b>0.22%</b>
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# SEWER CONSTRUCTION FUND

To account for major sewer system construction projects. Revenues are derived from revenue bonds and development fees.

	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
<b>Projected Beginning Fund Balance &amp; Reserves</b>	<b>\$ 3,325,583</b>	<b>\$ 5,128,711</b>	<b>\$ 2,335,183</b>	<b>\$ 2,335,183</b>	<b>-</b>	<b>-</b>

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Charges for Services	3,099,429	4,646,476	2,226,060	4,240,825	2,014,765	90.51%
Miscellaneous Revenue	77,501	29,882	29,048	27,249	(1,799)	-6.19%
<b>Total Resources</b>	<b>\$ 3,176,930</b>	<b>\$ 4,676,358</b>	<b>\$ 2,255,108</b>	<b>\$ 4,268,074</b>	<b>\$ 2,012,966</b>	<b>89.26%</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Salaries & Benefits	32,072	-	-	-	-	-
Supplies & Services	4,519	1,130	1,739	2,997	1,258	72.34%
Capital	1,200,417	7,340,682	3,071,000	4,671,000	1,600,000	52.10%
Transfers Out	136,794	128,074	150,845	165,945	15,100	10.01%
<b>Total Expenditures by Category</b>	<b>\$ 1,373,802</b>	<b>\$ 7,469,886</b>	<b>\$ 3,223,584</b>	<b>\$ 4,839,942</b>	<b>\$ 1,616,358</b>	<b>50.14%</b>

Expenditures by Department	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Sewer	1,373,802	7,469,886	3,223,584	4,839,942	1,616,358	50.14%
<b>Total Expenditures by Department</b>	<b>\$ 1,373,802</b>	<b>\$ 7,469,886</b>	<b>\$ 3,223,584</b>	<b>\$ 4,839,942</b>	<b>\$ 1,616,358</b>	<b>50.14%</b>

	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
<b>Projected Ending Fund Balance &amp; Reserves</b>	<b>\$ 5,128,711</b>	<b>\$ 2,335,183</b>	<b>\$ 1,366,707</b>	<b>\$ 1,763,315</b>	<b>\$ 396,608</b>	<b>29.02%</b>

<b>Cash Flow for Capital Improvement Plan</b>	<b>\$ 5,128,711</b>	<b>\$ 4,453,349</b>	<b>\$ 3,484,873</b>	<b>\$ 4,078,991</b>	<b>\$ 594,118</b>	<b>17.05%</b>
<b>Projected Ending Fund Balance &amp; Reserves</b>						



## SEWER CAPITAL REPLACEMENT FUND

To account for the cost of replacing exhausted components of the City's sewer system. Revenues are derived from replacement funds held in reserve.

	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
<b>Projected Beginning Fund Balance &amp; Reserves</b>	<b>\$ 2,762,045</b>	<b>\$ 13,821,387</b>	<b>\$ 4,252,461</b>	<b>\$ 4,252,461</b>	<b>-</b>	<b>-</b>

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Charges for Services	3,456,691	3,543,971	3,796,010	3,505,131	(290,879)	-7.66%
Miscellaneous Revenue	37,060	22,699	22,414	63,918	41,504	185%
Bond Proceeds	-	-	15,000,000	11,000,000	(4,000,000)	-26.67%
Transfers In	12,000,000	-	-	-	-	-
<b>Total Resources</b>	<b>\$ 15,493,751</b>	<b>\$ 3,566,670</b>	<b>\$ 18,818,424</b>	<b>\$ 14,569,049</b>	<b>(\$ 4,249,375)</b>	<b>-22.58%</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Salaries & Benefits	26,662	-	-	-	-	-
Supplies & Services	1,726	2,393	2,393	7,031	4,638	194%
Capital	4,406,021	13,133,203	22,389,600	22,968,690	579,090	2.59%
<b>Total Expenditures by Category</b>	<b>\$ 4,434,409</b>	<b>\$ 13,135,596</b>	<b>\$ 22,391,993</b>	<b>\$ 22,975,721</b>	<b>\$ 583,728</b>	<b>2.61%</b>

Expenditures by Department	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Sewer	4,434,409	13,135,596	22,391,993	22,975,721	583,728	2.61%
<b>Total Expenditures by Department</b>	<b>\$ 4,434,409</b>	<b>\$ 13,135,596</b>	<b>\$ 22,391,993</b>	<b>\$ 22,975,721</b>	<b>\$ 583,728</b>	<b>2.61%</b>

	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
<b>Projected Ending Fund Balance &amp; Reserves</b>	<b>\$ 13,821,387</b>	<b>\$ 4,252,461</b>	<b>\$ 678,892</b>	<b>(\$ 4,154,211)</b>	<b>(\$ 4,833,103)</b>	<b>-712%</b>

<b>Cash Flow for Capital Improvement Plan</b>	<b>\$ 13,821,387</b>	<b>\$ 6,986,770</b>	<b>\$ 13,433,101</b>	<b>\$ 14,243,749</b>	<b>\$ 810,648</b>	<b>6.03%</b>
<b>Projected Ending Fund Balance &amp; Reserves</b>						



# SEWER DEBT SERVICE FUND

To account for debt service payments of the City's sewer system.

	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
<b>Projected Beginning Fund Balance &amp; Reserves</b>	<b>\$ 608,318</b>	<b>\$ 1,094,298</b>	<b>\$ 1,090,084</b>	<b>\$ 1,090,084</b>	<b>-</b>	<b>-</b>

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Charges for Services	1,067,326	1,360,225	1,874,334	2,242,162	367,828	19.62%
Miscellaneous Revenue	14,359	-	-	-	-	-
Bond Proceeds	12,094,454	-	-	-	-	-
<b>Total Resources</b>	<b>\$ 13,176,139</b>	<b>\$ 1,360,225</b>	<b>\$ 1,874,334</b>	<b>\$ 2,242,162</b>	<b>\$ 367,828</b>	<b>19.62%</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Supplies & Services	2,589	-	-	-	-	-
Debt	687,570	1,364,439	1,875,316	1,880,516	5,200	0.28%
Transfers Out	12,000,000	-	-	-	-	-
<b>Total Expenditures by Category</b>	<b>\$ 12,690,159</b>	<b>\$ 1,364,439</b>	<b>\$ 1,875,316</b>	<b>\$ 1,880,516</b>	<b>\$ 5,200</b>	<b>0.28%</b>

Expenditures by Department	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Sewer	12,690,159	1,364,439	1,875,316	1,880,516	5,200	0.28%
<b>Total Expenditures by Department</b>	<b>\$ 12,690,159</b>	<b>\$ 1,364,439</b>	<b>\$ 1,875,316</b>	<b>\$ 1,880,516</b>	<b>\$ 5,200</b>	<b>0.28%</b>

<b>Projected Ending Fund Balance &amp; Reserves</b>	<b>\$ 1,094,298</b>	<b>\$ 1,090,084</b>	<b>\$ 1,089,102</b>	<b>\$ 1,451,730</b>	<b>\$ 362,628</b>	<b>33.30%</b>
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To account for user charges and expenses for operations and maintenance of the City's water system.

	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
<b>Projected Beginning Fund Balance &amp; Reserves</b>	<b>\$ 20,441,197</b>	<b>\$ 23,540,195</b>	<b>\$ 22,353,499</b>	<b>\$ 22,353,499</b>	<b>-</b>	<b>-</b>

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Charges for Services	17,605,471	18,736,506	19,608,686	18,373,939	(1,234,747)	-6.30%
Licenses & Permits	147,035	-	-	-	-	-
Miscellaneous Revenue	2,164,525	110,000	110,000	110,000	-	-
Transfers In	82,153	82,153	82,153	82,153	-	-
<b>Total Resources</b>	<b>\$ 19,999,184</b>	<b>\$ 18,928,659</b>	<b>\$ 19,800,839</b>	<b>\$ 18,566,092</b>	<b>(\$ 1,234,747)</b>	<b>-6.24%</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Salaries & Benefits	6,701,239	7,866,714	8,329,806	8,783,137	453,331	5.44%
Supplies & Services	8,228,331	10,234,270	10,170,488	10,230,328	59,840	0.59%
Capital	7,498	-	-	-	-	-
Transfers Out	1,963,118	2,014,371	2,097,962	2,097,962	-	-
<b>Total Expenditures by Category</b>	<b>\$ 16,900,185</b>	<b>\$ 20,115,355</b>	<b>\$ 20,598,256</b>	<b>\$ 21,111,427</b>	<b>\$ 513,171</b>	<b>2.49%</b>

Expenditures by Department	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Water	16,900,185	20,115,355	20,598,256	21,111,427	513,171	2.49%
<b>Total Expenditures by Department</b>	<b>\$ 16,900,185</b>	<b>\$ 20,115,355</b>	<b>\$ 20,598,256</b>	<b>\$ 21,111,427</b>	<b>\$ 513,171</b>	<b>2.49%</b>

<b>Projected Ending Fund Balance &amp; Reserves</b>	<b>\$ 23,540,195</b>	<b>\$ 22,353,499</b>	<b>\$ 21,556,082</b>	<b>\$ 19,808,164</b>	<b>(\$ 1,747,918)</b>	<b>-8.11%</b>
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# WATER CONSTRUCTION FUND

To account for major water system construction projects. Revenues are derived from revenue bonds and development fees.

	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
<b>Projected Beginning Fund Balance &amp; Reserves</b>	<b>(\$ 10,248,628)</b>	<b>\$ 12,228,956</b>	<b>\$ 4,370,393</b>	<b>\$ 4,370,393</b>	<b>-</b>	<b>-</b>

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Charges for Services	6,233,227	5,139,648	3,360,667	10,713,712	7,353,045	219%
Intergovernmental Revenue	26,388	-	-	-	-	-
Miscellaneous Revenue	190,013	60,000	66,597	104,959	38,362	57.60%
Bond Proceeds	-	53,500,000	-	40,000,000	40,000,000	-
Transfers In	22,500,000	-	-	-	-	-
<b>Total Resources</b>	<b>\$ 28,949,627</b>	<b>\$ 58,699,648</b>	<b>\$ 3,427,264</b>	<b>\$ 50,818,671</b>	<b>\$ 47,391,407</b>	<b>1,383%</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Salaries & Benefits	9,180	-	-	-	-	-
Supplies & Services	3,988	-	719	2,195	1,476	205%
Capital	6,348,682	66,442,937	8,216,000	62,038,000	53,822,000	655%
Transfers Out	110,194	115,274	143,345	152,145	8,800	6.14%
<b>Total Expenditures by Category</b>	<b>\$ 6,472,043</b>	<b>\$ 66,558,211</b>	<b>\$ 8,360,064</b>	<b>\$ 62,192,340</b>	<b>\$ 53,832,276</b>	<b>644%</b>

Expenditures by Department	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Water	6,472,043	66,558,211	8,360,064	62,192,340	53,832,276	644%
<b>Total Expenditures by Department</b>	<b>\$ 6,472,043</b>	<b>\$ 66,558,211</b>	<b>\$ 8,360,064</b>	<b>\$ 62,192,340</b>	<b>\$ 53,832,276</b>	<b>644%</b>

	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
<b>Projected Ending Fund Balance &amp; Reserves</b>	<b>\$ 12,228,956</b>	<b>\$ 4,370,393</b>	<b>(\$ 562,407)</b>	<b>(\$ 7,003,276)</b>	<b>(\$ 6,440,869)</b>	<b>1,145%</b>

<b>Cash Flow for Capital Improvement Plan</b>	<b>\$ 12,228,956</b>	<b>\$ 11,484,104</b>	<b>\$ 6,551,304</b>	<b>\$ 697,265</b>	<b>(\$ 5,854,039)</b>	<b>-89.36%</b>
<b>Projected Ending Fund Balance &amp; Reserves</b>	<b>\$ 12,228,956</b>	<b>\$ 11,484,104</b>	<b>\$ 6,551,304</b>	<b>\$ 697,265</b>	<b>(\$ 5,854,039)</b>	<b>-89.36%</b>



## WATER CAPITAL REPLACEMENT FUND

To account for the cost of replacing exhausted components of the City's water system. Revenues are derived from replacement funds held in reserve.

	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
<b>Projected Beginning Fund Balance &amp; Reserves</b>	<b>\$ 14,916,906</b>	<b>\$ 20,450,271</b>	<b>(\$ 9,857,751)</b>	<b>(\$ 9,857,751)</b>	<b>-</b>	<b>-</b>

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Charges for Services	8,747,680	8,534,649	9,150,622	13,224,297	4,073,675	44.52%
Intergovernmental Revenue	-	3,615,000	-	-	-	-
Miscellaneous Revenue	291,090	52,444	17,602	62,649	45,047	256%
Bond Proceeds	-	-	5,000,000	12,500,000	7,500,000	150%
Transfers In	22,500,000	-	-	-	-	-
<b>Total Resources</b>	<b>\$ 31,538,770</b>	<b>\$ 12,202,093</b>	<b>\$ 14,168,224</b>	<b>\$ 25,786,946</b>	<b>\$ 11,618,722</b>	<b>82.01%</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Salaries & Benefits	79,271	-	-	-	-	-
Supplies & Services	19,561	2,423	1,851	4,691	2,840	153%
Capital	25,906,573	42,507,692	13,500,220	18,411,500	4,911,280	36.38%
<b>Total Expenditures by Category</b>	<b>\$ 26,005,405</b>	<b>\$ 42,510,115</b>	<b>\$ 13,502,071</b>	<b>\$ 18,416,191</b>	<b>\$ 4,914,120</b>	<b>36.40%</b>

Expenditures by Department	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Water	26,005,405	42,510,115	13,502,071	18,416,191	4,914,120	36.40%
<b>Total Expenditures by Department</b>	<b>\$ 26,005,405</b>	<b>\$ 42,510,115</b>	<b>\$ 13,502,071</b>	<b>\$ 18,416,191</b>	<b>\$ 4,914,120</b>	<b>36.40%</b>

	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
<b>Projected Ending Fund Balance &amp; Reserves</b>	<b>\$ 20,450,271</b>	<b>(\$ 9,857,751)</b>	<b>(\$ 9,191,598)</b>	<b>(\$ 2,486,996)</b>	<b>\$ 6,704,602</b>	<b>-72.94%</b>

<b>Cash Flow for Capital Improvement Plan</b>	<b>\$ 20,450,271</b>	<b>(\$ 344,068)</b>	<b>\$ 322,085</b>	<b>\$ 4,012,422</b>	<b>\$ 3,690,337</b>	<b>1,145.76%</b>
<b>Projected Ending Fund Balance &amp; Reserves</b>						



# WATER RIGHTS ACQUISITION FUND

To account for the purchase of water rights.

	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
<b>Projected Beginning Fund Balance &amp; Reserves</b>	<b>\$ 11,780,735</b>	<b>\$ 17,564,019</b>	<b>\$ 5,763,057</b>	<b>\$ 5,763,057</b>	<b>-</b>	<b>-</b>

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Charges for Services	877,369	740,000	2,942,520	850,000	(2,092,520)	-71.11%
Intergovernmental Revenue	9,619	-	-	-	-	-
Miscellaneous Revenue	6,180,847	79,676	82,894	107,928	25,034	30.20%
Bond Proceeds	-	-	7,000,000	20,000,000	13,000,000	186%
<b>Total Resources</b>	<b>\$ 7,067,835</b>	<b>\$ 819,676</b>	<b>\$ 10,025,414</b>	<b>\$ 20,957,928</b>	<b>\$ 10,932,514</b>	<b>109%</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Salaries & Benefits	85	-	-	-	-	-
Supplies & Services	12,545	1,018	1,357	11,872	10,515	775%
Capital	1,271,921	12,619,620	11,150,000	13,310,000	2,160,000	19.37%
<b>Total Expenditures by Category</b>	<b>\$ 1,284,550</b>	<b>\$ 12,620,638</b>	<b>\$ 11,151,357</b>	<b>\$ 13,321,872</b>	<b>\$ 2,170,515</b>	<b>19.46%</b>

Expenditures by Department	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Water	1,284,550	12,620,638	11,151,357	13,321,872	2,170,515	19.46%
<b>Total Expenditures by Department</b>	<b>\$ 1,284,550</b>	<b>\$ 12,620,638</b>	<b>\$ 11,151,357</b>	<b>\$ 13,321,872</b>	<b>\$ 2,170,515</b>	<b>19.46%</b>

	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
<b>Projected Ending Fund Balance &amp; Reserves</b>	<b>\$ 17,564,019</b>	<b>\$ 5,763,057</b>	<b>\$ 4,637,114</b>	<b>\$ 13,399,113</b>	<b>\$ 8,761,999</b>	<b>189%</b>

<b>Cash Flow for Capital Improvement Plan</b>	<b>\$ 17,564,019</b>	<b>\$ 5,763,057</b>	<b>\$ 4,637,114</b>	<b>\$ 14,731,300</b>	<b>\$ 10,094,186</b>	<b>217.68%</b>
<b>Projected Ending Fund Balance &amp; Reserves</b>						





## WATER DEBT SERVICE FUND

To account for debt service payments of the City's water system.

	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
<b>Projected Beginning Fund Balance &amp; Reserves</b>	<b>\$ 3,548,392</b>	<b>\$ 8,489,498</b>	<b>\$ 10,837,955</b>	<b>\$ 10,837,955</b>	<b>-</b>	<b>-</b>

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Charges for Services	13,384,284	14,582,478	15,311,601	11,614,643	(3,696,958)	-24.14%
Miscellaneous Revenue	166,030	-	-	-	-	-
Bond Proceeds	45,162,937	-	-	-	-	-
<b>Total Resources</b>	<b>\$ 58,713,250</b>	<b>\$ 14,582,478</b>	<b>\$ 15,311,601</b>	<b>\$ 11,614,643</b>	<b>(\$ 3,696,958)</b>	<b>-24.14%</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Supplies & Services	10,460	-	-	-	-	-
Debt	8,761,684	12,234,021	10,853,581	10,853,481	(100)	0.00%
Transfers Out	45,000,000	-	-	-	-	-
<b>Total Expenditures by Category</b>	<b>\$ 53,772,144</b>	<b>\$ 12,234,021</b>	<b>\$ 10,853,581</b>	<b>\$ 10,853,481</b>	<b>(\$ 100)</b>	<b>0.00%</b>

Expenditures by Department	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Water	53,772,144	12,234,021	10,853,581	10,853,481	(100)	0.00%
<b>Total Expenditures by Department</b>	<b>\$ 53,772,144</b>	<b>\$ 12,234,021</b>	<b>\$ 10,853,581</b>	<b>\$ 10,853,481</b>	<b>(\$ 100)</b>	<b>0.00%</b>

<b>Projected Ending Fund Balance &amp; Reserves</b>	<b>\$ 8,489,498</b>	<b>\$ 10,837,955</b>	<b>\$ 15,295,975</b>	<b>\$ 11,599,117</b>	<b>(\$ 3,696,858)</b>	<b>-24.17%</b>
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To account for user charges and expenses for operating, financing, and maintaining the Linn Grove Cemetery; created per Greeley Municipal Code 4.40.020.

	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
<b>Projected Beginning Fund Balance &amp; Reserves</b>	<b>\$ 212,271</b>	<b>\$ 449,995</b>	<b>\$ 281,456</b>	<b>\$ 281,456</b>	-	-

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Charges for Services	286,566	339,270	345,270	345,270	-	-
Miscellaneous Revenue	464,885	117,900	120,900	120,900	-	-
Transfers In	60,309	162,002	169,604	169,604	-	-
<b>Total Resources</b>	<b>\$ 811,760</b>	<b>\$ 619,172</b>	<b>\$ 635,774</b>	<b>\$ 635,774</b>	-	-

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Salaries & Benefits	380,366	440,610	463,973	463,973	-	-
Supplies & Services	193,669	318,576	187,894	187,894	-	-
Capital	-	28,525	-	-	-	-
<b>Total Expenditures by Category</b>	<b>\$ 574,036</b>	<b>\$ 787,711</b>	<b>\$ 651,867</b>	<b>\$ 651,867</b>	-	-

Expenditures by Department	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Culture, Parks & Recreation	574,036	787,711	651,867	651,867	-	-
<b>Total Expenditures by Department</b>	<b>\$ 574,036</b>	<b>\$ 787,711</b>	<b>\$ 651,867</b>	<b>\$ 651,867</b>	-	-

<b>Projected Ending Fund Balance &amp; Reserves</b>	<b>\$ 449,995</b>	<b>\$ 281,456</b>	<b>\$ 265,363</b>	<b>\$ 265,363</b>	-	-
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# MUNICIPAL GOLF COURSES FUND

To account for user charges and expenses for operating, financing, and maintaining two municipal golf courses; created per Greeley Municipal Code 13.40.080.

	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
<b>Projected Beginning Fund Balance &amp; Reserves</b>	<b>\$ 680,480</b>	<b>\$ 593,240</b>	<b>\$ 482,445</b>	<b>\$ 482,445</b>	<b>-</b>	<b>-</b>

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Charges for Services	1,735,969	1,781,191	1,913,533	1,913,533	-	-
Miscellaneous Revenue	27,751	1,600	1,600	1,600	-	-
<b>Total Resources</b>	<b>\$ 1,763,719</b>	<b>\$ 1,782,791</b>	<b>\$ 1,915,133</b>	<b>\$ 1,915,133</b>	<b>-</b>	<b>-</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Salaries & Benefits	843,325	975,453	1,029,468	1,029,468	-	-
Supplies & Services	784,274	735,608	783,337	823,337	40,000	5.11%
Debt	220,359	179,525	119,068	119,068	-	-
Transfers Out	3,000	3,000	3,000	3,000	-	-
<b>Total Expenditures by Category</b>	<b>\$ 1,850,959</b>	<b>\$ 1,893,586</b>	<b>\$ 1,934,873</b>	<b>\$ 1,974,873</b>	<b>\$ 40,000</b>	<b>2.07%</b>

Expenditures by Department	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Culture, Parks & Recreation	1,850,959	1,893,586	1,934,873	1,974,873	40,000	2.07%
<b>Total Expenditures by Department</b>	<b>\$ 1,850,959</b>	<b>\$ 1,893,586</b>	<b>\$ 1,934,873</b>	<b>\$ 1,974,873</b>	<b>\$ 40,000</b>	<b>2.07%</b>

<b>Projected Ending Fund Balance &amp; Reserves</b>	<b>\$ 593,240</b>	<b>\$ 482,445</b>	<b>\$ 462,705</b>	<b>\$ 422,705</b>	<b>(\$ 40,000)</b>	<b>-8.64%</b>
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# DOWNTOWN PARKING FUND

To account for user charges and expenses for operating and maintaining the downtown parking areas.

	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
<b>Projected Beginning Fund Balance &amp; Reserves</b>	<b>\$ 158,130</b>	<b>\$ 209,357</b>	<b>\$ 236,064</b>	<b>\$ 236,064</b>	<b>-</b>	<b>-</b>

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Fines & Forfeits	172,963	175,000	175,000	175,000	-	-
Miscellaneous Revenue	86,702	69,100	69,100	69,100	-	-
<b>Total Resources</b>	<b>\$ 259,665</b>	<b>\$ 244,100</b>	<b>\$ 244,100</b>	<b>\$ 244,100</b>	<b>-</b>	<b>-</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Salaries & Benefits	164,319	179,239	187,962	185,811	(2,151)	-1.14%
Supplies & Services	44,119	38,154	38,770	35,370	(3,400)	-8.77%
<b>Total Expenditures by Category</b>	<b>\$ 208,438</b>	<b>\$ 217,393</b>	<b>\$ 226,732</b>	<b>\$ 221,181</b>	<b>(\$ 5,551)</b>	<b>-2.45%</b>

Expenditures by Department	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Finance	33,517	19,931	28,681	-	(28,681)	-100%
Municipal Court	81,512	78,404	81,847	81,847	-	-
Non-Departmental	544	-	-	-	-	-
Police	92,865	108,128	116,204	-	(116,204)	-100%
Public Works	-	10,930	-	139,334	139,334	-
<b>Total Expenditures by Department</b>	<b>\$ 208,438</b>	<b>\$ 217,393</b>	<b>\$ 226,732</b>	<b>\$ 221,181</b>	<b>(\$ 5,551)</b>	<b>-2.45%</b>

<b>Projected Ending Fund Balance &amp; Reserves</b>	<b>\$ 209,357</b>	<b>\$ 236,064</b>	<b>\$ 253,432</b>	<b>\$ 258,983</b>	<b>\$ 5,551</b>	<b>2.19%</b>
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# STORMWATER FUND

To account for user charges and expenses for operating and maintaining the City's stormwater system. Revenues are derived from stormwater user fees.

	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
<b>Projected Beginning Fund Balance &amp; Reserves</b>	<b>\$ 3,012,882</b>	<b>\$ 2,800,601</b>	<b>\$ 976,646</b>	<b>\$ 976,646</b>	<b>-</b>	<b>-</b>

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Charges for Services	1,626,679	904,203	2,514,107	2,915,445	401,338	15.96%
Intergovernmental Revenue	300	300	300	300	-	-
Licenses & Permits	1,456	-	-	-	-	-
Miscellaneous Revenue	203,413	26,972	27,107	27,107	-	-
<b>Total Resources</b>	<b>\$ 1,831,847</b>	<b>\$ 931,475</b>	<b>\$ 2,541,514</b>	<b>\$ 2,942,852</b>	<b>\$ 401,338</b>	<b>15.79%</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Salaries & Benefits	1,408,887	1,882,397	1,970,885	1,986,485	15,600	0.79%
Supplies & Services	482,995	599,939	624,340	608,740	(15,600)	-2.50%
Capital	-	10,467	-	-	-	-
Transfers Out	152,246	262,627	272,235	272,235	-	-
<b>Total Expenditures by Category</b>	<b>\$ 2,044,128</b>	<b>\$ 2,755,430</b>	<b>\$ 2,867,460</b>	<b>\$ 2,867,460</b>	<b>-</b>	<b>-</b>

Expenditures by Department	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Public Works	2,044,128	2,755,430	2,867,460	2,867,460	-	-
<b>Total Expenditures by Department</b>	<b>\$ 2,044,128</b>	<b>\$ 2,755,430</b>	<b>\$ 2,867,460</b>	<b>\$ 2,867,460</b>	<b>-</b>	<b>-</b>

<b>Projected Ending Fund Balance &amp; Reserves</b>	<b>\$ 2,800,601</b>	<b>\$ 976,646</b>	<b>\$ 650,700</b>	<b>\$ 1,052,038</b>	<b>\$ 401,338</b>	<b>61.68%</b>
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# STORMWATER CONSTRUCTION FUND

To account for major stormwater construction projects. Revenues are derived from revenue bonds and development fees.

	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
<b>Projected Beginning Fund Balance &amp; Reserves</b>	<b>\$ 2,978,074</b>	<b>\$ 4,550,892</b>	<b>(\$ 48,087)</b>	<b>(\$ 48,087)</b>	<b>-</b>	<b>-</b>

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Charges for Services	3,302,646	3,819,827	2,615,608	1,795,608	(820,000)	-31.35%
Intergovernmental Revenue	311,388	-	-	-	-	-
Miscellaneous Revenue	2,809,412	15,655	15,734	15,734	-	-
<b>Total Resources</b>	<b>\$ 6,423,446</b>	<b>\$ 3,835,482</b>	<b>\$ 2,631,342</b>	<b>\$ 1,811,342</b>	<b>(\$ 820,000)</b>	<b>-31.16%</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Salaries & Benefits	117,913	-	-	-	-	-
Supplies & Services	3,573	2,060	2,122	2,122	-	-
Capital	4,468,885	8,152,317	869,530	1,419,388	549,858	63.24%
Transfers Out	260,256	280,084	287,234	278,502	(8,732)	-3.04%
<b>Total Expenditures by Category</b>	<b>\$ 4,850,628</b>	<b>\$ 8,434,461</b>	<b>\$ 1,158,886</b>	<b>\$ 1,700,012</b>	<b>\$ 541,126</b>	<b>46.69%</b>

Expenditures by Department	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Public Works	4,850,628	8,434,461	1,158,886	1,700,012	541,126	46.69%
<b>Total Expenditures by Department</b>	<b>\$ 4,850,628</b>	<b>\$ 8,434,461</b>	<b>\$ 1,158,886</b>	<b>\$ 1,700,012</b>	<b>\$ 541,126</b>	<b>46.69%</b>

	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
<b>Projected Ending Fund Balance &amp; Reserves</b>	<b>\$ 4,550,892</b>	<b>(\$ 48,087)</b>	<b>\$ 1,424,369</b>	<b>\$ 63,243</b>	<b>(\$ 1,361,126)</b>	<b>-95.56%</b>

<b>Cash Flow for Capital Improvement Plan</b>	<b>\$ 4,550,892</b>	<b>\$ 1,913</b>	<b>\$ 1,474,369</b>	<b>\$ 63,243</b>	<b>(\$ 1,411,126)</b>	<b>-95.71%</b>
<b>Projected Ending Fund Balance &amp; Reserves</b>						



## STORMWATER REPLACEMENT FUND

To account for the cost of replacing exhausted components of the City's stormwater system. Revenues are derived from replacement funds held in reserve.

	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
<b>Projected Beginning Fund Balance &amp; Reserves</b>	<b>\$ 800,950</b>	<b>\$ 423,234</b>	<b>\$ 273,205</b>	<b>\$ 273,205</b>	<b>-</b>	<b>-</b>

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Charges for Services	1,011,370	1,633,183	1,646,731	2,046,731	400,000	24.29%
Miscellaneous Revenue	-42,151	15,249	15,326	15,326	-	-
<b>Total Resources</b>	<b>\$ 969,219</b>	<b>\$ 1,648,432</b>	<b>\$ 1,662,057</b>	<b>\$ 2,062,057</b>	<b>\$ 400,000</b>	<b>24.07%</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Salaries & Benefits	173,575	-	-	-	-	-
Supplies & Services	460	1,300	1,300	1,300	-	-
Capital	1,165,650	1,789,911	1,610,696	2,240,109	629,413	39.08%
Transfers Out	7,250	7,250	7,250	7,250	-	-
<b>Total Expenditures by Category</b>	<b>\$ 1,346,936</b>	<b>\$ 1,798,461</b>	<b>\$ 1,619,246</b>	<b>\$ 2,248,659</b>	<b>\$ 629,413</b>	<b>38.87%</b>

Expenditures by Department	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Public Works	1,346,936	1,798,461	1,619,246	2,248,659	629,413	38.87%
<b>Total Expenditures by Department</b>	<b>\$ 1,346,936</b>	<b>\$ 1,798,461</b>	<b>\$ 1,619,246</b>	<b>\$ 2,248,659</b>	<b>\$ 629,413</b>	<b>38.87%</b>

<b>Projected Ending Fund Balance &amp; Reserves</b>	<b>\$ 423,234</b>	<b>\$ 273,205</b>	<b>\$ 316,016</b>	<b>\$ 86,603</b>	<b>(\$ 229,413)</b>	<b>-72.60%</b>
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# STORMWATER DEBT SERVICE FUND

To account for debt service payments of the City's stormwater system.

	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
<b>Projected Beginning Fund Balance &amp; Reserves</b>	<b>\$ 170,865</b>	<b>\$ 294,707</b>	<b>\$ 311,557</b>	<b>\$ 311,557</b>	-	-

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Charges for Services	635,822	566,000	566,000	566,000	-	-
Miscellaneous Revenue	4,972	-	-	-	-	-
<b>Total Resources</b>	<b>\$ 640,793</b>	<b>\$ 566,000</b>	<b>\$ 566,000</b>	<b>\$ 566,000</b>	-	-

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Supplies & Services	217	1,000	1,000	1,000	-	-
Debt	516,734	548,150	548,650	548,650	-	-
<b>Total Expenditures by Category</b>	<b>\$ 516,951</b>	<b>\$ 549,150</b>	<b>\$ 549,650</b>	<b>\$ 549,650</b>	-	-

Expenditures by Department	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Public Works	516,951	549,150	549,650	549,650	-	-
<b>Total Expenditures by Department</b>	<b>\$ 516,951</b>	<b>\$ 549,150</b>	<b>\$ 549,650</b>	<b>\$ 549,650</b>	-	-

<b>Projected Ending Fund Balance &amp; Reserves</b>	<b>\$ 294,707</b>	<b>\$ 311,557</b>	<b>\$ 327,907</b>	<b>\$ 327,907</b>	-	-
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# INTERNAL SERVICE FUNDS

Internal Service Funds are established to account for goods and services provided by one department of the City to other departments of the City, or to other agencies, on a cost- reimbursement basis.

	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
<b>Projected Beginning Fund Balance &amp; Reserves</b>	<b>\$ 16,068,129</b>	<b>\$ 16,861,218</b>	<b>\$ 13,575,284</b>	<b>\$ 13,575,284</b>	<b>-</b>	<b>-</b>

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Charges for Services	25,739,312	28,326,688	29,082,863	30,322,570	1,239,707	4.26%
Miscellaneous Revenue	845,559	361,353	359,140	534,140	175,000	48.73%
Transfers In	949,275	2,684,572	-	860,786	860,786	-
<b>Total Resources</b>	<b>\$ 27,534,146</b>	<b>\$ 31,372,613</b>	<b>\$ 29,442,003</b>	<b>\$ 31,717,496</b>	<b>\$ 2,275,493</b>	<b>7.73%</b>

Resources by Fund	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Equipment Maintenance (502)	2,776,637	3,262,177	3,420,007	3,422,007	2,000	0.06%
Information Technology (503)	4,100,896	5,077,182	4,834,999	5,503,125	668,126	13.82%
Health (504)	13,129,586	14,142,868	14,755,940	15,561,440	805,500	5.46%
Workers' Compensation (505)	2,279,072	1,433,800	1,496,357	1,641,157	144,800	9.68%
Communications (506)	231,802	302,100	302,100	302,100	-	-
Liability (507)	2,125,979	1,715,035	1,721,948	1,721,948	-	-
Fleet Replacement (512)	2,752,188	2,938,451	2,709,652	3,104,719	395,067	14.58%
Information Technology Acq. (513)	137,986	2,501,000	201,000	461,000	260,000	129%
<b>Total Resources by Fund</b>	<b>\$ 27,534,146</b>	<b>\$ 31,372,613</b>	<b>\$ 29,442,003</b>	<b>\$ 31,717,496</b>	<b>\$ 2,275,493</b>	<b>7.73%</b>

Resources by Department	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Culture, Parks & Recreation	8,854	-	-	-	-	-
Finance	231,802	302,100	302,100	302,100	-	-
Fire	-	53,500	53,500	53,500	-	-
Human Resources	17,388,689	17,239,703	17,922,245	18,697,545	775,300	4.33%
Information Technology	4,238,882	7,578,182	5,035,999	5,964,125	928,126	18.43%
Non-Departmental	145,948	52,000	52,000	227,000	175,000	337%
Police	-	45,350	45,350	45,350	-	-
Public Works	5,519,972	6,101,778	6,030,809	6,427,876	397,067	6.58%
<b>Total Resources by Department</b>	<b>\$ 27,534,146</b>	<b>\$ 31,372,613</b>	<b>\$ 29,442,003</b>	<b>\$ 31,717,496</b>	<b>\$ 2,275,493</b>	<b>7.73%</b>

Expenditures by Category	2019 Revised		2020 Original	2020 Revised	\$ Change	% Change
	2018 Actual	Budget	Budget	Budget		
Salaries & Benefits	3,619,769	3,928,011	4,120,689	4,447,139	326,450	7.92%
Supplies & Services	19,712,502	26,945,195	23,074,428	24,143,068	1,068,640	4.63%
Capital	2,947,927	3,646,591	2,498,647	2,857,147	358,500	14.35%
Debt	238,219	138,750	138,750	138,750	-	-
Transfers Out	222,640	-	-	-	-	-
<b>Total Expenditures by Category</b>	<b>\$ 26,741,058</b>	<b>\$ 34,658,547</b>	<b>\$ 29,832,514</b>	<b>\$ 31,586,104</b>	<b>\$ 1,753,590</b>	<b>5.88%</b>

Expenditures by Fund	2019 Revised		2020 Original	2020 Revised	\$ Change	% Change
	2018 Actual	Budget	Budget	Budget		
Equipment Maintenance (502)	2,742,190	3,255,135	3,453,237	3,455,237	2,000	0.06%
Information Technology (503)	3,963,458	5,272,732	4,834,237	5,502,363	668,126	13.82%
Health (504)	13,550,208	14,677,065	15,069,295	15,757,426	688,131	4.57%
Workers' Compensation (505)	939,231	1,622,618	1,625,806	1,707,753	81,947	5.04%
Communications (506)	164,221	204,200	204,200	204,200	-	-
Liability (507)	1,550,832	1,639,038	1,695,946	1,640,832	(55,114)	-3.25%
Fleet Replacement (512)	3,024,142	3,298,266	2,758,950	3,117,450	358,500	12.99%
Information Technology Acq. (513)	806,776	4,689,493	190,843	200,843	10,000	5.24%
<b>Total Expenditures by Fund</b>	<b>\$ 26,741,058</b>	<b>\$ 34,658,547</b>	<b>\$ 29,832,514</b>	<b>\$ 31,586,104</b>	<b>\$ 1,753,590</b>	<b>5.88%</b>

Expenditures by Department	2019 Revised		2020 Original	2020 Revised	\$ Change	% Change
	2018 Actual	Budget	Budget	Budget		
Culture, Parks & Recreation	529,772	383,396	313,594	337,594	24,000	7.65%
Finance	164,221	204,200	204,200	204,200	-	-
Human Resources	16,040,271	17,938,721	18,391,047	19,106,011	714,964	3.89%
Information Technology	4,770,233	9,962,225	5,025,080	5,703,206	678,126	13.49%
Public Works	5,236,561	6,170,005	5,898,593	6,235,093	336,500	5.70%
<b>Total Expenditures by Department</b>	<b>\$ 26,741,058</b>	<b>\$ 34,658,547</b>	<b>\$ 29,832,514</b>	<b>\$ 31,586,104</b>	<b>\$ 1,753,590</b>	<b>5.88%</b>

<b>Projected Ending Fund Balance &amp; Reserves</b>	<b>\$ 16,861,218</b>	<b>\$ 13,575,284</b>	<b>\$ 13,184,773</b>	<b>\$ 13,706,676</b>	<b>\$ 521,903</b>	<b>3.96%</b>
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## EQUIPMENT MAINTENANCE FUND

To account for user charges and expenses for maintaining and replacing the City's equipment and vehicles.

	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
<b>Projected Beginning Fund Balance &amp; Reserves</b>	<b>\$ 531,768</b>	<b>\$ 566,215</b>	<b>\$ 573,257</b>	<b>\$ 573,257</b>	<b>-</b>	<b>-</b>
<b>Resources</b>	<b>2018 Actual</b>	<b>2019 Revised Budget</b>	<b>2020 Original Budget</b>	<b>2020 Revised Budget</b>	<b>\$ Change</b>	<b>% Change</b>
Charges for Services	2,601,447	3,189,228	3,397,058	3,399,058	2,000	0.06%
Miscellaneous Revenue	-47,450	22,949	22,949	22,949	-	-
Transfers In	222,640	50,000	-	-	-	-
<b>Total Resources</b>	<b>\$ 2,776,637</b>	<b>\$ 3,262,177</b>	<b>\$ 3,420,007</b>	<b>\$ 3,422,007</b>	<b>\$ 2,000</b>	<b>0.06%</b>
<b>Expenditures by Category</b>	<b>2018 Actual</b>	<b>2019 Revised Budget</b>	<b>2020 Original Budget</b>	<b>2020 Revised Budget</b>	<b>\$ Change</b>	<b>% Change</b>
Salaries & Benefits	748,086	783,822	821,213	821,213	-	-
Supplies & Services	1,985,365	2,398,338	2,610,549	2,612,549	2,000	0.08%
Capital	8,739	72,975	21,475	21,475	-	-
<b>Total Expenditures by Category</b>	<b>\$ 2,742,190</b>	<b>\$ 3,255,135</b>	<b>\$ 3,453,237</b>	<b>\$ 3,455,237</b>	<b>\$ 2,000</b>	<b>0.06%</b>
<b>Expenditures by Department</b>	<b>2018 Actual</b>	<b>2019 Revised Budget</b>	<b>2020 Original Budget</b>	<b>2020 Revised Budget</b>	<b>\$ Change</b>	<b>% Change</b>
Public Works	2,742,190	3,255,135	3,453,237	3,455,237	2,000	0.06%
<b>Total Expenditures by Department</b>	<b>\$ 2,742,190</b>	<b>\$ 3,255,135</b>	<b>\$ 3,453,237</b>	<b>\$ 3,455,237</b>	<b>\$ 2,000</b>	<b>0.06%</b>
<b>Projected Ending Fund Balance &amp; Reserves</b>	<b>\$ 566,215</b>	<b>\$ 573,257</b>	<b>\$ 540,027</b>	<b>\$ 540,027</b>	<b>-</b>	<b>-</b>



## INFORMATION TECHNOLOGY FUND

To account for user charges and expenses for providing data processing and telecommunication services to other City departments.

	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
<b>Projected Beginning Fund Balance &amp; Reserves</b>	<b>\$ 379,562</b>	<b>\$ 517,000</b>	<b>\$ 321,450</b>	<b>\$ 321,450</b>	<b>-</b>	<b>-</b>

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Charges for Services	3,958,189	4,804,110	4,833,999	4,891,339	57,340	1.19%
Miscellaneous Revenue	12,685	1,000	1,000	1,000	-	-
Transfers In	130,022	272,072	-	610,786	610,786	-
<b>Total Resources</b>	<b>\$ 4,100,896</b>	<b>\$ 5,077,182</b>	<b>\$ 4,834,999</b>	<b>\$ 5,503,125</b>	<b>\$ 668,126</b>	<b>13.82%</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Salaries & Benefits	2,494,054	2,737,092	2,872,198	3,258,984	386,786	13.47%
Supplies & Services	1,449,933	2,535,640	1,962,039	2,243,379	281,340	14.34%
Capital	19,470	-	-	-	-	-
<b>Total Expenditures by Category</b>	<b>\$ 3,963,458</b>	<b>\$ 5,272,732</b>	<b>\$ 4,834,237</b>	<b>\$ 5,502,363</b>	<b>\$ 668,126</b>	<b>13.82%</b>

Expenditures by Department	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Information Technology	3,963,458	5,272,732	4,834,237	5,502,363	668,126	13.82%
<b>Total Expenditures by Department</b>	<b>\$ 3,963,458</b>	<b>\$ 5,272,732</b>	<b>\$ 4,834,237</b>	<b>\$ 5,502,363</b>	<b>\$ 668,126</b>	<b>13.82%</b>

<b>Projected Ending Fund Balance &amp; Reserves</b>	<b>\$ 517,000</b>	<b>\$ 321,450</b>	<b>\$ 322,212</b>	<b>\$ 322,212</b>	<b>-</b>	<b>-</b>
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To account for the cost of providing a defined health benefit and dental insurance plan which covers substantially all regular full-time and regular part-time employees of the City.

	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
<b>Projected Beginning Fund Balance &amp; Reserves</b>	<b>\$ 4,823,163</b>	<b>\$ 4,402,540</b>	<b>\$ 3,868,343</b>	<b>\$ 3,868,343</b>	<b>-</b>	<b>-</b>

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Charges for Services	12,896,890	14,084,868	14,697,940	15,415,940	718,000	4.89%
Miscellaneous Revenue	232,696	58,000	58,000	145,500	87,500	151%
<b>Total Resources</b>	<b>\$ 13,129,586</b>	<b>\$ 14,142,868</b>	<b>\$ 14,755,940</b>	<b>\$ 15,561,440</b>	<b>\$ 805,500</b>	<b>5.46%</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Salaries & Benefits	192,379	210,003	220,388	190,519	(29,869)	-13.55%
Supplies & Services	13,357,829	14,467,062	14,848,907	15,566,907	718,000	4.84%
<b>Total Expenditures by Category</b>	<b>\$ 13,550,208</b>	<b>\$ 14,677,065</b>	<b>\$ 15,069,295</b>	<b>\$ 15,757,426</b>	<b>\$ 688,131</b>	<b>4.57%</b>

Expenditures by Department	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Human Resources	13,550,208	14,677,065	15,069,295	15,757,426	688,131	4.57%
<b>Total Expenditures by Department</b>	<b>\$ 13,550,208</b>	<b>\$ 14,677,065</b>	<b>\$ 15,069,295</b>	<b>\$ 15,757,426</b>	<b>\$ 688,131</b>	<b>4.57%</b>

<b>Projected Ending Fund Balance &amp; Reserves</b>	<b>\$ 4,402,540</b>	<b>\$ 3,868,343</b>	<b>\$ 3,554,988</b>	<b>\$ 3,672,357</b>	<b>\$ 117,369</b>	<b>3.30%</b>
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## WORKERS' COMPENSATION FUND

To account for user charges and expenses for insuring the City for workers' compensation.

	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
<b>Projected Beginning Fund Balance &amp; Reserves</b>	<b>\$ 3,080,918</b>	<b>\$ 4,420,760</b>	<b>\$ 4,231,942</b>	<b>\$ 4,231,942</b>	<b>-</b>	<b>-</b>

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Charges for Services	2,019,051	1,267,396	1,332,166	1,389,466	57,300	4.30%
Miscellaneous Revenue	260,021	166,404	164,191	251,691	87,500	53.29%
<b>Total Resources</b>	<b>\$ 2,279,072</b>	<b>\$ 1,433,800</b>	<b>\$ 1,496,357</b>	<b>\$ 1,641,157</b>	<b>\$ 144,800</b>	<b>9.68%</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Salaries & Benefits	68,045	63,956	67,144	91,791	24,647	36.71%
Supplies & Services	871,186	1,558,662	1,558,662	1,615,962	57,300	3.68%
<b>Total Expenditures by Category</b>	<b>\$ 939,231</b>	<b>\$ 1,622,618</b>	<b>\$ 1,625,806</b>	<b>\$ 1,707,753</b>	<b>\$ 81,947</b>	<b>5.04%</b>

Expenditures by Department	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Human Resources	939,231	1,622,618	1,625,806	1,707,753	81,947	5.04%
<b>Total Expenditures by Department</b>	<b>\$ 939,231</b>	<b>\$ 1,622,618</b>	<b>\$ 1,625,806</b>	<b>\$ 1,707,753</b>	<b>\$ 81,947</b>	<b>5.04%</b>

<b>Projected Ending Fund Balance &amp; Reserves</b>	<b>\$ 4,420,760</b>	<b>\$ 4,231,942</b>	<b>\$ 4,102,493</b>	<b>\$ 4,165,346</b>	<b>\$ 62,853</b>	<b>1.53%</b>
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# COMMUNICATIONS FUND

To account for user charges and expenses for providing copying and mailing services to City departments.

	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
<b>Projected Beginning Fund Balance &amp; Reserves</b>	<b>\$ 480,014</b>	<b>\$ 547,595</b>	<b>\$ 645,495</b>	<b>\$ 645,495</b>	-	-

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Charges for Services	222,065	301,100	301,100	301,100	-	-
Miscellaneous Revenue	9,737	1,000	1,000	1,000	-	-
<b>Total Resources</b>	<b>\$ 231,802</b>	<b>\$ 302,100</b>	<b>\$ 302,100</b>	<b>\$ 302,100</b>	-	-

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Supplies & Services	164,221	204,200	204,200	204,200	-	-
<b>Total Expenditures by Category</b>	<b>\$ 164,221</b>	<b>\$ 204,200</b>	<b>\$ 204,200</b>	<b>\$ 204,200</b>	-	-

Expenditures by Department	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Finance	164,221	204,200	204,200	204,200	-	-
<b>Total Expenditures by Department</b>	<b>\$ 164,221</b>	<b>\$ 204,200</b>	<b>\$ 204,200</b>	<b>\$ 204,200</b>	-	-

<b>Projected Ending Fund Balance &amp; Reserves</b>	<b>\$ 547,595</b>	<b>\$ 645,495</b>	<b>\$ 743,395</b>	<b>\$ 743,395</b>	-	-
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To account for user charges and expenses for providing a self-insurance program for liability claims against the City.

	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
<b>Projected Beginning Fund Balance &amp; Reserves</b>	<b>\$ 1,047,268</b>	<b>\$ 1,622,415</b>	<b>\$ 1,698,412</b>	<b>\$ 1,698,412</b>	<b>-</b>	<b>-</b>

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Charges for Services	1,573,793	1,689,035	1,695,948	1,695,948	-	-
Miscellaneous Revenue	52,187	26,000	26,000	26,000	-	-
Transfers In	500,000	-	-	-	-	-
<b>Total Resources</b>	<b>\$ 2,125,979</b>	<b>\$ 1,715,035</b>	<b>\$ 1,721,948</b>	<b>\$ 1,721,948</b>	<b>-</b>	<b>-</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Salaries & Benefits	117,205	133,138	139,746	84,632	(55,114)	-39.44%
Supplies & Services	1,210,987	1,505,900	1,556,200	1,556,200	-	-
Transfers Out	222,640	-	-	-	-	-
<b>Total Expenditures by Category</b>	<b>\$ 1,550,832</b>	<b>\$ 1,639,038</b>	<b>\$ 1,695,946</b>	<b>\$ 1,640,832</b>	<b>(\$ 55,114)</b>	<b>-3.25%</b>

Expenditures by Department	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Human Resources	1,550,832	1,639,038	1,695,946	1,640,832	(55,114)	-3.25%
<b>Total Expenditures by Department</b>	<b>\$ 1,550,832</b>	<b>\$ 1,639,038</b>	<b>\$ 1,695,946</b>	<b>\$ 1,640,832</b>	<b>(\$ 55,114)</b>	<b>-3.25%</b>

<b>Projected Ending Fund Balance &amp; Reserves</b>	<b>\$ 1,622,415</b>	<b>\$ 1,698,412</b>	<b>\$ 1,724,414</b>	<b>\$ 1,779,528</b>	<b>\$ 55,114</b>	<b>3.20%</b>
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## FLEET REPLACEMENT FUND

To account for the replacement of the City's vehicles and related equipment.

	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
<b>Projected Beginning Fund Balance &amp; Reserves</b>	<b>\$ 1,843,896</b>	<b>\$ 1,571,942</b>	<b>\$ 1,212,127</b>	<b>\$ 1,212,127</b>	<b>-</b>	<b>-</b>

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Charges for Services	2,406,235	2,795,951	2,629,652	3,024,719	395,067	15.02%
Miscellaneous Revenue	249,340	80,000	80,000	80,000	-	-
Transfers In	96,613	62,500	-	-	-	-
<b>Total Resources</b>	<b>\$ 2,752,188</b>	<b>\$ 2,938,451</b>	<b>\$ 2,709,652</b>	<b>\$ 3,104,719</b>	<b>\$ 395,067</b>	<b>14.58%</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Supplies & Services	257,466	372,184	332,671	332,671	-	-
Capital	2,528,458	2,787,332	2,287,529	2,646,029	358,500	15.67%
Debt	238,219	138,750	138,750	138,750	-	-
<b>Total Expenditures by Category</b>	<b>\$ 3,024,142</b>	<b>\$ 3,298,266</b>	<b>\$ 2,758,950</b>	<b>\$ 3,117,450</b>	<b>\$ 358,500</b>	<b>12.99%</b>

Expenditures by Department	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Culture, Parks & Recreation	529,772	383,396	313,594	337,594	24,000	7.65%
Public Works	2,494,370	2,914,870	2,445,356	2,779,856	334,500	13.68%
<b>Total Expenditures by Department</b>	<b>\$ 3,024,142</b>	<b>\$ 3,298,266</b>	<b>\$ 2,758,950</b>	<b>\$ 3,117,450</b>	<b>\$ 358,500</b>	<b>12.99%</b>

<b>Projected Ending Fund Balance &amp; Reserves</b>	<b>\$ 1,571,942</b>	<b>\$ 1,212,127</b>	<b>\$ 1,162,829</b>	<b>\$ 1,199,396</b>	<b>\$ 36,567</b>	<b>3.14%</b>
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# INFORMATION TECHNOLOGY ACQUISITION FUND

To account for the acquisition and replacement of hardware and software.

	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
<b>Projected Beginning Fund Balance &amp; Reserves</b>	<b>\$ 3,881,541</b>	<b>\$ 3,212,751</b>	<b>\$ 1,024,258</b>	<b>\$ 1,024,258</b>	<b>-</b>	<b>-</b>

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Charges for Services	61,643	195,000	195,000	205,000	10,000	5.13%
Miscellaneous Revenue	76,343	6,000	6,000	6,000	-	-
Transfers In	-	2,300,000	-	250,000	250,000	-
<b>Total Resources</b>	<b>\$ 137,986</b>	<b>\$ 2,501,000</b>	<b>\$ 201,000</b>	<b>\$ 461,000</b>	<b>\$ 260,000</b>	<b>129%</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Supplies & Services	415,515	3,903,209	1,200	11,200	10,000	833%
Capital	391,261	786,284	189,643	189,643	-	-
<b>Total Expenditures by Category</b>	<b>\$ 806,776</b>	<b>\$ 4,689,493</b>	<b>\$ 190,843</b>	<b>\$ 200,843</b>	<b>\$ 10,000</b>	<b>5.24%</b>

Expenditures by Department	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Information Technology	806,776	4,689,493	190,843	200,843	10,000	5.24%
<b>Total Expenditures by Department</b>	<b>\$ 806,776</b>	<b>\$ 4,689,493</b>	<b>\$ 190,843</b>	<b>\$ 200,843</b>	<b>\$ 10,000</b>	<b>5.24%</b>

<b>Projected Ending Fund Balance &amp; Reserves</b>	<b>\$ 3,212,751</b>	<b>\$ 1,024,258</b>	<b>\$ 1,034,415</b>	<b>\$ 1,284,415</b>	<b>\$ 250,000</b>	<b>24.17%</b>
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Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	Transfers In	555,472	557,308	580,660		
Use of Fund Balance	1,062,985	1,390,082	1,453,180	1,453,180	-	-
<b>Total Resources</b>	<b>\$ 1,618,457</b>	<b>\$ 1,947,390</b>	<b>\$ 2,033,840</b>	<b>\$ 2,033,840</b>	<b>-</b>	<b>-</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	Salaries & Benefits	1,486,968	1,801,511	1,889,741		
Supplies & Services	131,490	145,879	144,099	144,099	-	-
<b>Total Expenditures by Category</b>	<b>\$ 1,618,457</b>	<b>\$ 1,947,390</b>	<b>\$ 2,033,840</b>	<b>\$ 2,033,840</b>	<b>-</b>	<b>-</b>

Expenditures by Fund	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	001 - General	1,618,457	1,947,390	2,033,840		
<b>Total Expenditures by Fund</b>	<b>\$ 1,618,457</b>	<b>\$ 1,947,390</b>	<b>\$ 2,033,840</b>	<b>\$ 2,033,840</b>	<b>-</b>	<b>-</b>

Expenditures by Activity	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	CAO Administration	1,193,234	1,442,639	1,505,637		
Environmental & Water Resources	425,223	504,751	528,203	528,203	-	-
<b>Total Expenditures by Activity</b>	<b>\$ 1,618,457</b>	<b>\$ 1,947,390</b>	<b>\$ 2,033,840</b>	<b>\$ 2,033,840</b>	<b>-</b>	<b>-</b>

## GENERAL DESCRIPTION

The **City Attorney's Office** is the legal advisor to the City of Greeley. The City Attorney's office represents the City Council, the City's boards and commissions, and the various City departments. This representation includes researching legal issues and providing legal opinions (both formal and informal); drafting and reviewing legal documents including contracts, ordinances and resolutions; and representing the City, its officials and employees in judicial and administrative proceedings.

In addition, the City Attorney's office prosecutes approximately 16,000 municipal court cases annually on behalf of the City. These municipal court cases consist of traffic and criminal offenses/infractions.

The City Attorney's office also protects the City's interests in all civil litigations filed by or against the City. This ranges from simple contract disputes to complicated federal constitutional cases.

Lastly, the **Environmental and Water Resources** Practice Group provides legal advice to the Water and Sewer Department. This specialized legal practice group advises the Water and Sewer Department on environmental and water resources issues. Additionally, the Environmental and Water Resources Practice Group provides legal advice and representation to the Water and Sewer Board in the execution of the Board's powers and duties as defined in the City Charter and Code.

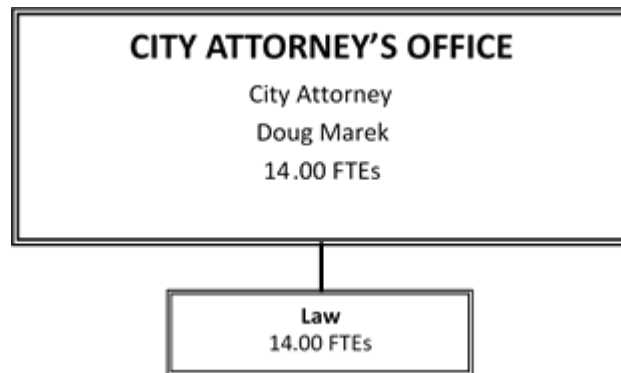
## HOW THE DEPARTMENT IS ORGANIZED

Pursuant to Article VI of the City Charter, the City Attorney is appointed by the City Council. Pursuant to Section 2.16.030 of the City Code, Deputy and Assistant City Attorneys shall be appointed by the City Attorney. The City Attorney's Office is organized into two divisions: the General Legal Division and the Environmental and Water Resources Practice Group. The City Attorney supervises both groups.

The General Legal Division consists of the City Attorney, Deputy City Attorney, two Senior City Attorneys, three Assistant City Attorney's, three Legal Assistants and one Clerical Assistant. The Deputy acts as the City Attorney in the City's Attorney's absence.

The Environmental and Water Resources Practice Group consists of three Environmental and Water Resources Attorneys. These attorneys are exclusively paid through the Water Enterprise Fund and therefore their legal services are specialized and limited.

## ORGANIZATIONAL CHART



## FTE SUMMARY

City Attorney's Office	2018 Actual	2019 Revised	2020 Original	2020 Proposed
Administrative Specialist I	1.00	1.00	1.00	1.00
Assistant City Attorney I	2.00	2.00	2.00	2.00
Assistant City Attorney II	-	1.00	1.00	1.00
City Attorney	1.00	1.00	1.00	1.00
Deputy City Attorney	1.00	1.00	1.00	1.00
Environmental & Water Resources Attorney I	3.00	2.00	2.00	2.00
Environmental & Water Resources Attorney II	-	1.00	1.00	1.00
Legal Assistant	3.00	3.00	3.00	3.00
Senior Attorney	2.00	2.00	2.00	2.00
<b>Total City Attorney's Office</b>	<b>13.00</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>

## 2020 HIGHLIGHTS

- Assist Departments in meeting objectives, with goal of operational excellence
- Coordinate legal project management with Departments in order to develop standardized processes and procedures, forms and checklists
- Strive to address increasing demand for legal services by identifying and tracking individual tasks associated with complex legal work

## PERFORMANCE INDICATORS

- Complete and evaluate client outreach meetings for additional training opportunities
- Identify best practices through Legal Project Management methodologies
- Monitor and improve timeliness of response and project completion

## PRIORITY BASED BUDGETING

Program	Expenditures by PBB Program	2019 Revised		2020 Original	2020 Revised	\$ Change	% Change	PBB Quartile
		2018 Actual	Budget	Budget	Budget			
Governance	CAO - Administration	894,926	1,081,979	1,129,228	1,129,228	-	-	1
	Environmental & Water Resources	425,223	504,751	528,203	528,203	-	-	2
	Prosecution of Offenses & Misdemeanor Infractions	178,985	216,396	225,846	225,846	-	-	3
	Prosecution of Traffic Infractions with Scheduled Fines	119,323	144,264	150,564	150,564	-	-	3
<b>Total Expenditures by PBB Quartile</b>		<b>\$ 1,618,457</b>	<b>\$ 1,947,390</b>	<b>\$ 2,033,840</b>	<b>\$ 2,033,840</b>	-	-	



## COMMUNICATION & ENGAGEMENT

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	Charges for Services	135,333	111,800	111,800		
Miscellaneous Revenue	17,727	11,800	11,800	800	(11,000)	-93.22%
Transfers In	487,134	610,185	631,215	631,215	-	-
Use of Fund Balance	1,195,209	1,505,619	1,453,622	1,603,572	149,950	10.32%
<b>Total Resources</b>	<b>\$ 1,835,402</b>	<b>\$ 2,239,404</b>	<b>\$ 2,208,437</b>	<b>\$ 2,347,387</b>	<b>\$ 138,950</b>	<b>6.29%</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	Salaries & Benefits	894,371	1,405,788	1,404,472		
Supplies & Services	519,179	833,616	803,965	788,265	(15,700)	-1.95%
Transfers Out	421,852	-	-	-	-	-
<b>Total Expenditures by Category</b>	<b>\$ 1,835,402</b>	<b>\$ 2,239,404</b>	<b>\$ 2,208,437</b>	<b>\$ 2,347,387</b>	<b>\$ 138,950</b>	<b>6.29%</b>

Expenditures by Fund	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	001 - General	1,413,550	2,239,404	2,208,437		
108 - Designated Revenue	421,852	-	-	-	-	-
<b>Total Expenditures by Fund</b>	<b>\$ 1,835,402</b>	<b>\$ 2,239,404</b>	<b>\$ 2,208,437</b>	<b>\$ 2,347,387</b>	<b>\$ 138,950</b>	<b>6.29%</b>

Expenditures by Activity	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	Cable Franchise PEG Funds	421,852	-	-		
Communication Services	-	1,443,637	1,385,744	1,564,584	178,840	12.91%
Farmers Market	25,032	40,565	39,890	-	(39,890)	-100%
GTV8	92,580	120,194	116,330	116,330	-	-
Image Campaign	333,343	414,600	418,200	418,200	-	-
Information Technology Charges	-	102,336	110,855	110,855	-	-
Marketing Administration	483,967	-	-	-	-	-
Neighborhood Resources	105,449	118,072	137,418	137,418	-	-
Public Information	373,178	-	-	-	-	-
<b>Total Expenditures by Activity</b>	<b>\$ 1,835,402</b>	<b>\$ 2,239,404</b>	<b>\$ 2,208,437</b>	<b>\$ 2,347,387</b>	<b>\$ 138,950</b>	<b>6.29%</b>

### GENERAL DESCRIPTION

The **Communication & Engagement Director** oversees the department comprised of Marketing, Image Campaign, Neighborhood Resources, GTV8, and Public Information. As the department is developed the new director will assign and outline activities in the newly created department.

The **Farmers' Market** provides administrative and site management for the annual summer and winter Greeley Farmer's Markets, including publicity, vendors, sales tax, and space rental fee collection.

## ORGANIZATIONAL CHART

<p><b>COMMUNICATION &amp; ENGAGEMENT</b> Kelli Johnson Communication &amp; Engagement Director 16.75 FTEs</p>
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## 2020 ADDITIONS

General Fund Revenue Source	
Description	2020
Communication Specialist	99,853
<b>Total Additions</b>	<b>\$ 99,853</b>

## FTE SUMMARY

	2018 Actual	2019 Revised	2020 Original	2020 Proposed
<b>Communication &amp; Engagement</b>				
<b>Neighborhood Resources</b>				
Neighborhood Programs Specialist	-	1.00	1.00	1.00
<b>Public Information</b>				
Communication & Engagement Director	-	1.00	1.00	1.00
Communication & Engagement Manager	1.00	1.00	1.00	1.00
Communication Specialist	-	-	-	1.00
Community Engagement Specialist	1.00	1.00	1.00	1.00
Creative Team Supervisor	1.00	1.00	1.00	1.00
E-Media Specialist	1.00	1.00	1.00	1.00
Graphic Arts Specialist	2.00	2.00	2.00	2.00
Marketing Coordinator	-	4.00	4.00	4.00
Marketing Manager	-	1.00	1.00	1.00
Marketing Sponsorship Coordinator	-	0.75	0.75	0.75
Marketing Technician	-	1.00	1.00	1.00
<b>GTV8</b>				
TV/Video Production Specialist	1.00	1.00	1.00	1.00
<b>Total Communication &amp; Engagement</b>	<b>7.00</b>	<b>15.75</b>	<b>15.75</b>	<b>16.75</b>

## 2020 HIGHLIGHTS

- Establish the Communication and Engagement Department
- Invest in systems and process to maximize service and efficacy
- Launch next generation Image Campaign
- Establish and execute neighborhood resource and community engagement goals and strategies
- Enhance and embed City-wide Brand Standards
- Cable Franchise PEG fund functionality

## PERFORMANCE INDICATORS

- Hire funded positions (2-5) to fill skill set and staffing voids based on stakeholder assessment.
- Implement a service level agreement with all departments (13) to normalize services.
- Define 3 Standard Operating Procedures (SOP) within C&E
- Implement a tracking system for work requests based on SLAs to measure and monitor work flow and capacity.
- Transition all GU campaign touch points to new campaign and increase reach by 20%
- Define short and long term objectives for neighborhood and community engagement team with unique measures to each objective
- Embed an email signature, apparel, and presentation brand standard

## PRIORITY BASED BUDGETING

Program	Expenditures by PBB Program	2019 Revised		2020 Original	2020 Revised	\$ Change	% Change	PBB Quartile
		2018 Actual	Budget	Budget	Budget			
Community	Communications & Engagement	887,610	1,666,167	1,612,929	1,791,769	178,840	11.09%	3
	Farmers' Market	25,032	40,565	39,890	-	(39,890)	-100%	3
	Image Campaign	333,343	414,600	418,200	418,200	-	-	3
	Marketing	483,967	-	-	-	-	-	3
	Neighborhood Resources	99,122	110,988	129,173	129,173	-	-	3
	University District	6,327	7,084	8,245	8,245	-	-	3
<b>Total Expenditures by PBB Quartile</b>		<b>\$ 1,835,402</b>	<b>\$ 2,239,404</b>	<b>\$ 2,208,437</b>	<b>\$ 2,347,387</b>	<b>\$ 138,950</b>	<b>6.29%</b>	







## CITY COUNCIL AND CITY CLERK'S OFFICE

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	Licenses & Permits	40,926	41,000	42,000		
Miscellaneous Revenue	532	-	-	-	-	-
Transfers In	76,892	78,294	72,260	72,260	-	-
Use of Fund Balance	605,450	843,473	753,851	839,051	85,200	11.30%
<b>Total Resources</b>	<b>\$ 723,799</b>	<b>\$ 962,767</b>	<b>\$ 868,111</b>	<b>\$ 953,111</b>	<b>\$ 85,000</b>	<b>9.79%</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	Salaries & Benefits	541,019	617,459	645,180		
Supplies & Services	182,781	345,308	222,931	307,931	85,000	38.13%
<b>Total Expenditures by Category</b>	<b>\$ 723,799</b>	<b>\$ 962,767</b>	<b>\$ 868,111</b>	<b>\$ 953,111</b>	<b>\$ 85,000</b>	<b>9.79%</b>

Expenditures by Fund	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	001 - General	723,799	962,767	868,111		
<b>Total Expenditures by Fund</b>	<b>\$ 723,799</b>	<b>\$ 962,767</b>	<b>\$ 868,111</b>	<b>\$ 953,111</b>	<b>\$ 85,000</b>	<b>9.79%</b>

Expenditures by Activity	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	Boards & Commissions	16,207	30,903	32,250		
Clerk To Council	321,242	400,076	376,499	314,035	(62,464)	-16.59%
Council	117,003	124,517	129,517	144,517	15,000	11.58%
Elections	78,760	69,000	-	70,000	70,000	-
Hearing Officer Support	52,196	32,552	34,005	34,005	-	-
Information Technology Charges	36,477	90,668	94,766	94,766	-	-
Liquor Licensing	49,375	52,282	54,727	54,727	-	-
Records Management	52,538	162,769	146,347	208,811	62,464	42.68%
<b>Total Expenditures by Activity</b>	<b>\$ 723,799</b>	<b>\$ 962,767</b>	<b>\$ 868,111</b>	<b>\$ 953,111</b>	<b>\$ 85,000</b>	<b>9.79%</b>

### GENERAL DESCRIPTION

This division accounts for legislative functions, including those related to the City Council and the City Clerk.

The **City Council** consists of the mayor and six council members, all of which are elected by the citizens of Greeley. As the official representative body for the city, the council creates local laws (ordinances), makes other decisions pursuant to the City Charter, and provides policy guidance on matters which affect the sustained well-being and quality of life in the local area. The City Council appoints the City Manager, City Attorney, and Municipal Court Judge.

The City Council's vision is as follows: Greeley promotes a healthy diverse economy and high quality of life responsive to all its residents and neighborhoods, thoughtfully managing its human and natural resources in a manner that creates and sustains a safe, unique, vibrant, and rewarding community in which to live, work and play.

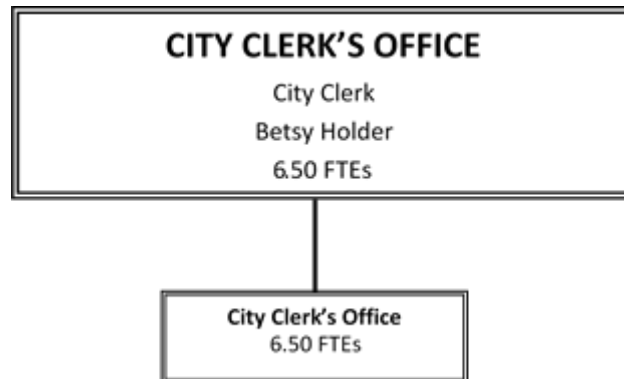
The **City Clerk** serves as clerk to the governing body, a custodian of the city laws and records, provides election administration, coordinates board and commission appointments, manages alcohol beverage licensing, and oversees the operations of the Municipal Court. The City Clerk is appointed by the City Manager, subject to the formal approval of City Council.

The mission of the City Clerk's Office is to facilitate open access to city government, encourage civic participation, and provide prompt and courteous customer service.

## HOW THE DEPARTMENT IS ORGANIZED

The department head is the City Clerk who reports to the City Manager. The department's five primary functions are clerk to Council, boards and commissions, elections, alcohol beverage licensing, and records management. These functions are handled by the Assistant City Clerks, Deputy City Clerk, and the City Clerk. The City Clerk also provides oversight of the Municipal Court.

## ORGANIZATIONAL CHART



## FTE SUMMARY

City Clerk's Office	2018 Actual	2019 Revised	2020 Original	2020 Proposed
Administrative Specialist II	1.50	1.50	1.50	1.50
Assistant City Clerk	2.00	2.00	2.00	2.00
City Clerk	1.00	1.00	1.00	1.00
Clerical Assistant	-	1.00	1.00	1.00
Deputy City Clerk	1.00	1.00	1.00	1.00
<b>Total City Clerk's Office</b>	<b>5.50</b>	<b>6.50</b>	<b>6.50</b>	<b>6.50</b>

## 2020 HIGHLIGHTS

- Process Automation
- Agenda process workflow
- Records inventory/tracking replacement
- Records Centralization
- 2020 Election
- Code Revisions, continued

## PERFORMANCE INDICATORS

- Code Review
- Voter Participation
- RIM Scorecard

## PRIORITY BASED BUDGETING

Program	Expenditures by PBB Program	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change	PBB Quartile
Community	AHO Support	53,655	36,179	37,796	37,796	-	-	2
	Boards & Commissions	17,667	34,530	36,041	36,041	-	-	2
	Elections	81,678	76,253	7,581	77,581	70,000	923%	3
	Liquor Licensing	51,563	57,722	60,413	60,413	-	-	2
Governance	City Council	123,205	139,931	145,627	160,627	15,000	10.30%	1
	Clerk to Council	334,738	433,623	411,562	349,098	(62,464)	-15.18%	2
	Records Management	61,293	184,529	169,091	231,555	62,464	36.94%	2
	<b>Total Expenditures by PBB Quartile</b>	<b>\$ 723,799</b>	<b>\$ 962,767</b>	<b>\$ 868,111</b>	<b>\$ 953,111</b>	<b>\$ 85,000</b>	<b>9.79%</b>	



## COMMUNITY DEVELOPMENT

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	Charges for Services	288,228	185,250	185,250		
Fines & Forfeits	35,977	110,000	110,000	110,000	-	-
Intergovernmental Revenue	2,872	9,100	-	-	-	-
Licenses & Permits	3,060,141	2,081,500	2,081,500	2,261,757	180,257	8.66%
Miscellaneous Revenue	-175	2,075	2,075	2,075	-	-
Transfers In	607,857	538,546	572,708	572,708	-	-
Use of Fund Balance	330,497	2,323,509	2,350,824	2,657,873	307,049	13.06%
<b>Total Resources</b>	<b>\$ 4,325,397</b>	<b>\$ 5,249,980</b>	<b>\$ 5,302,357</b>	<b>\$ 5,789,663</b>	<b>\$ 487,306</b>	<b>9.19%</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	Salaries & Benefits	3,622,018	4,350,800	4,500,636		
Supplies & Services	703,379	899,180	801,721	1,080,729	279,008	34.80%
<b>Total Expenditures by Category</b>	<b>\$ 4,325,397</b>	<b>\$ 5,249,980</b>	<b>\$ 5,302,357</b>	<b>\$ 5,789,663</b>	<b>\$ 487,306</b>	<b>9.19%</b>

Expenditures by Fund	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	001 - General	4,325,397	5,249,980	5,302,357		
<b>Total Expenditures by Fund</b>	<b>\$ 4,325,397</b>	<b>\$ 5,249,980</b>	<b>\$ 5,302,357</b>	<b>\$ 5,789,663</b>	<b>\$ 487,306</b>	<b>9.19%</b>

Expenditures by Division	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	Building Inspection	1,025,551	931,375	963,150		
Code Compliance	478,519	557,105	570,525	570,525	-	-
Engineering Development Review	1,428,792	1,887,591	1,896,466	1,896,466	-	-
Planning	1,392,534	1,873,909	1,872,216	2,173,879	301,663	16.11%
<b>Total Expenditures by Division</b>	<b>\$ 4,325,397</b>	<b>\$ 5,249,980</b>	<b>\$ 5,302,357</b>	<b>\$ 5,789,663</b>	<b>\$ 487,306</b>	<b>9.19%</b>

### GENERAL DESCRIPTION

The mission of the **Community Development** Department is to guide the physical development of the community to meet the present and future needs of its citizens in a manner that promotes high-quality civic design, convenience, health, safety, efficiency, and economy. The department consists of four divisions: Building Inspection, Engineering Development Review, Code Compliance, and Planning.

### HOW THE DEPARTMENT IS ORGANIZED

The Community Development Director reports to the Assistant City Manager and City Manager and is the department head.

The **Building Inspection** division ensures building safety through the review of building plans, the uniform enforcement of the adopted building codes, and correction of any violations.

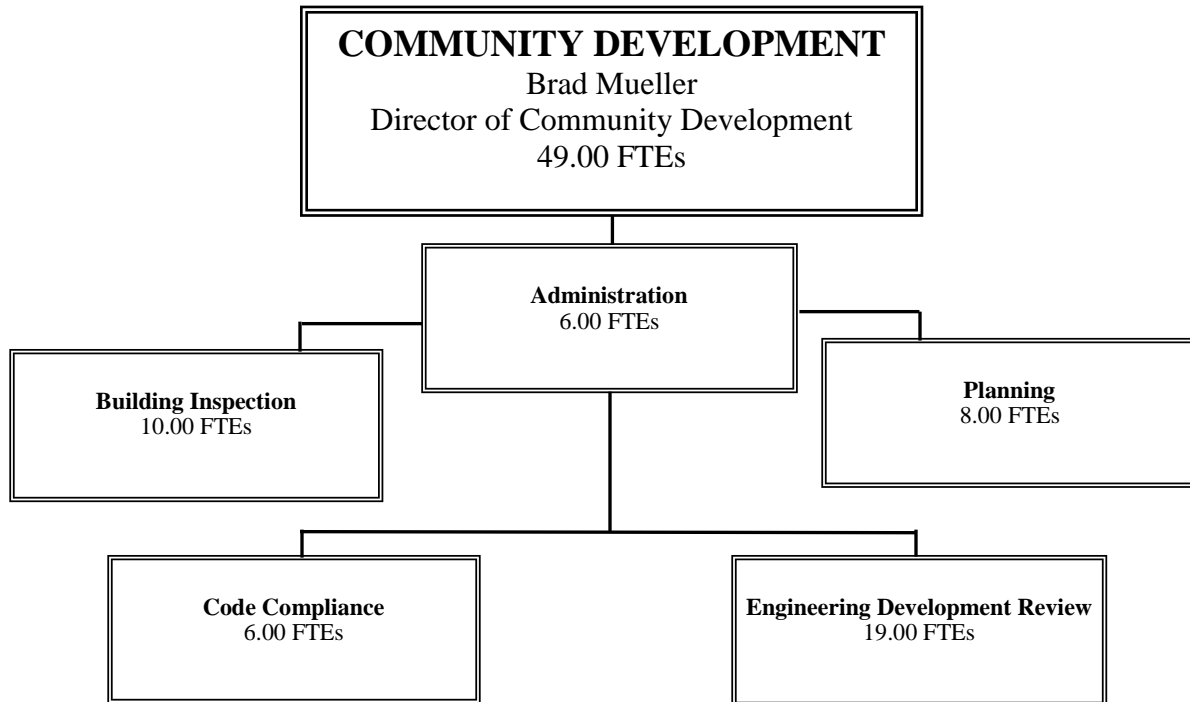
The **Engineering Development Review** division, along with the Current Planning program, provides oversight of new development projects within the community to ensure that the projects meet the City's development criteria, and, in doing so, providing quality infrastructure to the City once development is completed.

The **Code Compliance** division ensures code compliance concerning sanitation and zoning issues in the community through enforcement of various codes and regulations.

The **Planning** division provides guidance and structure for both present and future development of the City to ensure harmonious community design, as well as land use which is compatible with environmental and quality of life measures.

These operations are described in greater detail in the following division summaries.

## ORGANIZATIONAL CHART



## 2020 ADDITIONS

General Fund Revenue Source	
Description	2020
Plan Review Software/TRAKiT Enhancements for Community Development	17,000
Electrical Inspector	168,643
Repeal and Replace Development Code	200,000
<b>Total Additions</b>	<b>\$ 385,643</b>

## FTE SUMMARY

	2018 Actual	2019 Revised	2020 Original	2020 Proposed
<b>Community Development</b>				
<b>Building Inspection</b>				
Administrative Specialist II	1.00	1.00	1.00	1.00
Building Inspector I	2.00	2.00	2.00	2.00
Building Inspector II	2.00	2.00	2.00	3.00
Building Permit Technician	1.00	1.00	1.00	1.00
Chief Building Official	1.00	1.00	1.00	1.00
Plans Examiner	2.00	1.00	1.00	1.00
Senior Plans Examiner	-	1.00	1.00	1.00
<b>Total Buidling Inspection</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>10.00</b>
<b>Engineering Development Review</b>				
Administrative Specialist II	1.00	1.00	1.00	1.00
Chief Construction Inspector	1.00	1.00	1.00	1.00
Civil Engineer II	-	5.00	5.00	5.00
Construction Inspector	8.00	8.00	8.00	8.00
Engineering Assistant	-	-	-	-
Engineering Development Manager	1.00	1.00	1.00	1.00
Engineering Technician	-	1.00	1.00	1.00
Senior Construction Inspector	2.00	2.00	2.00	2.00
Staff Engineer	5.00	-	-	-
<b>Total Engineering Development Review</b>	<b>18.00</b>	<b>19.00</b>	<b>19.00</b>	<b>19.00</b>
<b>Code Compliance</b>				
Code Compliance Inspector	5.00	5.00	5.00	5.00
Code Compliance Supervisor	1.00	1.00	1.00	1.00
<b>Total Code Compliance</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>
<b>Planning</b>				
Administrative Specialist II	2.00	2.00	2.00	2.00
Business Analyst	-	1.00	1.00	1.00
Community Development Director	1.00	1.00	1.00	1.00
Historic Preservation Specialist	1.00	1.00	1.00	1.00
Office Manager	1.00	1.00	1.00	1.00
Planner I	1.00	1.00	1.00	1.00
Planner II	1.00	1.00	1.00	1.00
Planner III	3.00	4.00	4.00	4.00
Planning Manager	1.00	1.00	1.00	1.00
Planning Technician	1.00	1.00	1.00	1.00
Senior Administrative Specialist	-	-	-	-
<b>Total Planning</b>	<b>12.00</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>
<b>Total Community Development</b>	<b>45.00</b>	<b>48.00</b>	<b>48.00</b>	<b>49.00</b>

## 2020 HIGHLIGHTS

- Engage in regional & economic development issues
- If supplemented, pursue greenways (Platte, Poudre); coordination with towns, school districts; transportation corridors; mall area; UNC coordination, etc.
- Will discuss unmet needs & potential opportunities (with opportunity costs)
- Implement Comprehensive Plan elements
- Specific elements TBD based on Council & Priority Based Budgeting decisions
- Development Code updates & modifications
- If supplemented, would support process and implementation goals
- Continue development review process improvements
- Through TRAKIT, review of process, customer feedback, full staffing, continued on-boarding, staff training, contract help & funding

## PERFORMANCE INDICATORS

- Plan Reviews by Economic Development & Planning
- Building Inspections
- Code Compliance

## PRIORITY BASED BUDGETING

Program	Expenditures by PBB Program	2019 Revised		2020 Original	2020 Revised	\$ Change	% Change	PBB Quartile
		Actual	Budget	Budget	Budget			
Community	Building Inspections	1,073,733	1,032,372	1,068,350	1,253,993	185,643	17.38%	3
	Building Permitting	227,471	290,612	288,588	348,921	60,333	20.91%	2
	Building Plan Review	227,471	290,612	288,588	348,921	60,333	20.91%	2
	Civil Inspections	848,722	1,139,035	1,115,556	1,115,556	-	-	1
	Code Compliance Hearings	49,902	60,091	61,618	61,618	-	-	2
	Code Compliance Inspections	425,265	513,072	526,142	526,142	-	-	2
	Development Review	819,836	1,111,675	1,144,904	1,205,237	60,333	5.27%	1
	Historic Preservation	106,253	108,680	104,110	104,110	-	-	3
	Long-Range Planning	113,736	145,306	144,294	174,460	30,166	20.91%	1
	Odor Hotline	26,046	32,341	33,200	33,200	-	-	3
	Planning Projects Miscellaneous	113,736	145,306	144,294	174,460	30,166	20.91%	2
	Recycling programs	1,396	2,099	2,166	2,166	-	-	4
	Research & Public Assistance -- Engineering Development Review	66,548	92,760	96,740	96,740	-	-	2
	Research & Public Assistance -- Planning	113,736	145,306	144,294	174,460	30,166	20.91%	3
	Staff Training	55,773	70,358	69,756	84,839	15,083	21.62%	2
	TRAKIT/Case Management System Administration	55,773	70,358	69,756	84,839	15,083	21.62%	2
	<b>Total Expenditures by PBB Quartile</b>	<b>\$ 4,325,397</b>	<b>\$ 5,249,980</b>	<b>\$ 5,302,357</b>	<b>\$ 5,789,663</b>	<b>\$ 487,306</b>	<b>9.19%</b>	



**PURPOSE:** To safeguard the health, property, and welfare of the citizens through the uniform enforcement of the City's building ordinances.

Resources	2018 Actual	2019 Revised	2020 Original	2020 Revised	\$ Change	% Change
		Budget	Budget	Budget		
Charges for Services	882	250	250	250	-	-
Licenses & Permits	2,944,659	1,858,000	1,858,000	2,149,000	291,000	15.66%
Miscellaneous Revenue	748	75	75	75	-	-
Use of Fund Balance	(1,920,737)	(926,950)	(895,175)	(1,000,532)	(105,357)	11.77%
<b>Total Resources</b>	<b>\$ 1,025,551</b>	<b>\$ 931,375</b>	<b>\$ 963,150</b>	<b>\$ 1,148,793</b>	<b>\$ 185,643</b>	<b>19.27%</b>

Expenditures by Category	2018 Actual	2019 Revised	2020 Original	2020 Revised	\$ Change	% Change
		Budget	Budget	Budget		
Salaries & Benefits	885,032	839,239	880,947	987,582	106,635	12.10%
Supplies & Services	140,519	92,136	82,203	161,211	79,008	96.11%
<b>Total Expenditures by Category</b>	<b>\$ 1,025,551</b>	<b>\$ 931,375</b>	<b>\$ 963,150</b>	<b>\$ 1,148,793</b>	<b>\$ 185,643</b>	<b>19.27%</b>

Expenditures by Activity	2018 Actual	2019 Revised	2020 Original	2020 Revised	\$ Change	% Change
		Budget	Budget	Budget		
Building Inspection	1,025,551	931,375	963,150	1,148,793	185,643	19.27%
<b>Total Expenditures by Activity</b>	<b>\$ 1,025,551</b>	<b>\$ 931,375</b>	<b>\$ 963,150</b>	<b>\$ 1,148,793</b>	<b>\$ 185,643</b>	<b>19.27%</b>

## ACTIVITY DESCRIPTION

The **Building Inspection** staff contributes to safety and environmental development through the scrutiny of building plans, site inspections, and the issuance of building permits. The Division is also responsible for the administration and enforcement of all building codes and property maintenance codes, and assists in the administration and enforcement of the fire code with the Fire Marshall's office. The staff advises the Construction Trades Advisory and Appeals Board and other boards and committees as necessary. Additionally, the inspectors provide for the safety of the general public through periodic inspections of residential rental units, securing of buildings that are deemed unsafe, sales tax inspections, and implementation of emergency response procedures with fire and police.



**PURPOSE:** To protect and enhance the health, safety, and welfare of the community by assuring compliance with City sanitation, zoning, and air quality codes; reviewing developments for environmental impacts and working with developers to minimize or mitigate those impacts.

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Charges for Services	2,182	25,000	25,000	25,000	-	-
Fines & Forfeits	35,977	110,000	110,000	110,000	-	-
Use of Fund Balance	440,360	422,105	435,525	435,525	-	-
<b>Total Resources</b>	<b>\$ 478,519</b>	<b>\$ 557,105</b>	<b>\$ 570,525</b>	<b>\$ 570,525</b>	<b>-</b>	<b>-</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Salaries & Benefits	429,726	479,965	503,725	503,725	-	-
Supplies & Services	48,793	77,140	66,800	66,800	-	-
<b>Total Expenditures by Category</b>	<b>\$ 478,519</b>	<b>\$ 557,105</b>	<b>\$ 570,525</b>	<b>\$ 570,525</b>	<b>-</b>	<b>-</b>

Expenditures by Activity	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Code Compliance	477,123	555,006	568,359	568,359	-	-
Natural Resources	916	-	-	-	-	-
Organic Resource Recovery	480	2,099	2,166	2,166	-	-
<b>Total Expenditures by Activity</b>	<b>\$ 478,519</b>	<b>\$ 557,105</b>	<b>\$ 570,525</b>	<b>\$ 570,525</b>	<b>-</b>	<b>-</b>

## ACTIVITY DESCRIPTIONS

**Code Compliance** provides enforcement of the City's sanitation and zoning codes, including inspection of properties, notification to responsible parties, enforcement of odor standards, presentation of cases to the Administrative Hearing Officer, and abatement actions to clean up non-compliant properties to meet minimum standards. Compliance inspectors work with the Administrative Hearing Program where the Administrative Hearing Officer hears code enforcement cases, determines if the cited party is liable for the code infractions, issues orders for compliance and assesses fines for those infractions. Code Compliance also reviews development applications for environmental impacts, researches and develops projects, administers public education for environmental programs, and manages interdepartmental and interagency cooperation regarding environmental issues.

Recycling includes management of recycling programs, including the Downtown Recycling Center and the Greeley Organic Waste (G.R.O.W) Center. The household recycling program supports drop-off opportunities for mixed household recyclables at the Downtown Recycling Center. The **Organic Resources Recovery** program provides for community recycling of organic materials such as wood, grass, leaves and other recyclable materials at the GROW Center.





## ENGINEERING DEVELOPMENT REVIEW

**PURPOSE:** To enforce city design standards that provide quality development, which in turn support the health, safety and welfare of citizens and provide quality efficient infrastructure to the city through the enforcement of the City's Water & Sewer, Street, and Stormwater standards, as well as of the associated Master Plans.

Resources	2019 Revised		2020 Original	2020 Revised	\$ Change	% Change
	2018 Actual	Budget	Budget	Budget		
Charges for Services	110,387	60,000	60,000	60,000	-	-
Licenses & Permits	111,257	222,000	222,000	111,257	(110,743)	-49.88%
Transfers In	607,857	538,546	572,708	572,708	-	-
Use of Fund Balance	599,291	1,067,045	1,041,758	1,152,501	110,743	10.63%
<b>Total Resources</b>	<b>\$ 1,428,792</b>	<b>\$ 1,887,591</b>	<b>\$ 1,896,466</b>	<b>\$ 1,896,466</b>	<b>-</b>	<b>-</b>

Expenditures by Category	2019 Revised		2020 Original	2020 Revised	\$ Change	% Change
	2018 Actual	Budget	Budget	Budget		
Salaries & Benefits	1,230,700	1,687,621	1,779,436	1,779,436	-	-
Supplies & Services	198,092	199,970	117,030	117,030	-	-
<b>Total Expenditures by Category</b>	<b>\$ 1,428,792</b>	<b>\$ 1,887,591</b>	<b>\$ 1,896,466</b>	<b>\$ 1,896,466</b>	<b>-</b>	<b>-</b>

Expenditures by Activity	2019 Revised		2020 Original	2020 Revised	\$ Change	% Change
	2018 Actual	Budget	Budget	Budget		
Engineering Development Review	1,428,792	1,887,591	1,896,466	1,896,466	-	-
<b>Total Expenditures by Activity</b>	<b>\$ 1,428,792</b>	<b>\$ 1,887,591</b>	<b>\$ 1,896,466</b>	<b>\$ 1,896,466</b>	<b>-</b>	<b>-</b>

### ACTIVITY DESCRIPTION

The **Engineering Development Review** Division provides review of new development proposals and support to the Planning Division as it provides recommendations to the Planning Commission and City Council. The staff serves as a liaison between the City and other local, state, and federal entities.

The Engineering Development Review staff also: 1) reviews technical components of all subdivision, zoning, and annexation requests, and helps in the processing and coordinating of these new development projects; 2) reviews all residential plot plans submitted for building permits; 3) provides technical assistance and other information to citizens; and 4) reviews all building permits associated with new residential structures and all new commercial buildings, ensuring standards are met for water, sewer, stormwater and right-of-way access.



**PURPOSE:** To guide and accomplish coordinated and harmonious development of the community in accordance with present and future needs which best promote health, safety, and welfare.

Resources	2018 Actual	2019 Revised	2020 Original	2020 Revised	\$ Change	% Change
		Budget	Budget	Budget		
Charges for Services	174,777	100,000	100,000	100,000	-	-
Intergovernmental Revenue	2,872	9,100	-	-	-	-
Licenses & Permits	4,225	1,500	1,500	1,500	-	-
Miscellaneous Revenue	-923	2,000	2,000	2,000	-	-
Use of Fund Balance	1,211,583	1,761,309	1,768,716	2,070,379	301,663	17.06%
<b>Total Resources</b>	<b>\$ 1,392,534</b>	<b>\$ 1,873,909</b>	<b>\$ 1,872,216</b>	<b>\$ 2,173,879</b>	<b>\$ 301,663</b>	<b>16.11%</b>

Expenditures by Category	2018 Actual	2019 Revised	2020 Original	2020 Revised	\$ Change	% Change
		Budget	Budget	Budget		
Salaries & Benefits	1,076,559	1,343,975	1,336,528	1,438,191	101,663	7.61%
Supplies & Services	315,975	529,934	535,688	735,688	200,000	37.34%
<b>Total Expenditures by Category</b>	<b>\$ 1,392,534</b>	<b>\$ 1,873,909</b>	<b>\$ 1,872,216</b>	<b>\$ 2,173,879</b>	<b>\$ 301,663</b>	<b>16.11%</b>

Expenditures by Activity	2018 Actual	2019 Revised	2020 Original	2020 Revised	\$ Change	% Change
		Budget	Budget	Budget		
Historic Preservation	101,873	99,498	94,546	94,546	-	-
Information Technology Charges	219,008	459,075	478,184	478,184	-	-
Planning	1,071,653	1,315,336	1,299,486	1,601,149	301,663	23.21%
<b>Total Expenditures by Activity</b>	<b>\$ 1,392,534</b>	<b>\$ 1,873,909</b>	<b>\$ 1,872,216</b>	<b>\$ 2,173,879</b>	<b>\$ 301,663</b>	<b>16.11%</b>

## ACTIVITY DESCRIPTIONS

The Planning Division provides guidance and recommendations to the Planning Commission to aid in performing its functions. The staff serves as liaison between the City and other local, state, and federal entities.

Current **Planning** reviews and processes land use applications related to zoning, subdivision, annexation, and site plan review, provides daily technical assistance regarding land use and other aspects of the built and social community to citizens, issues over-the-counter land use permits related to issues such as signs, home occupations, etc., and develops and maintains a support system for land use and development in matters such as mapping, the development code, and redevelopment. Planning is also responsible for the outside agency agreements with the Small Business Development Center, Greeley Transitional House and Upstate Colorado.

Long-Range Planning conducts demographic and census research, undertakes special studies such as neighborhood, corridor, and sub-area plans, maintains land use records including subdivision and other data and identifies opportunities to implement goals and policies adopted through the 2060 Comprehensive Plan and its various supporting plans and studies. This program also provides technical assistance to other City departments and divisions for implementation of goals related to the Capital Improvement Programs in areas such as parks, roads, water & sewer, and community relations. The Long-Range Planning program also supports agencies such as the North Front Range Transportation and Air Quality Planning Council and the Greeley-Weld County Airport.

**Historic Preservation** assists with historic property research, nomination, designation, and potential funding of historic properties, as well as education of citizens in the social and economic values of preservation.

Resources	2019 Revised		2020 Original	2020 Revised	\$ Change	% Change
	2018 Actual	Budget	Budget	Budget		
Charges for Services	1,180	40,000	40,000	40,000	-	-
Transfers In	230,874	214,899	224,164	224,164	-	-
Use of Fund Balance	816,298	1,443,043	1,265,957	1,620,310	354,353	27.99%
<b>Total Resources</b>	<b>\$ 1,048,352</b>	<b>\$ 1,697,942</b>	<b>\$ 1,530,121</b>	<b>\$ 1,884,474</b>	<b>\$ 354,353</b>	<b>23.16%</b>

Expenditures by Category	2019 Revised		2020 Original	2020 Revised	\$ Change	% Change
	2018 Actual	Budget	Budget	Budget		
Salaries & Benefits	726,358	827,458	868,827	1,202,300	333,473	38.38%
Supplies & Services	321,994	870,484	661,294	682,174	20,880	3.16%
<b>Total Expenditures by Category</b>	<b>\$ 1,048,352</b>	<b>\$ 1,697,942</b>	<b>\$ 1,530,121</b>	<b>\$ 1,884,474</b>	<b>\$ 354,353</b>	<b>23.16%</b>

Expenditures by Fund	2019 Revised		2020 Original	2020 Revised	\$ Change	% Change
	2018 Actual	Budget	Budget	Budget		
001 - General	1,048,352	1,697,942	1,530,121	1,884,474	354,353	23.16%
<b>Total Expenditures by Fund</b>	<b>\$ 1,048,352</b>	<b>\$ 1,697,942</b>	<b>\$ 1,530,121</b>	<b>\$ 1,884,474</b>	<b>\$ 354,353</b>	<b>23.16%</b>

Expenditures by Division	2019 Revised		2020 Original	2020 Revised	\$ Change	% Change
	2018 Actual	Budget	Budget	Budget		
City Managers Office	856,703	1,328,062	1,197,274	1,445,024	247,750	20.69%
Real Estate	191,648	369,880	332,847	439,450	106,603	32.03%
<b>Total Expenditures by Division</b>	<b>\$ 1,048,352</b>	<b>\$ 1,697,942</b>	<b>\$ 1,530,121</b>	<b>\$ 1,884,474</b>	<b>\$ 354,353</b>	<b>23.16%</b>

Expenditures by Activity	2019 Revised		2020 Original	2020 Revised	\$ Change	% Change
	2018 Actual	Budget	Budget	Budget		
Achieving Community Excellence (ACE)	97,446	210,000	210,000	210,000	-	-
City Manager	636,335	662,872	687,274	935,024	247,750	36.05%
Homeless Shelter	20,692	355,190	200,000	200,000	-	-
Information Technology Charges	102,230	100,000	100,000	100,000	-	-
Real Estate	191,648	369,880	332,847	439,450	106,603	32.03%
<b>Total Expenditures by Activity</b>	<b>\$ 1,048,352</b>	<b>\$ 1,697,942</b>	<b>\$ 1,530,121</b>	<b>\$ 1,884,474</b>	<b>\$ 354,353</b>	<b>23.16%</b>

## GENERAL DESCRIPTION

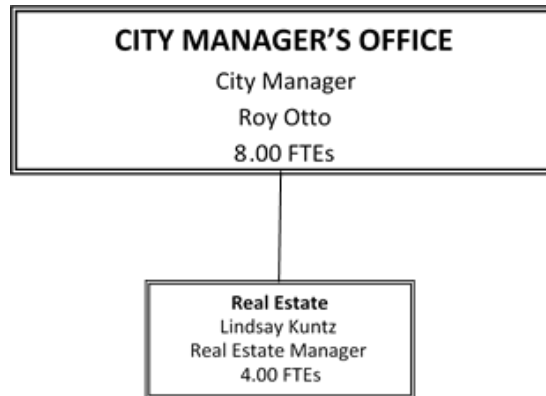
The **City Manager** is appointed by City Council as the chief administrative officer of the city. The City Manager oversees the various departments and projects of city government to ensure the efficient provision of services to the citizens as determined by City Council policy, professional standards, and feedback from citizens. The City Manager also oversees the ACE (Achieving Community Excellence) Program which was created by the Greeley City Council to support its objective to improve Greeley Civic infrastructure. City Manager is also responsible for the enforcement of local laws and for the assurance of sound fiscal and operational practices of the city.

## HOW THE DEPARTMENT IS ORGANIZED

This department consists of the City Manager, two Assistant City Managers who are supported by a Senior Administrative Specialist and Real Estate.

The City Manager is responsible for developing and delivering efficient services as prioritized by City Council. .

## ORGANIZATIONAL CHART



## 2020 ADDITIONS

General Fund Revenue Source	
Description	2020
Real Estate Management Operating Costs & Real Estate Specialist	106,603
<b>Total Additions</b>	<b>\$ 106,603</b>

## FTE SUMMARY

	2018 Actual	2019 Revised	2020 Original	2020 Proposed
<b>City Manager's Office</b>				
City Manager	1.00	1.00	1.00	1.00
Assistant City Manager	1.00	2.00	2.00	2.00
Administrative Specialist II	1.00	1.00	1.00	1.00
Neighborhood Programs Specialist	1.00	-	-	-
Trail Manager	1.00	-	-	-
<b>Real Estate</b>				
Real Estate Manager	-	1.00	1.00	1.00
Real Estate Specialist	-	1.00	1.00	1.00
Real Estate Technician	-	1.00	1.00	2.00
<b>Total City Manager's Office</b>	<b>5.00</b>	<b>7.00</b>	<b>7.00</b>	<b>8.00</b>

## 2020 HIGHLIGHTS

- Continue momentum in Executive Team Leadership initiatives
- Support integrated communication and project management across departments
- Enhance City “Futures Forecasting” ability to anticipate and leverage changes in economic, social, innovation, and legislative landscapes
- Continued integration of real estate management services throughout projects, acquisitions and dispositions across the organization
- Support and expand community and regional relationships

## PERFORMANCE MEASURES

- Continue momentum in Executive Team Leadership initiatives

## PRIORITY BASED BUDGETING

Program	Expenditures by PBB Program	2019 Revised		2020 Original	2020 Revised	\$ Change	% Change	PBB
		2018 Actual	Budget	Budget	Budget			
Community	Greeley Creative District	120,904	158,698	130,582	177,655	47,073	36.05%	3
	Neighborhood Resources	20,692	355,190	200,000	200,000	-	-	3
Governance	City Manager's Office	683,416	783,174	835,692	1,036,369	200,678	24.01%	1
	Real Estate Management	223,340	400,880	363,847	470,450	106,603	29.30%	4
<b>Total Expenditures by PBB Quartile</b>		<b>\$ 1,048,352</b>	<b>\$ 1,697,942</b>	<b>\$ 1,530,121</b>	<b>\$ 1,884,474</b>	<b>\$ 354,353</b>	<b>23.16%</b>	



**PURPOSE:** Successful implementation of the City Manager’s annual work program

Resources	2018 Actual	2019 Revised	2020 Original	2020 Revised	\$ Change	% Change
		Budget	Budget	Budget		
Charges for Services	1,058	40,000	40,000	40,000	-	-
Use of Fund Balance	190,591	329,880	292,847	399,450	106,603	36.40%
<b>Total Resources</b>	<b>\$ 191,648</b>	<b>\$ 369,880</b>	<b>\$ 332,847</b>	<b>\$ 439,450</b>	<b>\$ 106,603</b>	<b>32.03%</b>

Expenditures by Category	2018 Actual	2019 Revised	2020 Original	2020 Revised	\$ Change	% Change
		Budget	Budget	Budget		
Salaries & Benefits	172,989	261,630	274,597	368,950	94,353	34.36%
Supplies & Services	18,659	108,250	58,250	70,500	12,250	21.03%
<b>Total Expenditures by Category</b>	<b>\$ 191,648</b>	<b>\$ 369,880</b>	<b>\$ 332,847</b>	<b>\$ 439,450</b>	<b>\$ 106,603</b>	<b>32.03%</b>

Expenditures by Activity	2018 Actual	2019 Revised	2020 Original	2020 Revised	\$ Change	% Change
		Budget	Budget	Budget		
Real Estate	191,648	369,880	332,847	439,450	106,603	32.03%
<b>Total Expenditures by Activity</b>	<b>\$ 191,648</b>	<b>\$ 369,880</b>	<b>\$ 332,847</b>	<b>\$ 439,450</b>	<b>\$ 106,603</b>	<b>32.03%</b>

## ACTIVITY DESCRIPTION

The **Real Estate** area is a centralized location for all real estate requests at the City. They work with departments in the City to finalize real estate transactions.



# CULTURE, PARKS & RECREATION

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	Charges for Services	5,490,872	5,969,411	6,132,894		
Intergovernmental Revenue	590,900	635,751	635,751	682,889	47,138	7.41%
Licenses & Permits	1,100	3,800	3,800	3,800	-	-
Miscellaneous Revenue	1,942,495	1,315,477	1,293,702	1,309,602	15,900	1.23%
Transfers In	1,893,290	2,005,262	2,035,847	2,035,847	-	-
Use of Fund Balance	10,092,632	12,634,426	12,477,209	12,985,078	507,869	4.07%
<b>Total Resources</b>	<b>\$ 20,011,289</b>	<b>\$ 22,564,127</b>	<b>\$ 22,579,203</b>	<b>\$ 23,150,110</b>	<b>\$ 570,907</b>	<b>2.53%</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	Salaries & Benefits	11,639,079	13,102,410	13,789,177		
Supplies & Services	7,458,095	8,344,491	8,018,591	8,280,626	262,035	3.27%
Capital	548,284	738,521	499,794	523,794	24,000	4.80%
Debt	220,359	179,525	119,068	119,068	-	-
Transfers Out	145,472	199,180	152,573	152,573	-	-
<b>Total Expenditures by Category</b>	<b>\$ 20,011,289</b>	<b>\$ 22,564,127</b>	<b>\$ 22,579,203</b>	<b>\$ 23,150,110</b>	<b>\$ 570,907</b>	<b>2.53%</b>

Expenditures by Fund	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	001 - General	16,878,062	19,195,732	19,451,869		
102 - Convention & Visitors	11,615	11,615	11,615	11,615	-	-
108 - Designated Revenue	137,102	219,702	193,325	193,325	-	-
408 - Cemetery	574,036	787,711	651,867	651,867	-	-
409 - Municipal Golf Courses	1,850,959	1,893,586	1,934,873	1,974,873	40,000	2.07%
512 - Fleet Replacement	529,772	383,396	313,594	337,594	24,000	7.65%
602 - Museum	10,664	47,575	250	250	-	-
603 - Petriken Memorial	2	10	10	10	-	-
604 - Senior Citizen	1,119	50	50	50	-	-
605 - Memorials	6,825	3,075	75	75	-	-
606 - Senior Center Clubs	9,938	21,675	21,675	21,675	-	-
607 - Community Memorials	1,195	-	-	-	-	-
<b>Total Expenditures by Fund</b>	<b>\$ 20,011,289</b>	<b>\$ 22,564,127</b>	<b>\$ 22,579,203</b>	<b>\$ 23,150,110</b>	<b>\$ 570,907</b>	<b>2.53%</b>

Expenditures by Division	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	Administration	1,626,384	1,727,398	1,790,827		
Cemetery	574,038	787,721	651,877	651,877	-	-
Culture & Public Art	1,947,250	2,309,549	2,315,747	2,315,747	-	-
Golf	2,008,407	2,076,182	2,138,267	2,178,267	40,000	1.87%
Island Grove	1,964,774	2,121,190	2,239,156	2,346,331	107,175	4.79%
Museums	1,106,806	1,298,740	1,248,915	1,248,915	-	-
Natural Areas	538,611	841,009	758,849	861,312	102,463	13.50%
Parks	4,727,588	4,949,655	4,766,142	5,071,426	305,284	6.41%
Recreation	5,517,432	6,452,683	6,669,423	6,659,423	(10,000)	-0.15%
<b>Total Expenditures by Division</b>	<b>\$ 20,011,289</b>	<b>\$ 22,564,127</b>	<b>\$ 22,579,203</b>	<b>\$ 23,150,110</b>	<b>\$ 570,907</b>	<b>2.53%</b>

## GENERAL DESCRIPTION

The mission of the Department of **Culture, Parks & Recreation** is to provide quality recreational and cultural programs and facilities for all age groups through innovation, effectiveness and efficiency. The department consists of eight divisions: Administration, Recreation, Culture/Museums, Natural Resources, Youth Enrichment, Island Grove, Golf, and Parks/Forestry/Cemetery.

## HOW THE DEPARTMENT IS ORGANIZED

The Director of Culture, Parks & Recreation reports to the Assistant City Manager and is responsible for the executive management of the department. The Director and **Administration** Division provides oversight to the other seven divisions in the way of administrative support, as well as to its own in regards to consistency and compliance to all administrative processes and procedures. The functions this division performs are: personnel management, payroll processing, revenue processing, budget development/execution/monitoring, accounts payable, contract processing, credit card/requisition/refund processing, maintaining the Standard Operating Procedures (SOP) Manual, coordinating office supply orders, and related board and commission duties. In addition, this division is the administrator of the RecTrac system, volunteer background checks, and coordinator to Information Technology.

The **Cultural & Museum** division is focused on providing exceptional cultural and entertainment opportunities for our community and region. The Culture program is primarily found within the walls of the Union Colony Civic Center (UCCC), yet works as part of the Culture, Parks, and Recreation team to develop, promote, and present events and services in all Culture, Parks, and Recreation venues. In addition, the **Public Arts** and Sister City programs for the City of Greeley are managed within this division. The **Museums** program consists of four major physical venues, Greeley History Museum, Centennial Village, Plumb Farm, and Meeker House. This portion of the division is tasked with developing educational programs for all ages and abilities within these venues, as well as professional care of historical artifacts and collections, proper display of items on exhibit, and the annual maintenance of the venues and their collections.

The **Municipal Golf** division provides the ongoing operation, maintenance and programming for both Highland Hills and Boomerang Links Golf Courses. Management includes the oversight of contract concessionaires for pro shop operations and restaurants at both locations.

The **Island Grove** division provides operations and maintenance for all Island Grove Regional Park facilities including the 164 acre park grounds and parking lots, R/V, arena/grandstands, Event Center, and three county buildings (Exhibition Hall, 4H Hall, and Livestock Facility).

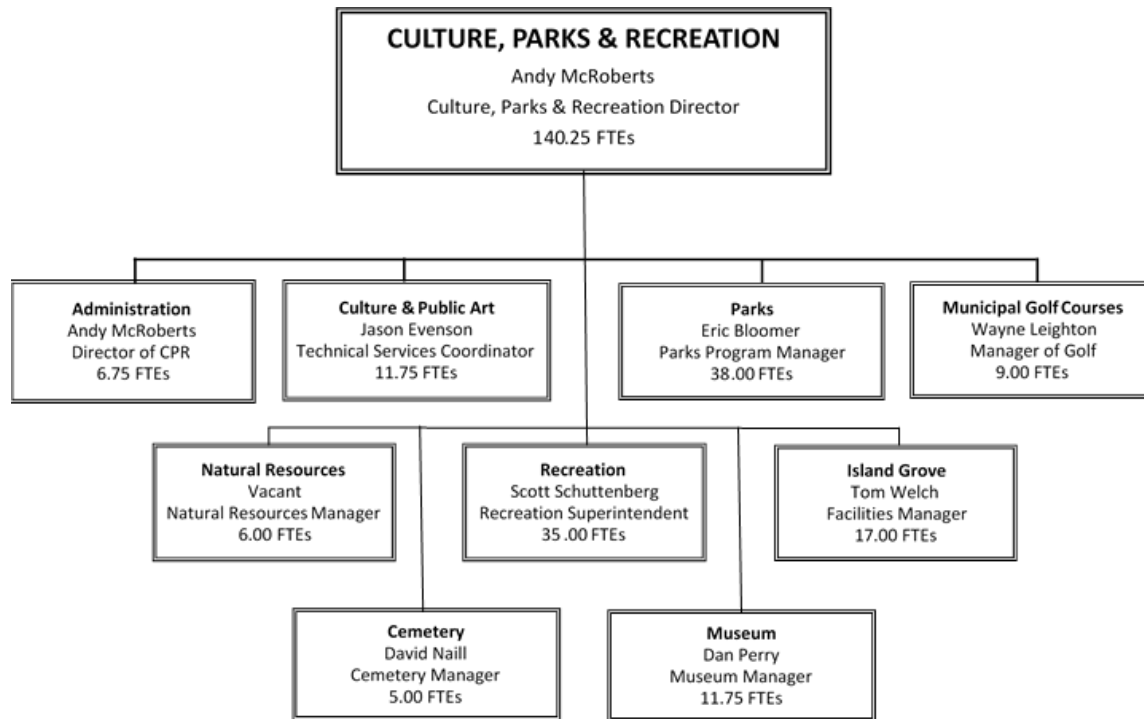
The **Recreation** division provides a diverse offering of community programs and facilities including youth and adult sports, classes, activities and events. In addition, senior activities, classes and events, classic dance, outdoor adventure programs, aquatics programs and facilities, and all fitness areas and activities are within this division. Facilities managed include the Downtown Recreation Center, Greeley Active Adult Center, Ice Haus, Family Funplex, Centennial Pool, Discovery Bay Pool, and Sunrise and Island Grove Splash Parks.

The **Natural Resources** division provides maintenance and management of the City's natural areas and open spaces, trail maintenance and construction management, oversight of the Poudre River Trail, and land acquisition strategies for new spaces in addition to caring for ~900 acres of current natural areas/open space.

The **Parks** division provides park and playground maintenance, sports field maintenance, facility management, park planning, park construction, and special projects for 35 parks sites (427 acres), 29 playgrounds, and 5 athletic field sites (154 acres). The Parks Division also includes the operations and management of the **Linn Grove Cemetery (Enterprise Fund)** and **Community Forestry**.



## ORGANIZATIONAL CHART



## 2020 ADDITIONS

<b>General Fund Revenue Source</b>	
Description	2020
Natural Areas & Trails Operational Budget	91,863
Two Park Facility Technicians at Island Grove & Event Center	47,137
Median/ROW Technician	209,188
Parks Maintenance Technician II	139,319
<b>Total Additions</b>	<b>\$ 487,507</b>

<b>Conservation Trust</b>	
Description	2020
2020 Colorado Natural Heritage Program Grant Match (Cons Trust Fund)	6,500
Ice Haus Storefront Training Room (Cons Trust Fund)	89,150
<b>Total Additions</b>	<b>\$ 95,650</b>

<b>Golf</b>	
Description	2020
Feasibility and Design Study - Indoor Banquet Space at Greeley Golf	40,000
<b>Total Additions</b>	<b>\$ 40,000</b>

## FTE SUMMARY

	2018 Actual	2019 Revised	2020 Original	2020 Proposed
<b>Culture, Parks, and Recreation</b>				
<b>Administration</b>				
Administrative Specialist I	0.75	0.75	0.75	0.75
Administrative Specialist II	2.00	2.00	2.00	2.00
Culture, Parks, & Recreation Director	1.00	1.00	1.00	1.00
Facility Equipment Technician	1.00	1.00	1.00	1.00
Facility Service Supervisor II	1.00	1.00	1.00	1.00
Office Manager	1.00	1.00	1.00	1.00
<b>Total Administration</b>	<b>6.75</b>	<b>6.75</b>	<b>6.75</b>	<b>6.75</b>
<b>Culture &amp; Public Art</b>				
Administrative Specialist II	0.75	0.75	0.75	0.75
Assistant Technician Services Coordinator	1.00	1.00	1.00	1.00
Assistant Ticket Office Coordinator	1.00	1.00	1.00	1.00
Cultural Affairs Manager	1.00	1.00	1.00	1.00
Facility Service Worker	2.00	2.00	2.00	2.00
Financial Services Coordinator	1.00	1.00	1.00	1.00
Public Art Coordinator	1.00	1.00	1.00	1.00
Senior Stage Manager	1.00	1.00	1.00	1.00
Special Events Coordinator	1.00	1.00	1.00	1.00
Technical Services Coordinator	1.00	1.00	1.00	1.00
UCCC Programs Coordinator	1.00	1.00	1.00	1.00
<b>Total Culture &amp; Public Art</b>	<b>11.75</b>	<b>11.75</b>	<b>11.75</b>	<b>11.75</b>
<b>Island Grove</b>				
Assistant Events Coordinator	1.00	1.00	1.00	1.00
Crew Leader-Island Grove	2.00	2.00	2.00	2.00
Events Coordinator	1.00	1.00	1.00	1.00
Facility Manager-Island Grove	1.00	1.00	1.00	1.00
Facility Service Supervisor II	2.00	2.00	2.00	2.00
Facility Technician	4.00	4.00	4.00	6.00
Island Grove Tech II	-	1.00	1.00	1.00
Parks Maintenance Tech II	3.00	3.00	3.00	3.00
<b>Total Island Grove</b>	<b>14.00</b>	<b>15.00</b>	<b>15.00</b>	<b>17.00</b>
<b>Marketing</b>				
Graphics Arts Specialist	1.00	-	-	-
Marketing Manager	1.00	-	-	-
Marketing Technician	2.00	-	-	-
Marketing Sponsorship Coordinator	0.75	-	-	-
<b>Total Marketing</b>	<b>4.75</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Municipal Golf Courses</b>				
Boomerang Golf Course Superintendent	1.00	1.00	1.00	1.00
Golf Crew Supervisor	2.00	2.00	2.00	2.00
Golf Course Superintendent	-	-	-	-
Highland Hills Golf Course Superintendent	1.00	1.00	1.00	1.00
Irrigation Technician	2.00	2.00	2.00	2.00
Manager of Golf	1.00	1.00	1.00	1.00
Mechanic	2.00	2.00	2.00	2.00
<b>Total Municipal Golf Courses</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>

## FTE SUMMARY (CONTINUED)

	2018 Actual	2019 Revised	2020 Original	2020 Proposed
<b>Museum</b>				
Administrative Specialist II	1.00	1.00	1.00	1.00
Collections Registrar	1.00	1.00	1.00	1.00
Facilities Management Technician II	1.00	1.00	1.00	1.00
Facility Service Worker	1.00	1.00	1.00	1.00
Museum Curator	4.00	4.00	4.00	4.00
Museum Manager	1.00	1.00	1.00	1.00
Museum Specialist	2.50	2.75	2.75	2.75
<b>Total Museum</b>	<b>11.50</b>	<b>11.75</b>	<b>11.75</b>	<b>11.75</b>
<b>Natural Resources</b>				
Natural Resources Superintendent	-	1.00	1.00	1.00
Parks Maintenance Tech I	-	1.00	1.00	1.00
Parks Maintenance Tech II	-	1.00	1.00	1.00
Natural Lands Coordinator	-	1.00	1.00	1.00
Trail Manager	-	1.00	1.00	1.00
Trails Open Land Crew Leader	-	1.00	1.00	1.00
<b>Total Natural Resources</b>	<b>-</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>
<b>Cemetery</b>				
Administrative Specialist II	1.00	1.00	1.00	1.00
Cemetery Manager	1.00	1.00	1.00	1.00
Cemetery Technician	2.00	2.00	2.00	2.00
Mechanic	1.00	1.00	1.00	1.00
<b>Total Cemetery</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>
<b>Parks</b>				
Administrative Specialist II	2.00	1.00	1.00	1.00
Code Compliance Inspector	1.00	1.00	1.00	1.00
Forestry Manager	1.00	1.00	1.00	1.00
Forestry Technician I	2.00	2.00	2.00	2.00
Forestry Technician II	1.00	1.00	1.00	1.00
Healthy Neighborhood Coordinator	-	1.00	1.00	1.00
Irrigation Coordinator	1.00	1.00	1.00	1.00
Mechanic-Parks	1.00	1.00	1.00	1.00
Natural Lands Coordinator	1.00	-	-	-
Parks Crew Supervisor	2.00	2.00	2.00	2.00
Parks Maintenance Tech I	8.00	7.00	6.00	6.00
Parks Maintenance Tech II	14.00	13.00	14.00	16.00
Parks Manager	2.00	2.00	2.00	2.00
Parks Planner	1.00	1.00	1.00	1.00
Parks Superintendent	1.00	1.00	1.00	1.00
Trails Open Land Crew Leader	1.00	-	-	-
Senior Administrative Specialist	-	1.00	1.00	1.00
<b>Total Parks</b>	<b>39.00</b>	<b>36.00</b>	<b>36.00</b>	<b>38.00</b>

## FTE SUMMARY (CONTINUED)

	2018 Actual	2019 Revised	2020 Original	2020 Proposed
<b>Recreation</b>				
Customer Service Representative - Recreation	5.00	5.00	5.00	5.00
Facility Service Crew Leader	2.00	2.00	2.00	2.00
Facility Service Worker	4.00	4.00	4.00	4.00
Recreation Coordinator I	2.00	2.00	2.00	2.00
Recreation Coordinator II	10.00	10.00	10.00	10.00
Recreation Program Manager	3.00	3.00	3.00	3.00
Recreation Superintendent	1.00	1.00	1.00	1.00
Recreation Supervisor	7.00	7.00	7.00	7.00
Recreation Technician	1.00	1.00	1.00	1.00
<b>Total Recreation</b>	<b>35.00</b>	<b>35.00</b>	<b>35.00</b>	<b>35.00</b>
<b>Total Culture, Parks, and Recreation</b>	<b>136.75</b>	<b>136.25</b>	<b>136.25</b>	<b>140.25</b>

## 2020 HIGHLIGHTS

- Minimum Wage increase (8% in 2020) – last year of substantial increase to \$12.00/hr
- New Natural Areas & Trails Division & Operations (2019)
- Recreation Facility operations and aesthetics, Customer Service
- Campus Commons Impact to UCCC
- Public properties, parks, ROW landscaping

## PERFORMANCE INDICATORS

- Participants in Youth Sports and Activities
- Adult Sports Programs
- Parks Operations
- Natural Areas & Trails
- UCCC, Museums, Rec Center, Active Adult Center, Ice Haus, Recreation Center and FunPlex Operations

## PRIORITY BASED BUDGETING

Program	Expenditures by PBB Program	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change	PBB Quartile
		Community	ADA and Accessibility/Inclusivity Coordination	54,601	137,508	143,022	143,028	6
	Farmers' Market	-	-	-	25,385	25,385	-	3
	Festivals	149,545	156,935	161,020	161,020	-	-	3
	Golf	1,850,959	1,833,586	1,934,873	1,974,873	40,000	2.07%	3
	Island Grove Regional Park	1,973,194	2,158,253	2,271,620	2,376,941	105,321	4.64%	1
	Museums	1,160,131	1,368,750	1,321,722	1,321,770	48	0.00%	3
	Parks	3,160,241	3,238,687	3,223,670	3,288,236	64,566	2.00%	1
	Parks - Community Forestry	779,645	941,952	860,776	942,554	81,778	9.50%	2
	Parks - Forestry Code Enforcement	46,138	14,760	13,760	13,760	-	-	1
	Parks - Linn Grove Cemetery	574,036	847,711	651,867	651,867	-	-	2
	Parks - Natural Areas and Trails	565,273	698,894	613,711	716,198	102,487	16.70%	1
	Parks - Park Planning and Project Management	378,660	406,593	398,335	413,560	15,225	3.82%	1
	Parks - Public Grounds	91,522	110,006	115,097	113,003	(2,094)	-1.82%	3
	Parks - ROW Maintenance	247,336	356,505	419,846	555,012	135,166	32.19%	3
	Parks - Sports Fields	665,641	719,733	738,154	729,819	(8,335)	-1.13%	2
	Poudre Initiative	70,676	-	-	-	-	-	3
	Poudre River Trail	44,391	207,900	181,537	181,537	-	-	2
	Public Art	338,566	285,956	298,777	385,735	86,958	29.10%	3
	Recreation - Adult Sports	125,028	217,685	229,365	229,371	6	0.00%	4
	Recreation - Aquatics	724,768	879,686	930,966	930,996	30	0.00%	3
	Recreation - Fitness/Dance/General Recreation	1,118,244	1,074,182	1,117,765	1,117,807	42	0.00%	4
	Recreation - FunPlex Operations	944,090	1,143,902	1,169,031	1,169,079	48	0.00%	2
	Recreation - Ice Haus Operations and Programs	605,420	754,590	750,614	750,638	24	0.00%	3
	Recreation - Recreation Center Operations	784,347	837,577	847,773	847,803	30	0.00%	3
	Recreation - Rodarte Center Operations	648,315	767,105	795,177	785,207	(9,970)	-1.25%	3
	Recreation - Senior Center Operations	609,614	619,145	624,540	624,558	18	0.00%	3
	Recreation - Senior Center Programs	41,076	50,904	53,454	53,454	-	-	3
	Recreation - Youth Sports	135,155	372,116	388,892	388,904	12	0.00%	3
	UCCC Programs and Operations	1,543,870	1,939,108	1,969,245	1,882,365	(86,880)	-4.41%	2
	Youth Enrichment Programs	51,036	41,000	41,000	41,000	-	-	3
Governance	Fleet Motor Pool	529,772	383,396	313,594	337,594	24,000	7.65%	4
	<b>Total Expenditures by PBB Quartile</b>	<b>\$ 20,011,289</b>	<b>\$ 22,564,127</b>	<b>\$ 22,579,203</b>	<b>\$ 23,150,110</b>	<b>\$ 570,907</b>	<b>2.53%</b>	



**PURPOSE:** To provide the highest quality and most efficient support to the Culture, Parks & Recreation staff tasked with providing a comprehensive, year-round, recreational and cultural program for the community. To provide safe, clean and attractive facilities for community use as well as assist in the minor maintenance and set up of events and services in all Culture, Park, and Recreation facilities.

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Miscellaneous Revenue	22,581	20,300	20,300	31,300	11,000	54.19%
Use of Fund Balance	1,603,803	1,707,098	1,770,527	1,785,512	14,985	0.85%
<b>Total Resources</b>	<b>\$ 1,626,384</b>	<b>\$ 1,727,398</b>	<b>\$ 1,790,827</b>	<b>\$ 1,816,812</b>	<b>\$ 25,985</b>	<b>1.45%</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Salaries & Benefits	552,246	568,147	596,278	600,463	4,185	0.70%
Supplies & Services	1,074,138	1,159,251	1,194,549	1,216,349	21,800	1.82%
<b>Total Expenditures by Category</b>	<b>\$ 1,626,384</b>	<b>\$ 1,727,398</b>	<b>\$ 1,790,827</b>	<b>\$ 1,816,812</b>	<b>\$ 25,985</b>	<b>1.45%</b>

Expenditures by Fund	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
001 - General	1,625,265	1,727,348	1,790,777	1,816,762	25,985	1.45%
604 - Senior Citizen	1,119	50	50	50	-	-
<b>Total Expenditures by Fund</b>	<b>\$ 1,626,384</b>	<b>\$ 1,727,398</b>	<b>\$ 1,790,827</b>	<b>\$ 1,816,812</b>	<b>\$ 25,985</b>	<b>1.45%</b>

Expenditures by Activity	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Administration	958,714	852,346	880,812	880,812	-	-
Farmers Market	-	-	-	25,385	25,385	-
Information Technology Charges	666,551	875,002	909,965	910,565	600	0.07%
Investment Earnings	26	50	50	50	-	-
Sr Donation/Sports Travel	1,093	-	-	-	-	-
<b>Total Expenditures by Activity</b>	<b>\$ 1,626,384</b>	<b>\$ 1,727,398</b>	<b>\$ 1,790,827</b>	<b>\$ 1,816,812</b>	<b>\$ 25,985</b>	<b>1.45%</b>

## ACTIVITY DESCRIPTION

**Administration** division provides oversight to the other seven divisions in the way of administrative support as well as to its own in regards to consistency and compliance to all administrative processes and procedures. The functions this division performs are: personnel functions, payroll processing, revenue processing, budget development/execution/monitoring, accounts payable, contract processing, credit card/requisition/refund processing, maintaining the SOP Manual, coordinating office supply orders, and related board and commission duties. In addition, this division is the administrator of the CLASS system, volunteer background checks, Youth Assistance Program, and coordinator to Information Technology. The division is tasked with the daily custodial and minor maintenance of the UCCC, downtown Recreation Center, Family FunPlex, Ice Haus, Senior Activity center, Greeley History Museum, Anne Gimmetad modular, and the Rodarte Center.

The cost associated with the **Senior Citizen fund** are managed by the Active Adult Center division and account for contributions from individuals, corporations, and organizations for capital improvements to the Senior Activity Center.



**PURPOSE:** To provide for our community's need for pre-planning and final disposition of its deceased. This includes sales and services and maintaining the grounds, facilities, and equipment at Linn Grove Cemetery.

Resources	2018 Actual	2019 Revised	2020 Original	2020 Revised	\$ Change	% Change
		Budget	Budget	Budget		
Charges for Services	286,566	339,270	345,270	345,270	-	-
Miscellaneous Revenue	464,927	117,925	120,925	120,925	-	-
Transfers In	60,309	162,002	169,604	169,604	-	-
Use of Fund Balance	-237,764	168,524	16,078	16,078	-	-
<b>Total Resources</b>	<b>\$ 574,038</b>	<b>\$ 787,721</b>	<b>\$ 651,877</b>	<b>\$ 651,877</b>	<b>-</b>	<b>-</b>

Expenditures by Category	2018 Actual	2019 Revised	2020 Original	2020 Revised	\$ Change	% Change
		Budget	Budget	Budget		
Salaries & Benefits	380,366	440,610	463,973	463,973	-	-
Supplies & Services	193,671	318,586	187,904	187,904	-	-
Capital	-	28,525	-	-	-	-
<b>Total Expenditures by Category</b>	<b>\$ 574,038</b>	<b>\$ 787,721</b>	<b>\$ 651,877</b>	<b>\$ 651,877</b>	<b>-</b>	<b>-</b>

Expenditures by Fund	2018 Actual	2019 Revised	2020 Original	2020 Revised	\$ Change	% Change
		Budget	Budget	Budget		
408 - Cemetery	574,036	787,711	651,867	651,867	-	-
603 - Petriken Memorial	2	10	10	10	-	-
<b>Total Expenditures by Fund</b>	<b>\$ 574,038</b>	<b>\$ 787,721</b>	<b>\$ 651,877</b>	<b>\$ 651,877</b>	<b>-</b>	<b>-</b>

Expenditures by Activity	2018 Actual	2019 Revised	2020 Original	2020 Revised	\$ Change	% Change
		Budget	Budget	Budget		
Information Technology Charges	17,828	14,680	15,315	15,315	-	-
Internments	235,832	264,791	242,844	242,844	-	-
Investment Earnings	751	3,010	3,010	3,010	-	-
Maintenance	319,627	505,240	390,708	390,708	-	-
<b>Total Expenditures by Activity</b>	<b>\$ 574,038</b>	<b>\$ 787,721</b>	<b>\$ 651,877</b>	<b>\$ 651,877</b>	<b>-</b>	<b>-</b>

## ACTIVITY DESCRIPTIONS

**Internment** services provide for the final disposition of our community's deceased and include in-ground internments, cremation internments, genealogy research, and foundation installations for memorial placements.

Cemetery **Maintenance** provides for all aspects of maintenance activities for 55 operative acres at the Linn Grove Cemetery including: grounds management, section renovations, mowing, trimming, fertilizing, and water feature & roadway maintenance.

The Pre-Need program provides the opportunity for our community to pre-arrange future final disposition needs through staff pre-arrangement counselors and includes grave sites, opening/closing costs, and a variety of other disposition options.



**PURPOSE:** To research, assess, contract for, promote and present exceptional cultural and entertainment opportunities for our community and region. This division is primarily focused on the UCCC, yet will offer programs and services in numerous City venues, from parks to the Ice Haus. To develop educational programs for all ages and abilities within the historical venues, and professionally care for the historical artifacts entrusted to our care.

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	Charges for Services	765,331	893,366	880,867		
Intergovernmental Revenue	2,125	-	-	-	-	-
Miscellaneous Revenue	201,056	162,327	164,327	164,327	-	-
Transfers In	-	17,750	-	-	-	-
Use of Fund Balance	978,737	1,236,106	1,270,553	1,270,553	-	-
<b>Total Resources</b>	<b>\$ 1,947,250</b>	<b>\$ 2,309,549</b>	<b>\$ 2,315,747</b>	<b>\$ 2,315,747</b>	-	-

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	Salaries & Benefits	875,735	976,027	1,029,260		
Supplies & Services	978,043	1,236,667	1,185,914	1,185,914	-	-
Transfers Out	93,472	96,855	100,573	100,573	-	-
<b>Total Expenditures by Category</b>	<b>\$ 1,947,250</b>	<b>\$ 2,309,549</b>	<b>\$ 2,315,747</b>	<b>\$ 2,315,747</b>	-	-

Expenditures by Fund	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	001 - General	1,935,635	2,297,934	2,304,132		
102 - Convention & Visitors	11,615	11,615	11,615	11,615	-	-
<b>Total Expenditures by Fund</b>	<b>\$ 1,947,250</b>	<b>\$ 2,309,549</b>	<b>\$ 2,315,747</b>	<b>\$ 2,315,747</b>	-	-

Expenditures by Activity	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	Arts Picnic	48,074	48,462	48,471		
Culture Administration	325,235	268,456	280,578	367,524	86,946	30.99%
Festival Administration	79,819	86,838	90,914	90,914	-	-
Neighborhood Nights	10,037	10,020	10,020	10,020	-	-
Operations-UCCC	742,772	948,287	971,131	884,185	(86,946)	-8.95%
Programming	727,777	894,571	898,018	898,018	-	-
Sister City Program	1,921	41,300	5,000	5,000	-	-
UNC Jazz Festival	11,615	11,615	11,615	11,615	-	-
<b>Total Expenditures by Activity</b>	<b>\$ 1,947,250</b>	<b>\$ 2,309,549</b>	<b>\$ 2,315,747</b>	<b>\$ 2,315,747</b>	-	-

## ACTIVITY DESCRIPTION

**Culture & Public Art** division works in unison with other Culture, Parks and Recreation division leaders for the betterment of delivery of products and services to the community in the most efficient and effective manner. Tasks that fall within this division are determining potential shows and productions at **UCCC** that will entice maximum ticket sales, seeking out and cultivating new sources of funding, preparing and applying for grants, working in collaboration with other institutions and agencies to enhance the **program**, actively recruiting and training volunteers, networking with Downtown Development Authority (DDA), Chamber of Commerce and other civic groups to promote the program. This division also oversees the **Sister City Program** with Moriya, Japan.

In addition, this division provides for the coordination and oversight of the **Arts Picnic**, **Neighborhood Nights**, and the **Festival of Trees** as well as support to other community special events. A grant is provided to fund the **UNC Jazz Festival**.



**PURPOSE:** To provide maintenance and development of the county buildings, the park, and the arena. Responsibilities include setups for all major events including the Greeley Independence Stampede.

Resources	2019 Revised		2020 Original	2020 Revised	\$ Change	% Change
	2018 Actual	Budget	Budget	Budget		
Charges for Services	65,115	82,500	82,500	82,500	-	-
Intergovernmental Revenue	491,775	543,751	543,751	590,889	47,138	8.67%
Miscellaneous Revenue	558,314	437,200	437,200	442,100	4,900	1.12%
Use of Fund Balance	849,570	1,057,739	1,175,705	1,230,842	55,137	4.69%
<b>Total Resources</b>	<b>\$ 1,964,774</b>	<b>\$ 2,121,190</b>	<b>\$ 2,239,156</b>	<b>\$ 2,346,331</b>	<b>\$ 107,175</b>	<b>4.79%</b>

Expenditures by Category	2019 Revised		2020 Original	2020 Revised	\$ Change	% Change
	2018 Actual	Budget	Budget	Budget		
Salaries & Benefits	1,193,095	1,318,055	1,382,032	1,476,062	94,030	6.80%
Supplies & Services	749,179	803,135	851,324	864,469	13,145	1.54%
Capital	22,500	-	5,800	5,800	-	-
<b>Total Expenditures by Category</b>	<b>\$ 1,964,774</b>	<b>\$ 2,121,190</b>	<b>\$ 2,239,156</b>	<b>\$ 2,346,331</b>	<b>\$ 107,175</b>	<b>4.79%</b>

Expenditures by Fund	2019 Revised		2020 Original	2020 Revised	\$ Change	% Change
	2018 Actual	Budget	Budget	Budget		
001 - General	1,942,274	2,121,190	2,233,356	2,340,531	107,175	4.80%
512 - Fleet Replacement	22,500	-	5,800	5,800	-	-
<b>Total Expenditures by Fund</b>	<b>\$ 1,964,774</b>	<b>\$ 2,121,190</b>	<b>\$ 2,239,156</b>	<b>\$ 2,346,331</b>	<b>\$ 107,175</b>	<b>4.79%</b>

Expenditures by Activity	2019 Revised		2020 Original	2020 Revised	\$ Change	% Change
	2018 Actual	Budget	Budget	Budget		
Island Grove Arena	480,722	518,440	567,984	569,384	1,400	0.25%
Island Grove County Buildings	551,878	617,096	640,677	644,277	3,600	0.56%
Island Grove Equipment	22,500	-	5,800	5,800	-	-
Island Grove Event Center	415,583	470,665	480,414	580,389	99,975	20.81%
Island Grove Park	494,091	514,989	544,281	546,481	2,200	0.40%
<b>Total Expenditures by Activity</b>	<b>\$ 1,964,774</b>	<b>\$ 2,121,190</b>	<b>\$ 2,239,156</b>	<b>\$ 2,346,331</b>	<b>\$ 107,175</b>	<b>4.79%</b>

## ACTIVITY DESCRIPTIONS

**Island Grove** includes building maintenance, scheduling and rentals of arena, city/county building spaces, horse stalls, regional park picnic areas, along with regional park maintenance and management.





**PURPOSE:** To provide well maintained and efficiently operated golf courses for the enjoyment of residents and tourists to Greeley.

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	Charges for Services	1,735,969	1,781,191	1,913,533		
Miscellaneous Revenue	27,751	1,600	1,600	1,600	-	-
Use of Fund Balance	244,687	293,391	223,134	263,134	40,000	17.93%
<b>Total Resources</b>	<b>\$ 2,008,407</b>	<b>\$ 2,076,182</b>	<b>\$ 2,138,267</b>	<b>\$ 2,178,267</b>	<b>\$ 40,000</b>	<b>1.87%</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	Salaries & Benefits	843,325	975,453	1,029,468		
Supplies & Services	789,269	735,608	783,337	823,337	40,000	5.11%
Capital	152,453	182,596	203,394	203,394	-	-
Debt	220,359	179,525	119,068	119,068	-	-
Transfers Out	3,000	3,000	3,000	3,000	-	-
<b>Total Expenditures by Category</b>	<b>\$ 2,008,407</b>	<b>\$ 2,076,182</b>	<b>\$ 2,138,267</b>	<b>\$ 2,178,267</b>	<b>\$ 40,000</b>	<b>1.87%</b>

Expenditures by Fund	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	409 - Municipal Golf Courses	1,850,959	1,893,586	1,934,873		
512 - Fleet Replacement	157,448	182,596	203,394	203,394	-	-
<b>Total Expenditures by Fund</b>	<b>\$ 2,008,407</b>	<b>\$ 2,076,182</b>	<b>\$ 2,138,267</b>	<b>\$ 2,178,267</b>	<b>\$ 40,000</b>	<b>1.87%</b>

Expenditures by Activity	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	2016 Bancorp Loan	70,381	71,525	15,068		
Boomerang Clubhouse	50,679	69,927	71,513	71,513	-	-
Boomerang General Maintenance	487,965	642,382	708,355	707,055	(1,300)	-0.18%
Boomerang Pro Shop	56,388	56,000	56,000	58,800	2,800	5.00%
Cemetery Endowment Loan	112,000	108,000	104,000	104,000	-	-
General Fund Loan	37,979	-	-	-	-	-
Golf Administration	270,500	147,879	153,798	193,298	39,500	25.68%
Golf Equipment	157,448	182,596	203,394	203,394	-	-
Highland Hills Clubhouse	46,573	64,468	65,664	65,664	-	-
Highland Hills General Maintenance	625,655	637,008	663,043	662,043	(1,000)	-0.15%
Highland Hills Pro Shop	65,040	69,800	69,800	69,800	-	-
Information Technology Charges	26,658	25,157	26,192	26,192	-	-
Investment Earnings	1,140	1,440	1,440	1,440	-	-
<b>Total Expenditures by Activity</b>	<b>\$ 2,008,407</b>	<b>\$ 2,076,182</b>	<b>\$ 2,138,267</b>	<b>\$ 2,178,267</b>	<b>\$ 40,000</b>	<b>1.87%</b>

## ACTIVITY DESCRIPTIONS

**Highland Hills and Boomerang Links** Golf Courses offer the golf enthusiast two choices of well-maintained and aesthetically pleasing locations to enjoy their favorite sport. Both have club houses, concessions, and pro shops which offer merchandise as well as golf instruction from professional staff. Golf cart and equipment rentals are also available.

The Maintenance staff provides services essential to the aesthetics and operation of the facilities and grounds, including mowing, fertilizing, maintaining the irrigation system, controlling pests, and preparing for tournaments. Other duties include the purchasing of materials, the implementation of physical improvements, and the execution of projects related to regulatory compliance.

**Golf Administration** oversees the Highland Hills and Boomerang Links Golf Courses and purchases the capital equipment needed for operations.



**PURPOSE:** To develop educational programs for all ages and abilities within the historical venues, and professional care for the historical artifacts entrusted to our care.

Resources	2018 Actual	2019 Revised	2020 Original	2020 Revised	\$ Change	% Change
		Budget	Budget	Budget		
Charges for Services	102,815	124,400	124,400	124,400	-	-
Miscellaneous Revenue	40,473	88,825	38,500	38,500	-	-
Transfers In	185,643	241,181	196,310	196,310	-	-
Use of Fund Balance	777,875	844,334	889,705	889,705	-	-
<b>Total Resources</b>	<b>\$ 1,106,806</b>	<b>\$ 1,298,740</b>	<b>\$ 1,248,915</b>	<b>\$ 1,248,915</b>	<b>-</b>	<b>-</b>

Expenditures by Category	2018 Actual	2019 Revised	2020 Original	2020 Revised	\$ Change	% Change
		Budget	Budget	Budget		
Salaries & Benefits	839,323	970,802	1,009,613	1,015,717	6,104	0.60%
Supplies & Services	261,888	245,113	239,302	233,198	(6,104)	-2.55%
Capital	5,595	32,500	-	-	-	-
Transfers Out	-	50,325	-	-	-	-
<b>Total Expenditures by Category</b>	<b>\$ 1,106,806</b>	<b>\$ 1,298,740</b>	<b>\$ 1,248,915</b>	<b>\$ 1,248,915</b>	<b>-</b>	<b>-</b>

Expenditures by Fund	2018 Actual	2019 Revised	2020 Original	2020 Revised	\$ Change	% Change
		Budget	Budget	Budget		
001 - General	1,089,317	1,248,090	1,248,590	1,248,590	-	-
602 - Museum	10,664	47,575	250	250	-	-
605 - Memorials	6,825	3,075	75	75	-	-
<b>Total Expenditures by Fund</b>	<b>\$ 1,106,806</b>	<b>\$ 1,298,740</b>	<b>\$ 1,248,915</b>	<b>\$ 1,248,915</b>	<b>-</b>	<b>-</b>

Expenditures by Activity	2018 Actual	2019 Revised	2020 Original	2020 Revised	\$ Change	% Change
		Budget	Budget	Budget		
Carpenter House	6,432	-	-	-	-	-
Greeley History Museum	676,340	784,927	765,592	769,496	3,904	0.51%
Historic Sites	412,927	463,163	482,998	479,094	(3,904)	-0.81%
Investment Earnings	527	325	325	325	-	-
Other Museums	7	-	-	-	-	-
Plumb Farm	-	3,000	-	-	-	-
Programming	51	-	-	-	-	-
Support Museum Facility	10,523	47,325	-	-	-	-
<b>Total Expenditures by Activity</b>	<b>\$ 1,106,806</b>	<b>\$ 1,298,740</b>	<b>\$ 1,248,915</b>	<b>\$ 1,248,915</b>	<b>-</b>	<b>-</b>

## ACTIVITY DESCRIPTIONS

Museum tasks include seeking out and cultivating new sources of funding, preparing grants, working with and collaborating with other institutions and agencies to enhance the program, overseeing collection acquisition and care, overseeing the community assets entrusted to the **Greeley History Museum, Centennial Village, Plumb Farm**, and Meeker House and developing, promoting and presenting educational activities and special events within these venues.



**PURPOSE:** The Natural Resources division provides maintenance and management of the City's natural areas and open spaces, trail maintenance and construction management, oversight of the Poudre River Trail, and land acquisition strategies for new spaces in addition to caring for ~900 acres of current natural areas/open space.

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	Charges for Services	8	-	-		
Intergovernmental Revenue	5,000	47,000	47,000	47,000	-	-
Transfers In	-	29,000	29,000	29,000	-	-
Use of Fund Balance	533,604	765,009	682,849	785,312	102,463	15.01%
<b>Total Resources</b>	<b>\$ 538,611</b>	<b>\$ 841,009</b>	<b>\$ 758,849</b>	<b>\$ 861,312</b>	<b>\$ 102,463</b>	<b>13.50%</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	Salaries & Benefits	309,435	558,352	586,460		
Supplies & Services	229,176	253,657	143,389	231,989	88,600	61.79%
Transfers Out	-	29,000	29,000	29,000	-	-
<b>Total Expenditures by Category</b>	<b>\$ 538,611</b>	<b>\$ 841,009</b>	<b>\$ 758,849</b>	<b>\$ 861,312</b>	<b>\$ 102,463</b>	<b>13.50%</b>

Expenditures by Fund	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	001 - General	538,611	693,092	606,524		
108 - Designated Revenue	-	147,917	152,325	152,325	-	-
<b>Total Expenditures by Fund</b>	<b>\$ 538,611</b>	<b>\$ 841,009</b>	<b>\$ 758,849</b>	<b>\$ 861,312</b>	<b>\$ 102,463</b>	<b>13.50%</b>

Expenditures by Activity	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	Nature Areas & Trails	538,611	663,894	577,312		
Poudre River Trail	-	177,115	181,537	181,537	-	-
<b>Total Expenditures by Activity</b>	<b>\$ 538,611</b>	<b>\$ 841,009</b>	<b>\$ 758,849</b>	<b>\$ 861,312</b>	<b>\$ 102,463</b>	<b>13.50%</b>



**PURPOSE:** To develop, maintain, and manage City-owned and cooperative parklands and athletic fields in a safe and aesthetically pleasing manner for the citizens of Greeley and the surrounding region.

Resources	2019 Revised		2020 Original	2020 Revised	\$ Change	% Change
	2018 Actual	Budget	Budget	Budget		
Charges for Services	114,071	123,205	123,205	123,205	-	-
Intergovernmental Revenue	47,000	-	-	-	-	-
Licenses & Permits	1,100	3,800	3,800	3,800	-	-
Miscellaneous Revenue	171,178	81,750	81,750	81,750	-	-
Transfers In	1,612,338	1,520,329	1,605,933	1,605,933	-	-
Use of Fund Balance	2,781,902	3,220,571	2,951,454	3,256,738	305,284	10.34%
<b>Total Resources</b>	<b>\$ 4,727,588</b>	<b>\$ 4,949,655</b>	<b>\$ 4,766,142</b>	<b>\$ 5,071,426</b>	<b>\$ 305,284</b>	<b>6.41%</b>

Expenditures by Category	2019 Revised		2020 Original	2020 Revised	\$ Change	% Change
	2018 Actual	Budget	Budget	Budget		
Salaries & Benefits	2,975,402	3,152,719	3,349,101	3,515,791	166,690	4.98%
Supplies & Services	1,372,504	1,460,636	1,312,641	1,427,235	114,594	8.73%
Capital	350,682	336,300	104,400	128,400	24,000	22.99%
Transfers Out	29,000	-	-	-	-	-
<b>Total Expenditures by Category</b>	<b>\$ 4,727,588</b>	<b>\$ 4,949,655</b>	<b>\$ 4,766,142</b>	<b>\$ 5,071,426</b>	<b>\$ 305,284</b>	<b>6.41%</b>

Expenditures by Fund	2019 Revised		2020 Original	2020 Revised	\$ Change	% Change
	2018 Actual	Budget	Budget	Budget		
001 - General	4,290,502	4,718,070	4,661,742	4,943,026	281,284	6.03%
108 - Designated Revenue	86,067	30,785	-	-	-	-
512 - Fleet Replacement	349,824	200,800	104,400	128,400	24,000	22.99%
607 - Community Memorials	1,195	-	-	-	-	-
<b>Total Expenditures by Fund</b>	<b>\$ 4,727,588</b>	<b>\$ 4,949,655</b>	<b>\$ 4,766,142</b>	<b>\$ 5,071,426</b>	<b>\$ 305,284</b>	<b>6.41%</b>

Expenditures by Activity	2019 Revised		2020 Original	2020 Revised	\$ Change	% Change
	2018 Actual	Budget	Budget	Budget		
Baseball Fields	140,433	169,303	176,054	174,713	(1,341)	-0.76%
Community & Neighborhood Parks	2,435,528	2,593,951	2,534,237	2,615,898	81,661	3.22%
Downtown Plaza	198,252	276,922	296,327	230,312	(66,015)	-22.28%
Emerald Ash Bore	-	120,000	-	-	-	-
Forestry	792,455	792,962	829,038	910,786	81,748	9.86%
Island Grove Multi-Use Fields	30,920	37,063	38,264	36,410	(1,854)	-4.85%
Median/Bikepath/Parkways	29,088	53,333	96,220	297,383	201,163	209%
Memorial Tree Program	1,195	-	-	-	-	-
Parks Equipment	349,824	200,800	104,400	128,400	24,000	22.99%
Poudre River Trail	86,067	30,785	-	-	-	-
Poudre Trail	29,000	-	-	-	-	-
Promontory Point	51,424	57,850	59,904	54,944	(4,960)	-8.28%
Public Building Grounds	84,857	101,256	105,997	103,897	(2,100)	-1.98%
Sports Complex	309,472	312,465	312,777	309,759	(3,018)	-0.96%
Twin Rivers Park	189,074	202,965	212,924	208,924	(4,000)	-1.88%
<b>Total Expenditures by Activity</b>	<b>\$ 4,727,588</b>	<b>\$ 4,949,655</b>	<b>\$ 4,766,142</b>	<b>\$ 5,071,426</b>	<b>\$ 305,284</b>	<b>6.41%</b>

## ACTIVITY DESCRIPTIONS

Parks is divided into the following programs: **Baseball Fields, Community/Neighborhood Parks, Downtown Plaza, Forestry, Medians/Bike Paths/Parkways, Multi-Use Fields, Planning & Support Services, Promontory Point, Public Building Grounds, Sports Complex, and Twin Rivers Park.**

Parks staff provides the following for each of the previously listed locations: site planning, support for development and construction of new facilities, rehabilitation of existing facilities, repairs, and total grounds maintenance for the City parks. It also provides support for special events such as City functions or Downtown Plaza events.

**Forestry** provides enforcement of the sections of the Greeley Municipal Code that pertain to trees, shrubs, and other woody vegetation. This includes planting, removing, trimming, and treating trees within the city. Forestry also works to ease traffic obstructions caused by vegetation and monitors and manages insect and disease issues in the urban forest. The program also provides for the licensing and monitoring of tree contractors and provides for the maintenance of tree, shrub and floral plantings in the parks system or on other City-owned properties.

The Forestry program performs or contracts for tree maintenance in the parks and other city properties. This includes planting, trimming, pest control, and removals. The program also installs and maintains the floral displays in the parks and provides for the maintenance of interior plants in City facilities.

The Forestry program maintains a tree inventory for parks and public grounds and as well as a street tree inventory for the areas found in mature neighborhoods of Greeley where the tree lawn is set apart by detached sidewalks.

The **Parks Equipment** is separated out in the Fleet Replacement Fund to distinguish parks equipment from city fleet purchases.

The **Memorial Tree Program** is managed by the Parks department as trees are requested.



**PURPOSE:** To provide a year-round, comprehensive recreation program for all age groups within the community and strive to be the key regional provider of recreational services. This division has oversight of the FunPlex and programming of Twin Rivers Softball Complex, Ice Haus, downtown Recreation Center, Senior Activity Center, outdoor aquatic facilities, Island Grove Sports Complex and Monfort Sports Park.

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	Charges for Services	2,420,997	2,625,479	2,663,119		
Intergovernmental Revenue	45,000	45,000	45,000	45,000	-	-
Miscellaneous Revenue	456,217	405,550	429,100	429,100	-	-
Transfers In	35,000	35,000	35,000	35,000	-	-
Use of Fund Balance	2,560,218	3,341,654	3,497,204	3,487,204	-10000	-0.0029
<b>Total Resources</b>	<b>\$ 5,517,432</b>	<b>\$ 6,452,683</b>	<b>\$ 6,669,423</b>	<b>\$ 6,659,423</b>	<b>(\$ 10,000)</b>	<b>-0.15%</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	Salaries & Benefits	3,670,151	4,142,245	4,342,992		
Supplies & Services	1,810,227	2,131,838	2,120,231	2,110,231	(10,000)	-0.47%
Capital	17,053	158,600	186,200	186,200	-	-
Transfers Out	20,000	20,000	20,000	20,000	-	-
<b>Total Expenditures by Category</b>	<b>\$ 5,517,432</b>	<b>\$ 6,452,683</b>	<b>\$ 6,669,423</b>	<b>\$ 6,659,423</b>	<b>(\$ 10,000)</b>	<b>-0.15%</b>

Expenditures by Fund	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	001 - General	5,456,458	6,390,008	6,606,748		
108 - Designated Revenue	51,036	41,000	41,000	41,000	-	-
606 - Senior Center Clubs	9,938	21,675	21,675	21,675	-	-
<b>Total Expenditures by Fund</b>	<b>\$ 5,517,432</b>	<b>\$ 6,452,683</b>	<b>\$ 6,669,423</b>	<b>\$ 6,659,423</b>	<b>(\$ 10,000)</b>	<b>-0.15%</b>

## ACTIVITY DESCRIPTIONS

**Adult Sports/Aquatics/ Youth Activities** include youth and adult sports, instructional programs, and fitness/wellness programs. In addition, all aquatic programs (except the Family FunPlex) such as lessons, open swim and aqua fitness are in this area.

The downtown **Recreation Center** includes day to day operational oversight of the center and front desk operations, scheduling of the Recreation Center, Active Adult Center and parks to support all Department of Culture, Parks & Recreation needs. In addition, it hosts outdoor adventure series for youth and adults, and various community classes and events.

The **Active Adult Center** plans, promotes and presents a comprehensive, year-round activities program, both active and passive, to a diverse senior participant group locally and regionally. This program includes the Rocky Mountain Senior Games, sports, travel, classes, special events, daily drop-in activities, crafts and other recreational opportunities.

The **Ice Haus** plans and provides for a comprehensive, year-round program to fully utilize the single sheet ice venue. Included in this task are the day to day operations and maintenance of the Ice Haus, seeking out and contracting for ice use time, planning tournaments and special events, and working with both City staff and downtown merchants to create the greatest traffic flow to downtown.

The **Family FunPlex** develops and presents innovative opportunities for participants of all ages to enjoy the venue as well as the surrounding Twin Rivers Park. Included in this task are the day to day programming of the venue to ensure maximum use of the facility including the indoor Adventure Island water park, indoor field house (sport court for volleyball, basketball, soccer, inline skating), the River Run Golf Course, birthday parties in the Fun Zone, and our Kid Kare Room. In addition, this area schedules the use of the Twin Rivers Softball Complex and the outdoor amphitheater.

**Recreation Administration** oversees all the recreation areas and ensures community needs are met.

**Clubs & Activities** include activities provided by the Active Adult Center Clubs Fund

Expenditures by Activity	2019 Revised		2020 Original	2020 Revised	\$ Change	% Change
	2018 Actual	Budget	Budget	Budget		
ADA & Accessibility	-	86,141	89,882	89,882	-	-
Administration Funplex	750,791	853,435	870,878	870,878	-	-
Administration Ice Haus	547,452	630,298	620,647	620,647	-	-
Administration Recreation	991,107	712,723	783,105	783,105	-	-
Administration Recreation Center	630,287	502,595	499,047	499,047	-	-
Administration Senior Center	579,710	523,193	526,432	526,432	-	-
Adult Programs	154,047	208,935	220,265	220,265	-	-
Aquatics - Funplex	347,247	433,151	460,735	460,735	-	-
Aquatics - Recreation Center	120,245	195,518	207,112	207,112	-	-
Boxing	8,914	9,000	9,000	9,000	-	-
Centennial Pool	91,726	91,654	96,403	96,403	-	-
Class Prog Rodarte Center	1,502	224,870	239,136	239,136	-	-
Classes/Programs - Recreation Center	120,732	190,787	200,482	200,482	-	-
Classes/Programs-Funplex	24,564	67,225	70,592	70,592	-	-
Classes/Programs-Ice Haus	31,306	56,002	58,942	58,942	-	-
Dance Club	1,216	1,750	1,750	1,750	-	-
Discovery Bay	89,918	99,049	104,022	104,022	-	-
Fitness - Recreation Center	-	87,936	90,993	90,993	-	-
Fitness/Weight Room	78,557	170,973	174,969	174,969	-	-
GRASP	454	925	925	925	-	-
Investment Earnings	31	35	35	35	-	-
Island Grove Splash park	12,039	16,564	17,196	17,196	-	-
Keen-Age Singers Club	502	630	630	630	-	-
Maintenance - Active Adult Center	-	48,062	49,169	49,169	-	-
Maintenance - Ice Haus	-	33,290	34,626	34,626	-	-
Maintenance - Recreation Center	-	100,445	102,746	102,746	-	-
Maintenance - Rodarte Cen	-	26,182	26,851	26,851	-	-
Maintenance-Funplex	50,778	153,242	154,764	154,764	-	-
Meadowlark Square Dance	25	85	85	85	-	-
Operations - Rodarte Cent	604,449	463,303	474,692	464,692	(10,000)	-2.11%
Pool Club	534	2,950	2,950	2,950	-	-
Senior Advisory Committee	5,632	11,900	11,900	11,900	-	-
Senior Classes	20,933	25,934	27,134	27,134	-	-
Senior Sports	5,233	8,059	8,286	8,286	-	-
Senior Travel	13,759	16,826	17,949	17,949	-	-
Shuffleboard Club	234	400	400	400	-	-
Softball Club	454	1,700	1,700	1,700	-	-
Sunshine Band Club	855	1,300	1,300	1,300	-	-
Youth Assistance	32,140	35,000	35,000	35,000	-	-
Youth Enrichment	18,896	6,000	6,000	6,000	-	-
Youth Sports	181,161	354,616	370,693	370,693	-	-
<b>Total Expenditures by Activity</b>	<b>\$ 5,517,432</b>	<b>\$ 6,452,683</b>	<b>\$ 6,669,423</b>	<b>\$ 6,659,423</b>	<b>(\$ 10,000)</b>	<b>-0.15%</b>





## ECONOMIC HEALTH & HOUSING

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	Intergovernmental Revenue	1,374,387	850,000	850,000		
Miscellaneous Revenue	144,829	-	-	-	-	-
Transfers In	171,359	209,204	217,775	217,775	-	-
Use of Fund Balance	1,243,252	586,079	608,454	608,454	-	-
<b>Total Resources</b>	<b>\$ 2,933,826</b>	<b>\$ 1,645,283</b>	<b>\$ 1,676,229</b>	<b>\$ 1,676,229</b>	<b>-</b>	<b>-</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	Salaries & Benefits	383,866	562,981	590,886		
Supplies & Services	2,549,960	1,082,302	1,085,343	1,085,343	-	-
<b>Total Expenditures by Category</b>	<b>\$ 2,933,826</b>	<b>\$ 1,645,283</b>	<b>\$ 1,676,229</b>	<b>\$ 1,676,229</b>	<b>-</b>	<b>-</b>

Expenditures by Fund	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	001 - General	368,127	596,510	613,254		
102 - Convention & Visitors	250,000	260,000	260,000	260,000	-	-
103 - Community Development	2,315,699	788,773	802,975	802,975	-	-
<b>Total Expenditures by Fund</b>	<b>\$ 2,933,826</b>	<b>\$ 1,645,283</b>	<b>\$ 1,676,229</b>	<b>\$ 1,676,229</b>	<b>-</b>	<b>-</b>

Expenditures by Division	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	Economic Development	618,127	856,510	873,254		
Urban Renewal Authority	2,315,699	788,773	802,975	802,975	-	-
<b>Total Expenditures by Division</b>	<b>\$ 2,933,826</b>	<b>\$ 1,645,283</b>	<b>\$ 1,676,229</b>	<b>\$ 1,676,229</b>	<b>-</b>	<b>-</b>

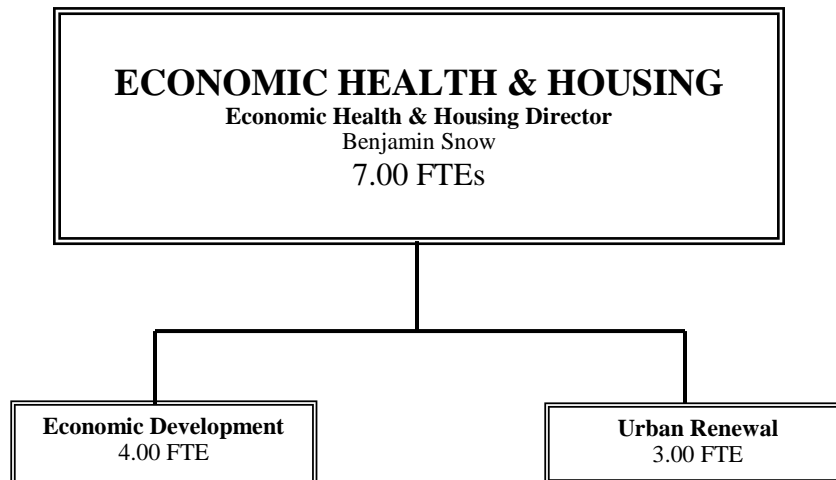
### GENERAL DESCRIPTION

The **Economic Health and Housing Director** reports to the Assistant City Manager for Community Building and is responsible for ensuring that City Council priorities for economic development are accomplished, to include execution of a proactive business retention and expansion (BRE) program, recruitment of primary industry, serving as a business ombudsman, focused efforts on economic initiatives, facilitate continued Downtown redevelopment, implement housing strategy, and maintaining local, regional and state relationships.

### HOW THE DEPARTMENT IS ORGANIZED

This department consists of the Economic Development and Greeley Urban Renewal Authority divisions.

## ORGANIZATIONAL CHART



## FTE SUMMARY

	2018 Actual	2019 Revised	2020 Original	2020 Proposed
<b>Economic Health &amp; Housing</b>				
Economic Health & Housing Director	1.00	1.00	1.00	1.00
Economic Development Manager	-	1.00	1.00	1.00
Economic Development Specialist	-	1.00	1.00	1.00
Economic Development Coordinator	2.00	-	-	1.00
<b>Urban Renewal</b>				
Grant Specialist	1.00	1.00	1.00	1.00
Rehabilitation Specialist	1.00	-	-	-
Senior Administrative Specialist	1.00	1.00	1.00	1.00
Urban Renewal Manager	1.00	1.00	1.00	1.00
<b>Total Economic Health &amp; Housing</b>	<b>7.00</b>	<b>6.00</b>	<b>6.00</b>	<b>7.00</b>

## 2020 HIGHLIGHTS

- Business Retention and Expansion: Maintain local and regional business relationships.
- Business Attraction: Develop relationships with key property owners to streamline commercial site selection and development.
- Workforce Development: Support workforce internship and apprenticeship programming and address industry skills gaps.
- Housing: Continue implementation of housing strategy and identify best locations for additional housing development.
- Partnerships: Manage funding and partnership agreements with outside agencies.
- Consolidation and update of original 1975 City/GURA Agreement and multiple subsequent amendments to reflect completed and contemporary working relationship.

## PERFORMANCE INDICATORS

- Will continue to evaluate both divisions in 2020

## PRIORITY BASED BUDGETING

Program	Expenditures by PBB Program	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change	PBB Quartile
		Community	Downtown Development Authority	48,750	48,750	48,750	48,750	-
	Economic Development	240,677	469,010	485,754	485,754	-	-	2
	Greeley Convention & Visitors Bureau	250,000	260,000	260,000	260,000	-	-	3
	Small Business Development Center	15,000	15,000	15,000	15,000	-	-	4
	Upstate Colorado	63,700	63,750	63,750	63,750	-	-	4
	Urban Renewal	2,315,699	788,773	802,975	802,975	-	-	2
	<b>Total Expenditures by PBB Quartile</b>	<b>\$ 2,933,826</b>	<b>\$ 1,645,283</b>	<b>\$ 1,676,229</b>	<b>\$ 1,676,229</b>	-	-	

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	Transfers In	87,322	146,204	151,625		
Use of Fund Balance	530,806	710,306	721,629	721,629	-	-
<b>Total Resources</b>	<b>\$ 618,127</b>	<b>\$ 856,510</b>	<b>\$ 873,254</b>	<b>\$ 873,254</b>	<b>-</b>	<b>-</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	Salaries & Benefits	124,997	321,736	337,709		
Supplies & Services	493,130	534,774	535,545	535,545	-	-
<b>Total Expenditures by Category</b>	<b>\$ 618,127</b>	<b>\$ 856,510</b>	<b>\$ 873,254</b>	<b>\$ 873,254</b>	<b>-</b>	<b>-</b>

Expenditures by Fund	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	001 - General	368,127	596,510	613,254		
102 - Convention & Visitors	250,000	260,000	260,000	260,000	-	-
<b>Total Expenditures by Fund</b>	<b>\$ 618,127</b>	<b>\$ 856,510</b>	<b>\$ 873,254</b>	<b>\$ 873,254</b>	<b>-</b>	<b>-</b>

Expenditures by Activity	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	Downtown Development Authority	48,750	48,750	48,750		
Economic Development	240,677	469,010	485,754	485,754	-	-
Greeley Convention & Visitors Bureau	250,000	260,000	260,000	260,000	-	-
Small Business Development Center	15,000	15,000	15,000	15,000	-	-
Upstate Colorado	63,700	63,750	63,750	63,750	-	-
<b>Total Expenditures by Activity</b>	<b>\$ 618,127</b>	<b>\$ 856,510</b>	<b>\$ 873,254</b>	<b>\$ 873,254</b>	<b>-</b>	<b>-</b>

## ACTIVITY DESCRIPTIONS

**Downtown Development Authority** - The Downtown Development Authority has a mission of economic redevelopment in a 55-block area of the historic commercial core of Greeley. A revitalized downtown serves as an enhancement to the quality of life of residents, adding to their options for shopping, services and entertainment. Downtown also serves as an enhancement to other economic development efforts and a source of tax revenue for the community.

**Greeley Convention & Visitors Bureau** - anticipates, collaborates and acts on challenges and opportunities that impact our community's vitality.

**Small Business Development Center** - An organization that provides services to small business owners in the Weld County area, including training, resource library access, business counseling, and maintenance of the Hispanic Small Business Loan Program.

**Upstate Colorado Economic Development** - To create and attract new business enterprises to Greeley and Weld County, help retain and expand existing businesses, provide quality job opportunities and income growth, and an increased tax base thereby improving the quality of life for area residents.



# GREELEY URBAN RENEWAL AUTHORITY

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	Intergovernmental Revenue	1,374,387	850,000	850,000		
Miscellaneous Revenue	144,829	-	-	-	-	-
Transfers In	84,037	63,000	66,150	66,150	-	-
Use of Fund Balance	712,446	-124,227	-113,175	-113,175	-	-
<b>Total Resources</b>	<b>\$ 2,315,699</b>	<b>\$ 788,773</b>	<b>\$ 802,975</b>	<b>\$ 802,975</b>	<b>-</b>	<b>-</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	Salaries & Benefits	258,868	241,245	253,177		
Supplies & Services	2,056,830	547,528	549,798	549,798	-	-
<b>Total Expenditures by Category</b>	<b>\$ 2,315,699</b>	<b>\$ 788,773</b>	<b>\$ 802,975</b>	<b>\$ 802,975</b>	<b>-</b>	<b>-</b>

Expenditures by Fund	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	103 - Community Development	2,315,699	788,773	802,975		
<b>Total Expenditures by Fund</b>	<b>\$ 2,315,699</b>	<b>\$ 788,773</b>	<b>\$ 802,975</b>	<b>\$ 802,975</b>	<b>-</b>	<b>-</b>

Expenditures by Activity	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	A Woman's Place	7,932	-	-		
Acquisition Of Property	405,677	-	-	-	-	-
Catholic Charities	53,188	-	-	-	-	-
CDBG Administration	195,694	193,079	202,215	202,215	-	-
CDBG Misc Projects	-	494,125	494,125	494,125	-	-
Clean Up Weekend	15,000	-	-	-	-	-
Greeley Center Of Indepen	47,963	-	-	-	-	-
HOME - 2015	29,124	-	-	-	-	-
HOME - 2016	88,807	-	-	-	-	-
Home - Repay	728	-	-	-	-	-
Housing Rehabilitation	121,030	101,569	106,635	106,635	-	-
Investment Earnings	636	-	-	-	-	-
Life Stories -Kid's Place	61,637	-	-	-	-	-
NE Greeley Neigh Improve	1,203,619	-	-	-	-	-
Northern Colorado Health Alliance	36,259	-	-	-	-	-
Redevelop Dst Pkwy Tree Pl	15,000	-	-	-	-	-
Rehabilitation & Visiting Nurse	213	-	-	-	-	-
Transitional House	12,500	-	-	-	-	-
United Way Cold Weather Shelter	20,692	-	-	-	-	-
<b>Total Expenditures by Activity</b>	<b>\$ 2,315,699</b>	<b>\$ 788,773</b>	<b>\$ 802,975</b>	<b>\$ 802,975</b>	<b>-</b>	<b>-</b>

## ACTIVITY DESCRIPTION

The Greeley Urban Renewal Authority division uses federally funded entitlement grants to enhance physically or economically stressed areas.



Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Charges for Services	222,091	301,100	301,100	301,100	-	-
Taxes	1,209,690	685,305	699,075	406,487	(292,588)	-41.85%
Miscellaneous Revenue	201,318	179,000	179,000	111,000	(68,000)	-37.99%
Transfers In	1,063,729	1,169,363	1,219,934	1,219,934	-	-
Use of Fund Balance	30,336	1,047,542	1,103,835	1,343,503	239,668	21.71%
<b>Total Resources</b>	<b>\$ 2,727,164</b>	<b>\$ 3,382,310</b>	<b>\$ 3,502,944</b>	<b>\$ 3,382,024</b>	<b>(\$ 120,920)</b>	<b>-3.45%</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Salaries & Benefits	2,163,510	2,582,242	2,710,026	2,580,943	(129,083)	-4.76%
Supplies & Services	563,654	800,068	792,918	801,081	8,163	1.03%
<b>Total Expenditures by Category</b>	<b>\$ 2,727,164</b>	<b>\$ 3,382,310</b>	<b>\$ 3,502,944</b>	<b>\$ 3,382,024</b>	<b>(\$ 120,920)</b>	<b>-3.45%</b>

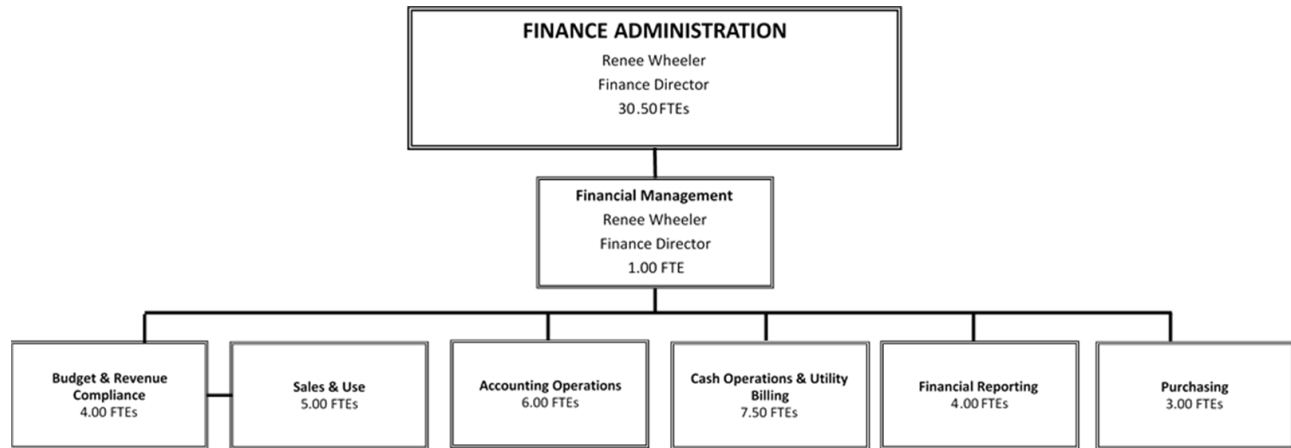
Expenditures by Fund	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
001 - General	2,529,427	2,878,362	2,978,675	2,870,592	(108,083)	-3.63%
106 - Sales & Use Tax	-	279,817	292,588	307,232	14,644	5.00%
410 - Downtown Parking	33,517	19,931	27,481	-	(27,481)	-100%
506 - Communications	164,221	204,200	204,200	204,200	-	-
<b>Total Expenditures by Fund</b>	<b>\$ 2,727,164</b>	<b>\$ 3,382,310</b>	<b>\$ 3,502,944</b>	<b>\$ 3,382,024</b>	<b>(\$ 120,920)</b>	<b>-3.45%</b>

Expenditures by Division	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Accounting Operations	-	412,130	429,793	444,438	14,645	3.41%
Budget	99	248,534	245,337	455,043	209,706	85.48%
Cash Operations & Utility Billing	401,253	589,659	610,772	610,772	-	-
Fiscal Management	2,060,873	941,886	983,547	638,276	(345,271)	-35.105%
Financial Reporting	-	425,152	443,563	443,563	-	-
Purchasing	264,939	277,321	290,593	290,593	-	-
Sales Tax Administration	-	487,628	499,339	499,339	-	-
<b>Total Expenditures by Division</b>	<b>\$ 2,727,164</b>	<b>\$ 3,382,310</b>	<b>\$ 3,502,944</b>	<b>\$ 3,382,024</b>	<b>(\$ 120,920)</b>	<b>-3.45%</b>

## GENERAL DESCRIPTION

The **Finance** Department is responsible for the administration of the financial affairs of the City including compiling financial information and data for the City Manager's annual budget, the supervision of disbursement of all monies and control over all expenditures to ensure appropriations are not exceeded, the design and maintenance of a general accounting system along with the development and maintenance of internal controls, preparation of periodic statements of receipts and disbursements showing the financial and budgetary condition of the City, preparation of year-end financial statements, the collection of all revenue due to the City, investment of City funds, the purchasing of goods and services, and the disposal of surplus assets.

## ORGANIZATIONAL CHART



## 2020 ADDITIONS

<b>General Fund Revenue Source</b>	
<b>Description</b>	<b>2020</b>
Two Financial Analysts	209,706
<b>Total Additions</b>	<b>\$ 209,706</b>

## FTE SUMMARY

Finance	2018 Actual	2019 Revised	2020 Original	2020 Proposed
<b>Financial Reporting</b>				
Accountant I	1.00	1.00	1.00	1.00
Accountant II	2.00	2.00	2.00	2.00
Accountant IV	1.00	1.00	1.00	1.00
<b>Total Financial Reporting</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>
<b>Accounting Operations</b>				
Accountant III	1.00	1.00	1.00	1.00
Accounting Clerk I	1.00	1.00	1.00	1.00
Accounting Clerk II	1.75	2.00	2.00	2.00
Administrative Specialist I	1.00	1.00	1.00	1.00
Payroll Accountant	1.00	1.00	1.00	1.00
<b>Total Accounting Operations</b>	<b>5.75</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>
<b>Fiscal Management</b>				
Assistant City Manager	1.00	-	-	-
Business Analyst I	1.00	-	-	-
Deputy Finance Director	1.00	-	-	-
Finance Director	-	1.00	1.00	1.00
<b>Total Fiscal Management</b>	<b>3.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>
<b>Budget &amp; Revenue Compliance</b>				
Budget & Compliance Manager	1.00	1.00	1.00	1.00
Financial Analyst	1.00	1.00	1.00	3.00
<b>Total Budget &amp; Revenue Compliance</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>4.00</b>
<b>Purchasing</b>				
Contract Specialist I	1.00	1.00	1.00	1.00
Contract Specialist II	2.00	2.00	2.00	2.00
<b>Total Purchasing</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>
<b>Cash Operations &amp; Utility Billing</b>				
Customer Service Supervisor	1.00	1.00	1.00	1.00
Field Services Representative	1.00	1.00	1.00	1.00
Finance Service Specialist I	4.50	4.50	4.50	4.50
Finance Service Specialist II	-	1.00	1.00	1.00
<b>Total Cash Operations &amp; Utility Billing</b>	<b>6.50</b>	<b>7.50</b>	<b>7.50</b>	<b>7.50</b>
<b>Sales Tax Administration</b>				
Revenue & Business License Manager	1.00	1.00	1.00	1.00
Sales Tax Auditor	-	1.00	1.00	1.00
Sales Tax Technician I	2.00	2.00	2.00	2.00
Sales Tax Technician II	1.00	1.00	1.00	1.00
<b>Total Sales Tax Administration</b>	<b>4.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>

	2018 Actual	2019 Revised	2020 Original	2020 Proposed
<b>Parking</b>				
Accounting Clerk II	0.25	-	-	-
<b>Total Parking</b>	<b>0.25</b>	-	-	-
<b>Real Estate</b>				
Real Estate Manager	1.00	-	-	-
Real Estate Specialist	1.00	-	-	-
Real Estate Technician	1.00	-	-	-
<b>Total Real Estate</b>	<b>3.00</b>	-	-	-
<b>Total Finance</b>	<b>31.50</b>	<b>28.50</b>	<b>28.50</b>	<b>30.50</b>

## 2020 HIGHLIGHTS

- Velocity (ERP) Implementation
- Utility Billing Software – Identify a Vendor and Implement
- Priority Based Budgeting (PBB)
- Long-term Financial Analysis & Compensation Plan Integration
- Internal Controls Study - Implement Recommendations
- Water & Sewer - Bond Issuance

## PERFORMANCE INDICATORS

- Sufficient Reserves & Fund Balance Requirements
- Financial Performance Indicators
- Bond Ratings & Awards
- Food Tax Rebate Program
- Electronic Payments

## PRIORITY BASED BUDGETING

Program	Expenditures by PBB Program	2019 Revised		2020 Original	2020 Revised		% Change	PBB Quartile
		2018 Actual	Budget	Budget	Budget	\$ Change		
Community	Parking Case Management	33,517	19,931	28,681	-	(28,681)	-100%	3
Governance	Accounting	1,232,319	720,714	742,469	757,114	14,645	1.97%	2
	Budget	142,512	248,534	245,337	455,043	209,706	85.48%	1
	Finance - Administration	439,004	473,157	676,718	358,928	(317,790)	-46.96%	2
	Financial Reporting	213,620	425,152	443,563	443,563	-	-	1
	Purchasing	264,939	277,321	290,593	290,593	-	-	3
	Sales Tax Administration	-	559,843	574,487	574,487	-	-	2
	Utilities	401,253	485,275	502,296	502,296	-	-	3
	<b>Total Expenditures by PBB Quartile</b>	<b>\$ 2,727,164</b>	<b>\$ 3,209,927</b>	<b>\$ 3,504,144</b>	<b>\$ 3,382,024</b>	<b>(\$ 122,120)</b>	<b>-3.49%</b>	





## ACCOUNTING OPERATIONS

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Use of Fund Balance	-	412,130	429,793	444,438	14,645	3.41%
<b>Total Resources</b>	-	<b>\$ 412,130</b>	<b>\$ 429,793</b>	<b>\$ 444,438</b>	<b>\$ 14,645</b>	<b>3.41%</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Salaries & Benefits	-	399,455	419,128	433,773	14,645	3.49%
Supplies & Services	-	12,675	10,665	10,665	-	-
<b>Total Expenditures by Category</b>	-	<b>\$ 412,130</b>	<b>\$ 429,793</b>	<b>\$ 444,438</b>	<b>\$ 14,645</b>	<b>3.41%</b>

Expenditures by Fund	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
001 - General	-	412,130	429,793	444,438	14,645	3.41%
<b>Total Expenditures by Fund</b>	-	<b>\$ 412,130</b>	<b>\$ 429,793</b>	<b>\$ 444,438</b>	<b>\$ 14,645</b>	<b>3.41%</b>

Expenditures by Activity	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Accounting Operations	-	412,130	429,793	444,438	14,645	3.41%
<b>Total Expenditures by Activity</b>	-	<b>\$ 412,130</b>	<b>\$ 429,793</b>	<b>\$ 444,438</b>	<b>\$ 14,645</b>	<b>3.41%</b>

### ACTIVITY DESCRIPTIONS

**Accounting Operations** reviews purchase orders, creates vendor accounts, processes requests for payment, payroll, and oversees the Visa Card program.



Resources	2018 Actual	2019 Revised	2020 Original	2020 Revised	\$ Change	% Change
		Budget	Budget	Budget		
Use of Fund Balance	99	248,534	245,337	455,043	209,706	85.48%
<b>Total Resources</b>	<b>\$ 99</b>	<b>\$ 248,534</b>	<b>\$ 245,337</b>	<b>\$ 455,043</b>	<b>\$ 209,706</b>	<b>85.48%</b>

Expenditures by Category	2018 Actual	2019 Revised	2020 Original	2020 Revised	\$ Change	% Change
		Budget	Budget	Budget		
Salaries & Benefits	-	226,304	237,557	426,263	188,706	79.44%
Supplies & Services	99	22,230	7,780	28,780	21,000	270%
<b>Total Expenditures by Category</b>	<b>\$ 99</b>	<b>\$ 248,534</b>	<b>\$ 245,337</b>	<b>\$ 455,043</b>	<b>\$ 209,706</b>	<b>85.48%</b>

Expenditures by Fund	2018 Actual	2019 Revised	2020 Original	2020 Revised	\$ Change	% Change
		Budget	Budget	Budget		
001 - General	99	248,534	245,337	455,043	209,706	85.48%
<b>Total Expenditures by Fund</b>	<b>\$ 99</b>	<b>\$ 248,534</b>	<b>\$ 245,337</b>	<b>\$ 455,043</b>	<b>\$ 209,706</b>	<b>85.48%</b>

Expenditures by Activity	2018 Actual	2019 Revised	2020 Original	2020 Revised	\$ Change	% Change
		Budget	Budget	Budget		
Budget	99	248,534	245,337	455,043	209,706	85.48%
<b>Total Expenditures by Activity</b>	<b>\$ 99</b>	<b>\$ 248,534</b>	<b>\$ 245,337</b>	<b>\$ 455,043</b>	<b>\$ 209,706</b>	<b>85.48%</b>

## ACTIVITY DESCRIPTIONS

Budget is responsible for the City's budget and budget documents.



## CASH OPERATIONS & UTILITY BILLING

Resources	2018 Actual	2019 Revised	2020 Original	2020 Revised	\$ Change	% Change
		Budget	Budget	Budget		
Transfers In	401,254	404,351	418,536	418,536	-	-
Use of Fund Balance	-1	185,308	192,236	192,236	-	-
<b>Total Resources</b>	<b>\$ 401,253</b>	<b>\$ 589,659</b>	<b>\$ 610,772</b>	<b>\$ 610,772</b>	<b>-</b>	<b>-</b>

Expenditures by Category	2018 Actual	2019 Revised	2020 Original	2020 Revised	\$ Change	% Change
		Budget	Budget	Budget		
Salaries & Benefits	241,573	417,130	437,495	437,495	-	-
Supplies & Services	159,681	172,529	173,277	173,277	-	-
<b>Total Expenditures by Category</b>	<b>\$ 401,253</b>	<b>\$ 589,659</b>	<b>\$ 610,772</b>	<b>\$ 610,772</b>	<b>-</b>	<b>-</b>

Expenditures by Fund	2018 Actual	2019 Revised	2020 Original	2020 Revised	\$ Change	% Change
		Budget	Budget	Budget		
001 - General	401,253	589,659	610,772	610,772	-	-
<b>Total Expenditures by Fund</b>	<b>\$ 401,253</b>	<b>\$ 589,659</b>	<b>\$ 610,772</b>	<b>\$ 610,772</b>	<b>-</b>	<b>-</b>

Expenditures by Activity	2018 Actual	2019 Revised	2020 Original	2020 Revised	\$ Change	% Change
		Budget	Budget	Budget		
Cash Operations	-	104,384	108,476	108,476	-	-
Utility Billing	401,253	485,275	502,296	502,296	-	-
<b>Total Expenditures by Activity</b>	<b>\$ 401,253</b>	<b>\$ 589,659</b>	<b>\$ 610,772</b>	<b>\$ 610,772</b>	<b>-</b>	<b>-</b>

### ACTIVITY DESCRIPTIONS

**Cash Operations** is responsible for all customer service, cashiering, and billing. This area oversees the Food Tax Rebate Program, bill printing, the bill stuffer and mailing contract.

The **Utility Billing** staff provides billing services to the City utility customers, answers public inquiries, maintains utility billing records, performs special utility meter reading service requests.



## FINANCIAL MANAGEMENT

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	Charges for Services	222,091	301,100	301,100		
Miscellaneous Revenue	94,832	69,000	69,000	1,000	(68,000)	-98.55%
Transfers In	597,902	700,178	733,462	733,462	-	-
Use of Fund Balance	1,146,049	(128,392)	(118,815)	(397,286)	(278,471)	2.34
<b>Total Resources</b>	<b>\$ 2,060,873</b>	<b>\$ 941,886</b>	<b>\$ 984,747</b>	<b>\$ 638,276</b>	<b>(\$ 346,471)</b>	<b>-35.18%</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	Salaries & Benefits	1,665,000	487,040	511,389		
Supplies & Services	395,873	454,846	473,358	459,321	(14,037)	-2.97%
<b>Total Expenditures by Category</b>	<b>\$ 2,060,873</b>	<b>\$ 941,886</b>	<b>\$ 984,747</b>	<b>\$ 638,276</b>	<b>(\$ 346,471)</b>	<b>-35.18%</b>

Expenditures by Fund	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	001 - General	1,863,136	645,540	676,718		
106 - Sales & Use Tax	-	72,215	75,148	75,148	-	-
410 - Downtown Parking	33,517	19,931	28,681	-	(28,681)	-100%
506 - Communications	164,221	204,200	204,200	204,200	-	-
<b>Total Expenditures by Fund</b>	<b>\$ 2,060,873</b>	<b>\$ 941,886</b>	<b>\$ 984,747</b>	<b>\$ 638,276</b>	<b>(\$ 346,471)</b>	<b>-35.18%</b>

Expenditures by Activity	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	Copiers	124,543	152,000	152,000		
Finance Administration	296,414	486,939	511,525	193,735	(317,790)	-62.13%
General Accounting	1,424,131	-	-	-	-	-
Information Technology Charges	142,591	230,816	240,341	240,341	-	-
Investment Earnings	406	100	100	100	-	-
Other Parking	17,338	16,161	18,044	-	(18,044)	-100%
Paper/Envelopes	3,261	5,200	5,200	5,200	-	-
Parking Lots	16,178	3,770	10,637	-	(10,637)	-
Postage	36,010	46,900	46,900	46,900	-	-
<b>Total Expenditures by Activity</b>	<b>\$ 2,060,873</b>	<b>\$ 941,886</b>	<b>\$ 984,747</b>	<b>\$ 638,276</b>	<b>(\$ 346,471)</b>	<b>-35.18%</b>

### ACTIVITY DESCRIPTIONS

**Financial Services & Fiscal Management** provides complete and accurate financial information to management, City Council, City departments and to the citizens of Greeley. It also provides administrative direction for the entire Finance Department in addition to debt issuance and debt management.



## FINANCIAL REPORTING

Resources	2018 Actual	2019 Revised	2020 Original	2020 Revised	\$ Change	% Change
		Budget	Budget	Budget		
Use of Fund Balance	-	425,152	443,563	443,563	-	-
<b>Total Resources</b>	-	<b>\$ 425,152</b>	<b>\$ 443,563</b>	<b>\$ 443,563</b>	-	-

Expenditures by Category	2018 Actual	2019 Revised	2020 Original	2020 Revised	\$ Change	% Change
		Budget	Budget	Budget		
Salaries & Benefits	-	416,715	437,430	437,430	-	-
Supplies & Services	-	8,437	6,133	6,133	-	-
Use of Fund Balance	-	8,437	6,133	6,133	-	-
<b>Total Expenditures by Category</b>	-	<b>\$ 425,152</b>	<b>\$ 443,563</b>	<b>\$ 443,563</b>	-	-

Expenditures by Fund	2018 Actual	2019 Revised	2020 Original	2020 Revised	\$ Change	% Change
		Budget	Budget	Budget		
001 - General	-	425,152	443,563	443,563	-	-
<b>Total Expenditures by Fund</b>	-	<b>\$ 425,152</b>	<b>\$ 443,563</b>	<b>\$ 443,563</b>	-	-

Expenditures by Activity	2018 Actual	2019 Revised	2020 Original	2020 Revised	\$ Change	% Change
		Budget	Budget	Budget		
Financial Reporting	-	425,152	443,563	443,563	-	-
<b>Total Expenditures by Activity</b>	-	<b>\$ 425,152</b>	<b>\$ 443,563</b>	<b>\$ 443,563</b>	-	-

### ACTIVITY DESCRIPTIONS

**Financial Reporting** includes processing bank transactions and reconciliation, creation of Comprehensive Annual Financial Report, Investments, and fund accounting.



Resources	2018 Actual	2019 Revised	2020 Original	2020 Revised	\$ Change	% Change
		Budget	Budget	Budget		
Miscellaneous Revenue	106,487	110,000	110,000	110,000	-	-
Transfers In	64,572	64,834	67,936	67,936	-	-
Use of Fund Balance	93,880	102,487	112,657	112,657	-	-
<b>Total Resources</b>	<b>\$ 264,939</b>	<b>\$ 277,321</b>	<b>\$ 290,593</b>	<b>\$ 290,593</b>	<b>-</b>	<b>-</b>

Expenditures by Category	2018 Actual	2019 Revised	2020 Original	2020 Revised	\$ Change	% Change
		Budget	Budget	Budget		
Salaries & Benefits	256,937	265,316	278,463	278,463	-	-
Supplies & Services	8,002	12,005	12,130	12,130	-	-
<b>Total Expenditures by Category</b>	<b>\$ 264,939</b>	<b>\$ 277,321</b>	<b>\$ 290,593</b>	<b>\$ 290,593</b>	<b>-</b>	<b>-</b>

Expenditures by Fund	2018 Actual	2019 Revised	2020 Original	2020 Revised	\$ Change	% Change
		Budget	Budget	Budget		
001 - General	264,939	277,321	290,593	290,593	-	-
<b>Total Expenditures by Fund</b>	<b>\$ 264,939</b>	<b>\$ 277,321</b>	<b>\$ 290,593</b>	<b>\$ 290,593</b>	<b>-</b>	<b>-</b>

Expenditures by Activity	2018 Actual	2019 Revised	2020 Original	2020 Revised	\$ Change	% Change
		Budget	Budget	Budget		
Purchasing	264,939	277,321	290,593	290,593	-	-
<b>Total Expenditures by Activity</b>	<b>\$ 264,939</b>	<b>\$ 277,321</b>	<b>\$ 290,593</b>	<b>\$ 290,593</b>	<b>-</b>	<b>-</b>

## ACTIVITY DESCRIPTIONS

**Purchasing** provides a purchasing team which is utilized for any City purchase. This team assists with specifications, prepares bids, and assures observance of City ordinances pertaining to purchasing and contracting. The purchasing staff serves as an interface between departmental personnel and vendors.



Resources	2018 Actual	2019 Revised	2020 Original	2020 Revised	\$ Change	% Change
		Budget	Budget	Budget		
Taxes	1,209,690	685,305	699,075	406,487	(292,588)	-41.85%
Use of Fund Balance	(1,209,690)	(197,677)	(199,736)	92,852	292,588	-146.49%
<b>Total Resources</b>	-	<b>\$ 487,628</b>	<b>\$ 499,339</b>	<b>\$ 499,339</b>	-	-

Expenditures by Category	2018 Actual	2019 Revised	2020 Original	2020 Revised	\$ Change	% Change
		Budget	Budget	Budget		
Salaries & Benefits	-	370,282	388,564	388,564	-	-
Supplies & Services	-	117,346	110,775	110,775	-	-
<b>Total Expenditures by Category</b>	-	<b>\$ 487,628</b>	<b>\$ 499,339</b>	<b>\$ 499,339</b>	-	-

Expenditures by Fund	2018 Actual	2019 Revised	2020 Original	2020 Revised	\$ Change	% Change
		Budget	Budget	Budget		
001 - General	-	280,026	281,899	267,255	(14,644)	-5.19%
106 - Sales & Use Tax	-	207,602	217,440	232,084	14,644	6.73%
<b>Total Expenditures by Fund</b>	-	<b>\$ 487,628</b>	<b>\$ 499,339</b>	<b>\$ 499,339</b>	-	-

Expenditures by Activity	2018 Actual	2019 Revised	2020 Original	2020 Revised	\$ Change	% Change
		Budget	Budget	Budget		
Sales Tax Administration	-	487,628	499,339	499,339	-	-
<b>Total Expenditures by Activity</b>	-	<b>\$ 487,628</b>	<b>\$ 499,339</b>	<b>\$ 499,339</b>	-	-

## ACTIVITY DESCRIPTIONS

**Sales Tax Administration** ensures the collection and auditing of sale and uses taxes and the issuing of business licenses.







Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Charges for Services	544,488	462,207	512,207	512,207	-	-
Intergovernmental Revenue	36,131	25,000	25,000	25,000	-	-
Miscellaneous Revenue	18,015	-	-	-	-	-
Transfers In	33,250	783,250	33,250	1,710,616	1,677,366	5,045%
Use of Fund Balance	15,362,260	17,476,351	17,665,906	18,019,903	353,997	2%
<b>Total Resources</b>	<b>\$ 15,994,144</b>	<b>\$ 18,746,808</b>	<b>\$ 18,236,363</b>	<b>\$ 20,267,726</b>	<b>\$ 2,031,363</b>	<b>11.14%</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Salaries & Benefits	13,668,207	15,269,295	15,169,360	16,845,525	1,676,165	11.05%
Supplies & Services	2,055,432	3,058,516	2,689,003	3,044,201	355,198	13.21%
Capital	-	26,997	-	-	-	-
Debt	39,777	72,000	72,000	72,000	-	-
Transfers Out	230,728	320,000	306,000	306,000	-	-
<b>Total Expenditures by Category</b>	<b>\$ 15,994,144</b>	<b>\$ 18,746,808</b>	<b>\$ 18,236,363</b>	<b>\$ 20,267,726</b>	<b>\$ 2,031,363</b>	<b>11.14%</b>

Expenditures by Fund	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
001 - General	15,994,144	18,746,808	18,236,363	20,267,726	2,031,363	11.14%
<b>Total Expenditures by Fund</b>	<b>\$ 15,994,144</b>	<b>\$ 18,746,808</b>	<b>\$ 18,236,363</b>	<b>\$ 20,267,726</b>	<b>\$ 2,031,363</b>	<b>11.14%</b>

Expenditures by Division	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Administration	688,255	832,955	827,088	827,088	-	-
Community Safety	1,044,947	1,340,579	1,362,248	1,764,347	402,099	29.52%
Operations	14,260,942	16,573,274	16,047,027	17,676,291	1,629,264	10.15%
<b>Total Expenditures by Division</b>	<b>\$ 15,994,144</b>	<b>\$ 18,746,808</b>	<b>\$ 18,236,363</b>	<b>\$ 20,267,726</b>	<b>\$ 2,031,363</b>	<b>11.14%</b>

## GENERAL DESCRIPTION

The mission of the **Greeley Fire Department** is to prevent harm through professional and compassionate service to the citizens of and visitors to Greeley and the Western Hills Fire Protection District. The Fire Chief functions as a City department head and reports to the City Manager. The Department consists of three divisions: Administration, Community Safety, and Operations.

### HOW THE DEPARTMENT IS ORGANIZED

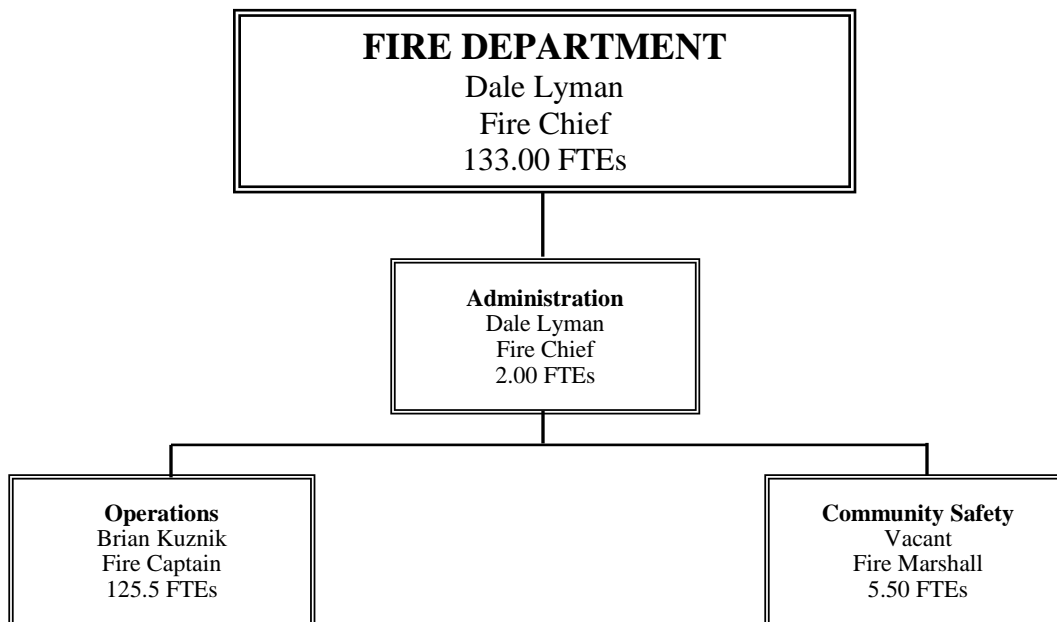
The **Administration** division, under the direction of the Fire Chief, provides policy and administrative direction for all functions of the department's operations. This division interacts with community leaders, other local governments, and the business community to identify community needs and develop programs. This division provides required administrative services and information to the City of Greeley and the Western Hills Fire Protection District.

The **Community Safety** division reports to a Division Chief and provides services which reduce the frequency and severity of fires, explosions, and other threats to property and life. The division enforces adopted fire codes and ordinances. It also supports the Records Management Systems for the department and interacts with the City's Information Technology division and the Weld County Emergency Communications Center. The division reviews development and building plans for compliance with fire and

life safety standards, and coordinates the computer hardware and software programs for the department. This division also develops and implements the Emergency Management activities for the City.

The **Operations** division reports to a Division Chief and provides public safety through effective response to fires, medical emergencies, and other incidents that threaten public safety. It also supports the mission of the Community Safety division and conducts pre-fire planning activities, maintains all equipment and stations, and oversees major capital rolling stock acquisitions. The Training program within the Operations division provides academic instruction, field instruction and quality control for firefighting, emergency medical/rescue, advanced life support procedures, and other specialized functions to maintain state and nationally recognized certification for members of the department. It manages departmental safety and coordinates criteria for the fitness and health standards of the department and addresses tuition costs for fire related college courses and represents the department within the Front Range Fire Consortium.

## ORGANIZATIONAL CHART



## 2020 ADDITIONS

General Fund Revenue Source	
Description	2020
Alternative Response Funding	70,000
Fire Marshal	154,544
<b>Total Additions</b>	<b>\$ 224,544</b>

## FTE SUMMARY

Fire	2018 Actual	2019 Revised	2020 Original	2020 Proposed
<b>Administration</b>				
Fire Chief	1.00	1.00	1.00	1.00
Senior Administrative Specialist	1.00	1.00	1.00	1.00
<b>Total Administration</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>
<b>Community Safety</b>				
Administrative Specialist II	1.00	1.00	1.00	1.00
Deputy Fire Marshall	-	0.50	0.50	-
Fire Marshal	-	-	-	1.00
Fire Division Chief	1.00	1.00	1.00	1.00
Fire Lieutenant-B	1.00	1.00	1.00	1.00
Staff Specialist	1.00	1.00	1.00	1.00
<b>Total Community Safety</b>	<b>4.00</b>	<b>4.50</b>	<b>4.50</b>	<b>5.00</b>
<b>Operations</b>				
Battalion Chief	2.00	2.00	2.00	2.00
Community Paramedic	1.00	1.00	1.00	1.00
Deputy Fire Marshall	-	0.50	0.50	1.00
Fire Captain	2.00	2.00	2.00	2.00
Fire Division Chief	1.00	1.00	1.00	1.00
Fire Engineer-B	18.00	18.00	18.00	18.00
Fire Engineer-I	5.00	5.00	5.00	5.00
Fire Engineer-P	1.00	1.00	1.00	1.00
Fire Lieutenant Specialist	1.00	1.00	1.00	1.00
Fire Lieutenant-B	10.00	10.00	10.00	10.00
Fire Lieutenant-I	9.00	9.00	9.00	9.00
Fire Lieutenant-P	6.00	6.00	6.00	6.00
Firefighter-Ambulance	3.00	3.00	3.00	3.00
Firefighter-B	27.00	40.00	40.00	45.00
Firefighter-I	1.00	1.00	1.00	1.00
Firefighter-P	17.00	17.00	17.00	17.00
Staff Specialist	-	1.00	1.00	1.00
Senior Admin Specialist	1.00	1.00	1.00	1.00
Training Specialist	1.00	1.00	1.00	1.00
<b>Total Operations</b>	<b>106.00</b>	<b>120.50</b>	<b>120.50</b>	<b>126.00</b>
<b>Total Fire</b>	<b>112.00</b>	<b>127.00</b>	<b>127.00</b>	<b>133.00</b>

## HIGHLIGHTS

- Enhance emergency response times and performance measures to reflect national standard criteria
- Improve customer service, community safety, efficient use of resources
- Continue work towards International Accreditation goals
- Improve collaboration between city departments for overall City emergency resiliency

## PERFORMANCE INDICATORS

- Response Times
- Total number of Fires
- Community Fire Loss
- Total Fire/EMS calls
- Annual Inspections
- Plans Reviewed
- Fires in Commercial Occupancies – Receive Code Compliance Inspections

## PRIORITY BASED BUDGETING

Program	Expenditures by PBB Program	2019 Revised		2020 Original	2020 Revised	\$ Change	% Change	PBB Quartile
		2018 Actual	Budget	Budget	Budget			
Community	Alternative Response Program	88,658	110,863	115,417	113,271	(2,146)	-1.86%	2
	Ambulance Service	465,094	346,563	360,603	360,603	-	-	2
	Apparatus Maintenance	631,369	770,996	776,999	782,145	5,146	0.66%	3
	Arson Investigation	2,644	7,849	7,849	7,849	-	-	3
	Communications-Fire	188,246	184,640	237,271	414,614	177,343	74.74%	2
	Dive Team	12,793	29,750	29,750	29,750	-	-	3
	Emergency Management	69,499	183,699	124,749	145,383	20,634	16.54%	2
	Emergency Operations	11,683,003	13,498,946	13,090,524	14,706,138	1,615,614	12.34%	1
	Facilities Maintenance-Fire	184,052	197,257	201,279	201,279	-	-	3
	Fire - Administration	648,478	760,955	755,088	755,088	-	-	2
	Fire Training	26,838	117,345	100,748	90,748	(10,000)	-9.93%	2
	Haz Mat	15,872	37,814	37,115	37,115	-	-	2
	Inspections	5,704	27,490	16,490	16,490	-	-	1
	Life Safety Services	400,381	500,214	522,359	724,031	201,672	38.61%	2
	Medical Services	58,678	80,208	68,820	68,820	-	-	2
	Medical Training	46,063	106,918	103,818	101,818	(2,000)	-1.93%	2
	PPE/Uniform	154,029	194,185	162,345	162,345	-	-	3
	Public Safety Education	11,203	20,425	20,425	20,425	-	-	2
	Recruiting/Hiring	76,896	81,560	85,186	95,386	10,200	11.97%	3
	RMS	367,270	416,312	433,155	435,555	2,400	0.55%	3
	SCBA Main	29,695	48,800	42,800	42,800	-	-	2
	Small Equipment Maintenance	36,298	149,382	70,636	83,136	12,500	17.70%	3
	Specialized Rescue	3,533	41,601	14,400	14,400	-	-	2
	Training	573,093	608,337	632,188	632,188	-	-	2
	Training Facility Ops	4,219	14,800	21,750	21,750	-	-	3
	Wellness	10,177	22,550	19,150	19,150	-	-	2
	Wildland Fire Team	160,583	115,349	113,449	113,449	-	-	1
	Zoll Heart Monitor Lease	39,777	72,000	72,000	72,000	-	-	3
	<b>Total Expenditures by PBB Quartile</b>	<b>\$ 15,994,144</b>	<b>\$ 18,746,808</b>	<b>\$ 18,236,363</b>	<b>\$ 20,267,726</b>	<b>\$ 2,031,363</b>	<b>11.14%</b>	



**PURPOSE:** Administration provides policy and administrative direction for all functions of the department's operations.

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	Charges for Services	13	-	-		
Intergovernmental Revenue	6,131	-	-	-	-	-
Miscellaneous Revenue	25	-	-	-	-	-
Use of Fund Balance	682,086	832,955	827,088	827,088	-	-
<b>Total Resources</b>	<b>\$ 688,255</b>	<b>\$ 832,955</b>	<b>\$ 827,088</b>	<b>\$ 827,088</b>	<b>-</b>	<b>-</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	Salaries & Benefits	320,855	288,880	300,873		
Supplies & Services	327,622	472,075	454,215	454,215	-	-
Debt	39,777	72,000	72,000	72,000	-	-
<b>Total Expenditures by Category</b>	<b>\$ 688,255</b>	<b>\$ 832,955</b>	<b>\$ 827,088</b>	<b>\$ 827,088</b>	<b>-</b>	<b>-</b>

Expenditures by Activity	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	Fire Administration	339,044	479,242	473,375		
Old Hire Pension Liability	309,434	281,713	281,713	281,713	-	-
Zoll Heart Monitor Lease	39,777	72,000	72,000	72,000	-	-
<b>Total Expenditures by Activity</b>	<b>\$ 688,255</b>	<b>\$ 832,955</b>	<b>\$ 827,088</b>	<b>\$ 827,088</b>	<b>-</b>	<b>-</b>

## ACTIVITY DESCRIPTIONS

**Administration** provides direction, coordinating, budget oversight and reporting of all activities within the department.

**Old Hire Pension Liability** is the old fire pension plan no longer offered that is funded annually based on pension costs.

**Zoll Heart Monitor Lease** started in January 2013, when the City entered into a five-year lease agreement to finance the purchase of seven manual monitor/defibrillators with a down payment of \$84,000. The note is funded by the General fund with annual payments of \$39,777.



## COMMUNITY SAFETY

**PURPOSE:** Serves to reduce the frequency and intensity of fire and hazardous material incidents in a cost-effective manner and to support the overall efforts of the department in accomplishing its mission and goals. This division also serves as the coordinator of Emergency Management for the department and the City of Greeley.

Resources	2019 Revised		2020 Original	2020 Revised	\$ Change	% Change
	2018 Actual	Budget	Budget	Budget		
Charges for Services	73,315	56,000	106,000	106,000	-	-
Intergovernmental Revenue	30,000	25,000	25,000	25,000	-	-
Use of Fund Balance	941,632	1,259,579	1,231,248	1,633,347	402,099	32.66%
<b>Total Resources</b>	<b>\$ 1,044,947</b>	<b>\$ 1,340,579</b>	<b>\$ 1,362,248</b>	<b>\$ 1,764,347</b>	<b>\$ 402,099</b>	<b>29.52%</b>

Expenditures by Category	2019 Revised		2020 Original	2020 Revised	\$ Change	% Change
	2018 Actual	Budget	Budget	Budget		
Salaries & Benefits	467,149	612,947	639,652	857,588	217,936	34.07%
Supplies & Services	577,798	727,632	722,596	906,759	184,163	25.49%
<b>Total Expenditures by Category</b>	<b>\$ 1,044,947</b>	<b>\$ 1,340,579</b>	<b>\$ 1,362,248</b>	<b>\$ 1,764,347</b>	<b>\$ 402,099</b>	<b>29.52%</b>

Expenditures by Activity	2019 Revised		2020 Original	2020 Revised	\$ Change	% Change
	2018 Actual	Budget	Budget	Budget		
Communications	188,246	184,640	237,271	414,614	177,343	74.74%
Emergency Management	69,499	183,699	124,749	145,383	20,634	16.54%
Inspections	5,704	27,490	16,490	16,490	-	-
Investigations	2,644	7,799	7,799	7,849	50	0.64%
Life Safety Services	400,381	500,214	522,359	724,031	201,672	38.61%
Public Safety Education	11,203	20,425	20,425	20,425	-	-
Records Management System	367,270	416,312	433,155	435,555	2,400	0.55%
<b>Total Expenditures by Activity</b>	<b>\$ 1,044,947</b>	<b>\$ 1,340,579</b>	<b>\$ 1,362,248</b>	<b>\$ 1,764,347</b>	<b>\$ 402,099</b>	<b>29.52%</b>

## ACTIVITY DESCRIPTIONS

**Emergency Management** develops and implements the Emergency Management activities for the department and the City of Greeley.

**Information Management** acts as liaison between the department and the City of Greeley Information Technology division and manages all the department's communications systems and software needs.

**Life Safety Services** provides for fire cause determination of fires occurring in the department's jurisdiction and the investigation of all fires potentially caused by arson. This activity, along with support of the Bomb Squad, is shared with the Police Department. It also provides plan reviews and inspections for compliance with fire safety requirements for all new construction within the department's jurisdiction. This division enforces the fire code and related municipal and department provisions for all existing occupancies, other than single family residences.



**PURPOSE:** To provide public safety through effective response and mitigation of fires, medical emergencies, and other natural or man-made disasters. To plan, develop, and coordinate fire, emergency medical, hazardous materials, emergency management and other specialized training. This division ensures the health and safety of all personnel.

Resources	2018 Actual	2019 Revised	2020 Original	2020 Revised	\$ Change	% Change
		Budget	Budget	Budget		
Charges for Services	471,160	406,207	406,207	406,207	-	-
Miscellaneous Revenue	17,990	-	-	-	-	-
Transfers In	33,250	783,250	33,250	1,710,616	1,677,366	5,045%
Use of Fund Balance	13,738,542	15,383,817	15,607,570	15,559,468	(48,102)	-
<b>Total Resources</b>	<b>\$ 14,260,942</b>	<b>\$ 16,573,274</b>	<b>\$ 16,047,027</b>	<b>\$ 17,676,291</b>	<b>\$ 1,629,264</b>	<b>10.15%</b>

Expenditures by Category	2018 Actual	2019 Revised	2020 Original	2020 Revised	\$ Change	% Change
		Budget	Budget	Budget		
Salaries & Benefits	12,880,203	14,367,468	14,228,835	15,687,064	1,458,229	10.25%
Supplies & Services	1,150,011	1,858,809	1,512,192	1,683,227	171,035	11.31%
Capital	-	26,997	-	-	-	-
Transfers Out	230,728	320,000	306,000	306,000	-	-
<b>Total Expenditures by Category</b>	<b>\$ 14,260,942</b>	<b>\$ 16,573,274</b>	<b>\$ 16,047,027</b>	<b>\$ 17,676,291</b>	<b>\$ 1,629,264</b>	<b>10.15%</b>

Expenditures by Activity	2018 Actual	2019 Revised	2020 Original	2020 Revised	\$ Change	% Change
		Budget	Budget	Budget		
Alternative Response Program	88,658	110,863	115,417	113,271	(2,146)	-1.86%
Ambulance Service	465,094	346,563	360,603	360,603	-	-
Apparatus Maintenance	631,369	770,996	776,999	782,145	5,146	0.66%
Arson Investigations	-	50	50	-	(50)	-100%
Dive Team	12,793	29,750	29,750	29,750	-	-
Emergency Response Operations	11,683,003	12,748,946	13,090,524	13,016,762	(73,762)	-0.56%
Facilities Maintenance	184,052	197,257	201,279	201,279	-	-
Fire Fighters #6 Station	-	750,000	-	1,689,376	1,689,376	-
Fire Training	26,838	117,345	100,748	90,748	(10,000)	-9.93%
Hazardous Materials	15,872	37,814	37,115	37,115	-	-
Medical Services	58,678	80,208	68,820	68,820	-	-
Medical Training	46,063	106,918	103,818	101,818	(2,000)	-1.93%
Personal Protection	154,029	194,185	162,345	162,345	-	-
Recruitment/Hiring	76,896	81,560	85,186	95,386	10,200	11.97%
Self Contained Breathing Apparatus	29,695	48,800	42,800	42,800	-	-
Small Equipment Maintenance	36,298	149,382	70,636	83,136	12,500	17.70%
Specialized Rescue	3,533	41,601	14,400	14,400	-	-
Support Services	121	100	100	100	-	-
Training	573,093	608,337	632,188	632,188	-	-
Training Facility Operations	4,099	14,700	21,650	21,650	-	-
Wellness	10,177	22,550	19,150	19,150	-	-
Wildland Fire Mitigation	80,838	107,999	108,099	108,099	-	-
Wildland Fire Team	79,745	7,350	5,350	5,350	-	-
<b>Total Expenditures by Activity</b>	<b>\$ 14,260,942</b>	<b>\$ 16,573,274</b>	<b>\$ 16,047,027</b>	<b>\$ 17,676,291</b>	<b>\$ 1,629,264</b>	<b>10.15%</b>

## ACTIVITY DESCRIPTIONS

The Front Range Fire **Consortium** (FRFC) funds were being managed by the City. The FRFC will manage its own account in 2017.

**Emergency Response Operations** are responsible for the direction of all firefighting, rescue, and emergency medical responses. Special response teams such as Hazardous Materials, Dive-Rescue, and Technical Rescue, are coordinated and supported by this division. The Division Chief sets duty schedules, assigns personnel, monitors calls and reports, and reviews personnel evaluations and pay adjustments. This division must insure that the firefighters have adequate protective gear and proper apparatus to combat fires, effectively perform rescue procedures, and provide advanced emergency medical care to victims of these circumstances.

**Support Services** are responsible for the receiving, usage, maintenance, storage, assignment of, and replacement of all fire apparatus, fire equipment, and other supplies. Maintenance of all equipment used in the department is managed by personnel in this division, including maintenance and testing of self-contained breathing apparatus, technical monitors or detectors and small engines. This division provides services to other departments within the City, such as filling air tanks for the Water Department and testing and repairing self-contained breathing apparatus for the Police, Water, and Public Works Departments.

Station maintenance is also directed and scheduled by the Division Chief along with supervising officers at each station. Maintenance work on stations is coordinated with Public Works personnel utilizing food tax funds where possible.

**Training** within the Operations Division provides coordination, development, and/or delivery of all fire, rescue, emergency medical, and specialized response training. Members of the department are required to maintain certification as firefighters, fire instructors and fire officers, as well as Emergency Medical Technicians. The Training program is responsible for the development and management of the Advanced Life Support program within the department. It is also responsible for maintaining an effective fitness and safety program, which is a high priority within the department. This program manages the hiring and promotional processes for the department.





Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	Charges for Services	16,489,930	17,041,299	17,726,054		
Miscellaneous Revenue	398,955	198,404	196,191	196,191	-	-
Transfers In	665,690	201,310	206,665	206,665	-	-
Use of Fund Balance	(393,709)	1,951,242	1,585,257	1,835,257	250,000	15.77%
<b>Total Resources</b>	<b>\$ 17,160,866</b>	<b>\$ 19,392,255</b>	<b>\$ 19,714,167</b>	<b>\$ 20,739,467</b>	<b>\$ 1,025,300</b>	<b>5.20%</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	Salaries & Benefits	1,012,318	1,067,395	1,118,927		
Supplies & Services	15,925,908	18,324,860	18,595,240	19,620,540	1,025,300	5.51%
Transfers Out	222,640	-	-	-	-	-
<b>Total Expenditures by Category</b>	<b>\$ 17,160,866</b>	<b>\$ 19,392,255</b>	<b>\$ 19,714,167</b>	<b>\$ 20,739,467</b>	<b>\$ 1,025,300</b>	<b>5.20%</b>

Expenditures by Fund	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	001 - General	1,120,595	1,453,534	1,323,120		
504 - Health	13,550,208	14,677,065	15,069,295	15,757,426	688,131	4.57%
505 - Workers' Compensation	939,231	1,622,618	1,625,806	1,707,753	81,947	5.04%
507 - Liability	1,550,832	1,639,038	1,695,946	1,640,832	(55,114)	-3.25%
<b>Total Expenditures by Fund</b>	<b>\$ 17,160,866</b>	<b>\$ 19,392,255</b>	<b>\$ 19,714,167</b>	<b>\$ 20,739,467</b>	<b>\$ 1,025,300</b>	<b>5.20%</b>

Expenditures by Activity	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	Claims	12,718,698	14,000,306	14,418,947		
Claims Administration	165,602	220,431	228,744	198,875	(29,869)	-13.06%
Contractual Services	1,428,930	1,602,400	1,602,400	1,602,400	-	-
Disability	10,898	-	-	-	-	-
Employee Recognition	32,672	98,400	98,400	98,400	-	-
HR Administration	722,115	747,949	781,308	841,644	60,336	7.72%
Information Technology Charges	49,902	48,881	50,901	50,901	-	-
Insurance & Bonds	1,079,570	1,286,700	1,287,000	1,287,000	-	-
Investment Earnings	9,974	8,312	8,312	8,312	-	-
On Site Health Clinic	511,200	653,400	673,400	673,400	-	-
Recruitment & Selection	116,812	119,436	123,103	123,103	-	-
Training	199,095	438,868	269,408	519,408	250,000	92.80%
Wellness	115,400	167,172	172,244	172,244	-	-
<b>Total Expenditures by Activity</b>	<b>\$ 17,160,866</b>	<b>\$ 19,392,255</b>	<b>\$ 19,714,167</b>	<b>\$ 20,739,467</b>	<b>\$ 1,025,300</b>	<b>5.20%</b>

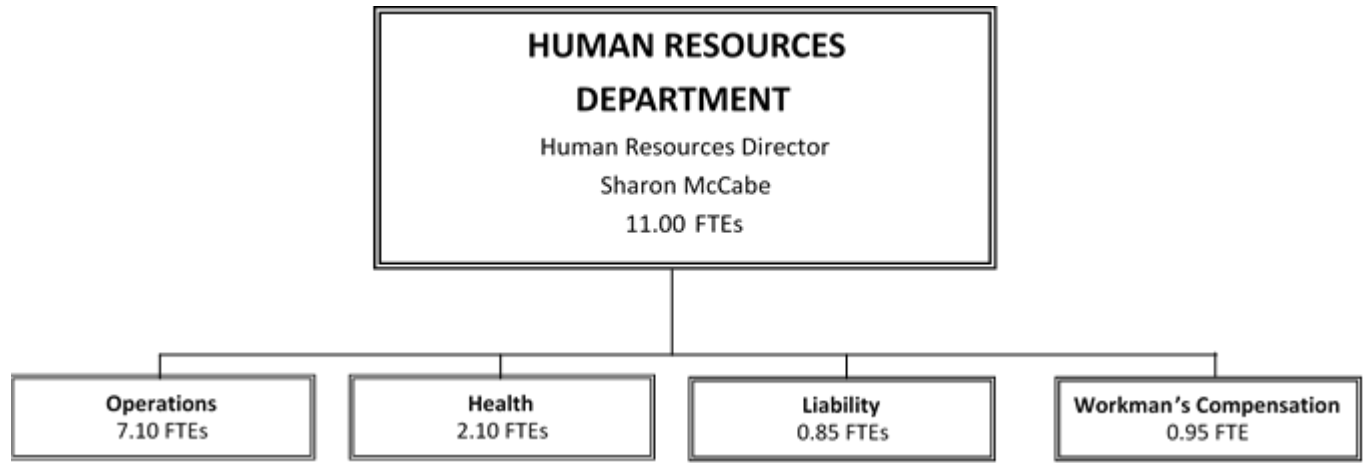
## GENERAL DESCRIPTION

The **Human Resources** Department develops and administers programs designed to assist departments and supervisors in enhancing employee work-life quality, encouraging productivity, increasing job satisfaction, and supporting employee growth and development. The department is also responsible for the City's risk management program.

**HOW THE DEPARTMENT IS ORGANIZED**

The Human Resources Director reports to the City Manager and is the department head. The Human Resources Department manages the City’s program for employment, recruitment and testing, compensation, benefits, health and safety, employee communications and wellness, policy development, training and development, employee recognition, collective bargaining, and labor relations and recruitment and selection.

**ORGANIZATIONAL CHART**



**2020 ADDITIONS**

General Fund Revenue Source	
Description	2020
Market Adjustments (New Target, Total \$800,000)	800,000
Total Rewards/Career/Compensation Consulting Services	150,000
<b>Total Additions</b>	<b>\$ 950,000</b>

## FTE SUMMARY

	2018 Actual	2019 Revised	2020 Original	2020 Proposed
<b>Human Resources</b>				
Administrative Specialist II	1.00	1.00	1.00	1.00
Human Resources Analyst	3.00	2.00	2.00	2.00
Human Resources Director	1.00	1.00	1.00	1.00
Human Resources Manager	-	2.00	2.00	2.00
Human Resources Technician	2.00	1.00	1.00	1.00
Safety & Risk Coordinator	1.00	1.00	1.00	1.00
Senior Administrative Specialist	1.00	2.00	2.00	2.00
Senior Human Resource Analyst	1.00	-	-	-
Wellness Coordinator	1.00	1.00	1.00	1.00
<b>Total Human Resources</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>

## FTE SUMMARY BY FUND

	2018 Actual	2019 Revised	2020 Original	2020 Proposed
<b>Human Resources</b>				
Health	2.05	2.10	2.10	2.10
Liability	1.30	0.85	0.85	0.85
Operations	7.10	7.10	7.10	7.10
Worker's Compensation	0.55	0.95	0.95	0.95
<b>Total Human Resources</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>

## HIGHLIGHTS

- PROpel – city-wide initiative to support training, development and career goals that enable employees to be equipped for advancement and the City’s ability to anticipate, plan for and respond to community expectations
- Participate in implementation of HR and payroll components of Velocity (enterprise resource planning – ERP – system)
- Fire Collective Bargaining Agreement – expires 12-31-20
- Implementation of recommendations resulting from systems and operations assessment of the Human Resources Department

## PERFORMANCE INDICATORS

- Employee Turnover
- 401K Participation
- Workers’ Compensation Incident Rate

## PRIORITY BASED BUDGETING

Program	Expenditures by PBB Program	2019 Revised			2020 Original		2020 Revised		% Change	PBB Quartile
		2018 Actual	Budget	Budget	Budget	\$ Change	Budget			
Governance	Health - Claims Administration	12,923,608	13,856,493	14,223,651	14,911,782	688,131	4.84%	2		
	Health - Wellness	626,600	820,572	845,644	845,644	-	-	4		
	HR - Administration	772,017	796,830	832,209	892,545	60,336	7.25%	2		
	HR - Employee Recognition	32,672	98,400	98,400	98,400	-	-	4		
	HR - Learning & Development	199,095	438,868	269,408	519,408	250,000	92.80%	3		
	HR - Recruitment & Selection	116,812	119,436	123,103	123,103	-	-	2		
	Liability - Claims	1,550,832	1,639,038	1,695,946	1,640,832	(55,114)	-3.25%	2		
Workers Comp - Claims	939,231	1,622,618	1,625,806	1,707,753	81,947	5.04%	1			
<b>Total Expenditures by PBB Quartile</b>		<b>\$ 17,160,866</b>	<b>\$ 19,392,255</b>	<b>\$ 19,714,167</b>	<b>\$ 20,739,467</b>	<b>\$ 1,025,300</b>	<b>5.20%</b>			



## INFORMATION TECHNOLOGY

**PURPOSE:** To provide high quality, timely, professional computer support and service to all departments throughout the City.

Resources	2019 Revised		2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	2018 Actual	Budget				
Charges for Services	4,019,832	4,999,110	5,028,999	5,096,339	67,340	1.34%
Miscellaneous Revenue	89,028	7,000	7,000	7,000	-	-
Transfers In	130,022	2,572,072	-	860,786	860,786	-
Use of Fund Balance	531,352	2,384,043	(10,919)	(260,919)	(250,000)	2,289.59%
<b>Total Resources</b>	<b>\$ 4,770,233</b>	<b>\$ 9,962,225</b>	<b>\$ 5,025,080</b>	<b>\$ 5,703,206</b>	<b>\$ 678,126</b>	<b>13.49%</b>

Expenditures by Category	2019 Revised		2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	2018 Actual	Budget				
Salaries & Benefits	2,494,054	2,737,092	2,872,198	3,258,984	386,786	13.47%
Supplies & Services	1,865,448	6,438,849	1,963,239	2,254,579	291,340	14.84%
Capital	410,731	786,284	189,643	189,643	-	-
<b>Total Expenditures by Category</b>	<b>\$ 4,770,233</b>	<b>\$ 9,962,225</b>	<b>\$ 5,025,080</b>	<b>\$ 5,703,206</b>	<b>\$ 678,126</b>	<b>13.49%</b>

Expenditures by Fund	2019 Revised		2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	2018 Actual	Budget				
503 - Information Technology	3,963,458	5,272,732	4,834,237	5,502,363	668,126	13.82%
513 - Information Technology	806,776	4,689,493	190,843	200,843	10,000	5.24%
<b>Total Expenditures by Fund</b>	<b>\$ 4,770,233</b>	<b>\$ 9,962,225</b>	<b>\$ 5,025,080</b>	<b>\$ 5,703,206</b>	<b>\$ 678,126</b>	<b>13.49%</b>

Expenditures by Activity	2019 Revised		2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	2018 Actual	Budget				
Administration	465,570	523,339	379,842	563,842	184,000	48.44%
Applications	800	1,608,497	1,394,201	1,585,168	190,967	13.70%
Customer Engagement	-	659,518	643,626	904,686	261,060	40.56%
Data Center	12,319	-	-	-	-	-
ERP/Velocity	-	3,715,100	-	-	-	-
GIS	388,255	464,093	471,950	471,950	-	-
Investment Earnings	3,859	1,500	1,500	1,500	-	-
IT Operations	255	2,089,893	2,133,961	2,176,060	42,099	1.97%
LAN Systems	1,305,011	770,065	-	-	-	-
Network	806,282	130,220	-	-	-	-
PC Management	618,788	-	-	-	-	-
Phone Systems	380,259	-	-	-	-	-
UNIX Systems	700,836	-	-	-	-	-
Web	87,999	-	-	-	-	-
<b>Total Expenditures by Activity</b>	<b>\$ 4,770,233</b>	<b>\$ 9,962,225</b>	<b>\$ 5,025,080</b>	<b>\$ 5,703,206</b>	<b>\$ 678,126</b>	<b>13.49%</b>

### GENERAL DESCRIPTION

**Information Technology** provides management and support for the data processing and communications needs of City departments

The Information Technology department is made up of four areas of activity. Each plays a critical function in supporting the employees and their ongoing support of the citizens of Greeley. New Activities were created in 2019 to realign resources.

**ACTIVITY DESCRIPTIONS**

The **LAN Systems** area supports all City computer operations functions; payroll, utility reads and billing, and payable checks. They provide over 20 technology classes annually to City employees. They are responsible for the internet, two intranets, web site management, mobile applications, and support and maintain City software applications

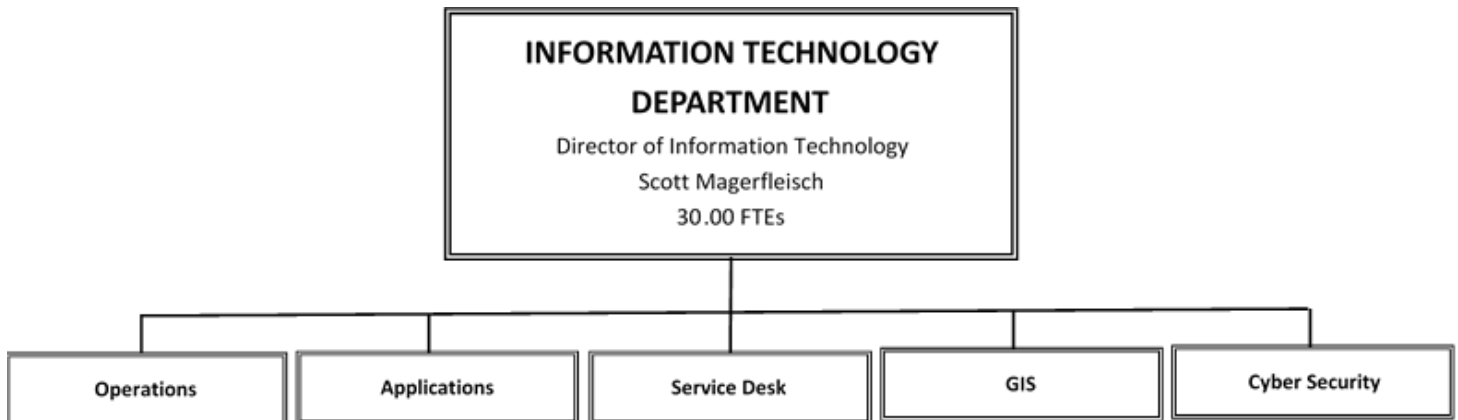
Infrastructure is comprised of **PC Management and Data Center**. This area manages over 850 desktop, laptop and mobile computers & 85 MDT's. They provide help desk support and 24X7 after hours support. They support over 60 virtual servers running 6 ESX hosts in 3 data centers and support for 5 SANS (data storage) with a capacity of 420 terabytes of data. They provide email management, archiving and filtering, backup and restore services.

The **Network** area manages over 20 miles of fiber optic infrastructure connecting most City locations, the network connectivity for 53 City locations, the internet access for all departments, and the network security and monitoring. They also manage over 120 network switches, routers, fire walls and wireless access points, and main phone system with switches in multiple locations.

The **Geographic Information Systems** area manages 300+ location based datasets, field capture services and support, which include GPS Mapping representations of Cadastral, Topographic, and Thematic and Raster based.

**Applications** is made up of Web, Network and LAN systems. **IT Operations** includes Data Center, PC Management, Phone Systems, and UNIX systems.

**ORGANIZATIONAL CHART**



**2020 ADDITIONS**

General Fund Revenue Source	
Description	2020
Enhanced End-point Protection	75,000
Vendor Remote Access Management	60,000
Enhanced Email Security	50,000
Network Security Administrator	123,500
Two Service Desk Technicians	214,000
<b>Total Additions</b>	<b>\$ 522,500</b>

## FTE SUMMARY

	2018 Actual	2019 Revised	2020 Original	2020 Proposed
<b>Information Technology</b>				
Application Support Specialist	1.00	1.00	1.00	1.00
Business Systems Analyst	-	1.00	1.00	1.00
Business Analyst I	-	1.00	1.00	1.00
Database Administrator	-	1.00	1.00	1.00
Director of Information Technology	1.00	1.00	1.00	1.00
GIS Analyst	2.00	2.00	2.00	2.00
GIS Manager	1.00	1.00	1.00	1.00
GIS Specialist	1.00	1.00	1.00	1.00
Information Technology Technician	1.00	1.00	1.00	1.00
Network Administrator	1.00	-	-	-
Network Administrator I	1.00	1.00	1.00	1.00
Network Manager	1.00	1.00	1.00	1.00
Network Security Administrator	1.00	-	-	1.00
PC Specialist	3.00	3.00	3.00	3.00
Programmer Analyst	1.00	1.00	1.00	1.00
Security Analyst	1.00	1.00	1.00	1.00
Senior Application Support Specialist	1.00	1.00	1.00	1.00
Senior Network Administrator	1.00	1.00	1.00	1.00
Service Desk Manager	1.00	1.00	1.00	1.00
Service Desk Technicians	-	-	-	2.00
Senior Systems Administrator	-	1.00	1.00	1.00
Systems Administrator	4.00	3.00	3.00	3.00
Systems Manager	1.00	1.00	1.00	1.00
Telecom Administrator	1.00	1.00	1.00	1.00
Web Developer	1.00	1.00	1.00	1.00
<b>Total Information Technology</b>	<b>26.00</b>	<b>27.00</b>	<b>27.00</b>	<b>30.00</b>

## 2020 HIGHLIGHTS

- Broadband Phase 2 – Investigate feasibility study and defined outcomes with citizens
- Support ERP (Velocity) Implementation
- Cyber Security Governance and Projects
- Update and define overall project governance enterprise-wide

## PERFORMANCE INDICATORS

- Security
- Service Desk Productivity
- Project Governance

## PRIORITY BASED BUDGETING

Program	Expenditures by PBB Program	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change	PBB Quartile
Governance	Data Center	12,319	-	-	-	-	-	3
	GIS	388,255	464,093	471,950	471,950	-	-	2
	IT - Administration	469,429	524,839	381,342	565,342	184,000	48.25%	3
	LAN Systems	2,006,646	7,966,480	3,338,519	3,571,585	233,066	6.98%	2
	Network	806,537	347,295	189,643	189,643	-	-	2
	PC Management	618,788	659,518	643,626	904,686	261,060	40.56%	4
	Phone Systems	380,259	-	-	-	-	-	3
	Web	87,999	-	-	-	-	-	4
<b>Total Expenditures by PBB Quartile</b>		<b>\$ 4,770,233</b>	<b>\$ 9,962,225</b>	<b>\$ 5,025,080</b>	<b>\$ 5,703,206</b>	<b>\$ 678,126</b>	<b>13.49%</b>	





Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	Charges for Services	91,168	98,150	98,150		
Fines & Forfeits	2,120,483	2,320,710	2,392,191	2,192,191	(200,000)	-8.36%
Miscellaneous Revenue	(1,674)	50	50	50	-	-
Transfers In	16,000	16,000	16,000	16,000	-	-
Use of Fund Balance	(1,069,295)	(1,269,291)	(1,303,947)	(1,103,947)	200,000	-15.34%
<b>Total Resources</b>	<b>\$ 1,156,682</b>	<b>\$ 1,165,619</b>	<b>\$ 1,202,444</b>	<b>\$ 1,202,444</b>	-	-

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	Salaries & Benefits	842,627	837,460	870,748		
Supplies & Services	314,055	328,159	331,696	331,696	-	-
<b>Total Expenditures by Category</b>	<b>\$ 1,156,682</b>	<b>\$ 1,165,619</b>	<b>\$ 1,202,444</b>	<b>\$ 1,202,444</b>	-	-

Expenditures by Fund	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	001 - General	1,075,170	1,087,215	1,120,597		
410 - Downtown Parking	81,512	78,404	81,847	81,847	-	-
<b>Total Expenditures by Fund</b>	<b>\$ 1,156,682</b>	<b>\$ 1,165,619</b>	<b>\$ 1,202,444</b>	<b>\$ 1,202,444</b>	-	-

Expenditures by Activity	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	Information Technology Charges	84,931	91,934	95,471		
Municipal Court	997,809	1,001,638	1,031,778	1,031,778	-	-
Ticket Collection	73,942	72,047	75,195	75,195	-	-
<b>Total Expenditures by Activity</b>	<b>\$ 1,156,682</b>	<b>\$ 1,165,619</b>	<b>\$ 1,202,444</b>	<b>\$ 1,202,444</b>	-	-

## GENERAL DESCRIPTION

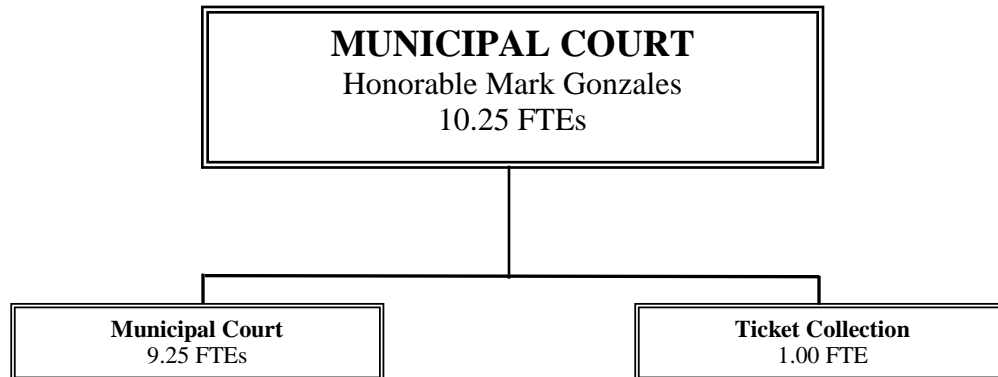
The **Municipal Court** processes and resolves municipal ordinance violations justly, expeditiously and economically. The court provides due process and individual justice in each case and ensures that all actions taken in a case are consistent with established law. The Municipal Court Judge is appointed by City Council and the Presiding Judge employs associate judges to assist as needed.

## HOW THE DEPARTMENT IS ORGANIZED

The department head is the Municipal Judge who reports to the City Council.

The Court Administrator is responsible for the court's daily operation, reports to the Municipal Judge and supervises Court personnel who provide support in the court room. This position also provides information and scheduling for defendants and attorneys regarding court dates, coordinates sentencing options (i.e. jail, electronic home monitoring, and useful public service and behavior modification classes), processes bonds and arrest warrants, manages jury summonses, and collects fines and fees assessed. The Municipal Court is also responsible for parking enforcement and collecting parking fines.

## ORGANIZATIONAL CHART



## FTE SUMMARY

	2018 Actual	2019 Revised	2020 Original	2020 Proposed
<b>Municipal Court</b>				
Assistant Probation Officer	-	1.00	1.00	1.00
Clerical Assistant	0.75	0.75	0.75	0.75
Court Administrator	1.00	1.00	1.00	1.00
Court Clerk I	1.00	-	-	-
Court Clerk II	4.50	4.50	4.50	4.50
Municipal Judge	1.00	1.00	1.00	1.00
Probation Officer	1.00	1.00	1.00	1.00
<b>Parking</b>				
Court Clerk II	1.00	1.00	1.00	1.00
<b>Total Municipal Court</b>	<b>10.25</b>	<b>10.25</b>	<b>10.25</b>	<b>10.25</b>

## 2020 HIGHLIGHTS

- Comply with DORA recommendations regarding Court Appointed Arraignment Counsel/Court Appointed Counsel
- Reevaluate payment plan processes – changed to allow for a one-time SOE fee of \$40 and a payment plan must be established
- Improve efficiency within system – Improve overall processes
- Complete paper-on-demand transition – infraction docket has made the transition, we are working on the transition for the offense docket
- Continue and complete the Municipal Code recodification – 3 steps: penalties and the court; updating offenses; updating drug and alcohol offenses.
- New performance measures to be implemented with the x-ray technology include the goal of zero breaches and establishing a base-line average for screening time of each Court visitor – new x-ray machine and magnetometer are installed and being utilized.
- New queueing system is being created and will be implemented to help the expedite the overall court experience

## PERFORMANCE INDICATORS

- Court Closure Rate
- Comply with DORA
- Transition to Paper-on-Demand system
- New performance measures to be implemented with the X-ray technology include the goal of zero breaches and establishing a base-line average for screening time of each Court visitor.
- Queueing System – To expedite the overall court experience

## PRIORITY BASED BUDGETING

Program	Expenditures by PBB Program	2019 Revised		2020 Original		2020 Revised		PBB
		2018 Actual	Budget	Budget	Budget	\$ Change	% Change	
Community	Criminal Case Management	199,562	200,328	206,356	206,356	-	-	3
	Municipal Court Administration	676,046	686,560	707,886	707,886	-	-	3
	Parking Case Management	81,512	78,404	81,847	81,847	-	-	3
	Traffic Case Management	199,562	200,328	206,356	206,356	-	-	3
	<b>Total Expenditures by PBB Quartile</b>	<b>\$ 1,156,682</b>	<b>\$ 1,165,619</b>	<b>\$ 1,202,444</b>	<b>\$ 1,202,444</b>	<b>-</b>	<b>-</b>	





Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	Charges for Services	161,151	119,734	119,734		
Fines & Forfeits	132,201	136,000	136,000	136,000	-	-
Intergovernmental Revenue	1,439,732	1,159,373	1,200,546	1,308,952	108,406	9.03%
Licenses & Permits	196,566	174,000	174,000	174,000	-	-
Miscellaneous Revenue	51,105	17,660	17,660	17,660	-	-
Transfers In	31,285	64,753	73,195	193,195	120,000	164%
Use of Fund Balance	25,232,305	27,492,914	28,660,395	29,551,043	890,648	3%
<b>Total Resources</b>	<b>\$ 27,244,343</b>	<b>\$ 29,164,434</b>	<b>\$ 30,381,530</b>	<b>\$ 31,500,584</b>	<b>\$ 1,119,054</b>	<b>3.68%</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	Salaries & Benefits	21,582,579	23,129,678	24,338,472		
Supplies & Services	5,626,509	6,034,756	6,043,058	6,491,198	448,140	7.42%
Capital	35,255	-	-	-	-	-
<b>Total Expenditures by Category</b>	<b>\$ 27,244,343</b>	<b>\$ 29,164,434</b>	<b>\$ 30,381,530</b>	<b>\$ 31,500,584</b>	<b>\$ 1,119,054</b>	<b>3.68%</b>

Expenditures by Fund	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	001 - General	27,120,479	29,025,806	30,234,826		
108 - Designated Revenue	30,000	30,000	30,000	30,000	-	-
410 - Downtown Parking	92,865	108,128	116,204	-	(116,204)	-100%
607 - Community Memorials	1,000	500	500	1,000	500	100%
<b>Total Expenditures by Fund</b>	<b>\$ 27,244,343</b>	<b>\$ 29,164,434</b>	<b>\$ 30,381,530</b>	<b>\$ 31,500,584</b>	<b>\$ 1,119,054</b>	<b>3.68%</b>

Expenditures by Division	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	Operations	20,940,642	17,957,341	18,882,072		
Support Services	6,303,701	11,207,093	11,499,458	12,588,338	1,088,880	9.47%
<b>Total Expenditures by Division</b>	<b>\$ 27,244,343</b>	<b>\$ 29,164,434</b>	<b>\$ 30,381,530</b>	<b>\$ 31,500,584</b>	<b>\$ 1,119,054</b>	<b>3.68%</b>

## GENERAL DESCRIPTION

The **Police** Department exists for the provision of law enforcement services within prescribed ethical and constitutional limitations in the most cost-effective manner. It is responsive to community priorities, and utilizes proactive policing strategies. The department's mission is to improve the quality of life in Greeley by actively reducing the incidence and fear of crime and providing superior community service. The department consists of two divisions: Operations and Services.

## HOW THE DEPARTMENT IS ORGANIZED

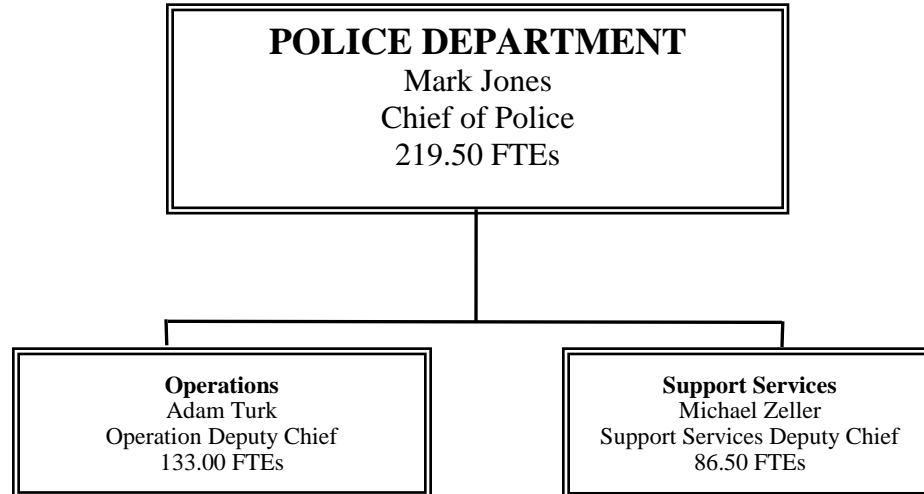
The **Operations** division consists of the Patrol Section, the Traffic Enforcement Unit, the School Resource Officer Unit, the Special Weapons and Tactical/Bomb Unit, Neighborhood Action Team (NAT), the Animal Control Unit, the Special Enforcement Team, the Parking Enforcement Unit, Crime Analysis Unit, K-9 Unit, School Crossing Guards, the Investigations Section, the Weld County Drug Task Force, and the Victim Services Unit. This division provides the majority of the crime prevention, community education programming, order maintenance, traffic enforcement and control, case investigation, and general law enforcement services for the community.

The **Parking Enforcement** staff enforces City parking ordinances through the issuance of parking citations to violators. In addition, the unit also assists with removal of abandoned or illegally parked vehicles. Parking Enforcement is a part of the Patrol section.

The **Services** division contains the Administrative Section, the Property Unit, Evidence Unit, Training Unit, Personnel Unit, Records, and Communications. This division provides recruitment and selection processes, personnel and training development, budget development, property management, evidence administration and storage, and maintaining criminal records and warrants.

**Grants to Outside Agencies** includes grants given to A Kid’s Place, A Woman’s Place, Youth and Family Connection, Drug/Alcohol Surcharge, and The Humane Society

## ORGANIZATIONAL CHART



## 2020 ADDITIONS

General Fund Revenue Source	
Description	2020
Two Data Coordinator I	44,278
Four Public Safety Technicians	471,757
Police Sergeant	147,927
<b>Total Additions</b>	<b>\$ 663,962</b>

## FTE STAFFING BY TYPE

	2018 Actual	2019 Revised	2020 Original	2020 Proposed
<b>Patrol</b>				
Civilian	18.00	12.00	12.00	15.00
Sworn	152.00	118.00	118.00	118.00
<b>Patrol Total</b>	<b>170.00</b>	<b>130.00</b>	<b>130.00</b>	<b>133.00</b>
<b>Support Services</b>				
Civilian	34.50	44.50	44.50	47.50
Sworn	4.00	38.00	38.00	39.00
<b>Support Services Total</b>	<b>38.50</b>	<b>82.50</b>	<b>82.50</b>	<b>86.50</b>
<b>Parking</b>				
Civilian	2.00	-	-	-
<b>Parking Total</b>	<b>2.00</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Police</b>	<b>210.50</b>	<b>212.50</b>	<b>212.50</b>	<b>219.50</b>

## FTE SUMMARY

Police	2018 Actual	2019 Revised	2020 Original	2020 Proposed
<b>Operations</b>				
Administrative Specialist	2.00	-	-	-
Animal Control Officer	4.00	4.00	4.00	4.00
Deputy Police Chief	1.00	1.00	1.00	1.00
Fraud Investigations Specialist	1.00	-	-	-
Police Commander	6.00	4.00	4.00	4.00
Police Officer	125.00	96.00	96.00	96.00
Police Sergeant	20.00	17.00	17.00	17.00
Public Safety Technician	7.00	7.00	7.00	10.00
Senior Admin Specialist	1.00	1.00	1.00	1.00
<b>Total Patrol</b>	<b>141.00</b>	<b>130.00</b>	<b>130.00</b>	<b>133.00</b>
<b>Support Services</b>				
Administrative Specialist I	-	1.00	1.00	1.00
Assistant Crime Lab Director		1.00	1.00	1.00
Assistant Records Manager	-	1.00	1.00	1.00
Budget Analyst	1.00	1.00	1.00	1.00
Clerical Assistant	1.50	-	-	-
Crime Analyst	1.00	1.00	1.00	1.00
Data Processing Clerk	-	1.50	1.50	1.50
Deputy Police Chief	1.00	1.00	1.00	1.00
Fraud Investigations Specialist	-	1.00	1.00	1.00
Police Chief	1.00	1.00	1.00	1.00
Police Commander	-	2.00	2.00	2.00
Police Officer	-	29.00	29.00	29.00
Police Records Specialist	19.00	19.00	19.00	21.00
Police Records Supervisor	4.00	3.00	3.00	3.00
Police Sergeant	2.00	5.00	5.00	6.00
Property Evidence Technician	3.00	4.00	4.00	4.00
Property Evidence Technician Supervisor	1.00	1.00	1.00	1.00
Public Safety Technician	-	2.00	2.00	3.00
Records Manager	1.00	1.00	1.00	1.00
Senior Admin Specialist	3.00	4.00	4.00	4.00
Training Coordinator	1.00	1.00	1.00	1.00
Victim Services Coordinator	2.00	2.00	2.00	2.00
<b>Total Support Services</b>	<b>41.50</b>	<b>82.50</b>	<b>82.50</b>	<b>86.50</b>
<b>Parking</b>				
Parking Enforcement Officer	2.00	-	-	-
<b>Total Parking</b>	<b>2.00</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Police</b>	<b>184.50</b>	<b>212.50</b>	<b>212.50</b>	<b>219.50</b>

## 2020 HIGHLIGHTS

- Logistics of separating the Greeley Police and Weld County Evidence and Records divisions.
- Updating the Resource Analysis, Deployment & Scheduling Report with 2019 statistics.
- Civilianizing two sworn Police Officer positions to fill DNA and Assistant Lab Director Positions at the Northern Colorado Lab.
- Addition of two Data Coordinator I positions in Records to help with overtime and a continual back log of reports. (Guard terminal fees)
- Addition of three Public Service Technicians (PST) to Patrol and one PST to Investigations.
- One Sergeant for Patrol Power Shift to help with supervisor coverage during our busiest call load period.

## PERFORMANCE INDICATORS

- Reduce Part One Crimes
- Exceed the national clearance rate for part one crimes
- Reduce number of traffic and injury accidents

## PRIORITY BASED BUDGETING

Program	Expenditures by PBB Program	2019 Revised		2020 Original		2020 Revised		% Change	PBB Quartile
		2018 Actual	Budget	Budget	Budget	\$ Change			
Community	A Kid's Place	9,000	9,000	9,000	9,000	-	-	3	
	A Woman's Place	16,000	16,000	16,000	16,000	-	-	3	
	Animal Control	302,267	329,761	344,945	344,945	-	-	3	
	Bomb Unit	4,480	7,870	8,270	9,000	730	8.83%	3	
	Chief of Police (Administration)	704,316	538,237	523,900	532,525	8,625	1.65%	2	
	Communications	484,370	646,118	678,966	785,813	106,847	15.74%	2	
	Crisis Negotiations	28,508	31,393	33,034	31,963	(1,071)	-3.24%	3	
	Custody Contract	6,088	8,500	8,500	8,500	-	-	3	
	Drug Task Force	1,470,492	1,274,056	1,321,202	1,401,534	80,332	6.08%	3	
	Drug/Alcohol Surcharge	30,000	30,000	30,000	30,000	-	-	3	
	Evidence	408,877	486,973	504,288	506,788	2,500	0.50%	4	
	Honor Guard	642	1,073	1,073	1,073	-	-	4	
	Humane Society	323,686	329,368	339,250	339,250	-	-	4	
	Investigations	2,917,888	3,139,262	3,149,084	4,024,877	875,793	27.81%	2	
	K-9	382,066	365,200	391,484	406,184	14,700	3.75%	3	
	Liquor Enforcement	127,085	118,663	123,960	1,605	(122,355)	-98.71%	3	
	Neighborhood Action Team	666,763	748,866	786,804	1,232,472	445,668	56.64%	3	
	Officer Training and Development	428,918	404,627	419,602	540,896	121,294	28.91%	4	
	Operations Commander	199,031	194,593	204,214	204,214	-	-	3	
	Parking Enforcement	92,865	108,128	116,204	-	(116,204)	-100%	3	
	Patrol	11,028,468	12,082,101	12,711,470	12,308,782	(402,688)	-3.17%	2	
	Police Academy	72,082	81,764	81,764	81,764	-	-	4	
	Police Range	43,862	66,612	66,198	68,776	2,578	3.89%	3	
	Property (Quartermaster)	1,711,360	1,890,454	2,027,817	2,027,287	(530)	-0.03%	4	
	Records	2,407,678	2,621,703	2,736,067	2,847,604	111,537	4.08%	3	
	Recruitment	8,909	10,106	10,106	10,106	-	-	3	
	Regional Crime Lab	354,073	436,396	388,411	399,017	10,606	2.73%	4	
	School Crossing Guards	56,437	75,212	81,291	81,291	-	-	3	
	School Resource Officers	778,927	843,020	885,563	787,645	(97,918)	-11.06%	3	
	Special Enforcement Team	671,156	735,956	774,315	749,682	(24,633)	-3.18%	3	
Support Services Commander	243,963	267,979	281,192	281,192	-	-	3		
SWAT	42,675	52,198	52,708	54,233	1,525	2.89%	3		
Traffic Enforcement	954,548	984,969	1,038,131	1,139,849	101,718	9.80%	2		
Victim Services	225,233	186,643	195,085	195,085	-	-	3		
Youth & Family Connection	41,634	41,634	41,634	41,634	-	-	3		
<b>Total Expenditures by PBB Quartile</b>		<b>\$ 27,244,343</b>	<b>\$ 29,164,434</b>	<b>\$ 30,381,530</b>	<b>\$ 31,500,584</b>	<b>\$ 1,119,054</b>	<b>3.68%</b>		





## OPERATIONS – PATROL

**PURPOSE:** To provide a safe environment for the citizens of Greeley through effective law enforcement, prevention and control of crime, maintenance of public order, and the safe, expeditious flow of traffic.

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	Charges for Services	90,055	70,350	70,350		
Fines & Forfeits	131,921	126,000	126,000	126,000	-	-
Intergovernmental Revenue	530,964	37,606	40,645	40,645	-	-
Licenses & Permits	194,900	174,000	174,000	174,000	-	-
Miscellaneous Revenue	5,144	-	-	-	-	-
Transfers In	31,285	-	-	-	-	-
Use of Fund Balance	19,956,373	17549385	18471077	18501251	30,174	0.16%
<b>Total Resources</b>	<b>\$ 20,940,642</b>	<b>\$ 17,957,341</b>	<b>\$ 18,882,072</b>	<b>\$ 18,912,246</b>	<b>\$ 30,174</b>	<b>0.16%</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	Salaries & Benefits	18,499,669	15,335,213	16,297,461		
Supplies & Services	2,420,718	2,622,128	2,584,611	2,820,602	235,991	9.13%
Capital	20,255	-	-	-	-	-
<b>Total Expenditures by Category</b>	<b>\$ 20,940,642</b>	<b>\$ 17,957,341</b>	<b>\$ 18,882,072</b>	<b>\$ 18,912,246</b>	<b>\$ 30,174</b>	<b>0.16%</b>

Expenditures by Fund	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	001 - General	20,817,778	17,819,213	18,735,868		
108 - Designated Revenue	30,000	30,000	30,000	30,000	-	-
410 - Downtown Parking	92,865	108,128	116,204	-	(116,204)	-100%
<b>Total Expenditures by Fund</b>	<b>\$ 20,940,642</b>	<b>\$ 17,957,341</b>	<b>\$ 18,882,072</b>	<b>\$ 18,912,246</b>	<b>\$ 30,174</b>	<b>0.16%</b>

Expenditures by Activity	2019 Revised	2020 Original	2020 Revised	\$ Change	% Change	
	2018 Actual	Budget	Budget			Budget
A Kid's Place	9,000	9,000	9,000	9,000	-	-
A Woman's Place	16,000	16,000	16,000	16,000	-	-
Animal Control	294,528	322,803	337,674	337,674	-	-
Bomb	4,480	7,870	8,270	9,000	730	8.83%
Communications	-	625,245	657,153	764,000	106,847	16.26%
Crisis Negotiations	-	-	-	1,500	1,500	-
Drug/Alcohol Surcharge	30,000	30,000	30,000	30,000	-	-
Humane Society	323,686	329,368	339,250	339,250	-	-
Information Technology Charges	773,866	695,782	727,092	727,092	-	-
Investigations	2,817,285	-	-	-	-	-
Issue Tickets	92,865	108,128	116,204	-	(116,204)	-100%
Joint Crime Lab	327,066	-	-	-	-	-
K-9	374,328	358,242	384,213	398,913	14,700	3.83%
Liquor Enforcement	127,085	-	-	-	-	-
Major Crime Scene Equipment	2,482	-	-	-	-	-
Neighborhood Action Team	635,808	721,035	757,720	1,203,388	445,668	58.82%
Old Hire Pension Liability	40,683	40,683	40,683	40,683	-	-
Patrol Commander	191,292	187,635	196,943	196,943	-	-
Patrol Services	11,403,108	12,557,221	13,213,440	12,785,048	(428,392)	-3.24%
School Crossing Guards	56,437	75,212	81,291	81,291	-	-
School Resource	755,711	822,147	863,750	765,832	(97,918)	-11.34%
SWAT	42,675	52,198	52,708	54,233	1,525	2.89%
Traffic	923,593	957,138	1,009,047	1,110,765	101,718	10.08%
Victim Services	225,233	-	-	-	-	-
Weld Drug Task Force	1,431,799	-	-	-	-	-
Youth & Family Connection	41,634	41,634	41,634	41,634	-	-
<b>Total Expenditures by Activity</b>	<b>\$ 20,940,642</b>	<b>\$ 17,957,341</b>	<b>\$ 18,882,072</b>	<b>\$ 18,912,246</b>	<b>\$ 30,174</b>	<b>0.16%</b>

## ACTIVITY DESCRIPTIONS

The **Animal Control** unit responds to calls regarding problems with domestic animals, collects and impounds stray animals, and enforces the animal control ordinances.

The **Issue Tickets** (Parking Enforcement) program is responsible for overtime and permits, parking in the downtown center area and associated parking lots. Additionally, Parking Enforcement Officers are responsible for tow-away zones and handicap parking restrictions.

The **Neighborhood Action Team** (NAT) plans, implements, and evaluates community service programs directed at meeting community needs and improving communication between the Police Department and the community. Specific projects include crime prevention presentations and inspections, Neighborhood Watch Programs, the Adopt-a-Cop Program, the Santa Cops Program, and Business Watch. The NAT program is staffed by a sergeant, four officers and one non-sworn public safety technician (PST) who are able to identify and provide solutions to neighborhood problems. They work closely in conjunction with the City's Neighborhood Building Blocks program involving various other City departments and components of the City.

The **Patrol** section provides a 24-hour response capability to calls for service, investigates criminal incidents, enforces laws and ordinances, and maintains public order. Individual work units include the Traffic Enforcement Unit involved with the safe and expeditious flow of traffic, the Special Weapons and Tactics Team trained to respond to major life threatening situations, and the Greeley/Weld Bomb Unit that contains highly trained and skilled individuals who handle explosive and incendiary devices and their neutralization.

The School **Crossing Guard** program is composed of seasonal employees who assist children at school crosswalks during the school year.

The **School Resource** program provides officers who are assigned to various schools. There is an officer assigned to each of the three major high schools and two additional officers who are assigned both junior high and elementary schools. In addition to the education component, the officers are able to employ enforcement strategies as they become necessary both in the areas of criminal activity and traffic enforcement in the areas in and around the schools.

The **SWAT** (Special Weapons and Tactics) Team consists of specially trained officers chosen from all sections within the Police Department. The unit responds to barricaded suspect and hostage taking incidents and assists in the apprehension of dangerous fugitives.

The **Traffic** Unit exists to reduce traffic accidents and injuries and to facilitate the safe and expeditious flow of vehicular and pedestrian traffic through the public's voluntary compliance with traffic regulations. The traffic unit does this through a combination of education and enforcement.

The **Victims Services** and Assistance staff consists of volunteers and two Victim Services Coordinators whose salaries are partially funded by grants. The unit is charged with providing support and referral services to victims of crimes. Once victims have been identified, victim services personnel follow-up to ensure that needed assistance is provided. Services range from immediate response to the scene by a victim advocate to a next day phone call, depending on the nature of the crime or victim needs.

The **Weld Drug Task Force** program is a countywide multi-agency operation that was created to impact illegal drug trafficking in Weld County. Resources and funding for the operation are derived from a number of supporting police agencies throughout the county and a grant from the Office of National Drug Control Policy – High Intensity Drug Trafficking Area. Task Force personnel on permanent assignment are derived from the Greeley Police Department and the Weld County Sheriff's Office.

## **GRANTS TO OUTSIDE AGENCIES**

**A Kid's Place** is a child-friendly environment for coordinated law enforcement investigations, including a site for interviews of children who may be victims of child abuse and to provide assistance in communication with witnesses and victim's families.

**A Woman's Place** is a shelter and counseling program for battered women and their children.

**Humane Society** – This is the City's contribution for kennel services for companion animals delivered by City police department or Greeley residents.

**Youth & Family Connections (Juvenile Assessment Center)** – This is the City's contribution for the operation of the Weld County Juvenile Assessment Center.



## SUPPORT SERVICES

**PURPOSE:** The division provides necessary administrative and support services to the department as well as balanced community services to the citizens in order to accomplish the overall goals of both the community and the department.

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Charges for Services	71,095	49,384	49,384	49,384	-	-
Fines & Forfeits	280	10,000	10,000	10,000	-	-
Intergovernmental Revenue	908,768	1,121,767	1,159,901	1,268,307	108,406	9.35%
Licenses & Permits	1,665	-	-	-	-	-
Miscellaneous Revenue	45,961	17,660	17,660	17,660	-	-
Transfers In	-	64,753	73,195	193,195	120,000	164%
Use of Fund Balance	5,275,932	9,943,529	10,189,318	11,049,792	860,474	8%
<b>Total Resources</b>	<b>\$ 6,303,701</b>	<b>\$ 11,207,093</b>	<b>\$ 11,499,458</b>	<b>\$ 12,588,338</b>	<b>\$ 1,088,880</b>	<b>9.47%</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Salaries & Benefits	3,082,910	7,794,465	8,041,011	8,917,742	876,731	10.90%
Supplies & Services	3,205,791	3,412,628	3,458,447	3,670,596	212,149	6.13%
Capital	15,000	-	-	-	-	-
<b>Total Expenditures by Category</b>	<b>\$ 6,303,701</b>	<b>\$ 11,207,093</b>	<b>\$ 11,499,458</b>	<b>\$ 12,588,338</b>	<b>\$ 1,088,880</b>	<b>9.47%</b>

Expenditures by Fund	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
001 - General	6,302,701	11,206,593	11,498,958	12,587,338	1,088,380	9.47%
607 - Community Memorials	1,000	500	500	1,000	500	100%
<b>Total Expenditures by Fund</b>	<b>\$ 6,303,701</b>	<b>\$ 11,207,093</b>	<b>\$ 11,499,458</b>	<b>\$ 12,588,338</b>	<b>\$ 1,088,880</b>	<b>9.47%</b>

Expenditures by Activity	2019 Revised	2020 Original	2020 Revised	\$ Change	% Change
	2018 Actual	Budget	Budget		
Communications	461,154	-	-	-	-
Custody Contract	6,088	8,500	8,500	8,500	-
Evidence	393,400	473,057	489,746	492,246	2,500 0.51%
Honor Guard	642	1,073	1,073	1,073	-
Investigations	-	2,921,655	3,054,562	3,459,490	404,928 13.26%
Joint Crime Lab	16,786	361,188	371,890	382,374	10,484 2.82%
Liquor Enforcement	-	118,663	123,960	1,605	(122,355) -98.71%
Longworth Fund	1,000	500	500	1,000	500 100%
Major Crime Scene	-	68,250	9,250	9,372	122 1.32%
Office of Chief of Police	498,419	448,125	468,175	474,800	6,625 1.42%
Police Grants	148,737	35,013	-	-	-
Police Range	43,862	66,612	66,198	68,776	2,578 3.89%
Property	1,657,190	1,841,749	1,976,921	1,976,391	(530) -0.03%
Records & Identification	2,338,030	2,559,083	2,670,629	2,782,166	111,537 4.18%
Recruitment	80,991	91,870	91,870	91,870	-
Support Services Commander	236,224	261,021	273,921	273,921	-
TECH Unit	-	127,155	-	470,865	470,865
Training - Services	421,179	397,669	412,331	533,625	121,294 29.42%
Victim Services	-	186,643	195,085	195,085	-
Weld Drug Task Force	-	1,239,267	1,284,847	1,365,179	80,332 6.25%
<b>Total Expenditures by Activity</b>	<b>\$ 6,303,701</b>	<b>\$ 11,207,093</b>	<b>\$ 11,499,458</b>	<b>\$ 12,588,338</b>	<b>\$ 1,088,880 9.47%</b>

## ACTIVITY DESCRIPTIONS

The **Support Services Commander** is responsible for preparing and administering the annual budget, coordinating long-range fiscal planning, maintaining records of purchases and service contracts, and providing audit accountability for agency expenditures. The Professional Standards Unit sergeant reports directly to the Chief of Police and is responsible for the control of complaint investigations against department members, both sworn and non-sworn. This officer also performs inspections, witnesses the destruction of illegal contraband, and performs periodic audits of all departmental cash accounts. Additionally, a number of grants are fiscally monitored out of the Services Division to include the VALE, VOCA, HIDTA and JAG grants.

The **Communications** section is for the City of Greeley's share of emergency dispatch services provided by Weld County and the services necessary to maintain department radios.

The **Evidence** unit's responsibilities include the storage and security of evidence and recovered property, the coordination of laboratory analysis of evidence, and the release or destruction of evidence or other property as prescribed by applicable statutes or ordinances.

The primary role of the **Honor Guard** is to serve as ambassadors for the City of Greeley, presenting a positive image of the agency and the City.

The **Investigations** Section is responsible for major investigations utilizing specialists which enable the patrol officers to remain on their assigned beats. Individual work units include the Target Offense Team, the General Assignment Unit, the Youth Unit, the Gang Unit, and the Liquor Enforcement Unit.

The **Joint Crime Lab** provides forensic services to the Weld County Sheriff's Office and the Greeley Police Department as well as the Loveland Police Department, the Fort Collins Police Department, and the Larimer County Sheriff's Office. These services typically include crime scene investigation, fingerprint comparison, digital evidence collection and analysis, DNA analysis, and chemical analysis services.

The **K-9** unit is trained to sniff out drugs and apprehend suspects.

**Liquor Enforcement** investigates all liquor related cases and liquor complaints filed by citizens.

The **Longworth Fund** provides annual police scholarships.

The **Major Crime Scene** group is a specialized investigations unit.

The **Office of Chief of Police** reports to the City Manager and is the department head. The Police Chief is responsible for the leadership of the department.

The **Police Range** is a specially equipped firing range for sworn police officers to conduct marksmanship training.

The **Property** unit responsibilities include the storage of department equipment and supplies. The unit is also responsible for the purchase of department equipment and maintenance of the police credit card system.

The **Records** section annually receives, transcribes, reviews and maintains approximately 50,000 criminal justice reports prepared by Greeley Police Department members as well as the Weld County Sheriff's Office and the Kersey Police Department. The maintenance of these reports includes quality assurance reviews to ensure that the coding adheres to the National Incident Based Reporting System (NIBRS) requirements and submitting this data at the state and federal levels. Dissemination of these criminal justice records is made to the public as well as other criminal justice agencies. The section also receives, enters and forwards approximately 23,000 citations that were issued by the 3 Records Management System (RMS) agencies listed above as well as receives, enters and annually maintains 11,000 warrants that are issued by 23 courts in Weld County.

The **Training and Recruitment** units are responsible for the coordination of recruit and officer in-service, supervisory, managerial, firearms, and all other specialized training for department members. These units also administer the career development program, the higher education reimbursement program, and maintain the Police Department library, personnel files, and training records for all department members.

**Custody Contract** is the costs for prisoners charged to the City from the County Jail.

**Police Grants** are grants received from outside agencies that have designated purposes.



# Public Works

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Charges for Services	13,502,068	15,012,872	15,543,494	15,921,899	378,405	2.43%
Fines & Forfeits	995	-	-	-	-	-
Intergovernmental Revenue	8,044,428	8,689,180	7,203,913	7,203,913	-	-
Licenses & Permits	15,331	15,590	15,590	15,590	-	-
Taxes	965,576	794,000	794,000	794,000	-	-
Miscellaneous Revenue	3,869,422	495,985	409,815	477,815	68,000	16.59%
Transfers In	4,853,462	5,247,559	5,139,237	5,139,237	-	-
Use of Fund Balance	1,779,862	12,180,151	3,505,766	5,173,118	1,667,352	47.56%
<b>Total Resources</b>	<b>\$ 33,031,145</b>	<b>\$ 42,485,337</b>	<b>\$ 32,611,815</b>	<b>\$ 34,675,572</b>	<b>\$ 2,063,757</b>	<b>6.33%</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Salaries & Benefits	11,250,271	12,227,392	13,133,762	13,479,487	345,725	2.63%
Supplies & Services	9,800,694	11,779,404	12,006,109	12,219,102	212,993	1.77%
Capital	10,181,039	16,652,833	5,718,296	7,232,067	1,513,771	26.47%
Debt	754,953	686,900	687,400	687,400	-	-
Transfers Out	1,044,188	1,138,808	1,066,248	1,057,516	(8,732)	-0.82%
<b>Total Expenditures by Category</b>	<b>\$ 33,031,145</b>	<b>\$ 42,485,337</b>	<b>\$ 32,611,815</b>	<b>\$ 34,675,572</b>	<b>\$ 2,063,757</b>	<b>6.33%</b>

Expenditures by Fund	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
001 - General	9,131,100	11,690,743	9,314,953	9,732,337	417,384	4.48%
104 - Streets & Roads	9,291,454	10,512,310	10,703,498	10,703,498	-	-
108 - Designated Revenue	613,387	563,847	499,529	499,529	-	-
410 - Downtown Parking	-	10,930	-	139,334	139,334	-
411 - Stormwater	2,044,128	2,755,430	2,867,460	2,867,460	-	-
412 - Stormwater Construction	4,850,628	8,434,461	1,158,886	1,700,012	541,126	46.69%
413 - Stormwater Replacement	1,346,936	1,798,461	1,619,246	2,248,659	629,413	38.87%
422 - Stormwater Debt Service	516,951	549,150	549,650	549,650	-	-
502 - Equipment Maintenance	2,742,190	3,255,135	3,453,237	3,455,237	2,000	0.06%
512 - Fleet Replacement	2,494,370	2,914,870	2,445,356	2,779,856	334,500	13.68%
<b>Total Expenditures by Fund</b>	<b>\$ 33,031,145</b>	<b>\$ 42,485,337</b>	<b>\$ 32,611,815</b>	<b>\$ 34,675,572</b>	<b>\$ 2,063,757</b>	<b>6.33%</b>

Expenditures by Division	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Administration	1,368,789	1,437,038	1,516,209	1,437,223	(78,986)	-5.21%
Engineering	1,061,152	1,116,733	1,090,391	1,183,748	93,357	8.56%
Equipment Maintenance	2,742,190	3,255,135	3,453,237	3,455,237	2,000	0.06%
Facilities Management	2,947,350	3,596,657	3,087,489	3,504,873	417,384	13.52%
Fleet Replacement	2,494,370	2,914,870	2,445,356	2,779,856	334,500	13.68%
Parking	-	10,930	-	139,334	139,334	-
Stormwater	8,758,643	13,537,502	6,195,242	7,365,781	1,170,539	18.89%
Street Maintenance	3,365,767	3,985,863	3,977,432	3,975,554	(1,878)	-0.05%
Transit Services	6,790,137	8,650,933	6,719,993	6,719,993	-	-
Transportation Services	3,502,746	3,979,676	4,126,466	4,113,973	(12,493)	-0.30%
<b>Total Expenditures by Division</b>	<b>\$ 33,031,145</b>	<b>\$ 42,485,337</b>	<b>\$ 32,611,815</b>	<b>\$ 34,675,572</b>	<b>\$ 2,063,757</b>	<b>6.33%</b>

## GENERAL DESCRIPTION

The mission of the **Public Works** Department is to provide for the design, construction, operation, maintenance and protection of the City's infrastructure that is critical to the safe and efficient movement of pedestrians, traffic, goods, and emergency services.

## HOW THE DEPARTMENT IS ORGANIZED

The Public Works Director reports to the City Manager and is the head of the department.

The **Administration** division consists of the Director and support staff providing for the planning, directing, coordinating, budget oversight and reporting of all service programs within the department.

The **Engineering** division plans, designs, and supervises the construction of special projects and Capital Improvements Program projects, as well as the orderly development review and quality management of work within the public right-of-way.

The **Equipment Maintenance** division is responsible for the procurement, repair and maintenance of much of the City's fleet of vehicles and equipment. The division also is responsible for the provision of fuel and fuel tank testing.

The **Facilities Management** division repairs, maintains, and cleans City buildings and facilities. The division also performs remodeling, energy management, and retrofitting of facilities, as well as preventive maintenance on heating, ventilating, and air conditioning equipment.

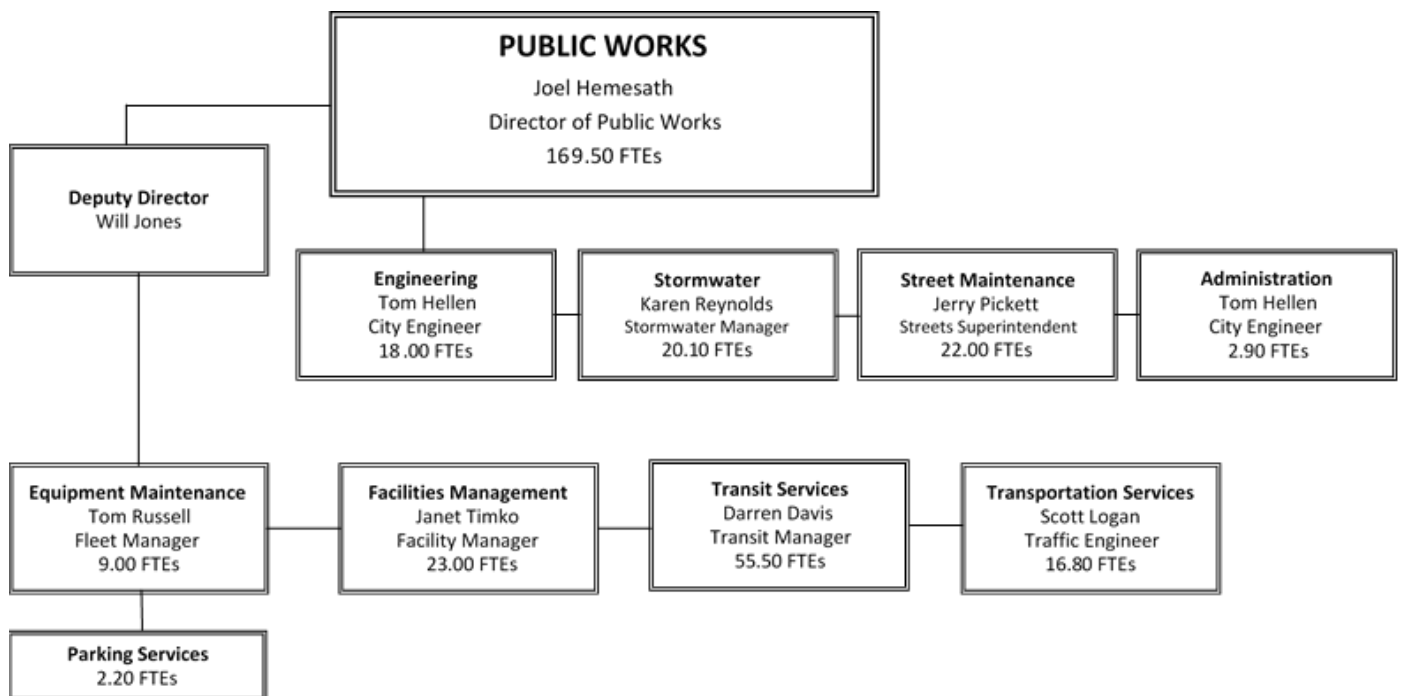
The **Fleet Replacement** division tracks the procurement of the City's vehicles and equipment.

The **Streets** division cleans and repairs city streets, controls snow and ice on streets for safe travel, maintains and repairs public drainage facilities, and controls weeds in the public rights-of-way and on City property.

The **Transit Services** division operates a public transit system for the citizens of Greeley by providing fixed, demand response and paratransit services.

The **Transportation Services** division plans traffic flow, installs and maintains traffic control devices such as signs, traffic signals and street markings, and provides for the coordination of traffic signals and street lights for improved safety.

## ORGANIZATIONAL CHART





## FTE SUMMARY

	2018 Actual	2019 Revised	2020 Original	2020 Proposed
<b>Public Works</b>				
<b>Administration</b>				
Budget Analyst	0.90	0.90	0.90	0.90
Deputy Public Works Director	1.00	1.00	1.00	1.00
Marketing Technician	1.00	-	-	-
Public Works Director	1.00	1.00	1.00	1.00
<b>Total Administration</b>	<b>3.90</b>	<b>2.90</b>	<b>2.90</b>	<b>2.90</b>
<b>Engineering</b>				
Administrative Specialist II	1.00	1.00	1.00	1.00
City Engineer	1.00	1.00	1.00	1.00
Civil Engineer	4.00	4.00	4.00	4.00
Concrete Maintenance Coordinator	1.00	1.00	1.00	1.00
Engineering Assistant	-	-	-	-
Engineering Project Manager	1.00	1.00	1.00	1.00
Engineering Technician	6.00	6.00	6.00	6.00
Construction Inspector	-	-	-	-
Construction Services Manager	-	-	-	-
Pavement Management Coordinator	1.00	1.00	1.00	1.00
Senior Land Surveyor	1.00	1.00	1.00	1.00
Senior Survey Technician	1.00	1.00	1.00	1.00
Utility Coordinator	-	1.00	1.00	1.00
<b>Total Engineering</b>	<b>17.00</b>	<b>18.00</b>	<b>18.00</b>	<b>18.00</b>
<b>Equipment Maintenance</b>				
Administrative Specialist II	1.00	1.00	1.00	1.00
Equipment Maintenance Foreman	1.00	1.00	1.00	1.00
Equipment Maintenance Mechanic	5.00	5.00	5.00	5.00
Fleet Manager	1.00	1.00	1.00	1.00
Fleet Specialist	1.00	1.00	1.00	1.00
<b>Total Equipment Maintenance</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>
<b>Facilities Management</b>				
Administrative Specialist II	1.00	1.00	1.00	1.00
Facilities Management Technician II	4.00	1.00	1.00	1.00
Facilities Management Technician III	-	3.00	3.00	5.00
Facilities Project Manager	1.00	1.00	1.00	1.00
Facility Manager	1.00	1.00	1.00	1.00
Facility Service Supervisor I	1.00	1.00	1.00	2.00
Facility Service Worker	8.00	8.00	8.00	8.00
Mechanical Controls Technician	2.00	2.00	2.00	3.00
Project Coordinator	1.00	1.00	1.00	1.00
<b>Total Facilities Management</b>	<b>19.00</b>	<b>19.00</b>	<b>19.00</b>	<b>23.00</b>
<b>Parking</b>				
Parking Ambassador	-	2.00	2.00	2.00
<b>Total Parking</b>	<b>-</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

## FTE SUMMARY (CONTINUED)

	2018 Actual	2019 Revised	2020 Original	2020 Proposed
<b>Public Works</b>				
<b>Street Maintenance</b>				
Crew Supervisor-Streets	2.00	2.00	2.00	2.00
Equipment Operator I	9.00	9.00	9.00	9.00
Equipment Operator II-Streets	8.00	8.00	8.00	8.00
Graffiti Removal Technician	1.00	1.00	1.00	1.00
Senior Administrative Specialist	1.00	1.00	1.00	1.00
Streets Superintendent	1.00	1.00	1.00	1.00
<b>Total Street Maintenance</b>	<b>22.00</b>	<b>22.00</b>	<b>22.00</b>	<b>22.00</b>
<b>Transit Services</b>				
Administrative Specialist II	1.00	1.00	1.00	1.00
Bus Driver	31.00	35.50	35.50	35.50
Bus Mechanic	-	1.00	1.00	1.00
Clerical Assistant	1.00	1.00	1.00	1.00
Equipment Maintenance Foreman	1.00	1.00	1.00	1.00
Equipment Maintenance Mechanic	4.00	4.00	4.00	4.00
Fleet Specialist	1.00	1.00	1.00	1.00
Maintenance Service Attendant	1.00	1.00	1.00	1.00
Maintenance Service Specialist	1.00	1.00	1.00	1.00
Route Supervisor	3.00	3.00	3.00	3.00
Transit Manager	1.00	1.00	1.00	1.00
Transit Operations Supervisor	1.00	1.00	1.00	1.00
Transit Specialist	1.00	1.00	1.00	1.00
Transportation Dispatcher	3.00	3.00	3.00	3.00
<b>Total Transit Services</b>	<b>50.00</b>	<b>55.50</b>	<b>55.50</b>	<b>55.50</b>
<b>Transportation Services</b>				
Administrative Specialist II	1.00	1.00	1.00	1.00
Pavement Markings Coordinator	1.00	1.00	1.00	1.00
Signs & Markings Supervisor	1.00	1.00	1.00	1.00
Signs & Markings Technician	4.00	4.00	4.00	4.00
Traffic Engineer	1.00	1.00	1.00	1.00
Traffic Engineer Technician II	1.00	1.00	1.00	1.00
Traffic Engineering Technician	1.00	1.00	1.00	1.00
Traffic Operations Supervisor	1.00	1.00	1.00	1.00
Traffic Signal Supervisor	1.00	1.00	1.00	1.00
Traffic Signal Technician	4.00	3.00	3.00	3.00
Senior Traffic Signal Technician	-	1.00	1.00	1.00
Transportation Planner	1.00	1.00	1.00	1.00
<b>Total Transportation Services</b>	<b>17.00</b>	<b>17.00</b>	<b>17.00</b>	<b>17.00</b>

## FTE SUMMARY (CONTINUED)

	2018 Actual	2019 Revised	2020 Original	2020 Proposed
<b>Public Works</b>				
<b>Stormwater</b>				
Asset Manager	1.00	1.00	1.00	1.00
Budget Analyst	0.10	0.10	0.10	0.10
Civil Engineer IV	3.00	3.00	3.00	3.00
Crew Supervisor-Streets	1.00	1.00	1.00	1.00
Engineering Technician	1.00	1.00	1.00	1.00
Environmental Technician	2.00	2.00	2.00	2.00
Equipment Operator I	4.00	4.00	4.00	4.00
Equipment Operator II-Streets	4.00	4.00	4.00	4.00
Stormwater Manager	1.00	1.00	1.00	1.00
Stormwater Quality Administrator	1.00	1.00	1.00	1.00
Stormwater Technician	1.00	1.00	1.00	1.00
Utility Locator	1.00	1.00	1.00	1.00
<b>Total Stormwater</b>	<b>20.10</b>	<b>20.10</b>	<b>20.10</b>	<b>20.10</b>
<b>Total Public Works</b>	<b>158.00</b>	<b>165.50</b>	<b>165.50</b>	<b>169.50</b>

## 2020 ADDITIONS

General Fund Revenue Source	
Description	2020
Facility Supervisor	123,843
Two Facility Technicians	190,086
Equipment Technician	103,455
<b>Total Additions</b>	<b>\$ 417,384</b>

## 2020 HIGHLIGHTS

- Poudre Express regional transit service to Greeley, Windsor and Fort Collins. Adds 5.5 positions.
- Finish 10<sup>th</sup> St Access Control Project from 23<sup>rd</sup> to 35<sup>th</sup> Ave
- 65<sup>th</sup> Ave Intersection at HWY 34
- Finish 20<sup>th</sup> St Road Improvements from 83<sup>rd</sup> to 90<sup>th</sup> Ave
- Keep Greeley Moving year 5 of 7
- Complete Remodel of City Hall and City Center North

## PERFORMANCE INDICATORS

- Potholes
- Pavement Quality Index
- Graffiti Incidents
- Fixed Route Transit Riders per Hour
- % of Signal Problem Calls Responded to in Less Than 30 Minutes

## PRIORITY BASED BUDGETING

Table on page 222



**PURPOSE:** To provide administrative support to the entire department.

Resources	2019 Revised		2020 Original	2020 Revised	\$ Change	% Change
	2018 Actual	Budget	Budget	Budget		
Intergovernmental Revenue	152,152	160,400	160,400	160,400	-	-
Taxes	115,869	85,680	85,680	85,680	-	-
Miscellaneous Revenue	3,544	3,534	3,534	3,534	-	-
Transfers In	4,057,290	4,712,056	4,703,927	4,703,927	-	-
Use of Fund Balance	(2,960,066)	(3,524,632)	(3,437,332)	(3,516,318)	(78,986)	2.30%
<b>Total Resources</b>	<b>\$ 1,368,789</b>	<b>\$ 1,437,038</b>	<b>\$ 1,516,209</b>	<b>\$ 1,437,223</b>	<b>(\$ 78,986)</b>	<b>-5.21%</b>

Expenditures by Category	2019 Revised		2020 Original	2020 Revised	\$ Change	% Change
	2018 Actual	Budget	Budget	Budget		
Salaries & Benefits	476,377	448,938	550,394	471,408	(78,986)	-14.35%
Supplies & Services	892,411	988,100	965,815	965,815	-	-
<b>Total Expenditures by Category</b>	<b>\$ 1,368,789</b>	<b>\$ 1,437,038</b>	<b>\$ 1,516,209</b>	<b>\$ 1,437,223</b>	<b>(\$ 78,986)</b>	<b>-5.21%</b>

Expenditures by Fund	2019 Revised		2020 Original	2020 Revised	\$ Change	% Change
	2018 Actual	Budget	Budget	Budget		
001 - General	7,000	7,000	7,000	7,000	-	-
104 - Streets & Roads	1,361,789	1,430,038	1,509,209	1,430,223	(78,986)	-5.23%
<b>Total Expenditures by Fund</b>	<b>\$ 1,368,789</b>	<b>\$ 1,437,038</b>	<b>\$ 1,516,209</b>	<b>\$ 1,437,223</b>	<b>(\$ 78,986)</b>	<b>-5.21%</b>

Expenditures by Activity	2019 Revised		2020 Original	2020 Revised	\$ Change	% Change
	2018 Actual	Budget	Budget	Budget		
Administration	964,637	1,111,843	1,178,293	1,099,307	(78,986)	-6.70%
Envision	7,000	7,000	7,000	7,000	-	-
Information Technology Charges	397,152	318,195	330,916	330,916	-	-
<b>Total Expenditures by Activity</b>	<b>\$ 1,368,789</b>	<b>\$ 1,437,038</b>	<b>\$ 1,516,209</b>	<b>\$ 1,437,223</b>	<b>(\$ 78,986)</b>	<b>-5.21%</b>

## ACTIVITY DESCRIPTIONS

**Envision** – is a grant given by the City of Greeley to assist Envision, an outside agency, who serves approximately 1,800 individuals that have a qualifying intellectual and/or developmental disability or delay.

**Administration's** main emphasis is working with the departmental budget and payroll. The administrative staff also provides administrative support to other divisions within the department and is responsible for other duties as assigned.



**PURPOSE:** To provide orderly construction of new street infrastructure via new land development, proper evaluation/repair of the city's existing street infrastructure system, and the design, construction, inspection and quality assurance of new transportation related capital improvement projects.

Resources	2019 Revised		2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	2018 Actual	Budget				
Charges for Services	333,048	438,992	488,850	488,850	-	-
Intergovernmental Revenue	382,612	374,000	374,000	374,000	-	-
Licenses & Permits	6,876	7,590	7,590	7,590	-	-
Miscellaneous Revenue	-245	-	-	-	-	-
Use of Fund Balance	338,862	296,151	219,951	313,308	93,357	42.44%
<b>Total Resources</b>	<b>\$ 1,061,152</b>	<b>\$ 1,116,733</b>	<b>\$ 1,090,391</b>	<b>\$ 1,183,748</b>	<b>\$ 93,357</b>	<b>8.56%</b>

Expenditures by Category	2019 Revised		2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	2018 Actual	Budget				
Salaries & Benefits	875,053	987,416	1,001,106	1,094,463	93,357	9.33%
Supplies & Services	158,099	104,317	89,285	89,285	-	-
Transfers Out	28,000	25,000	-	-	-	-
<b>Total Expenditures by Category</b>	<b>\$ 1,061,152</b>	<b>\$ 1,116,733</b>	<b>\$ 1,090,391</b>	<b>\$ 1,183,748</b>	<b>\$ 93,357</b>	<b>8.56%</b>

Expenditures by Fund	2019 Revised		2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	2018 Actual	Budget				
104 - Streets & Roads	1,061,152	1,116,733	1,090,391	1,183,748	93,357	8.56%
<b>Total Expenditures by Fund</b>	<b>\$ 1,061,152</b>	<b>\$ 1,116,733</b>	<b>\$ 1,090,391</b>	<b>\$ 1,183,748</b>	<b>\$ 93,357</b>	<b>8.56%</b>

Expenditures by Activity	2019 Revised		2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	2018 Actual	Budget				
Construction Services	18,670	-	-	-	-	-
Engineering Services	1,042,482	1,116,733	1,090,391	1,183,748	93,357	8.56%
<b>Total Expenditures by Activity</b>	<b>\$ 1,061,152</b>	<b>\$ 1,116,733</b>	<b>\$ 1,090,391</b>	<b>\$ 1,183,748</b>	<b>\$ 93,357</b>	<b>8.56%</b>

## ACTIVITY DESCRIPTIONS

**Construction Services** regulates work and monitors quality assurance of the work in the public right-of-way. This includes Public Works capital improvement projects, Water and Sewer capital improvement projects, other city projects, land development projects, survey services, and preparation of engineering reports for projects.

**Engineering Services** provides for the design and construction management of Public Works transportation projects and other city projects as requested. Services also include administration of permits, ordinance enforcement, mapping, infrastructure records, subdivision records, and special improvement districts.



## Equipment Maintenance

**PURPOSE:** To provide maintenance and repair of vehicles and equipment in an efficient and cost effective manner.

Resources	2019 Revised		2020 Original	2020 Revised	\$ Change	% Change
	2018 Actual	Budget	Budget	Budget		
Charges for Services	2,601,447	3,189,228	3,397,058	3,399,058	2,000	0.06%
Miscellaneous Revenue	-47,450	22,949	22,949	22,949	-	-
Transfers In	222,640	50,000	-	-	-	-
Use of Fund Balance	(34,447)	(7,042)	33,230	33,230	-	-
<b>Total Resources</b>	<b>\$ 2,742,190</b>	<b>\$ 3,255,135</b>	<b>\$ 3,453,237</b>	<b>\$ 3,455,237</b>	<b>\$ 2,000</b>	<b>0.06%</b>

Expenditures by Category	2019 Revised		2020 Original	2020 Revised	\$ Change	% Change
	2018 Actual	Budget	Budget	Budget		
Salaries & Benefits	748,086	783,822	821,213	821,213	-	-
Supplies & Services	1,985,365	2,398,338	2,610,549	2,612,549	2,000	0.08%
Capital	8,739	72,975	21,475	21,475	-	-
<b>Total Expenditures by Category</b>	<b>\$ 2,742,190</b>	<b>\$ 3,255,135</b>	<b>\$ 3,453,237</b>	<b>\$ 3,455,237</b>	<b>\$ 2,000</b>	<b>0.06%</b>

Expenditures by Fund	2019 Revised		2020 Original	2020 Revised	\$ Change	% Change
	2018 Actual	Budget	Budget	Budget		
502 - Equipment Maintenance	2,742,190	3,255,135	3,453,237	3,455,237	2,000	0.06%
<b>Total Expenditures by Fund</b>	<b>\$ 2,742,190</b>	<b>\$ 3,255,135</b>	<b>\$ 3,453,237</b>	<b>\$ 3,455,237</b>	<b>\$ 2,000</b>	<b>0.06%</b>

Expenditures by Activity	2019 Revised		2020 Original	2020 Revised	\$ Change	% Change
	2018 Actual	Budget	Budget	Budget		
Central Fleet Operations	2,401,043	2,924,497	3,116,733	3,118,733	2,000	0.06%
Fire Mechanic/Operations	291,413	270,776	274,798	274,798	-	-
Information Technology Charges	40,763	39,152	40,758	40,758	-	-
Investment Earnings	965	-	-	-	-	-
Motor Pool	2,764	5,210	5,448	5,448	-	-
VANGO	5,244	15,500	15,500	15,500	-	-
<b>Total Expenditures by Activity</b>	<b>\$ 2,742,190</b>	<b>\$ 3,255,135</b>	<b>\$ 3,453,237</b>	<b>\$ 3,455,237</b>	<b>\$ 2,000</b>	<b>0.06%</b>

## ACTIVITY DESCRIPTIONS

Administration, Operations, and Sublet provide for regularly scheduled prevention maintenance repair for the central fleet and equipment.

The Central fleet maintains **VanGo** carpool vans through an agreement with the City of Ft. Collins.

**Central Fleet Operations** oversees the city fleet and includes several activities. They purchase vehicles and equipment that is then leased to various departments. This area oversees the fuel programs that provides for the City's fleet fueling needs by maintaining supplies of fuel in seven City owned storage tanks and administering an intergovernmental agreement with Weld County for use of their fuel facility, in addition to remote site fueling with outside vendors.

The **Motor Pool** was created to have vehicles that are not assigned to a department that can be used by city employees rather than using a personal or department vehicle.

The **Fire Mechanic/Operations** is separated out to identify maintenance provided for the Fire department vehicles.



## Facilities Management/Services

**PURPOSE:** To provide, manage, and maintain a safe and clean working environment in the city owned facilities through economical and effective service based programs.

Resources	2019 Revised		2020 Original	2020 Revised	\$ Change	% Change
	2018 Actual	Budget	Budget	Budget		
Charges for Services	12,137	46,000	46,000	46,000	-	-
Miscellaneous Revenue	396,603	131,178	117,680	117,680	-	-
Transfers In	476,919	423,003	435,310	435,310	-	-
Use of Fund Balance	2,061,691	2,996,476	2,488,499	2,905,883	417,384	16.77%
<b>Total Resources</b>	<b>\$ 2,947,350</b>	<b>\$ 3,596,657</b>	<b>\$ 3,087,489</b>	<b>\$ 3,504,873</b>	<b>\$ 417,384</b>	<b>13.52%</b>

Expenditures by Category	2019 Revised		2020 Original	2020 Revised	\$ Change	% Change
	2018 Actual	Budget	Budget	Budget		
Salaries & Benefits	1,196,750	1,313,517	1,377,990	1,589,874	211,884	15.38%
Supplies & Services	1,154,164	1,258,520	1,209,970	1,415,470	205,500	16.98%
Capital	-	460,773	-	-	-	-
Transfers Out	596,436	563,847	499,529	499,529	-	-
<b>Total Expenditures by Category</b>	<b>\$ 2,947,350</b>	<b>\$ 3,596,657</b>	<b>\$ 3,087,489</b>	<b>\$ 3,504,873</b>	<b>\$ 417,384</b>	<b>13.52%</b>

Expenditures by Fund	2019 Revised		2020 Original	2020 Revised	\$ Change	% Change
	2018 Actual	Budget	Budget	Budget		
001 - General	2,333,963	3,032,810	2,587,960	3,005,344	417,384	16.13%
108 - Designated Revenue	613,387	563,847	499,529	499,529	-	-
<b>Total Expenditures by Fund</b>	<b>\$ 2,947,350</b>	<b>\$ 3,596,657</b>	<b>\$ 3,087,489</b>	<b>\$ 3,504,873</b>	<b>\$ 417,384</b>	<b>13.52%</b>

Expenditures by Activity	2019 Revised		2020 Original	2020 Revised	\$ Change	% Change
	2018 Actual	Budget	Budget	Budget		
Custodial	265,413	357,270	372,973	426,020	53,047	14.22%
Custodial/Police	162,473	169,616	177,123	124,076	(53,047)	-29.95%
Information Technology Charges	78,771	121,833	126,624	138,624	12,000	9.48%
Maintenance	1,183,288	1,673,251	1,238,874	1,644,258	405,384	32.72%
Maintenance/Police	747,631	806,399	696,935	696,935	-	-
Other Utilities	509,774	468,288	474,960	474,960	-	-
<b>Total Expenditures by Activity</b>	<b>\$ 2,947,350</b>	<b>\$ 3,596,657</b>	<b>\$ 3,087,489</b>	<b>\$ 3,504,873</b>	<b>\$ 417,384</b>	<b>13.52%</b>

### ACTIVITY DESCRIPTIONS

**Custodial** services are provided for in the following facilities: City Hall, City Hall Annex, Public Works, Police Headquarters and the Service Center.

The **Maintenance** division provides the major and minor maintenance and remodeling of the following City facilities and others as requested along with management for these projects: City Hall, City Hall Annex, Public Works, Police Headquarters, Recreation Center, Senior Center, Union Colony Civic Center, Service Center, Streets, two swimming pools, two splash parks, Rodarte Center, Cemetery, Golf facilities, seven fire stations, Museum, Ice Haus, Family FunPlex, and other miscellaneous smaller facilities.

**Utilities** track the usage of electricity, water, sewer and natural gas for City Hall, City Hall Annex, and Public Works.



## Fleet Replacement

**PURPOSE:** To purchase replacement and new equipment for the City departments.

Resources	2018 Actual	2019 Revised	2020 Original	2020 Revised	\$ Change	% Change
		Budget	Budget	Budget		
Charges for Services	2,406,235	2,697,101	2,530,802	2,925,869	395,067	15.61%
Miscellaneous Revenue	240,487	80,000	80,000	80,000	-	-
Transfers In	96,613	62,500	-	-	-	-
Use of Fund Balance	(248,964)	75,269	(165,446)	(226,013)	(60,567)	36.61%
<b>Total Resources</b>	<b>\$ 2,494,370</b>	<b>\$ 2,914,870</b>	<b>\$ 2,445,356</b>	<b>\$ 2,779,856</b>	<b>\$ 334,500</b>	<b>13.68%</b>

Expenditures by Category	2018 Actual	2019 Revised	2020 Original	2020 Revised	\$ Change	% Change
		Budget	Budget	Budget		
Supplies & Services	245,355	372,184	332,671	332,671	-	-
Capital	2,010,797	2,403,936	1,973,935	2,308,435	334,500	16.95%
Debt	238,219	138,750	138,750	138,750	-	-
<b>Total Expenditures by Category</b>	<b>\$ 2,494,370</b>	<b>\$ 2,914,870</b>	<b>\$ 2,445,356</b>	<b>\$ 2,779,856</b>	<b>\$ 334,500</b>	<b>13.68%</b>

Expenditures by Fund	2018 Actual	2019 Revised	2020 Original	2020 Revised	\$ Change	% Change
		Budget	Budget	Budget		
512 - Fleet Replacement	2,494,370	2,914,870	2,445,356	2,779,856	334,500	13.68%
<b>Total Expenditures by Fund</b>	<b>\$ 2,494,370</b>	<b>\$ 2,914,870</b>	<b>\$ 2,445,356</b>	<b>\$ 2,779,856</b>	<b>\$ 334,500</b>	<b>13.68%</b>

Expenditures by Activity	2018 Actual	2019 Revised	2020 Original	2020 Revised	\$ Change	% Change
		Budget	Budget	Budget		
City Fleet	2,255,190	2,774,620	2,305,106	2,639,606	334,500	14.51%
Leases	239,181	140,250	140,250	140,250	-	-
<b>Total Expenditures by Activity</b>	<b>\$ 2,494,370</b>	<b>\$ 2,914,870</b>	<b>\$ 2,445,356</b>	<b>\$ 2,779,856</b>	<b>\$ 334,500</b>	<b>13.68%</b>

## ACTIVITY DESCRIPTIONS

The **City Fleet** reflects the purchase of vehicles and equipment for various departments.

**Leases** reflect the vehicles and equipment that are leased to various departments.





**PURPOSE:** To administer the parking permits, citations and assist in removal of abandoned or illegally parked vehicles.

Resources	2018 Actual	2019 Revised	2020 Original	2020 Revised	\$ Change	% Change
		Budget	Budget	Budget		
Miscellaneous Revenue	-	-	-	68,000	68,000	-
Use of Fund Balance	-	10,930	-	71,334	71,334	-
<b>Total Resources</b>	-	<b>\$ 10,930</b>	-	<b>\$ 139,334</b>	<b>\$ 139,334</b>	-

Expenditures by Category	2018 Actual	2019 Revised	2020 Original	2020 Revised	\$ Change	% Change
		Budget	Budget	Budget		
Salaries & Benefits	-	-	-	118,241	118,241	-
Supplies & Services	-	10,930	-	21,093	21,093	-
<b>Total Expenditures by Category</b>	-	<b>\$ 10,930</b>	-	<b>\$ 139,334</b>	<b>\$ 139,334</b>	-

Expenditures by Fund	2018 Actual	2019 Revised	2020 Original	2020 Revised	\$ Change	% Change
		Budget	Budget	Budget		
410 - Downtown Parking	-	10,930	-	139,334	139,334	-
<b>Total Expenditures by Fund</b>	-	<b>\$ 10,930</b>	-	<b>\$ 139,334</b>	<b>\$ 139,334</b>	-

Expenditures by Activity	2018 Actual	2019 Revised	2020 Original	2020 Revised	\$ Change	% Change
		Budget	Budget	Budget		
Parking Permits	-	10,930	-	139,334	139,334	-
<b>Total Expenditures by Activity</b>	-	<b>\$ 10,930</b>	-	<b>\$ 139,334</b>	<b>\$ 139,334</b>	-

**GENERAL DESCRIPTION**

The **Parking Permits** staff enforces City parking ordinances through the issuance of parking citations to violators. In addition, the unit also assists with removal of abandoned or illegally parked vehicles.



**PURPOSE:** To administer the stormwater utility, plan design and manage the construction of capital improvement projects to solve stormwater problems throughout the City. To educate citizens about stormwater issues and improve the environmental quality of city stormwater discharges.

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	Charges for Services	6,576,517	6,923,213	7,342,446		
Intergovernmental Revenue	311,688	300	300	300	-	-
Licenses & Permits	1,456	-	-	-	-	-
Miscellaneous Revenue	2,975,645	57,876	58,167	58,167	-	-
Use of Fund Balance	(1,106,662)	6,506,113	(1,205,671)	33,530	1,239,201	-102.78%
<b>Total Resources</b>	<b>\$ 8,758,643</b>	<b>\$ 13,537,502</b>	<b>\$ 6,195,242</b>	<b>\$ 7,365,781</b>	<b>\$ 1,170,539</b>	<b>18.89%</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	Salaries & Benefits	1,700,376	1,882,397	1,970,885		
Supplies & Services	487,245	604,299	628,762	613,162	(15,600)	-2.48%
Capital	5,634,536	9,952,695	2,480,226	3,659,497	1,179,271	47.55%
Debt	516,734	548,150	548,650	548,650	-	-
Transfers Out	419,752	549,961	566,719	557,987	(8,732)	-1.54%
<b>Total Expenditures by Category</b>	<b>\$ 8,758,643</b>	<b>\$ 13,537,502</b>	<b>\$ 6,195,242</b>	<b>\$ 7,365,781</b>	<b>\$ 1,170,539</b>	<b>18.89%</b>

Expenditures by Fund/ Activity	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	<b>411 - Stormwater</b>					
Administration	787,432	1,108,706	1,158,066	1,158,066	-	-
Stormwater Asset Management	-	191,101	194,562	194,562	-	-
Street Sweeping	331,576	398,123	416,089	416,089	-	-
Stormwater Maintenance	693,293	765,687	793,900	793,900	-	-
Water Quality Program	231,827	291,813	304,843	304,843	-	-
<b>412 - Stormwater Construction</b>	<b>4,850,628</b>	<b>8,434,461</b>	<b>1,158,886</b>	<b>1,700,012</b>	<b>541,126</b>	<b>46.69%</b>
<b>413 - Stormwater Replacement</b>	<b>1,346,936</b>	<b>1,798,461</b>	<b>1,619,246</b>	<b>2,248,659</b>	<b>629,413</b>	<b>38.87%</b>
<b>422 - Stormwater Debt Service</b>	<b>516,951</b>	<b>549,150</b>	<b>549,650</b>	<b>549,650</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures by Fund</b>	<b>\$ 8,758,643</b>	<b>\$ 13,537,502</b>	<b>\$ 6,195,242</b>	<b>\$ 7,365,781</b>	<b>\$ 1,170,539</b>	<b>18.89%</b>

## GENERAL DESCRIPTION

The **Stormwater Maintenance** staff provides cleaning and maintenance of city stormwater inlets, piping and detention ponds.

**Street Sweeping** is responsible for sweeping public streets, highways and municipal parking lots. Sweeping reduces stormwater pollution and provides a clean environment.

**Water Quality** staff provides for the development of environmental National Pollutant Discharge Elimination System documents, education programs for the public concerning environmental issues, inspection of construction sites for compliance with erosion control plans and detection of illicit discharges to stormwater systems.



**PURPOSE:** To provide maintenance of city streets, control snow and ice on streets for safe travel, and control vegetation in the public right-of-way and on city owned property.

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Charges for Services	386,557	589,358	589,358	589,358	-	-
Intergovernmental Revenue	2,428,519	2,308,600	2,388,600	2,388,600	-	-
Miscellaneous Revenue	283,725	124,909	124,985	124,985	-	-
Use of Fund Balance	266,967	962,996	874,489	872,611	(1,878)	-0.21%
<b>Total Resources</b>	<b>\$ 3,365,767</b>	<b>\$ 3,985,863</b>	<b>\$ 3,977,432</b>	<b>\$ 3,975,554</b>	<b>(\$ 1,878)</b>	<b>-0.05%</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Salaries & Benefits	1,656,012	1,949,660	2,032,583	2,030,705	(1,878)	-0.09%
Supplies & Services	1,709,756	2,036,203	1,944,849	1,944,849	-	-
<b>Total Expenditures by Category</b>	<b>\$ 3,365,767</b>	<b>\$ 3,985,863</b>	<b>\$ 3,977,432</b>	<b>\$ 3,975,554</b>	<b>(\$ 1,878)</b>	<b>-0.05%</b>

Expenditures by Fund	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
104 - Streets & Roads	3,365,767	3,985,863	3,977,432	3,975,554	(1,878)	-0.05%
<b>Total Expenditures by Fund</b>	<b>\$ 3,365,767</b>	<b>\$ 3,985,863</b>	<b>\$ 3,977,432</b>	<b>\$ 3,975,554</b>	<b>(\$ 1,878)</b>	<b>-0.05%</b>

Expenditures by Activity	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Graffiti Program	53,562	62,843	65,836	65,836	-	-
Homeless Camp Cleanup	24,020	25,000	25,000	25,000	-	-
Snow And Ice Removal	764,466	914,398	882,435	882,435	-	-
Spring Clean Up	64,400	37,806	37,806	37,806	-	-
Street Maintenance	1,760,988	1,890,169	1,981,042	2,118,600	137,558	6.94%
Street Resurfacing	698,330	1,055,647	985,313	845,877	(139,436)	-14.15%
<b>Total Expenditures by Activity</b>	<b>\$ 3,365,767</b>	<b>\$ 3,985,863</b>	<b>\$ 3,977,432</b>	<b>\$ 3,975,554</b>	<b>(\$ 1,878)</b>	<b>-0.05%</b>

## ACTIVITY DESCRIPTION

The **Graffiti Program** is responsible for removing all graffiti within 24 hours of notification 90% of the time.

**Snow and Ice Removal** provide de-icing and plowing operations for main arterial streets and for parking lots and bus stops that are owned by the City.

**Street Maintenance** and Potholes maintains the city streets, alleys, and related facilities in the public right-of-way.

**Street Resurfacing** is responsible for damaged pavement repair, crack sealing, and concrete maintenance.

**Spring Clean Up** weekend allows Greeley residents to dispose of or recycle unwanted items.



**PURPOSE:** To operate a public mass transit system including fixed routes, paratransit, and demand response service to encourage the use of alternative transportation.

Resources	2018 Actual	2019 Revised	2020 Original	2020 Revised	\$ Change	% Change
		Budget	Budget	Budget		
Charges for Services	926,353	897,500	917,500	917,500	-	-
Intergovernmental Revenue	4,163,552	5,268,005	3,702,738	3,702,738	-	-
Miscellaneous Revenue	7,620	73,039	-	-	-	-
Use of Fund Balance	1,692,612	2,412,389	2,099,755	2,099,755	-	-
<b>Total Resources</b>	<b>\$ 6,790,137</b>	<b>\$ 8,650,933</b>	<b>\$ 6,719,993</b>	<b>\$ 6,719,993</b>	<b>-</b>	<b>-</b>

Expenditures by Category	2018 Actual	2019 Revised	2020 Original	2020 Revised	\$ Change	% Change
		Budget	Budget	Budget		
Salaries & Benefits	3,305,320	3,424,975	3,874,795	3,874,795	-	-
Supplies & Services	1,028,521	1,463,504	1,602,538	1,602,538	-	-
Capital	2,456,296	3,762,454	1,242,660	1,242,660	-	-
<b>Total Expenditures by Category</b>	<b>\$ 6,790,137</b>	<b>\$ 8,650,933</b>	<b>\$ 6,719,993</b>	<b>\$ 6,719,993</b>	<b>-</b>	<b>-</b>

Expenditures by Fund	2018 Actual	2019 Revised	2020 Original	2020 Revised	\$ Change	% Change
		Budget	Budget	Budget		
001 - General	6,790,137	8,650,933	6,719,993	6,719,993	-	-
<b>Total Expenditures by Fund</b>	<b>\$ 6,790,137</b>	<b>\$ 8,650,933</b>	<b>\$ 6,719,993</b>	<b>\$ 6,719,993</b>	<b>-</b>	<b>-</b>

Expenditures by Activity	2018 Actual	2019 Revised	2020 Original	2020 Revised	\$ Change	% Change
		Budget	Budget	Budget		
ADA Paratransit Operations	397,031	512,199	536,451	536,451	-	-
Demand Response Operation	8,448	9,521	9,997	9,997	-	-
Fixed Route Capital	2,201,959	3,737,454	1,242,660	1,242,660	-	-
Fixed Route Operations	2,298,619	2,565,123	2,602,489	2,602,489	-	-
Poudre Express Regional Route	-	85,683	540,718	540,718	-	-
Preventative Maintenance	717,380	749,600	781,539	781,539	-	-
Preventative Maintenance Capital	254,188	-	-	-	-	-
Transit Administration Capital	-	44,000	20,000	20,000	-	-
Transit Services Administration	750,287	790,837	822,860	822,860	-	-
Transportation Demand Management	162,225	156,516	163,279	163,279	-	-
<b>Total Expenditures by Activity</b>	<b>\$ 6,790,137</b>	<b>\$ 8,650,933</b>	<b>\$ 6,719,993</b>	<b>\$ 6,719,993</b>	<b>-</b>	<b>-</b>

## ACTIVITY DESCRIPTIONS

The **ADA** (Americans with Disabilities Act) **Paratransit Operations** provide door-to-door service for individuals and their Personal Care Attendants (PCA) and guests who have special transportation needs because of disabilities.

The **Demand Response Operations** provide evening transportation services after the Fixed Route Operations have ended for the day; service on Sunday is also provided. This is available to individuals with disabilities and the general public.

The **Fixed Route** Service provides daily transportation of citizens along major corridors in Greeley and Evans.

**Preventative Maintenance** performs the maintenance and repairs on transit buses to ensure regular operations.

**Transit Services Administration** oversees the transit division and ensures transit services are meeting the needs of the public.



## Transportation Services

**PURPOSE:** To provide for the safe operation and maintenance of that part of the Transportation System that controls, guides and directs the public through effective design, markings, street lighting and traffic control on the city streets.

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Charges for Services	259,776	231,480	231,480	231,480	-	-
Fines & Forfeits	995	-	-	-	-	-
Intergovernmental Revenue	605,906	577,875	577,875	577,875	-	-
Licenses & Permits	7,000	8,000	8,000	8,000	-	-
Taxes	849,707	708,320	708,320	708,320	-	-
Miscellaneous Revenue	9,493	2,500	2,500	2,500	-	-
Use of Fund Balance	1,769,870	2,451,501	2,598,291	2,585,798	(12,493)	-0.48%
<b>Total Resources</b>	<b>\$ 3,502,746</b>	<b>\$ 3,979,676</b>	<b>\$ 4,126,466</b>	<b>\$ 4,113,973</b>	<b>(\$ 12,493)</b>	<b>-0.30%</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Salaries & Benefits	1,292,298	1,436,667	1,504,796	1,492,303	(12,493)	-0.83%
Supplies & Services	2,139,778	2,543,009	2,621,670	2,621,670	-	-
Capital	70,671	-	-	-	-	-
<b>Total Expenditures by Category</b>	<b>\$ 3,502,746</b>	<b>\$ 3,979,676</b>	<b>\$ 4,126,466</b>	<b>\$ 4,113,973</b>	<b>(\$ 12,493)</b>	<b>-0.30%</b>

Expenditures by Fund	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
104 - Streets & Roads	3,502,746	3,979,676	4,126,466	4,113,973	(12,493)	-0.30%
<b>Total Expenditures by Fund</b>	<b>\$ 3,502,746</b>	<b>\$ 3,979,676</b>	<b>\$ 4,126,466</b>	<b>\$ 4,113,973</b>	<b>(\$ 12,493)</b>	<b>-0.30%</b>

Expenditures by Activity	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Signal Operations	1,014,381	947,610	983,026	983,026	-	-
Signs & Markings	799,754	920,683	961,581	961,581	-	-
Street Lighting	1,173,790	1,519,098	1,549,480	1,549,480	-	-
Traffic Management	514,821	592,285	632,379	619,886	(12,493)	-1.98%
<b>Total Expenditures by Activity</b>	<b>\$ 3,502,746</b>	<b>\$ 3,979,676</b>	<b>\$ 4,126,466</b>	<b>\$ 4,113,973</b>	<b>(\$ 12,493)</b>	<b>-0.30%</b>

### ACTIVITY DESCRIPTIONS

The **Signal Operations** section installs and maintains traffic signals to provide safe and convenient traffic flow. Staff responds to calls regarding malfunctioning traffic signals, performs traffic hazard studies and annual maintenance on all signals.

The **Signs** section fabricates, installs, and maintains regulatory, warning, guide, and specialty signs for the safety and convenience of the motoring public and pedestrians.

The **Surface Markings** section is responsible for the year-round markings on arterial and collector streets such as lane markings, crosswalks, turn arrows, turn lanes, and school markings. The staff also reviews all subdivision and building plans for needed pavement markings.

The **Street Lighting** program provides community-wide lighting for public safety, investigates and implements more efficient lighting methods and cost reductions, reviews plans and designs for subdivisions and buildings, and issues payment for street lighting and signal power costs.

**Traffic Management** provides short and long range transportation planning and management. It evaluates development proposals as requested and prepares grants for transportation projects. This program participates with access committees on corridors of regional significance and updates the Master Transportation Plan. Transportation Management tracks all signs, traffic signals and pavement marking assets through inspection and GIS (Geographic Information System) applications. The System Design and Monitoring staff conducts traffic counts, speed studies, and analyzes accident statistics to enhance the safe, effective movement of traffic and goods within the city. It implements solutions for the traveling public, reviews traffic control plans submitted by contractors and enforces implementation.

## PRIORITY BASED BUDGETING

Program	Expenditures by PBB Program	2019 Revised			2020 Original		2020 Revised		% Change	PBB Quartile
		2018 Actual	Budget	Budget	Budget	\$ Change				
		6,714,515	10,782,072	3,327,782	4,498,321	1,170,539	35.17%			
Community	ADA Paratransit Operations	397,031	512,199	536,451	536,451	-	-	3		
	CIP Management	717,412	1,016,396	1,061,823	1,061,823	-	-	2		
	Demand Response Operation	170,673	166,037	173,276	173,276	-	-	4		
	Engineering Services	2,422,940	2,546,771	2,599,600	2,613,971	14,371	0.55%	1		
	Facilities Custodial	427,886	526,886	550,096	550,096	-	-	4		
	Facilities Maintenance	2,519,464	3,069,771	2,537,393	2,954,777	417,384	16.45%	2		
	Fixed Route Operations	6,222,433	7,972,697	6,010,266	6,010,266	-	-	2		
	Graffiti Program	53,562	62,843	65,836	65,836	-	-	3		
	Neighborhood Resources	24,020	25,000	25,000	25,000	-	-	3		
	Parking Case Management	-	10,930	-	139,334	139,334	-	3		
	Resurfacing	698,330	1,055,647	985,313	845,877	(139,436)	-14.15%	3		
	Snow And Ice Removal	764,466	914,398	882,435	882,435	-	-	1		
	Spring Clean Up	64,400	37,806	37,806	37,806	-	-	4		
	Stormwater Maintenance	763,313	1,049,098	1,084,705	1,084,705	-	-	1		
	Stormwater Street Sweeping	331,576	398,123	416,089	416,089	-	-	3		
	Stormwater Water Quality Program	231,827	291,813	304,843	304,843	-	-	2		
	Street Maintenance	1,760,988	1,890,169	1,981,042	2,118,600	137,558	6.94%	2		
	Traffic Signal Maintenance	1,014,381	937,314	983,026	983,026	-	-	2		
	Traffic Signs & Markings	2,488,365	3,042,362	3,143,440	3,130,947	(12,493)	-0.40%	2		
	Transit Envision Program	7,000	7,000	7,000	7,000	-	-	4		
	VANGO	5,244	15,500	15,500	15,500	-	-	4		
Governance	Fleet Central Fleet Operations	2,442,770	2,963,649	3,157,491	3,159,491	2,000	0.06%	3		
	Fleet Fire Mechanic/Operations	291,413	270,776	274,798	274,798	-	-	1		
	Fleet Motor Pool	2,497,134	2,920,080	2,450,804	2,785,304	334,500	13.65%	4		
	<b>Total Expenditures by PBB Quartile</b>	<b>\$ 33,031,145</b>	<b>\$ 42,485,337</b>	<b>\$ 32,611,815</b>	<b>\$ 34,675,572</b>	<b>\$ 2,063,757</b>	<b>6.33%</b>			



Resources	2019 Revised		2020 Original	2020 Revised	\$ Change	% Change
	2018 Actual	Budget	Budget	Budget		
Charges for Services	13,034,079	15,338,350	13,329,458	15,426,358	2,096,900	15.73%
Licenses & Permits	129,657	-	-	32,000	32,000	-
Miscellaneous Revenue	1,537,497	174,581	173,462	264,167	90,705	52.29%
Bond Proceeds	12,094,454	-	15,000,000	11,000,000	(4,000,000)	-26.67%
Transfers In	12,000,000	-	-	-	-	-
Use of Fund Balance	(14,024,569)	9,640,449	(3,913,060)	(5,688,640)	(1,775,580)	45.38%
<b>Total Resources</b>	<b>\$ 24,771,117</b>	<b>\$ 30,005,855</b>	<b>\$ 34,609,760</b>	<b>\$ 36,895,046</b>	<b>\$ 2,285,286</b>	<b>6.60%</b>

Expenditures by Category	2019 Revised		2020 Budget	2020 Revised	\$ Change	% Change
	2018 Actual	Budget	Budget	Budget		
Salaries & Benefits	3,380,962	3,614,631	3,788,668	3,868,668	80,000	2.11%
Supplies & Services	2,296,558	3,924,036	2,819,755	2,825,651	5,896	0.21%
Capital	5,606,437	20,473,885	25,460,600	27,639,690	2,179,090	8.56%
Debt	687,570	1,364,439	1,875,316	1,880,516	5,200	0.28%
Transfers Out	12,799,590	628,864	665,421	680,521	15,100	2.27%
<b>Total Expenditures by Category</b>	<b>\$ 24,771,117</b>	<b>\$ 30,005,855</b>	<b>\$ 34,609,760</b>	<b>\$ 36,895,046</b>	<b>\$ 2,285,286</b>	<b>6.60%</b>

Expenditures by Fund	2019 Revised		2020 Budget	2020 Revised	\$ Change	% Change
	2018 Actual	Budget	Budget	Budget		
<b>401 - Sewer</b>						
Sewer Collection	1,094,961	1,177,850	1,227,765	1,248,242	20,477	1.67%
Sewer General Management	1,488,697	2,699,623	1,545,264	1,625,264	80,000	5.18%
Sewer Treatment	3,689,090	4,158,461	4,345,838	4,325,361	(20,477)	-0.47%
<b>402 - Sewer Construction</b>	1,373,802	7,469,886	3,223,584	4,839,942	1,616,358	50.14%
<b>403 - Sewer Capital Replacement</b>	4,434,409	13,135,596	22,391,993	22,975,721	583,728	2.61%
<b>420 - Sewer Debt Service</b>	12,690,159	1,364,439	1,875,316	1,880,516	5,200	0.28%
<b>Total Expenditures by Fund</b>	<b>\$ 24,771,117</b>	<b>\$ 30,005,855</b>	<b>\$ 34,609,760</b>	<b>\$ 36,895,046</b>	<b>\$ 2,285,286</b>	<b>6.60%</b>

## GENERAL DESCRIPTION

The **Sewer** Department collects water-borne waste from residences and businesses and provides treatment and environmentally safe release. Sewer consists of three divisions: General Management, Wastewater Treatment, and Wastewater Collection.

### HOW THE DEPARTMENT IS ORGANIZED

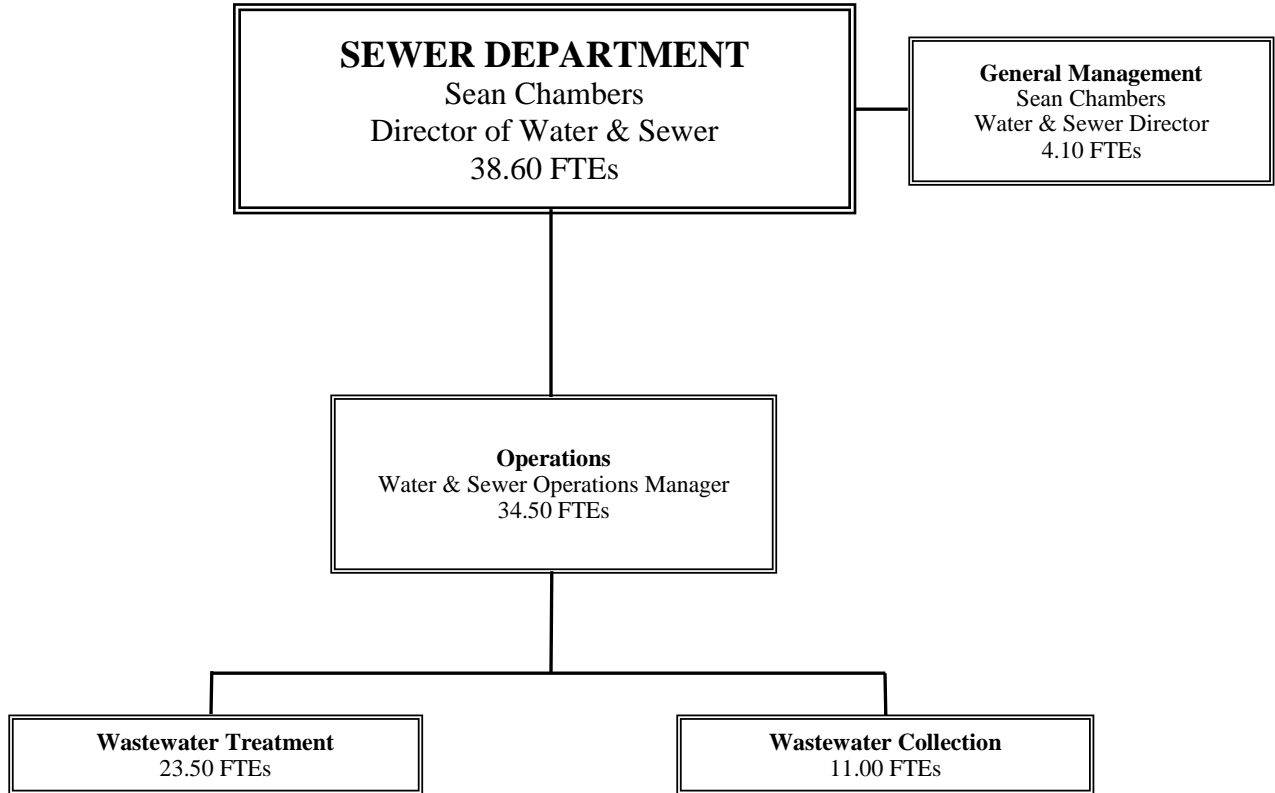
The Water and Sewer Director reports to the City Manager and is accountable for all water and sewer operations.

**Sewer General Management** consists of engineering and administrative services which provide expertise for design, maintenance, and expansion of the wastewater system, as well as technical operational support. It also provides for rate design, budgeting, administrative support projects, as well as the construction inspection services within the public right-of-way and public easements.

**Wastewater Collection** protects the public health by transporting wastewater away from homes and businesses to a centralized treatment facility.

**Wastewater Treatment** preserves the environment by treating wastewater before it is discharged to the receiving stream and by treating biodegradable solids to the degree suitable for land application and beneficial use.

**ORGANIZATIONAL CHART**





## FTE SUMMARY

Sewer	2018 Actual	2019 Revised	2020 Original	2020 Proposed
<b>Sewer General Management</b>				
Asset Manager	0.20	0.20	0.20	0.20
Asset Technician	0.20	0.20	0.20	0.20
Budget Analyst	0.20	0.20	0.20	0.20
Chief Engineer-W&S	0.40	0.40	0.40	0.40
Operations Manager	0.40	0.40	0.40	0.40
Regulatory Compliance	0.50	0.50	0.50	0.50
Water & Sewer Director	0.20	0.20	0.20	0.20
Water Resource Engineer II	1.00	2.00	2.00	2.00
<b>Total Sewer General Management</b>	<b>3.10</b>	<b>4.10</b>	<b>4.10</b>	<b>4.10</b>
<b>Wastewater Treatment</b>				
Industrial Pretreatment Specialist	1.00	1.00	1.00	1.00
Industrial Pretreatment Supervisor	1.00	1.00	1.00	1.00
Maintenance Mechanic - Wastewater	4.00	4.00	4.00	4.00
Plant Operator A	8.00	8.00	8.00	8.00
Process & Information System Analyst	1.00	1.00	1.00	1.00
Senior Admin Specialist	1.00	1.00	1.00	1.00
Wastewater Lab Supervisor	1.00	1.00	1.00	1.00
Wastewater Maintenance Supervisor	1.00	1.00	1.00	1.00
Wastewater Operations Supervisor	1.00	1.00	1.00	1.00
Wastewater Treatment Supt	1.00	1.00	1.00	1.00
Water Instrument Technician	1.50	1.50	1.50	1.50
Water Quality Analyst	2.00	2.00	2.00	2.00
<b>Total Wastewater Treatment</b>	<b>23.50</b>	<b>23.50</b>	<b>23.50</b>	<b>23.50</b>
<b>Wastewater Collection</b>				
Equipment Operator II-Waste Water	4.00	4.00	4.00	4.00
Lift Station Technician	1.00	1.00	1.00	1.00
Utility Locator	1.00	1.00	1.00	1.00
Wastewater Collection Supervisor	1.00	1.00	1.00	1.00
Water & Sewer Maintenance Technician	4.00	4.00	4.00	4.00
<b>Total Wastewater Collection</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>
<b>Total Sewer</b>	<b>37.60</b>	<b>38.60</b>	<b>38.60</b>	<b>38.60</b>

## 2020 HIGHLIGHTS

- Master Planning for transmission/distribution, wastewater collection and non-potable
- Water & wastewater treatment plant rehabilitation & process improvements
- Ongoing acquisition of water storage and supply
- Regional collaboration efforts with Northern Colorado water providers
- Utility Billing software replacement

## PERFORMANCE INDICATORS

- < 80% of biodegradable organic plant capacity utilized
- < \$0.94 operating & maintenance cost per 1000 gallons treated
- < 6 sewer line blockages per year
- < 40 minute response time to sewer calls

## PRIORITY BASED BUDGETING

Program	Expenditures by PBB Program	2019 Revised				\$ Change	% Change	PBB Quartile
		2018 Actual	Budget	2020 Original Budget	2020 Revised Budget			
Community	Capital Improvements Projects-Engineering	18,498,369	21,969,921	27,490,893	29,696,179	2,205,286	8.02%	
	Industrial Pretreatment	181,003	364,140	382,616	382,616	-	-	1
	Wastewater Collection	271,924	238,876	248,455	337,922	89,467	36.01%	1
	Wastewater Laboratory	1,090,878	1,141,810	1,189,944	1,248,242	58,298	4.90%	1
	Wastewater Treatment Operations	292,949	373,659	388,274	388,274	-	-	2
	Wastewater Treatment Operations	4,435,994	5,917,449	4,909,578	4,841,813	(67,765)	-1.38%	1
	<b>Total Expenditures by PBB Quartile</b>	<b>\$ 24,771,117</b>	<b>\$ 30,005,855</b>	<b>\$ 34,609,760</b>	<b>\$ 36,895,046</b>	<b>\$ 2,285,286</b>	<b>6.60%</b>	



## SEWER GENERAL MANAGEMENT

**PURPOSE:** To provide engineering, administrative, budgeting, and rate design services for the collection and treatment divisions and review plans for sewer extensions and new development.

Resources	2019 Revised		2020 Original	2020 Revised	\$ Change	% Change
	2018 Actual	Budget	Budget	Budget		
Charges for Services	5,372,987	5,772,678	5,418,054	5,423,240	5,186	0.10%
Licenses & Permits	129,657	-	-	32,000	32,000	-
Miscellaneous Revenue	1,590,376	122,000	122,000	173,000	51,000	41.80%
Use of Fund Balance	(5,604,323)	(3,195,055)	(3,994,790)	(4,002,976)	(8,186)	0.20%
<b>Total Resources</b>	<b>\$ 1,488,697</b>	<b>\$ 2,699,623</b>	<b>\$ 1,545,264</b>	<b>\$ 1,625,264</b>	<b>\$ 80,000</b>	<b>5.18%</b>

Expenditures by Category	2019 Revised		2020 Original	2020 Revised	\$ Change	% Change
	2018 Actual	Budget	Budget	Budget		
Salaries & Benefits	324,097	514,672	542,261	622,261	80,000	14.75%
Supplies & Services	501,805	1,684,161	488,427	488,427	-	-
Transfers Out	662,796	500,790	514,576	514,576	-	-
<b>Total Expenditures by Category</b>	<b>\$ 1,488,697</b>	<b>\$ 2,699,623</b>	<b>\$ 1,545,264</b>	<b>\$ 1,625,264</b>	<b>\$ 80,000</b>	<b>5.18%</b>

Expenditures by Fund	2019 Revised		2020 Original	2020 Revised	\$ Change	% Change
	2018 Actual	Budget	Budget	Budget		
401 - Sewer	1,488,697	2,699,623	1,545,264	1,625,264	80,000	5.18%
<b>Total Expenditures by Fund</b>	<b>\$ 1,488,697</b>	<b>\$ 2,699,623</b>	<b>\$ 1,545,264</b>	<b>\$ 1,625,264</b>	<b>\$ 80,000</b>	<b>5.18%</b>

Expenditures by Activity	2019 Revised		2020 Original	2020 Revised	\$ Change	% Change
	2018 Actual	Budget	Budget	Budget		
Engineering	187,773	364,140	382,616	382,616	-	-
Information Technology Charges	166,625	141,746	147,622	147,622	-	-
Investment Earnings	14,001	-	-	-	-	-
Liability Insurance	249,234	206,808	207,300	207,300	-	-
Operating Transfers	602,796	500,790	514,576	514,576	-	-
Sewer Administration	275,039	1,486,139	293,150	373,150	80,000	27.29%
Utility Construction Inspection	-6,770	-	-	-	-	-
<b>Total Expenditures by Activity</b>	<b>\$ 1,488,697</b>	<b>\$ 2,699,623</b>	<b>\$ 1,545,264</b>	<b>\$ 1,625,264</b>	<b>\$ 80,000</b>	<b>5.18%</b>

## ACTIVITY DESCRIPTIONS

The **Sewer General Management** provides budgeting, general management, and rate design services.

Sewer **Construction** is responsible for providing construction inspection services and monitoring quality assurance for development and capital projects.

The Sewer **Engineering** reviews subdivision plans for new sewer extensions, assuring that such plans meet the long-term needs of the community. It is also responsible for sewer rehabilitation projects which include writing specifications, design preparations, and construction management.



## WASTEWATER COLLECTION

**PURPOSE:** To protect public health and the aesthetic quality of urban living by efficient collection of wastewater from homes and businesses, and then transporting the wastewater to a centralized facility for treatment.

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	Charges for Services	3,232	-	-		
Miscellaneous Revenue	3,735	-	-	-	-	-
Use of Fund Balance	1,087,995	1,177,850	1,227,765	1,248,242	20,477	1.67%
<b>Total Resources</b>	<b>\$ 1,094,961</b>	<b>\$ 1,177,850</b>	<b>\$ 1,227,765</b>	<b>\$ 1,248,242</b>	<b>\$ 20,477</b>	<b>1.67%</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	Salaries & Benefits	783,349	830,945	871,141		
Supplies & Services	311,612	346,905	356,624	356,624	-	-
<b>Total Expenditures by Category</b>	<b>\$ 1,094,961</b>	<b>\$ 1,177,850</b>	<b>\$ 1,227,765</b>	<b>\$ 1,248,242</b>	<b>\$ 20,477</b>	<b>1.67%</b>

Expenditures by Fund	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	401 - Sewer	1,094,961	1,177,850	1,227,765		
<b>Total Expenditures by Fund</b>	<b>\$ 1,094,961</b>	<b>\$ 1,177,850</b>	<b>\$ 1,227,765</b>	<b>\$ 1,248,242</b>	<b>\$ 20,477</b>	<b>1.67%</b>

Expenditures by Activity	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	Maintenance	4,082	36,040	37,821		
Sewer Collection	1,090,878	1,141,810	1,189,944	1,248,242	58,298	4.90%
<b>Total Expenditures by Activity</b>	<b>\$ 1,094,961</b>	<b>\$ 1,177,850</b>	<b>\$ 1,227,765</b>	<b>\$ 1,248,242</b>	<b>\$ 20,477</b>	<b>1.67%</b>

### ACTIVITY DESCRIPTIONS

The Wastewater Maintenance & **Collection** program has five sections: Sewer Line Cleaning, Sewer Inspection, Sewer Repair, Pump Station Maintenance and Locations. Sewer Line Cleaning is performed to reduce the City's liability for damages to private property by attempting to prevent stoppages in the sewer lines. The Sewer Inspection staff performs visual and televised inspections. As a result of televising, determinations are made for priorities of cleaning, repairing, and rehabilitation. The Sewer Repair Section is an in-house effort to correct problems from deterioration and disrepair of lines and manholes. Locations provide information to customers, other utilities and contractors in an effort to prevent damages to public and private lines.

The Pumping Station function operates and maintains ten lift stations. The lift stations are necessary for public sewer service to neighborhoods which do not have the elevation necessary for gravity flow to the wastewater treatment facility.



## WASTEWATER TREATMENT

**PURPOSE:** To treat the city's domestic and non-domestic sewage in compliance with all federal, state, and local standards and to release treated sewage in an acceptable, non-polluting manner.

Resources	2018 Actual	2019 Revised	2020 Original	2020 Revised	\$ Change	% Change
		Budget	Budget	Budget		
Charges for Services	34,414	15,000	15,000	15,000	-	-
Miscellaneous Revenue	(185,533)	-	-	-	-	-
Use of Fund Balance	3,840,209	4,143,461	4,330,838	4,310,361	(20,477)	-0.47%
<b>Total Resources</b>	<b>\$ 3,689,090</b>	<b>\$ 4,158,461</b>	<b>\$ 4,345,838</b>	<b>\$ 4,325,361</b>	<b>(\$ 20,477)</b>	<b>-0.47%</b>

Expenditures by Category	2018 Actual	2019 Revised	2020 Original	2020 Revised	\$ Change	% Change
		Budget	Budget	Budget		
Salaries & Benefits	2,214,783	2,269,014	2,375,266	2,354,789	(20,477)	-0.86%
Supplies & Services	1,474,307	1,889,447	1,970,572	1,970,572	-	-
<b>Total Expenditures by Category</b>	<b>\$ 3,689,090</b>	<b>\$ 4,158,461</b>	<b>\$ 4,345,838</b>	<b>\$ 4,325,361</b>	<b>(\$ 20,477)</b>	<b>-0.47%</b>

Expenditures by Fund	2018 Actual	2019 Revised	2020 Original	2020 Revised	\$ Change	% Change
		Budget	Budget	Budget		
401 - Sewer	3,689,090	4,158,461	4,345,838	4,325,361	(20,477)	-0.47%
<b>Total Expenditures by Fund</b>	<b>\$ 3,689,090</b>	<b>\$ 4,158,461</b>	<b>\$ 4,345,838</b>	<b>\$ 4,325,361</b>	<b>(\$ 20,477)</b>	<b>-0.47%</b>

Expenditures by Activity	2018 Actual	2019 Revised	2020 Original	2020 Revised	\$ Change	% Change
		Budget	Budget	Budget		
Industrial Pretreatment	271,924	238,876	248,455	337,922	89,467	36.01%
Laboratory	292,949	373,659	388,274	388,274	-	-
Maintenance	717,933	895,313	954,295	806,530	(147,765)	-15.48%
Operations	2,020,312	2,124,922	2,214,694	2,252,515	37,821	1.71%
WPCF Administration	385,972	525,691	540,120	540,120	-	-
<b>Total Expenditures by Activity</b>	<b>\$ 3,689,090</b>	<b>\$ 4,158,461</b>	<b>\$ 4,345,838</b>	<b>\$ 4,325,361</b>	<b>(\$ 20,477)</b>	<b>-0.47%</b>

## ACTIVITY DESCRIPTIONS

**Industrial Pretreatment** is responsible for monitoring and regulating all industries which may discharge prohibited, incompatible, or otherwise undesirable constituents into the City's public sewer system.

The Wastewater Treatment **Laboratory** performs all required wastewater sample collections and analyses. Laboratory tests are performed to monitor treatment plant performance for optimum efficiency and to satisfy discharge permit requirements mandated by the Colorado Department of Health.

**Maintenance** is responsible for a preventive maintenance program, as well as quick and efficient repair of all facility equipment. They are responsible for the up-keep of all buildings and grounds at the Water Pollution Control Facility.

**Operations** include eight operators who are responsible for controlling all processes at the facility for the effective treatment of wastewater. Operators monitor all equipment and laboratory data 24 hours a day. They coordinate all plant components for optimum efficiency.

**Administration** oversees the waste water treatment and ensures compliance with all federal, state, and local standards and to release treated sewage in an acceptable, non-polluting manner.





Resources	2018 Actual	2019 Revised	2020 Original	2020 Revised	\$ Change	% Change
		Budget	Budget	Budget		
Charges for Services	46,848,031	47,733,281	50,374,096	54,776,591	4,402,495	8.74%
Intergovernmental Revenue	36,006	3,615,000	-	-	-	-
Licenses & Permits	147,035	-	-	-	-	-
Miscellaneous Revenue	8,992,504	302,120	277,093	385,536	108,443	39.14%
Bond Proceeds	45,162,937	53,500,000	12,000,000	72,500,000	60,500,000	504%
Transfers In	45,082,153	82,153	82,153	82,153	-	-
Use of Fund Balance	(41,834,338)	32,178,392	1,731,987	(753,721)	(2,485,708)	-144%
<b>Total Resources</b>	<b>\$ 104,434,328</b>	<b>\$ 154,038,340</b>	<b>\$ 64,465,329</b>	<b>\$ 125,895,311</b>	<b>\$ 61,429,982</b>	<b>95.29%</b>

Expenditures by Category	2018 Actual	2019 Revised	2020 Original	2020 Revised	\$ Change	% Change
		Budget	Budget	Budget		
Salaries & Benefits	6,789,774	7,866,714	8,329,806	8,783,137	453,331	5.44%
Supplies & Services	8,274,884	10,237,711	10,174,415	10,249,086	74,671	0.73%
Capital	33,534,673	121,570,249	32,866,220	93,759,500	60,893,280	185%
Debt	8,761,684	12,234,021	10,853,581	10,853,481	(100)	0.00%
Transfers Out	47,073,312	2,129,645	2,241,307	2,250,107	8,800	0.39%
<b>Total Expenditures by Category</b>	<b>\$ 104,434,328</b>	<b>\$ 154,038,340</b>	<b>\$ 64,465,329</b>	<b>\$ 125,895,311</b>	<b>\$ 61,429,982</b>	<b>95.29%</b>

Expenditures by Fund	2018 Actual	2019 Revised	2020 Original	2020 Revised	\$ Change	% Change
		Budget	Budget	Budget		
<b>404 - Water</b>						
Water General Management	4,183,047	4,216,761	4,367,389	4,785,171	417,782	9.57%
Water Transmission/Distribution	3,945,406	4,939,390	5,131,314	5,400,084	268,770	5.24%
Water Treatment and Supply	8,771,733	10,959,204	11,099,553	10,926,172	(173,381)	-1.56%
<b>405 - Water Construction</b>	6,472,043	66,558,211	8,360,064	62,192,340	53,832,276	644%
<b>406 - Water Capital Replacement</b>	26,005,405	42,510,115	13,502,071	18,416,191	4,914,120	36.40%
<b>407 - Water Rights Acquisition</b>	1,284,550	12,620,638	11,151,357	13,321,872	2,170,515	19.46%
<b>421 - Water Debt Service</b>	53,772,144	12,234,021	10,853,581	10,853,481	(100)	0.00%
<b>Total Expenditures by Fund</b>	<b>\$ 104,434,328</b>	<b>\$ 154,038,340</b>	<b>\$ 64,465,329</b>	<b>\$ 125,895,311</b>	<b>\$ 61,429,982</b>	<b>95.29%</b>

## GENERAL DESCRIPTION

The purpose of the **Water** Department is to provide water to the citizens and industry of Greeley of a quality and quantity that meets all health and aesthetic criteria. The department consists of the General Management, Transmission and Distribution, and Treatment and Supply divisions.

### HOW THE DEPARTMENT IS ORGANIZED

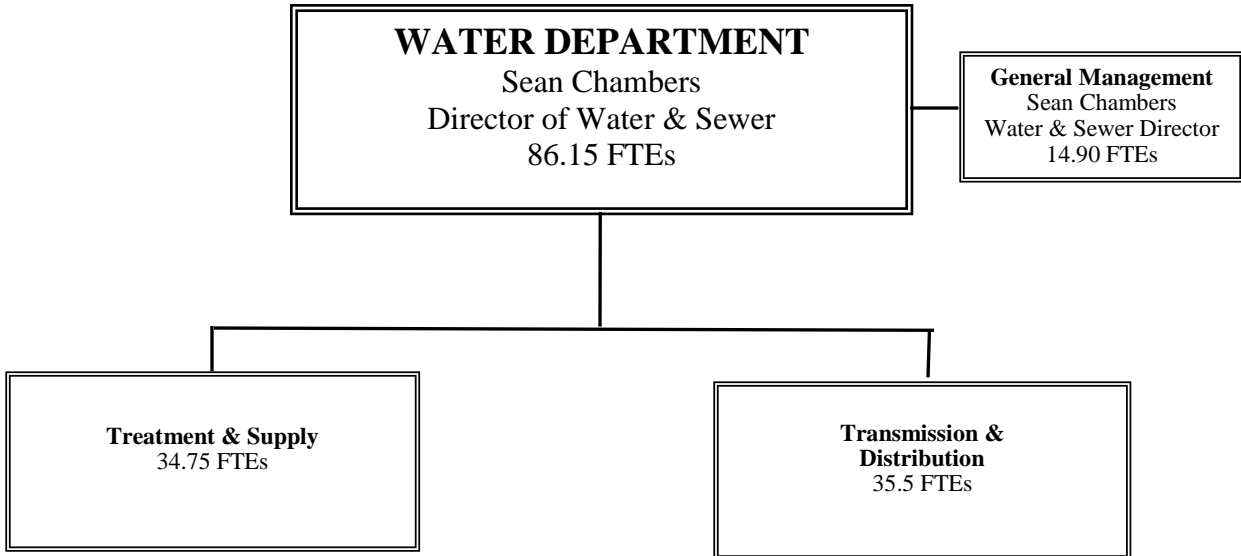
The Water and Sewer Director reports to the City Manager and is responsible for all water and sewer operations. The Director and administrative staff provide the planning, organizing, and executive management of daily operations.

**Water General Management** consists of Engineering and Administration. The Engineering staff provides expertise for initial design, maintenance, and expansion of the water system; it also provides technical support and contract administration. Administration provides executive management, budget and rate design, permit processing, approval services as well as the construction inspection services within the public right-of-way and public easements.

**Transmission and Distribution** operations move treated water from the treatment plants to the consumer. This involves the operation and maintenance of over 476 miles of water pipeline. Other services include meter reading and maintenance.

**Treatment and Supply** provides clean and aesthetically pleasing water to Greeley residents through the management of the City's six mountain reservoirs and four locally treated reservoirs, storage agreements with other agencies, and water purchases.

## ORGANIZATIONAL CHART



## 2020 ADDITIONS

<b>Water</b>	
<b>Description</b>	<b>2020</b>
Rates & Budget Analyst	119,149
Water Conservation Analyst	102,784
Water and Sewer Maintenance Technician	126,238
Non-Potable Dump Truck and Water Tank	140,000
Non-Potable Vacuum Truck (Used)	70,000
Greeley Farm Maintenance and Upkeep	50,000
Water Conservation Van	45,000
<b>Total Additions</b>	<b>\$ 653,171</b>



## FTE SUMMARY

Water	2018 Actual	2019 Revised	2020 Original	2020 Proposed
<b>Water General Management</b>				
Administrative Specialist II	1.00	2.00	2.00	2.00
Asset Manager	0.80	0.80	0.80	0.80
Asset Technician	0.80	0.80	0.80	0.80
Rates & Budget Analyst	0.80	0.80	0.80	0.80
Chief Engineer-W&S	0.60	0.60	0.60	0.60
Marketing Technician	0.30	-	-	-
Office Manager	1.00	1.00	1.00	1.00
Operations Manager	0.60	0.60	0.60	0.60
Regulatory Compliance	0.50	0.50	0.50	0.50
Senior Admin Specialist	1.00	1.00	1.00	1.00
Survey Technician	1.00	1.00	1.00	1.00
Utility Finance Manager	-	-	-	1.00
Water & Sewer Director	0.80	0.80	0.80	0.80
Water & Sewer Services Coordinator	1.00	1.00	1.00	1.00
Water & Sewer Services Technician	1.00	-	-	1.00
Water Resource Engineer II	2.00	2.00	2.00	2.00
<b>Total Water General Management</b>	<b>13.20</b>	<b>12.90</b>	<b>12.90</b>	<b>14.90</b>
<b>Transmission &amp; Distribution</b>				
Crew Supervisor-Water	3.00	3.00	3.00	3.00
Equipment Operator II-Water	3.00	3.00	3.00	4.00
Equipment Operator I-Water	8.00	8.00	8.00	8.00
Field Services Representative	1.00	1.00	1.00	1.00
Maintenance Mechanic	1.00	1.00	1.00	1.00
Meter Reader	1.00	1.00	1.00	1.00
Meter Services Technician	3.00	3.00	3.00	3.00
Raw Water Operations Supervisor	2.00	1.00	1.00	1.00
Raw Water Operations Technician	2.00	2.00	2.00	2.00
Reservoirs Operations Supervisor	1.00	1.00	1.00	1.00
Reservoirs Supervisor	1.00	1.00	1.00	1.00
Transmission Line Technician	1.00	1.00	1.00	1.00
Water & Sewer Services Technician	-	-	1.00	1.00
Water Conservation Specialist	-	1.00	1.00	1.00
Water Distribution Supervisor	1.00	0.75	0.75	0.75
Water Instrument Technician	1.00	2.00	2.00	2.00
Water Instrument Technician Entry	1.00	1.00	1.00	1.00
Water Inventory Coordinator	1.00	1.00	1.00	1.00
Water Service Technician	1.00	1.00	1.00	1.00
Water T&D and Waste Water Supt	1.00	1.00	1.00	1.00
<b>Total Transmission &amp; Distribution</b>	<b>33.00</b>	<b>33.75</b>	<b>34.75</b>	<b>35.75</b>

## FTE SUMMARY (CONTINUED)

	2018 Actual	2019 Revised	2020 Original	2020 Proposed
<b>Treatment &amp; Supply</b>				
Crew Leader II	1.00	1.00	1.00	1.00
Deputy Director Water Resources	1.00	1.00	1.00	1.00
Maintenance Mechanic	2.00	2.00	2.00	2.00
Marketing Technician	0.70	-	-	-
Plant Operator A-Resident	2.00	2.00	2.00	2.00
Plant Operator A-Water	8.00	8.00	8.00	8.00
Public & Government Relation Manager	1.00	1.00	1.00	1.00
Raw Water Operations Technician	1.00	1.00	1.00	1.00
Senior Water Resource Engineer	1.00	1.00	1.00	1.00
Water & Sewer Maintenance Technician	1.00	1.00	1.00	1.00
Water and Farm Asset Coordinator	1.00	1.00	1.00	1.00
Water Conservation Coordinator	1.00	1.00	1.00	1.00
Water Conservation Specialist	2.00	2.00	2.00	2.00
Water Instrument Technician	1.50	1.50	1.50	1.50
Water Resource Administrator I	0.75	2.00	2.00	2.00
Water Resource Administrator II	3.00	3.00	3.00	3.00
Water Resource Analyst	1.00	1.00	1.00	1.00
Water Resource Engineer I	1.00	1.00	1.00	1.00
Water Resources Operations Manager	1.00	1.00	1.00	1.00
Water Supply Technician	2.00	2.00	2.00	2.00
Water Treatment Manager	1.00	1.00	1.00	1.00
Water Treatment Plant Supt	1.00	1.00	1.00	1.00
<b>Total Water Resources</b>	<b>34.95</b>	<b>35.50</b>	<b>35.50</b>	<b>35.50</b>
<b>Total Water</b>	<b>81.15</b>	<b>82.15</b>	<b>83.15</b>	<b>86.15</b>

## 2020 HIGHLIGHTS

- Master Planning for transmission/distribution, wastewater collection and non-potable
- Water & wastewater treatment plant rehabilitation & process improvements
- Ongoing acquisition of water storage and supply
- Regional collaboration efforts with Northern Colorado water providers
- Utility Billing software replacement

## PERFORMANCE INDICATORS

- Treatment chemical costs/million gallons < \$145/mg
- 100% of meter transmitter failures repaired within 3 working days
- Restore disrupted water service in less than 4 hours: 95%
- 100% compliance with solid waste regulations (water treatment residuals)
- > 90% of participants within designated water budget

## PRIORITY BASED BUDGETING

- Table on Page 238



**PURPOSE:** To provide general management and engineering services for the various Water Division programs.

Resources	2019 Revised		2020 Original	2020 Revised	\$ Change	% Change
	2018 Actual	Budget	Budget	Budget		
Charges for Services	16,215,556	17,812,687	18,674,926	17,447,161	(1,227,765)	-6.57%
Licenses & Permits	147,035	-	-	-	-	-
Miscellaneous Revenue	2,002,734	110,000	110,000	110,000	-	-
Transfers In	82,153	82,153	82,153	82,153	-	-
Use of Fund Balance	(14,264,431)	(13,788,079)	(14,499,690)	(12,854,143)	1,645,547	-11.35%
<b>Total Resources</b>	<b>\$ 4,183,047</b>	<b>\$ 4,216,761</b>	<b>\$ 4,367,389</b>	<b>\$ 4,785,171</b>	<b>\$ 417,782</b>	<b>9.57%</b>

Expenditures by Category	2019 Revised		2020 Original	2020 Revised	\$ Change	% Change
	2018 Actual	Budget	Budget	Budget		
Salaries & Benefits	1,179,402	1,146,555	1,211,257	1,621,099	409,842	33.84%
Supplies & Services	1,063,527	1,078,835	1,081,170	1,089,110	7,940	0.73%
Transfers Out	1,940,118	1,991,371	2,074,962	2,074,962	-	-
<b>Total Expenditures by Category</b>	<b>\$ 4,183,047</b>	<b>\$ 4,216,761</b>	<b>\$ 4,367,389</b>	<b>\$ 4,785,171</b>	<b>\$ 417,782</b>	<b>9.57%</b>

Expenditures by Fund	2019 Revised		2020 Original	2020 Revised	\$ Change	% Change
	2018 Actual	Budget	Budget	Budget		
404 - Water	4,183,047	4,216,761	4,367,389	4,785,171	417,782	9.57%
<b>Total Expenditures by Fund</b>	<b>\$ 4,183,047</b>	<b>\$ 4,216,761</b>	<b>\$ 4,367,389</b>	<b>\$ 4,785,171</b>	<b>\$ 417,782</b>	<b>9.57%</b>

Expenditures by Activity	2019 Revised		2020 Original	2020 Revised	\$ Change	% Change
	2018 Actual	Budget	Budget	Budget		
Administration	1,252,575	1,264,214	1,290,612	1,701,954	411,342	31.87%
Engineering	446,261	400,908	426,328	426,328	-	-
Information Technology Charges	378,580	353,460	368,186	374,626	6,440	1.75%
Investment Earnings	44,015	-	-	-	-	-
Liability Insurance	189,234	206,808	207,301	207,301	-	-
Operating Transfers	1,880,118	1,991,371	2,074,962	2,074,962	-	-
Utility Construction Inspection	-7,736	-	-	-	-	-
<b>Total Expenditures by Activity</b>	<b>\$ 4,183,047</b>	<b>\$ 4,216,761</b>	<b>\$ 4,367,389</b>	<b>\$ 4,785,171</b>	<b>\$ 417,782</b>	<b>9.57%</b>

## ACTIVITY DESCRIPTIONS

Water General Management provides general management, budgeting, and rate design services as well as permit processing and approval.

**Administration** provides general management, budgeting, and rate design services as well as permit processing and approval.

**Engineering** provides services for Supply, Treatment, Reservoir, Transmission, Distribution, and Meter Sections of the Water Department. Staff reviews subdivision plans, prepares specifications and plans for main extensions, manages a variety of contracts, and performs long-range planning for facilities and water rights acquisition

**Utility Construction Inspection** inspects water projects to ensure guidelines and regulations are met.



## TRANSMISSION AND DISTRIBUTION

**PURPOSE:** To operate and maintain an effective piping and storage system which measures and transports treated water from water treatment plants to the consumer.

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Charges for Services	506,367	548,819	558,760	551,778	(6,982)	-1.25%
Miscellaneous Revenue	32,732	-	-	-	-	-
Use of Fund Balance	3,406,307	4,390,571	4,572,554	4,848,306	275,752	6.03%
<b>Total Resources</b>	<b>\$ 3,945,406</b>	<b>\$ 4,939,390</b>	<b>\$ 5,131,314</b>	<b>\$ 5,400,084</b>	<b>\$ 268,770</b>	<b>5.24%</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Salaries & Benefits	2,540,560	3,097,619	3,322,161	3,589,831	267,670	8.06%
Supplies & Services	1,404,846	1,841,771	1,809,153	1,810,253	1,100	0.06%
<b>Total Expenditures by Category</b>	<b>\$ 3,945,406</b>	<b>\$ 4,939,390</b>	<b>\$ 5,131,314</b>	<b>\$ 5,400,084</b>	<b>\$ 268,770</b>	<b>5.24%</b>

Expenditures by Fund	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
404 - Water	3,945,406	4,939,390	5,131,314	5,400,084	268,770	5.24%
<b>Total Expenditures by Fund</b>	<b>\$ 3,945,406</b>	<b>\$ 4,939,390</b>	<b>\$ 5,131,314</b>	<b>\$ 5,400,084</b>	<b>\$ 268,770</b>	<b>5.24%</b>

Expenditures by Activity	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
Distribution	1,543,744	2,119,372	2,277,298	2,261,341	(15,957)	-0.70%
Instrumentation and Control	-	154,280	157,539	667,870	510,331	324%
Inventory	145,454	275,000	275,000	275,000	-	-
Non-Potable Operations	664,737	824,044	837,029	837,029	-	-
Service and Meters	429,077	458,964	481,385	481,385	-	-
Transmission-Reservoir	1,162,394	1,107,730	1,103,063	877,459	(225,604)	-20.45%
<b>Total Expenditures by Activity</b>	<b>\$ 3,945,406</b>	<b>\$ 4,939,390</b>	<b>\$ 5,131,314</b>	<b>\$ 5,400,084</b>	<b>\$ 268,770</b>	<b>5.24%</b>

### ACTIVITY DESCRIPTIONS

**Distribution & Transmission** is responsible for the maintenance and operation of 467.1 miles of distribution lines and 69 million gallons of treated water storage reservoirs.

**Inventory** accounts for equipment and materials withdrawn from a department run warehouse.

**Service and Meters** staff reads all metered accounts on a monthly basis, tests and maintains existing meters, responds to customer concerns, and inspects all new construction meter installations.

The City has numerous water rights below the water treatment plants. Pumping water back to the plants would be cost-prohibitive and inefficient. While the water can be used to satisfy return flows to the river, Greeley chooses to put it to beneficial use before returning it to the river. Greeley instead chooses to store those water rights closer to town to use as non-potable supply. **Non-Potable Operations** oversees the operations and maintenance of storage of non-potable water at Poudre ponds, Overland Trail Reservoir, and Greeley Irrigation Company Number 3 Ditch.



**PURPOSE:** To produce an adequate supply of high quality drinking water and a suitable supply of irrigation water based on consumer needs and expectations.

Resources	2019 Revised		2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	2018 Actual	Budget				
Charges for Services	883,548	375,000	375,000	375,000	-	-
Miscellaneous Revenue	129,059	-	-	-	-	-
Use of Fund Balance	7,759,125	10,584,204	10,724,553	10,551,172	(173,381)	-1.62%
<b>Total Resources</b>	<b>\$ 8,771,733</b>	<b>\$ 10,959,204</b>	<b>\$ 11,099,553</b>	<b>\$ 10,926,172</b>	<b>(\$ 173,381)</b>	<b>-1.56%</b>

Expenditures by Category	2019 Revised		2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	2018 Actual	Budget				
Salaries & Benefits	2,981,277	3,622,540	3,796,388	3,572,207	(224,181)	-5.91%
Supplies & Services	5,759,957	7,313,664	7,280,165	7,330,965	50,800	0.70%
Capital	7,498	-	-	-	-	-
Transfers Out	23,000	23,000	23,000	23,000	-	-
<b>Total Expenditures by Category</b>	<b>\$ 8,771,733</b>	<b>\$ 10,959,204</b>	<b>\$ 11,099,553</b>	<b>\$ 10,926,172</b>	<b>(\$ 173,381)</b>	<b>-1.56%</b>

Expenditures by Fund	2019 Revised		2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	2018 Actual	Budget				
404 - Water	8,771,733	10,959,204	11,099,553	10,926,172	(173,381)	-1.56%
<b>Total Expenditures by Fund</b>	<b>\$ 8,771,733</b>	<b>\$ 10,959,204</b>	<b>\$ 11,099,553</b>	<b>\$ 10,926,172</b>	<b>(\$ 173,381)</b>	<b>-1.56%</b>

Expenditures by Activity	2019 Revised		2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	2018 Actual	Budget				
Bellvue Filter Plant	1,662,926	2,125,986	2,240,901	2,187,129	(53,772)	-2.40%
Boyd Lake Filter Plant	1,872,507	2,437,446	2,479,283	2,371,744	(107,539)	-4.34%
High Mountain Reservoirs	411,001	519,529	539,271	463,876	(75,395)	-13.98%
Water Conservation Program	511,030	645,336	544,676	645,821	101,145	18.57%
Water Quality	142,220	345,450	345,450	345,450	-	-
Water Resources	4,172,049	4,885,457	4,949,972	4,912,152	(37,820)	-0.76%
<b>Total Expenditures by Activity</b>	<b>\$ 8,771,733</b>	<b>\$ 10,959,204</b>	<b>\$ 11,099,553</b>	<b>\$ 10,926,172</b>	<b>(\$ 173,381)</b>	<b>-1.56%</b>

## ACTIVITY DESCRIPTIONS

The **Bellvue Filter Plant** provides for the year-round operations and maintenance of the 32 million gallons per day (MGD) plant at the mouth of the Poudre Canyon.

The **Boyd Lake Plant** provides for the seasonal operation and maintenance of the filter plant located just south of Boyd Lake, and draws raw water from both Lake Loveland and Boyd Lake. This plant is a peaking operation with a capacity of 38 MGD.

**Water Resources** is in charge of managing the City's water and related water rights.

**Water Conservation** is responsible for long range planning, water conservation, drought protection, and maintenance of supply waterways.

**Water Quality** is responsible for physically storing and transporting water in and out of City facilities, both locally and in the Cache la Poudre basin.

## PRIORITY BASED BUDGETING

Program	Expenditures by PBB Program	2019 Revised		2020 Original	2020 Revised	\$ Change	% Change	PBB
		2018 Actual	Budget	Budget	Budget			
		87,534,142	133,922,985	43,867,073	104,783,884	60,916,811	139%	
Community	Capital Improvements Projects-Engineering	371,586	340,772	362,379	362,379	-	-	1
	Federal Permitting	22,313	20,045	21,316	21,316	-	-	1
	High Mountain Reservoirs	411,001	519,529	539,271	463,876	(75,395)	-13.98%	1
	Non Potable Operations	664,737	824,044	837,029	837,029	-	-	1
	Water Acquisition Future Account II	22,313	20,045	21,316	21,316	-	-	2
	Water Conservation	511,030	645,336	544,676	645,821	101,145	18.57%	1
	Water Efficiency TACTICAL Team (WETT)	22,313	20,045	21,316	21,316	-	-	2
	Water Resource Accounting	4,172,049	4,885,457	4,949,972	4,912,152	(37,820)	-0.76%	3
	Water Transmission & Distribution	3,280,669	3,961,066	4,136,746	3,895,185	(241,561)	-5.84%	1
	Water Treatment	7,422,174	8,879,015	9,164,234	9,931,036	766,802	8.37%	1
	<b>Total Expenditures by PBB Quartile</b>	<b>\$ 104,434,328</b>	<b>\$ 154,038,340</b>	<b>\$ 64,465,329</b>	<b>\$ 125,895,311</b>	<b>\$ 61,429,982</b>	<b>95.29%</b>	



# NON-DEPARTMENTAL

Resources	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
<b>Charges for Services</b>						
Cable TV Franchise Fee	961,882	1,016,732	1,016,732	1,016,732	-	-
Charges for Services	110,126	150,000	150,000	150,000	-	-
Electric Franchise Fee	2,499,648	2,731,125	2,813,059	2,713,059	(100,000)	-3.55%
Gas Franchise Fee	1,492,167	1,495,785	1,540,658	1,540,658	-	-
<b>Intergovernmental Revenue</b>						
Cigarette Taxes	203,903	200,000	200,000	200,000	-	-
Federal Mineral LS Funds	758,076	1,000,000	1,000,000	1,000,000	-	-
Lottery Funds	1,058,676	1,000,000	1,000,000	1,000,000	-	-
Severance Taxes	1,460,442	1,500,000	1,000,000	1,000,000	-	-
State Intergovernmental Revenue	145,560	572,563	-	-	-	-
<b>Licenses &amp; Permits</b>	20,895	40,000	40,000	40,000	-	-
<b>Taxes</b>						
Auto Use Tax	4,593,707	4,104,721	4,227,863	5,064,102	836,239	19.78%
Building Use Tax	4,442,395	3,179,553	2,727,787	3,308,006	580,219	21.27%
Food Tax	8,409,928	9,164,933	9,439,881	9,725,109	285,228	3.02%
General Sales Tax	54,530,179	56,292,358	58,702,180	60,555,447	1,853,267	3.16%
General Use Tax	2,827,421	2,382,323	2,453,793	3,116,949	663,156	27.03%
Lodger's Room Tax	676,475	788,600	807,758	807,758	-	-
Other Taxes	75,239	55,000	50,000	-	(50,000)	-100%
Property Tax	11,822,341	11,793,011	12,718,452	15,967,667	3,249,215	25.55%
<b>Other Revenue</b>	1,602,158	1,073,505	1,041,127	1,216,127	175,000	16.81%
<b>Royalties</b>	6,750,321	220,000	220,000	2,220,000	2,000,000	909%
<b>Transfers In</b>	64,805,832	66,216,074	68,198,476	72,321,168	4,122,692	6.05%
<b>Use of Fund Balance</b>	(64,394,938)	(57,671,512)	(74,593,430)	(76,091,659)	(1,498,229)	2.01%
<b>Total Resources</b>	<b>\$ 104,852,432</b>	<b>\$ 107,304,771</b>	<b>\$ 94,754,336</b>	<b>\$ 106,871,123</b>	<b>\$ 12,116,787</b>	<b>12.79%</b>

Resources by Fund	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
001 - General	83,408,277	77,487,002	79,882,889	87,911,803	8,028,914	10.05%
102 - Convention & Visitors	688,748	793,600	812,758	812,758	-	-
105 - Conservation Trust	1,066,208	1,001,000	1,001,000	1,001,000	-	-
106 - Sales & Use Tax	74,803,630	75,123,888	77,551,504	81,769,613	4,218,109	5.44%
108 - Designated Revenue	1,968,943	2,125,189	2,236,948	2,432,031	195,083	8.72%
110 - Conference Center Development	629,010	553,000	553,000	728,000	175,000	31.65%
111 - Downtown Development Authority	496,717	225,000	225,000	725,000	500,000	222%
112 - NEAHR Grants	152,488	572,563	-	-	-	-
200 - General Debt Service	5,592,378	6,648,502	6,760,298	7,102,969	342,671	5.07%
201 - Greeley Building Authority	227,630	107,630	-	-	-	-
410 - Downtown Parking	4,437	1,100	1,100	1,100	-	-
504 - Health	72,974	26,000	26,000	113,500	87,500	337%
505 - Workers' Compensation	72,974	26,000	26,000	113,500	87,500	337%
601 - Cemetery Endowment	60,989	285,409	270,869	270,869	-	-
607 - Community Memorials	1,967	400	400	400	-	-
<b>Use of Fund Balance</b>	<b>(64,394,938)</b>	<b>(57,671,512)</b>	<b>(74,593,430)</b>	<b>(76,111,420)</b>	<b>(1,517,990)</b>	<b>2.04%</b>
<b>Total Resources by Fund</b>	<b>\$ 104,852,432</b>	<b>\$ 107,304,771</b>	<b>\$ 94,754,336</b>	<b>\$ 106,871,123</b>	<b>\$ 12,116,787</b>	<b>12.79%</b>

Expenditures by Category	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	Salaries & Benefits	2,634	35,331	-		
Supplies & Services	2,278,325	4,771,775	1,571,609	1,570,096	(1,513)	-0.10%
Capital	80,343	122,511	-	83,150	83,150	-
Debt	7,861,607	6,853,581	6,966,458	7,813,336	846,878	12.16%
Transfers Out	94,629,523	95,521,573	86,216,269	96,284,780	10,068,511	11.68%
<b>Total Expenditures by Category</b>	<b>\$ 104,852,432</b>	<b>\$ 107,304,771</b>	<b>\$ 94,754,336</b>	<b>\$ 106,871,123</b>	<b>\$ 12,116,787</b>	<b>12.79%</b>

Expenditures by Fund/Activity	2018 Actual	2019 Revised Budget	2020 Original Budget	2020 Revised Budget	\$ Change	% Change
	<b>001 - General</b>					
11th Avenue and 11th Street Campus	402,427	4,563	-	-	-	-
2016 COPs	-	1,741,646	1,683,483	1,683,483	-	-
Assessment Positions	-	-	-	703,544	703,544	-
Broadband	-	1,925,337	-	-	-	-
County Treasures Fees	113,382	86,000	86,000	86,000	-	-
Department Assessments	-	109,114	-	365,000	365,000	-
Franchise Negotiations	16,941	-	-	-	-	-
Greeley Building Authority Loan	227,630	107,630	-	-	-	-
Investment Earnings	41,193	37,000	37,000	37,000	-	-
Market Fund Adjustments	-	-	-	550,000	550,000	-
Mosquito Spraying	46,000	46,000	46,000	46,000	-	-
New Home Buyer Assistance	22,124	154,661	-	-	-	-
Operating Transfers	16,287,291	15,792,630	4,970,681	7,990,467	3,019,786	61%
Sundry	1,661,653	1,705,782	1,129,910	824,346	(305,564)	-27%
<b>102 - Convention &amp; Visitors</b>	<b>435,476</b>	<b>565,350</b>	<b>568,950</b>	<b>568,950</b>	<b>-</b>	<b>-</b>
<b>105 - Conservation Trust</b>	<b>984,629</b>	<b>961,938</b>	<b>962,969</b>	<b>1,058,619</b>	<b>95,650</b>	<b>9.93%</b>
<b>106 - Sales &amp; Use Tax</b>	<b>76,013,320</b>	<b>75,529,376</b>	<b>77,957,991</b>	<b>81,868,868</b>	<b>3,910,877</b>	<b>5.02%</b>
<b>108 - Designated Revenue</b>	<b>45,282</b>	<b>835,503</b>	<b>76,195</b>	<b>2,731,811</b>	<b>2,655,616</b>	<b>3,485%</b>
<b>110 - Conference Center Development</b>	<b>629,010</b>	<b>553,000</b>	<b>553,000</b>	<b>728,000</b>	<b>175,000</b>	<b>31.65%</b>
<b>111 - Downtown Development Authority TIF</b>	<b>450,376</b>	<b>225,000</b>	<b>225,000</b>	<b>500,000</b>	<b>275,000</b>	<b>122%</b>
<b>112 - NEAHR Grants</b>	<b>179,669</b>	<b>572,563</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>200 - General Debt Service</b>	<b>7,006,784</b>	<b>6,195,951</b>	<b>6,416,458</b>	<b>7,088,336</b>	<b>671,878</b>	<b>10.47%</b>
<b>201 - Greeley Building Authority</b>	<b>227,630</b>	<b>107,630</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>410 - Downtown Parking</b>	<b>544</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>601 - Cemetery Endowment</b>	<b>60,989</b>	<b>48,002</b>	<b>40,604</b>	<b>40,604</b>	<b>-</b>	<b>-</b>
<b>607 - Community Memorials</b>	<b>82</b>	<b>95</b>	<b>95</b>	<b>95</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures by Fund</b>	<b>\$ 104,852,432</b>	<b>\$ 107,304,771</b>	<b>\$ 94,754,336</b>	<b>\$ 106,871,123</b>	<b>\$ 12,116,787</b>	<b>12.79%</b>

## GENERAL DESCRIPTION

Non-departmental expense provides a funding source for the general costs of city government which are common to multiple programs or cannot be identified with a specific department.

## ACTIVITY DESCRIPTIONS

**11th Avenue and 11th Street Campus** – Expenditures related to development of Fire Station 1 and City Center.

**2016 COPs** – Lease payments for City Center and Fire Station 1



**Assessment Positions** – 2019 Supplemental Request to Fund identified department positions in Public Works, Human Resources and Communication & Engagement.

**Broadband** – Funds designate for the City Broadband initiative.

**County Treasurer’s Fee** - Payment of a 1% fee to the county for the collection of the City's share of property taxes.

**Department Assessments** - Assessments to be completed for Human Resources, Public Works, and Finance.

**Franchise Negotiations** – Expenditures tied to the negotiations of franchise fees.

**Greeley Building Authority Loan** – transfers from the general fund for debt payments made in the Greeley Building Authority Fund.

**Investment Earnings** – Bank service charges associated with bank transactions.

**Market Fund Adjustments** - 2019 Supplemental Request to align positions closer to the market. Will be distributed to identified departments.

**Mosquito Spraying** - Funds budgeted for Public Works to utilize for a mosquito spraying program.

**New Home Buyer Assistance** - Program created in 2015 to assist in the purchase of downtown residential properties.

**Operating Transfers** - Legally authorized inter-fund transfers from the fund receiving revenue to the fund making the expenditure.

**Sundry** – Includes miscellaneous expenditure categories such as collection services contracts and contingency.



## **City Council Members**

Mayor John Gates

Ward I: Jon Smail

Ward II: Brett Payton

Ward III: Michael Fitzsimmons

Ward IV: Dale Hall

At Large: Stacy Suniga

At Large: Robb Casseday

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